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**TOWN OF SWAMPSCOTT**  
**Water & Sewer Infrastructure Advisory Committee**  
22 Monument Avenue  
Swampscott, MA 01907

**REGULAR SESSION MINUTES**

**DATE OF MEETING:** Tuesday, April 9th, 2024

**TIME:** 7:00 PM to 9:00 PM

**LOCATION:** 1<sup>st</sup> Floor Conference Room, Swampscott Town Hall, 22 Monument Avenue

**ATTENDANCE**

**Committee Members Present:** Elizabeth Smith (Chair), Christopher Vockley (Vice Chair), Lauren Fisher, Kelley Begin, Ralph Souppa, Gino Cresta

**Committee Alternates Present:** Jeffrey Kaplan (Remote), Matthew Pelland, Terence Dansdill, Brian Drummond

**Committee Members Present via Remote Access:** Adam Smyth

**Committee Members Absent:** Charles Patsios

**Other Town Officials Present:** None

**Other Attendees:** Tasia Vasilou (Remote)

**Meeting** opened at 7:00 PM and the Microsoft Teams meeting started. The meeting was not recorded.

**NEW AND OLD BUSINESS**

**1. Assign Alternates if Required**

Matt and Jeff were assigned temporary full member status by Liz to reach quorum due to having only 6 members present at the start of the meeting.

## 2. **Approval of 3/27/2024 Regular Meeting Minutes**

Tabled until the next meeting.

## 3. **Public Comment**

There was one member of the public in attendance. No public comments were entered.

## 4. **Update on Current Water & Sewer Projects**

Gino delivered an update from Kleinfelder that they are pausing the PAA pilot due to poor performance. The town has spent \$15,930 on this pilot, as expenses were shared with Lynn, a total of \$31,860 has been spent to date. Kleinfelder joined Town workers over the last two weeks to inspect infrastructure in the vicinity of the intersections located at The Greenway / Essex St and Columbia St / Essex Ave.

Liz shared communications from the Town Administrator recommending an increase in capital allocations for FY25 of \$1.8 million for sewer rehab in the King's Beach area and \$1.7 million for sewer rehab in the Fisherman's Beach area. This would be paid for through the Sewer Enterprise Fund. Liz proposed that the committee consider making a recommendation to the Select Board regarding this proposal for additional funds.

The committee members discussed the proposal, including the pros and cons of using ARPA funds vs borrowing to fund the Fisherman's Beach work. Liz met with the Director of Finance and Treasurer earlier this week but they have not yet supplied data on how borrowing this additional \$3.5 million would impact sewer rates.

**Matt motioned that the committee formally recommend that the Select Board allocate \$1.7M of the remaining Town ARPA funds to the Fisherman's Beach sewer rehabilitation project. The motion was seconded by Gino. A roll call vote was performed and the motion carried unanimously.**

**Chris motioned that the committee recommend that the Select Board include an additional \$1.8M in the capital plan for King's Beach Phase 2A work. The motion was seconded by Kelley. A roll call vote was performed and the motion carried unanimously.**

## 5. **Glossary Update**

Lauren expressed that the glossary is still incomplete but should be in a state to present to the committee at the next meeting.

## 6. Beach Water & Outfall Testing - 2nd Discussion and Possible Vote

Chris recapped discussion that occurred at the prior committee meeting and outlined that the working group's recommendation is to buy testing equipment in order for the Town to perform beach water quality testing in house.

**Chris motioned for the committee to engage the testing equipment vendor to arrange a demonstration of the equipment and testing method. The motion was seconded by Ralph. A roll call vote was performed and the motion carried unanimously.**

## 7. Updates from Work Groups

Chris proposed that the Town adopt signage identical to the DCR's signage (flags) at King's Beach to inform the public of water conditions at all Town beaches. In addition, he proposed that the Town install signage at all outfalls located on public Town beaches where the Town is aware of unsafe levels of contamination. Liz agreed and stated that the committee should be specific with the location and content of the signage.

**Chris motioned that the committee formally recommend the installation and use of flags consistent with the DCR at King's Beach and Fisherman's Beach as well as the installation of bacterial contamination signage at all Town beaches. The motion included a recommendation that the bacterial contamination signage be identical in content / language to another state's official signage used for this purpose. A roll call vote was performed and the motion carried unanimously.**

Liz met with Amy Farro and Patrick Luddy to discuss rate setting and informed the committee that rates should ideally be approved by the end of April. Liz requested that Kelley and Ralph form a working group, inclusive of Liz, to work with Amy and Patrick to develop a rate proposal. Both Kelley and Ralph agreed to Liz's request.

## 8. Information and Education Opportunities

Tabled until the next meeting.

## 9. Adjournment

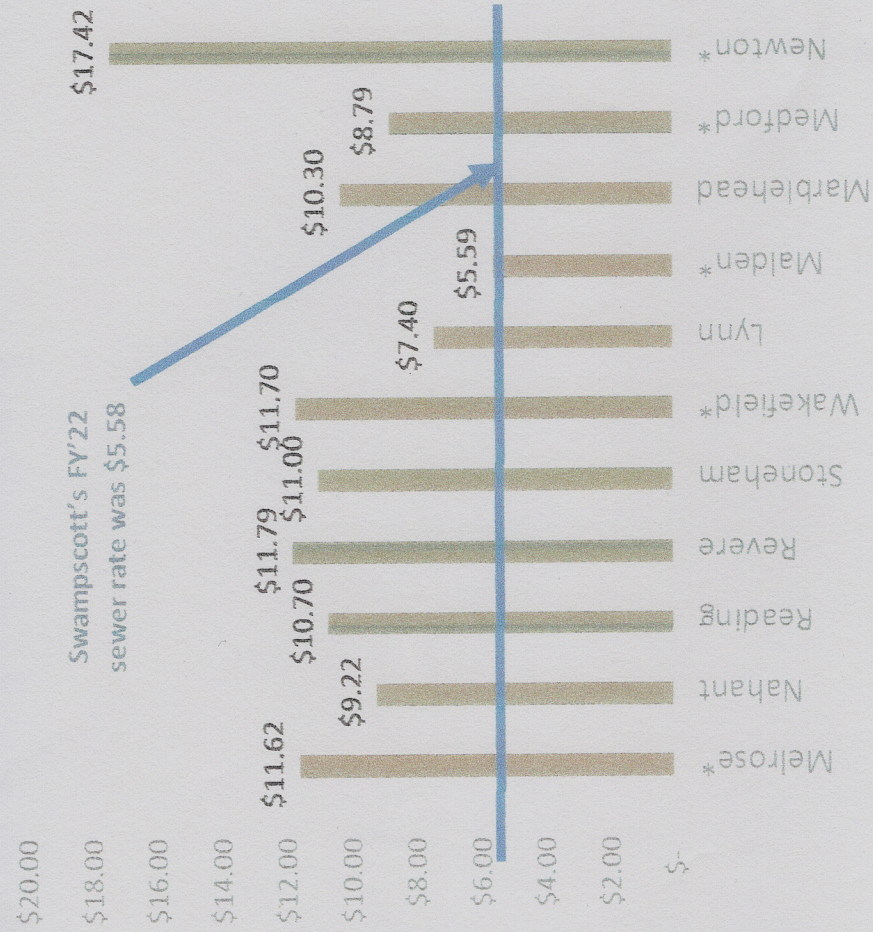
**Motion to adjourn was made by Matt and seconded by Chris. The motion passed unanimously. The meeting was adjourned at 9:00 PM.**

## DOCUMENT LIST

1. Water & Sewer Rate Comparison
2. Town Administrator's Proposal on sewer rehab for King's Beach & Fisherman's Beach (email dd 4/9/2024)

**Next Meeting is on April 24th, 2024 at 7:30 PM**  
**(Changed to April 23rd, 2024 at 7:30 PM)**

# Water / Sewer Rates (FY22, \$/HCF)





Liz Smith <smith.liz@gmail.com>

## Water & Sewer

Sean Fitzgerald <sfitzgerald@swampscottma.gov>

Tue, Apr 9, 2024 at 4:10 PM

To: Liz Smith <smith.liz@gmail.com>

Cc: David Grishman <dgrishman@swampscottma.gov>, Gino Cresta <gcresta@swampscottma.gov>

Liz:

I am recommending we increase the allocations for IDDE as follows:

### KINGS BEACH: Construction of Phase 2 Sewer Improvements

- First construction phase (Phase 2A) expected to begin in 2025
- ARPA contribution for Phase 2A may be up to \$1.7 M
- Request for \$1.8M in additional funding planned 2024 Annual Town Meeting
  - o Paid through Sewer Enterprise Fund
- MassDEP State Revolving Fund (SRF) loans planned for future phases.

### FISHERMAN'S BEACH: Upcoming Construction of Sewer Improvements

- IDDE and Design Completed 2019-2020
- Project is shovel ready, awaiting funding
- Cost estimate is \$1.7M
- Request for \$1.7 M in additional funding planned 2024 Annual Town Meeting
  - o Paid through Sewer Enterprise Fund

Please note that the Average annual funding for IDDE from 2015-2023 was \$780,000. What I am proposing over the next three years is 2024-2026: \$3,500,000

Reach out with any questions,

-Sean

Sean Fitzgerald  
Town Administrator

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