

Swampscott Housing Authority
Minutes of the Regular Board Meeting September 8, 2020

A regular business meeting of the Swampscott Housing Authority was on-line via Go To Meeting.

The meeting was called to order by the Chairperson at 5:32 PM. Upon roll call, those present and those absent were as follows:

PRESENT: Jay McLaughlin	ABSENT: James Lombard
Catherine Esteverena	
Richard Callahan	
Naomi Dreeben	

Pursuant to the open meeting law Gl. C. 30A, 18 and the Governors order imposing strict limitations on the number of people that may gather in a place. Members of the public are invited to view board meeting online. I received no questions and or comments were received.

OTHERS PRESENT: Irma Chez, Executive Director/Acting Secretary

MINUTES **MOTION** Jay MacLaughlin **SECOND** Catherine Esteverena **VOTE** 4-0

VOTED: to accept for the record the Minutes of the Regular Business Meeting of September 8, 2020 as presented.

FINANCES **MOTION** Jay MacLaughlin **SECOND** Naomi Dreeben **VOTE** 4-0

VOTED: to approve the September Vouchers as presented.

Other Business: Jenna Milneotis from Milne, Shaw and Robillard PC discussed financials. Jenna pointed out cash reserves currently at 21% for our 200, 667 programs but at a negative for our 689 program. The effective rent increase for our 689 program is great but it will take time to be on a positive reserve. On another note Jenna mentioned that all housing authorities will be receiving extra funding to help cover the expenses related with COVID. Naomi and Catherine suggested that we should allocate funding for Pest control and truck repairs on our next budget. Catherine reminded Jenna if she could provide us with contacts for solar panel companies used by other housing authorities. Saving in energy is a great way to increase reserves. We also, discuss the town retirement board request for full payment of distributions.

NEXT BOARD MEETING: October 13, 2020

MOTION TO ADJOURN:

MOTION Jay McLaughlin to adjourn September 8, 2020 Board meeting **SECOND** Catherine
Esteverena

VOTE 4-0

Respectfully submitted

Irma Chez

Acting secretary/Executive Director