

**TOWN OF SWAMPSCOTT**  
**TREE COMMITTEE**  
**Meeting Minutes July 11, 2023**

The meeting was called to order at 6:40 pm. The meeting adjourned at 8:40 pm.

Meeting location: Elihu Thomson Administration Building, 22 Monument Avenue, Swampscott, MA 01907,  
1<sup>st</sup> floor conference room

| Members                    |                | Town Officials   |
|----------------------------|----------------|--|
| Jim Olivetti, Chair        | Ana Nenshati   | Gino Cresta, Director of DPW and<br>Tree Warden (Ex-officio) |
| Jennifer Honig, Vice Chair | Brian Drummond |  |
| Richard Frenkel            | Tara Gallagher |  |
| Verena Karsten             | Robert Levy    |  |

| Item  | Person Responsible |
|---|--------------------|
| <b>General Items</b>  |                    |
| 1. Minute taker assignment  | Verena             |
| 2. Public comment (first 10 minutes of every meeting) - None  | Jim                |
| 3. Approval of minutes from June 8, 2023 - Approved   | Jim                |
| 4. Administrative topics for tree committee <ul style="list-style-type: none"><li>Minute taker rotation was sent by Jim. Minute taker will finalize the minutes and send to Jim to coordinate with the town clerk's office.</li><li>Town Newsletter suggestions should become a standing agenda item under "General Items". Richard will be the PR point person. Richard will reach out to Jodi Watts to discuss organization of newsletter.</li></ul>                                | Jim                |
| 5. Updates from the tree warden <ul style="list-style-type: none"><li>Tree Removals: 2, Tree Plantings: 5</li><li>Tree Hearing: to be scheduled</li><li>Railroad Station Project has not started</li><li>Planting trees at Abbott Park. Verena will reach out to Marzie about the plans for tree hedges at Abbott Park</li><li>Tree on 20 Highland Street did not survive transplanting in Spring and will be replaced in the Fall. Verena added to the Fall planting list.</li></ul> | Gino               |
| <b>Tree Planting and Conservation</b>   |                    |
| 6. Memorial Arboretum updates. DPW will start installing plaques next week and then start mulching. Verena/Tara/Brian will coordinate rededication event.   | Verena             |
| 7. Swampscott Canopy Study (Town newsletter & website). Tara send text prior to the meeting. Please provide feedback the next week.   | Tara/Richard       |

| Item  | Person Responsible |
|---|--------------------|
| 8. Organizing for Fall Planting. Verena sent out description of process. Gino will send resident tree request list to Jim and Verena. Brian, Rob, Richard, Jim and Tara are volunteering to scope out tree locations.   | Verena/Ana/Jim     |
| 9. Capital appropriation request for public trees. Tree committee proposes to ask for funding at the May Town Meeting to plant trees in public spaces. Letter from TC to Capital Improvement Committee to be sent in December. Letter to mention the Climate Action plan and reference the tree canopy study. Jim will prepare the first draft. | Jim/Gino           |
| 10. Tree Preservation Bylaw – Jenn will send a summary of the bylaw effort to Jim to forward to the Town as per Selectboard request.  | Jenn/Katie         |
| 11. Vinnin Square design guidelines public meeting. TC wants to provide input into the design guidelines. Richard will keep the TC apprised of developments.  | Richard            |
| 12. Updates to TC and Forestry Website & Tree Inventory. Richard will add an introduction to the tree inventory link. Tree hearing minutes from the last 2 years will be posted.  | Jim/Richard        |
| <b>Tree Inventory</b>   |                    |
| 13. Mapping by Eagle Scout. Brian provided samples and results look good.   | Brian              |
| <b>Other Business</b>   |                    |
| 14. Confirmation of next meeting date (Thurs, 14 Sep)   | All                |
| 15. Future agenda topic is to review the Recommended Street Tree List. Ana will help.   | All                |
| 16. Future agenda topic of planting fruit trees   | Tara               |