



TOWN OF SWAMPSCOTT MASSACHUSETTS

ASSESSING DEPARTMENT
Elihu Thomson Administration Building
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Swampscott, MA 01907
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DIRECTOR OF ASSESSING
Cheryl Moschella

BOARD OF ASSESSORS
Tasia Vasiliou, Chair
Neil Sheehan, Vice Chair
Lara Goodman, Secretary

Change of Mailing Address Request Form

To change the address on your motor vehicle excise tax bill, contact the Registry of Motor Vehicles.

To change the address on your boat excise tax bill, contact the Environmental Police..

To change the mailing address of your water/sewer/trash bill, contact Customer Service.

Date: _____

Check box regarding: Real Estate or Business Personal Property

Parcel ID/Personal Property Account #: _____

Property Address: _____

Current Owner Name: _____

New Owner: Yes: No:

If Yes, Date Purchased/Acquired Title: _____

New Mailing Address: _____

C/O (if needed): _____

Street: _____

City/Town: _____ State: _____ Zip: _____

Completed by: _____

Phone Number: _____

Email Address: _____

Signature: _____

(Subscribed under the penalties of perjury) This form must be signed by the owner/or trustee as shown on the recorded deed.

Please complete the requested information and return this form to the address listed above.

Ownership date is January 1st of any given year. State Law prohibits the Assessors Office from changing the legal ownership until the following fiscal year. It might take a few billing cycles for the previous owner(s) name(s) to be removed. M.G.L Ch 59 § 11