



TOWN OF SWAMPSCOTT

DEPARTMENT OF PUBLIC WORKS
22 MONUMENT AVENUE
SWAMPSCOTT, MA 01907

Received Date: _____

Permit #: _____

APPLICATION FOR TOWN TREE WORK PERMIT

RESIDENT APPLICANT INFORMATION

APPLICANT NAME _____

ADDRESS _____

PHONE _____ EMAIL _____

CONTRACTOR INFORMATION

COMPANY NAME & CONTACT PERSON _____

ADDRESS _____

PHONE _____ EMAIL _____

TCIA ACCREDITED: YES NO ACCREDITATION #: _____

CERTIFIED ARBORIST: YES NO CERTIFICATION #: _____

PROOF OF INSURANCE ATTACHED: YES NO PROVIDER/POLICY #: _____

TREE INFORMATION

MARK TREES WITH RIBBON FOR IDENTIFICATION AND REVIEW

QUANTITY	TREE SPECIES	DIAMETER (BREAST HEIGHT)	REQUEST* (PLANT, PRUNE, REMOVE...)

*EACH PERMIT IS LIMITED TO ONE TYPE OF REQUEST

CONDITION AND REASON FOR REQUESTED WORK

PROJECT INFORMATION

PROJECT ADDRESS _____

ANTICIPATED START DATE _____ ANTICIPATED END DATE _____

DIAGRAM THE PROPERTY IN THE SPACE BELOW SHOWING THE LOCATION OF TREE(S) IN QUESTION, STREET NAMES, BUILDING OUTLINES, PROPERTY LINES, DRIVEWAYS, OTHER INFORMATION:

GENERAL INSTRUCTIONS

- › All applications for tree planting must provide copies of original source nursery certificates.
 - › Replanting is a condition of a tree removal permit, see Swampscott Tree Bylaw.
 - › Permit expires sixty (60) calendar days after date of issuance.
 - › This permit authorizes the Permittee to conduct activities that meet the thresholds specified in the MGL Ch 87, Swampscott Tree Bylaw, and DPW standards. The Swampscott DPW may amend this permit at any time.
 - › After issuance, contact DPW within 48 hours of completing work. Work must be inspected before and after completion.
- List all (local/state/fed) Previous or Pending Permits, Variances, or Docs regarding this site.

SIGNATURES

- › I, _____ do hereby request authorization from the Town of Swampscott to perform the work as detailed above at (address)_____ in accordance with all Town specifications and State laws. I further agree to bear all costs and liabilities connected with the approved project. By signing this form I confirm that I have read and understand the rules and regulations as stated and referenced above, and confirm that I understand and agree to the terms of this permit application.

SIGNATURE OF APPLICANT

DATE

TOWN COMMENTS

APPLICATION APPROVED: YES YES WITH CONDITIONS NO

COMMENTS _____

APPROVED BY _____ DATE _____