

2024 Swampscott Senior/Veteran Property Tax Work-Off Application

Name: _____ Telephone #: _____ **

Address: _____ Email: _____ **

Note *** Email and Phone are required

The Senior/Veteran's Work-Off Abatement Program pairs Town of Swampscott Departments with residents who can assist with year-round or one-off special project needs. In return, Senior and Veteran residents receive a credit toward their property tax bill. The purpose of this program is:

- To employ qualified senior and/or veteran residents who will apply their earnings toward payment of a portion of their property taxes
- To increase senior/veteran resident involvement in local government
- To enhance municipal service by using the skills of resident senior/veteran citizens

A qualified resident will accrue a wage of \$15.00/hour toward a maximum credit of \$2,000 per household (133.5 hours) during the fiscal year. The credit earned is exempt from Massachusetts Income Tax, but is considered taxable income by the IRS and subject to Federal Tax, Medicare Tax and OBRA. The credit will be applied to participants Q3 2024 property tax bill which is sent on 12/31/2024. Hours should be completed by 11/15/2024 to allow time for processing and applying credits.

Please answer the following questions:

REQUIREMENTS:

	Y	N
Are you age 60 or older?	<input type="checkbox"/>	<input type="checkbox"/>
Are you a veteran?	<input type="checkbox"/>	<input type="checkbox"/>
Are you a homeowner in Swampscott?	<input type="checkbox"/>	<input type="checkbox"/>
Do you occupy your property in Swampscott?	<input type="checkbox"/>	<input type="checkbox"/>

EXPERIENCE and PLACEMENT:

A variety of jobs may be available. The program will attempt to match the skills and interests of applicants to the needs of Town departments. Please indicate below all the areas in which you might like to volunteer.

- | | | | |
|---|---|--|---|
| <input type="checkbox"/> Record filing | <input type="checkbox"/> Data entry | <input type="checkbox"/> Clerical Work | <input type="checkbox"/> Light outdoor work |
| <input type="checkbox"/> Library aides | <input type="checkbox"/> Computer clerical skills | <input type="checkbox"/> *Classroom volunteers | |
| <input type="checkbox"/> General Labor | <input type="checkbox"/> Cleaning | <input type="checkbox"/> Gardening | <input type="checkbox"/> Painting |
| <input type="checkbox"/> Broadcast Board Meetings | <input type="checkbox"/> Cable Announcements | <input type="checkbox"/> *Sr. Center | |
| <input type="checkbox"/> *School Extended Day Helpers | <input type="checkbox"/> *School Lunch Helpers | | |

*CORI reports may be required for certain positions.

DEPARTMENT:

Is there a particular Department within which you are interested in working?

PAST EXPERIENCE & SKILLS:

If you can, please describe below, past job or volunteer experience that might qualify you for this Program. List any skills that you think might be helpful, such as computers, typing, phone work, data entry, customer relations, light maintenance, gardening, engineering, electrical, or mechanical, etc. You may also list your personal interest and hobbies.

APPLICATION PROCESS:

- Applications will be accepted immediately. Anyone working in the schools or Senior Center must also complete a CORI. If you have never worked in the program, please let me know and I will send you the tax forms that need to be completed. ALL APPLICANTS MUST APPLY EACH YEAR.
- Completed applications must be returned to the:
Senior/Veteran Tax Work-Off Program
c/o Town Administrator's Office
22 Monument Avenue
Swampscott, MA 01907
Email: workoffprogram@swampscottma.gov
Phone: 781-596-8850 x 1226
- Please attach a copy of your Property Tax Bill with this application.
- All applications will be reviewed to determine whether the applicant's skills and interests match the needs of any Town departments. Jobs will be offered based upon eligibility, qualifications meeting departments' needs, and availability on the times and days needed (including providing for one's own transportation). We are an equal opportunity employer.
- Applicants may be invited to one or more interviews to confirm their qualifications.

- All applicants will be notified of their standing in the program as soon as a decision has been made regarding their individual application.
- The applications of senior citizens or veterans who are not initially hired will be maintained and may be reviewed again later in the program-year to determine whether a job opportunity has developed.
- Individuals who need an accommodation in order to participate in this process should contact the Senior/Veteran Tax Work-Off Program at workoffprogram@swampscottma.gov or 781-596-8850 x 1226
- In the event that there are more applications than there are funds available, applications will be pre-screened for placement and those applications will then be subject to a lottery process for final acceptance.
- All appointments will be made by the Town Administrator.
- We will try and find opportunities for all applicants, but there is no guarantee for participants.
- Communication will be via email so please make sure you provide an email address.

Please read the following statements. If you agree, please sign below and enter the date:

I understand that I will receive up to \$2,000 to be applied against my Town of Swampscott Residential Property Tax. As a volunteer for the Town of Swampscott, I agree to abide by all the Town's rules and regulations. I understand I am responsible for keeping current on my property taxes throughout the year and all interest/fees on late taxes still apply during my participation in the program.

This application has been prepared or examined by me. Under the pains and penalties of perjury, I declare that to the best of my knowledge and belief, this application and all accompanying documents and statements are true, correct, and complete.

Signature: _____

Date: _____

For other information about additional tax abatement programs for veterans and seniors, please call 781-596-8850.

**SWAMPSCOTT
SENIOR/VETERAN WORK-OFF PROGRAM
TOTAL TAX REDUCTION AGREEMENT**

I, _____, hereby understand with my participation in the Senior/Veteran Work-Off Program, the credits I earn will be applied only to my property tax bill and no refund checks will be issued. In the event that work credits earned and future exemptions or abatements that may be applied exceed the fiscal year tax bill, the work-off program credits will be reduced so as not to exceed the fiscal year tax bill and the credits earned will be forfeited and then considered volunteer work only.

Participant Signature

Date

**SWAMPSCOTT
SENIOR/VETERAN WORK-OFF PROGRAM
INDEMNIFICATION HOLD HARMLESS AGREEMENT**

I, _____, do hereby consent to my participation in the Town of Swampscott's Senior/Veteran Work-Off program and agree to forever release the Town of Swampscott, it's employees, agents, board members, volunteers and any and all individuals and organizations assisting or participating in the Senior/Veteran Work-Off Program from any and all claims, rights of action and causes of action that may have arisen in the past, or may arise in the future, directly or indirectly, from personal injuries to myself or property resulting from my participation in the Town of Swampscott's Senior/Veteran Work-Off Program.

I also affirm that I have read this Agreement and that I understand the contents of this form. I understand that my participation is voluntary and that I am free to choose not to participate in said Senior/Veteran Work-Off Program. By signing this form, I affirm that I have decided to participate in the Town of Swampscott's Senior/Veteran Work-Off Program as a volunteer to earn credit towards my real estate property tax bill for the next fiscal year with full knowledge that the Town of Swampscott will not be liable to anyone for personal injuries and property damage that I may suffer.

Participant Signature

Date