



TOWN OF SWAMPSCOTT
SELECT BOARD REGULAR SESSION MINUTES
SEPTEMBER 7, 2022 – 6:00 P.M.
SWAMPSCOTT HIGH SCHOOL, 200 ESSEX STREET, ROOM B129

SELECT BOARD MEMBERS PRESENT: NEAL DUFFY, MARY ELLEN FLETCHER, DAVID GRISHMAN, KATIE PHELAN, PETER SPELLIOS

MEMBERS ABSENT: NONE

OTHER TOWN OFFICIALS PRESENT: SEAN FITZGERALD, TOWN ADMINISTRATOR, GINO CRESTA, DIRECTOR DPW/ASST. TOWN ADMINISTRATOR, GRAHAM ARCHER, FIRE CHIEF, PATRICK LUDDY, TOWN TREASURER/COLLECTOR, MARZIE GALAZKA, DIRECTOR OF COMMUNITY & ECONOMIC DEVELOPMENT

OTHER: WAYNE SPRITZ, CHAIRPERSON, ALIX SMULLEN & EMILY WESTHOVEN, SOLID WASTE ADVISORY COMMITTEE

A. NEW & OLD BUSINESS:

1. **SWEARING IN OF NEW FIREFIGHTERS:** THIS HAS BEEN RESCHEDULED TO SEPTEMBER 21, 2022.

2. **SOLID WASTE ADVISORY COMMITTEE UPDATE:** MR. WAYNE SPRITZ, CHAIRPERSON OF SWAC, GAVE A SLIDE PRESENTATION UPDATING THE BOARD ON SWAC, THE MISSION STATEMENT AND THE TOWN'S RECYCLING, COMPOSTING AND SOLID WASTE DISPOSAL TRENDS. MASS. DEP HAS MANDATED THAT THE STATE REDUCE MUNICIPAL SOLID WASTE BY 30% BY 2030 AND 90% BY 2050. SINCE 2007, SWAMPSCOTT'S OUTPUT HAS BEEN REDUCED, IN PART DUE TO THE DROP FROM 4 BARRELS TO 1. RECYCLING HAS GROWN. MR. SPRITZ FEELS IF THIS TREND CONTINUES, THE TOWN WILL BE ON TRACK TO REDUCE ITS SOLID WASTE DISPOSAL BY 30% BY 2030. BLACK EARTH COMPOSTING HAS 504 HOUSEHOLDS ENROLLED AND TOWN FACILITIES DIRECTOR, MAX KASPER HAS STARTED A PILOT COMPOSTING PROGRAM AT THE HIGH SCHOOL. THERE IS A STUDENT AT SHS WHO WAS KEY TO BRINGING COMPOSTING TO THE SCHOOL. MR. CRESTA STATED THAT DPW FILLS A 30 YARD DUMPSTER FOR METAL RECYCLING AND TWO 30-YARD DUMPSTERS FOR STYROFOAM COLLECTION ON THE MONTHLY METAL AND STYROFOAM DROP OFF DAYS. HE IS CURRENTLY LOOKING FOR A VENDOR WHO CAN RECYCLE STYROFOAM WHICH CURRENTLY GETS INCINERATED AT A PLANT IN HAVERHILL. THE WASTE ENERGY FROM THE INCINERATOR FEEDS THE GENERATOR. MATTRESSES ARE NO LONGER ALLOWED TO BE THROWN OUT AND WILL HAVE TO BE RECYCLED. MR. SPRITZ DISCUSSED EDUCATING CITIZENS AS TO WHERE THEIR SOLID WASTE & RECYCLING GO AFTER IT LEAVES THEIR CURB. SWAC WILL CONTRIBUTE REGULARLY TO THE TOWN NEWSLETTER, POSSIBLY SURVEY RESIDENTS TO UNDERSTAND THEIR CURRENT BEHAVIORS, EXPERIENCES AND WHAT THEY UNDERSTAND, AS WELL AS HAVE A TABLE AT THE FARMER'S MARKET. THEY WERE SUCCESSFUL IN HAVING RECYCLING BINS ADDED TO TOWN EVENTS, ARE LOOKING TO DO MORE WITH REPUBLIC AND ARE LOOKING INTO A STREET-LITTER REDUCTION PROGRAM. BOAT WRAP AND THIN FILM RECYCLING WAS FREE LAST YEAR AT THE MARBLEHEAD TRANSFER STATION. BOAT OWNERS HAVE TO BE EDUCATED TO GET THEIR BOAT WRAP RECYCLED. GLASS IS AN ISSUE AS IT IS CURRENTLY NOT BEING RECYCLED. THERE WAS A DISCUSSION ABOUT LOOKING AT JRM/REPUBLIC, THE TOWN'S SOLID WASTE AND RECYCLING PROVIDER, TO SEE WHAT PERCENTAGE OF RECYCLING THEY ARE REJECTING, BRINGING "BIG BLUE BARGAINS" BACK WHEN THE NEW ELEMENTARY SCHOOL OPENS, HOLDING MORE TOWN-WIDE YARD SALES, CONDO/TOWNHOUSE DEVELOPMENTS AND BUSINESSES— DO THEY RECYCLE? IF NOT, WHY NOT? (TA FITZGERALD IS GOING TO LOOK INTO THIS) AND LOOKING INTO REGIONAL COOPERATION EFFORTS. MR. SPELLIOS ASKED ABOUT THE OVERTHROW STICKERS. CURRENTLY THE DATA HASN'T BEEN REVIEWED. MR. DUFFY ENCOURAGED SWAC TO PUT THIS INFORMATION ON THEIR FACEBOOK PAGE.

3. **TRAFFIC ADVISORY COMMITTEE UPDATE:** COMMUNITY & ECONOMIC DEVELOPMENT DIRECTOR, MARZIE GALAZKA, SHOWED A PRESENTATION OF ISSUES THE TRAFFIC ADVISORY COMMITTEE IS REQUESTING SELECT BOARD ACTION ON. THERE WAS A DISCUSSION REGARDING INSTALLING STOP SIGNS AT THE INTERSECTIONS ON PINE STREET. THE POLICE DEPT. HAS ASKED THAT THEY HAVE SOME TIME TO REVIEW THE SUGGESTED LOCATIONS (ERIE & SUPERIOR STREETS) AS THEY DON'T FEEL THESE WILL BE THE MOST PRODUCTIVE PLACES. MR. SPELLIOS REQUESTED THAT TSAC REGULARLY UPDATE THE BOARD WITH A COMPLETE LIST OF

ISSUES BEFORE THEM, WHO REQUESTED THAT THEY BE HEARD AND WHETHER TSAC ACTED ON THEM OR NOT AND WHY. RESIDENTS HAVE CONCERNS ABOUT SPEEDING ON PINE STREET AND HAVE BEEN ASKING THE BOARD AND POLICE FOR DECADES TO DO SOMETHING. MS. FLETCHER AND MR. SPELLIOS BOTH AGREE THAT SPEEDING TICKETS SHOULD BE ISSUED. TA FITZGERALD ASKED CHIEF QUESADA AND OFFICER LOYTE TO MAKE RECOMMENDATIONS AT THE NEXT SELECT BOARD MEETING. CHIEF ARCHER STATED THAT THE COMMITTEE WANTS TO MODIFY THEIR RECOMMENDATIONS DUE TO THE POLICE DEPARTMENT'S SAFETY CONCERNS REGARDING THE PLACEMENT OF STOP SIGNS. MR. SPELLIOS SUGGESTED EXPLORING OTHER TOOLS THAN STOP SIGNS.

UPON **MOTION**, DULY MADE BY PETER SPELLIOS, SECONDED BY KATIE PHELAN, IT WAS UNANIMOUSLY **VOTED** TO: ACCEPT THE TRAFFIC ADVISORY COMMITTEE'S RECOMMENDATION OF A STOP SIGN ON PLYMOUTH AVE. AND TRAFFIC ADVISORY'S RECOMMENDATION OF RESIDENT-ONLY PERMIT PARKING ON PINE ST.: ALL IN FAVOR YES. ANY OPPOSED NO. **MOTION PASSES.**

4. FY23 WATER & SEWER RATES PRESENTATION: TOWN TREASURER, PATRICK LUDDY, GAVE A PRESENTATION FOR THE FY23 WATER & SEWER RATE SETTING. TYPICALLY, RATES ARE SET AT THE BEGINNING OF THE FISCAL YEAR. IN ORDER TO MAINTAIN FAIR AND EQUITABLE ASSESSMENTS IN FISCAL YEAR 2022, THE WATER & SEWER RATE SETTING ADVISORY COMMITTEE ADOPTED A THREE-TIERED RATING SYSTEM AFTER REVIEWING RATES AND USAGE BECAUSE THEY DISCOVERED THAT LOWER USAGE HOMES PAID MORE. 80% OF USERS ARE IN THE BASE RATE, 26% ARE IN TIER 2 AND 4% IN TIER 3. USERS PAY THE BASE RATE UNTIL THEY REACH THE USAGE AMOUNTS IN TIER 2. USERS THEN PAY TIER 2 RATES UNTIL THEY REACH THE HIGHER USAGE AMOUNT IN TIER 3. MR. CRESTA STATED THAT WATER WAS UP 33% THIS PAST JULY DUE TO THE DRY WEATHER, LINING SEWER PIPES HAS PREVENTED STORMWATER FROM GETTING INTO LINES AND HAVING TO BE TREATED, DECREASING THE TOWN'S SHARE. THE WATER & SEWER RATE SETTING ADVISORY COMMITTEE ASSUMED 3% INCREASE IN WATER & 2.75% INCREASE IN SEWER. THERE WAS A BRIEF DISCUSSION ABOUT THE TIERED RATES. MS. FLETCHER WOULD PREFER A FLAT-RATE SYSTEM. TA FITZGERALD WOULD LIKE TO SET RATES PRIOR TO THE FIRST QUARTER OF THE FISCAL YEAR. MR. LUDDY HAS DONE A GOOD JOB TRACKING DATA AND ANALYZING IT TO KEEP INCREASES STEADY. SENIORS' BASE RATE IS WAIVED IF THEY ARE LOW USERS.

5. SWAMPSCOTT FOR ALL AGES COMMITTEE APPOINTMENTS: SFAA COMMITTEE APPOINTMENTS WERE TABLED UNTIL FURTHER NOTICE.

B. VOTES OF THE BOARD:

1. CONSENT AGENDA ITEMS:

- i. FOX TROT 5K RUN/WALK
- ii. BENT WATER BREWERY ONE-DAY LIQUOR LICENSE FOR 10/30/22
- iii. SWAMPSCOTT YACHT CLUB ONE-DAY LIQUOR LICENSE FOR 9/10/22
- iv. APPROVAL OF MINUTES: 7/20/22, 8/3/22, 8/17/22 AND 8/24/22

MS. FLETCHER DISCUSSED THE ONE-DAY LIQUOR LICENSES, ASKING IF THESE EVENTS IMPACT LOCAL RESTAURANTS AND WHETHER OR NOT LOCAL RESTAURANTS CAN BE INCORPORATED INTO THESE EVENTS. TA FITZGERALD STATED THAT THE TOWN CAN FIND A WAY TO WORK WITH THEM BUT THAT THESE EVENTS MAKE SOME REVENUE FOR THE TOWN PER AGREEMENTS. SHE ALSO ASKED WHO PAYS FOR POLICE DETAILS? TA FITZGERALD: THE EVENT HOLDER IF IT IS DETERMINED THAT A DETAIL IS NEEDED.

MS. FLETCHER MADE CHANGES ON MINUTES AND ASKED THAT ATTACHMENTS SUCH AS PRESENTATIONS OR HANDOUTS ARE INCLUDED WHEN POSTING MINUTES: 1) 7/20/22 - INCLUDE MS. GINA BUSH'S EMAIL IN THE MINUTES; ATTACH THE DCR LETTER WHEN POSTING MINUTES; CHANGED HER COMMENT REGARDING THE DISABILITY COMMISSION TO REDUCE MEMBERSHIP TO 5 OR 7; 2) 8/3 - ADD MS. KAREN BONNER'S LETTER TO MINUTES, POST PRESENTATIONS; 3) 8/17 - POST LIQUOR LICENSES; 4) 8/24 - UNDER COMMITTEE APPOINTMENTS, CHANGE HER COMMENT TO SAY THAT SHE ASKED THAT THE DISABILITY COMMISSION BE TABLED UNTIL AT LEAST 50% OF MEMBERS ARE DISABLED; UNDER THE KING'S BEACH PRESENTATION, ADD THAT TA FITZGERALD WILL ADDRESS THE ISSUE REGARDING PEOPLE HAVING TO BE RESCUED FROM THE OUTFLOW PIPE DUE; THE MOTION WAS SECONDED BY MR. GRISHMAN, NOT MS. FLETCHER; ADD MS. SUZANNE WRIGHT AS THE CHAIR OF THE SCHOOL BUILDING COMMITTEE.

UPON **MOTION**, DULY MADE BY KATIE PHELAN, SECONDED BY DAVID GRISHMAN, IT WAS UNANIMOUSLY **VOTED** TO: APPROVE THE CONSENT AGENDA AS MODIFIED: ALL IN FAVOR YES. ANY OPPOSED NO. MOTION PASSES.

C. PUBLIC COMMENT: MR. DUFFY REMINDED PARTICIPANTS OF THE GUIDELINES AND EXPECTATIONS FOR PUBLIC COMMENT.

1. **CHARLES PATSIOS, 130 ATLANTIC AVE.**, DISCUSSED THE NEED FOR THE TOWN TO TAKE CARE OF SENIORS AND PEOPLE WITH HANDICAPS AS STUDIES SHOW THAT THERE IS NOT ENOUGH AFFORDABLE HOUSING. HE SOLD HIS PROPERTY ON PINE ST. TO A DEVELOPER AND ASKED IF HE CAN BUY IT BACK ON BEHALF OF THE TOWN, RELOCATE VETERANS' CROSSING AND BUILD AFFORDABLE HOUSING. HE BELIEVES THE TOWN HAS THE ABILITY TO DO MANY THINGS AND ASKS THAT THE BOARD ACCELERATE AFFORDABLE HOUSING.
2. **LIZ SMITH, 18 HARDY RD**, DISCUSSED MARY ELLEN'S REQUEST TO HAVE ATTACHMENTS POSTED WITH MINUTES STATING THAT OPEN MEETING LAW REQUIRES THAT THERE IS A LIST OF DOCUMENTS AVAILABLE.
3. **CINDY CAVALLARO, PINE ST.**, DISCUSSED THE SPEEDING ISSUES ON PINE ST. WITH MORE DEVELOPMENT, THERE WILL BE MORE TRAFFIC AND MORE OF A NEED FOR ENFORCEMENT. THEY ARE CURRENTLY HAVING A PROBLEM WITH SHUTTLE BUSES SPEEDING ALONG THE STREET. MS. CAVALLARO ALSO DISCUSSED WATER AND SEWER RATES, STATING THAT THERE IS NO PENALTY FOR RESIDENTS WHO HAVE HIGHER USAGE AND FEELS THAT SENIORS SHOULD NOT HAVE TO SUBSIDIZE SOMEONE ELSE'S WATER AND SEWER USAGE.

D. TOWN ADMINISTRATOR'S REPORT

1. **WATER & SEWER RATE SETTING:** WATER BILLS WERE MAILED EARLY THIS YEAR BY MISTAKE; MWRA & LWSC ASSESSMENTS ARE COMING IN SIX FIGURES UNDER BUDGET WHICH WILL HELP CONTROL RATE INCREASES POTENTIALLY TO 2.5%.
2. **HOUSING PRODUCTION PLAN:** THERE WAS A WELL-ATTENDED ZOOM MEETING TO DISCUSS THE DRAFT HOUSING PRODUCTION PLAN. QUESTIONS AND CONCERNS CENTERED AROUND THE NEED FOR SENIOR & WORKFORCE HOUSING.
3. **KING' BEACH:** I WENT TO NEWPORT RI WITH MR. CRESTA TO SEE THEIR UV LIGHT DISINFECTION FACILITY, A \$6M STORM WATER TREATMENT PLANT, WHICH HAS BEEN EFFECTIVE IN ELIMINATING E. COLI BACTERIA FROM STORM WATER. THERE ARE A FEW CHALLENGES WITH THE OPERATION AND MAINTENANCE OF THIS TYPE OF SYSTEM. INITIAL COST ESTIMATES ARE UPWARDS OF \$200,000 ANNUALLY.
4. **START OF SCHOOL:** PEDESTRIAN & VEHICULAR TRAFFIC PATTERNS HAVE WORKED OUT WELL. SWAMPSCOTT PD ARE OUT IN FULL FORCE ENFORCING TRAFFIC LAWS TO ENSURE EVERYONE'S SAFETY. THEY WILL CONTINUE TO MONITOR TRAFFIC AND REVIEW ANY ISSUES TO ENSURE SAFETY.
5. **VETERANS:** I MET WITH MIKE SWEENEY, VETERAN'S AGENT, AS A FOLLOW UP TO A PREVIOUS MEETING WITH STAKEHOLDERS AT VETERAN'S CROSSING. MIKE WILL HELP FACILITATE COLLABORATION AMONG VETERANS' CROSSING AGENCIES TO CONTINUE WORKING TOGETHER ON AN ANNUAL BUDGET AND CAPITAL PLAN FOR THE BUILDING. I ALSO JOINED A NUMBER OF VETERANS AT CAFÉ AVELLINO FOR THEIR MONTHLY COFFEE. SHERIFF COPPINGER STOPPED IN. WE WILL MEET AGAIN TO DISCUSS HOW THE SHERIFF'S DEPT. CAN PARTNER WITH VETERANS' CROSSING.
6. **DPW:** EXTREME SHOTCRETE WAS AWARDED PHASE III OF THE KING'S BEACH SEAWALL REPAIRS. REPAIRS ON THE BEACH WALL SHOULD BE COMPLETED BY MID-SEPTEMBER. FREE TIRE COLLECTION IS SATURDAY, SEPTEMBER 24TH, FROM 8:00 – NOON AT THE DPW YARD. THIS IS FOR PASSENGER VEHICLE TIRES ONLY, NO RIMS. THE TOWN'S FREE METAL RECYCLING AND STYROFOAM COLLECTION IS HELD THE LAST SATURDAY OF THE MONTH THROUGH OCTOBER.
7. **BOARDS & COMMISSION:** WE ARE CONTINUING TO FILL VACANCIES. RESIDENTS INTERESTED IN SERVING ON A BOARD CAN SIGN UP ON THE TOWN'S WEBSITE UNDER THE "HOW DO I TAB".
8. **LIBRARY:** THERE WAS A MEET & GREET FOR NEW DIRECTOR JONATHAN NICHOLS. IN HONOR OF NATIONAL LIBRARY CARD SIGN-UP MONTH, THE LIBRARY PARTNERED WITH LOCAL BUSINESSES TO OFFER DISCOUNTS TO LIBRARY CARD HOLDERS. THE FRIENDS OF SWAMPSCOTT PUBLIC LIBRARY IS HOLDING ITS ANNUAL FLOWER BULB SALE. BULBS MUST BE ORDERED BY OCTOBER 15TH.
9. **RECREATION:** THE ANNUAL FAMILY DAY AT FISHERMAN'S BEACH WAS HELD ON AUGUST 24TH AND WAS QUITE A SUCCESS. THE THIRD ANNUAL SWAMPTOBERFEST IS SEPTEMBER 10TH AND WILL FEATURE FOOD, A BEER GARDEN HOSTED BY THE YACHT CLUB,

AND A CONCERT. LASTLY, THE FALL TOWN-WIDE YARD SALE IS SEPTEMBER 17TH FROM 8:00 – NOON. THIS TIME, YOU CAN HOLD A YARD SALE AT YOUR OWN HOME OR BRING YOUR GOODS TO TOWN HALL.

E. SELECT BOARD TIME:

1. **MR. DUFFY:** THE CLIMATE ACTION RESILIENCY COALITION IS WORKING HARD. **MS. GALAZKA** WON A \$50,000 GRANT FOR TECHNICAL ASSISTANCE IN PUTTING A PLAN TOGETHER. HE WANTED TO THANK HER AND THE COALITION FOR THEIR HARD WORK. THE COALITION ISSUED A SURVEY, WHICH IS ON THE TOWN'S WEBSITE, SEEKING FEEDBACK AND ASKING RESIDENTS HOW THEY BEHAVE REGARDING CLIMATE.
2. **MS. FLETCHER:** 1) RECOGNIZED **MR. TED DOOLEY** WHO WAS RECENTLY APPOINTED TO DCR AFTER AN EXTENSIVE SCREENING PROCESS INCLUDING INTERVIEWS. **MR. DOOLEY** IS A GREAT ASSET TO THE COMMUNITY AND IS AN ELECTED MEMBER OF THE PLANNING BOARD; 2) SCHOOL BUILDING COMMITTEE CHAIRPERSON, **SUZANNE WRIGHT**, REACHED OUT TO **MS. FLETCHER** TO LET HER KNOW THAT SHE IS WORKING ON A SOLUTION TO HAVING SBC MEETINGS TELEVISED; 3) THANKED EVERYONE WHO RAN FOR OFFICE AND CONGRATULATED THOSE WHO WON. SHE WOULD LIKE TO HAVE THE BOARD MEET WITH **MS. JENNY ARMINI** TO DISCUSS WHAT THE TOWN CAN HELP HER WITH AND WHAT SHE CAN HELP THE TOWN WITH. **MS. FLETCHER** FEELS IT IS THE BOARD'S RESPONSIBILITY TO MEET WITH HER.
3. **MR. GRISHMAN:** THE FOX TROT ON OCTOBER 30TH IS THE **MICHAEL J. FOX FOUNDATION'S** REGIONAL FUNDRAISER. **BENT WATER** RELEASED AN ALE TO RAISE MONEY FOR **PARKINSON'S** AND IS DONATING A PORTION OF THEIR PROCEEDS FOR RESEARCH. HE ENCOURAGES THE SELECT BOARD AND RESIDENTS TO SIGN UP AND TAKE PART IN THIS RUN/WALK.
4. **MS. PHELAN:** WILL BE IN THE DUNK TANK AT SWAMPTOBERFEST, RAISING MONEY FOR THE PTO.
5. **MR. SPELLIOS:** 1) THANKED **TA FITZGERALD** FOR HIS WORK W **ANTHONY ATHANAS** FOR DOING WHAT GENERATIONS BEFORE COULDN'T AND IS ALSO GRATEFUL FOR YOUR SUCCESS IN GETTING PARKING FOR TEACHERS. 2) THANKED THE SCHOOL BUILDING COMMITTEE, SUPERINTENDENT, SCHOOL DESIGN TEAM, AND **MAX KASPER** IN PARTICULAR FOR GETTING THE **BLANEY** READY. IT LOOKS BEAUTIFUL. YOU'VE ALL DONE A GREAT JOB MAKING NECESSARY UPDATES INCLUDING AESTHETICS AND LIFE SAFETY. EXCITEMENT IS BUILDING AROUND THE **BLANEY** NOW. 3) THE SITE FENCING IS AROUND THE **STANLEY** AND THE WINDOWS HAVE BEEN REMOVED. HAZARDOUS MATERIAL ABATEMENT IS CONTINUING. DEMOLITION WILL BEGIN SOON & END QUICKLY THEN SITE WORK WILL BEGIN.

UPON **MOTION**, DULY MADE BY **DAVID GRISHMAN**, SECONDED BY **MARY ELLEN FLETCHER**, IT WAS UNANIMOUSLY **VOTED** TO:
ADJOURN AT 8:43 P.M.: ALL IN FAVOR: YES. ANY OPPOSED: NO. **MOTION PASSES.**

TRUE ATTEST,

DIANNE MARCHESE, EXECUTIVE ASSISTANT TO THE SELECT BOARD & TOWN ADMINISTRATOR

APPROVED BY THE SELECT BOARD SEPTEMBER 28, 2022

ATTACHMENTS:

SOLID WASTE ADVISORY COMMITTEE PRESENTATION
TRAFFIC ADVISORY COMMITTEE PRESENTATION
WATER & SEWER RATE SETTING PRESENTATION
FOXTROT RUN/WALK APPLICATION/ROUTE
BENT WATER BREWERY ONE-DAY LIQUOR LICENSE APPLICATION
SWAMPSCOTT YACHT CLUB ONE-DAY LIQUOR LICENSE APPLICATION
TOWN ADMINISTRATOR'S REPORT

Solid Waste Advisory Committee

Town of Swampscott

Wayne Spritz, Chair



September 7, 2022
Select Board Meeting





TOWN OF SWAMPSCOTT SOLID WASTE ADVISORY COMMITTEE

22 Monument Avenue
Swampscott, MA 01907

Mission Statement

Approved July 27th, 2021

Members

Wayne Spritz, Chair
Heather Roman, Vice Chair
Emily Cilley, BoH
Gino Cresta, DPW
Jonathan Gold
Frank Smith
Polly Titcomb, Select Board
Jeff Vaughan, DPH
Emily Westhoven

The Town of Swampscott Solid Waste Advisory Committee shall develop reliable internal subject matter expertise in order to advise the Select Board, Town Administrator, and Board of Health on the development and implementation of “Best Practice” policies and procedures relating to solid waste management that balances the fiscal, environmental, and community needs of its residents.

The Committee’s mission will entail the following goals:

1. Reduce the Town’s non-recyclable solid waste disposal by **30 %** by the year 2030. Baseline is set from 2018 and guided by the Massachusetts Department of Environmental Protection draft 2030 Solid Waste Master Plan.
2. Reduce recycling contamination rates.
3. Develop and/or review new or proposed policy initiatives and/or contracts relating to solid waste as directed by the Town Administrator and Select Board. Seek, monitor, and report community feedback regarding the impact of existing and proposed solid waste policy; inform town leadership of these concerns; and suggest changes, updates, or amendments to the relevant policies and bylaws, as needed.
4. Establish community outreach for all matters relating to solid waste. This includes the creation and maintenance of a social media presence and a Town website that offers educational resources.
5. Report publicly available monthly data related to the Town’s solid waste disposal statistics, practices, activities, and services.
6. Monitor and report on the waste management industry including recycling markets, trends, and material pricing.
7. Monitor and report on any new or proposed state and federal policies which could affect the Town’s solid waste program.
8. Advise and partner with Swampscott schools to improve recycling rates, redirect compostable food waste out of the main disposal stream, and seek alternative materials to non-recyclable food service ancillaries.
9. Design and implement community trash and recycling audits which will provide accurate monitoring of policy impact.
10. Engage with neighboring communities and regional DEP representatives to discover opportunities that will benefit from regionalization and/or aggregated efforts between localities. This includes seeking grant opportunities, resident education drives, and efforts to create better state policy representation through a unified coalition of stakeholders.
11. The Committee will be available to report or present its activities and available data to the Select Board, Town Administrator, Board of Health, and Town Meeting as needed or requested.

MEMBERS

Wayne Spritz, Chair

Emily Cilley, BoH

Gino Cresta, DPW

Mary Ellen Fletcher, Select Board

Jonathan Gold

Kathy Mikk

Alix Smullin

Jeff Vaughan, DPH

Emily Westhoven

MISSION HIGHLIGHTS

30 by '30

Reduce the Town's non-recyclable solid waste disposal by **30 %** from 2018 to the year 2030* per Massachusetts Department of Environmental Protection 2030 Solid Waste Master Plan.

** 90 % by the year 2050.*



TOWN OF SWAMPSCOTT
SOLID WASTE ADVISORY COMMITTEE
22 Mountaint Avenue
Swampscott, MA 01907

Mission Statement
Approved July 27th, 2021

Members

Walter Spurr, Chair
Heather Boston, Vice Chair
Emily Gilley, Staff
Crista Crooks, DPW
Jennifer Gold
Frank South
Polly Trumbull, Select Board
Jeff Vaughan, DPW
Emily Weatheres

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MISSION HIGHLIGHTS

DATA

Report publicly available monthly data related to the Town's solid waste disposal statistics, practices, activities, and services.

Monitor and report on the waste management industry including recycling markets, trends, material pricing and proposed government policies which could affect the Town's solid waste program.



TOWN OF SWAMPSCOTT
SOLID WASTE ADVISORY COMMITTEE
23 Monument Avenue
Swampscott, MA 01907
Mission Statement
Approved July 27th, 2021

Members
Vince Levin, Chair
Sharon Ferraro, Vice Chair
Emily C. Day, Staff
Chris Deane, DEP
Jennifer Hall
Frank Smith
Pete Trapani, Select Board
Jeff Vanden, 1976
Derek Vanden

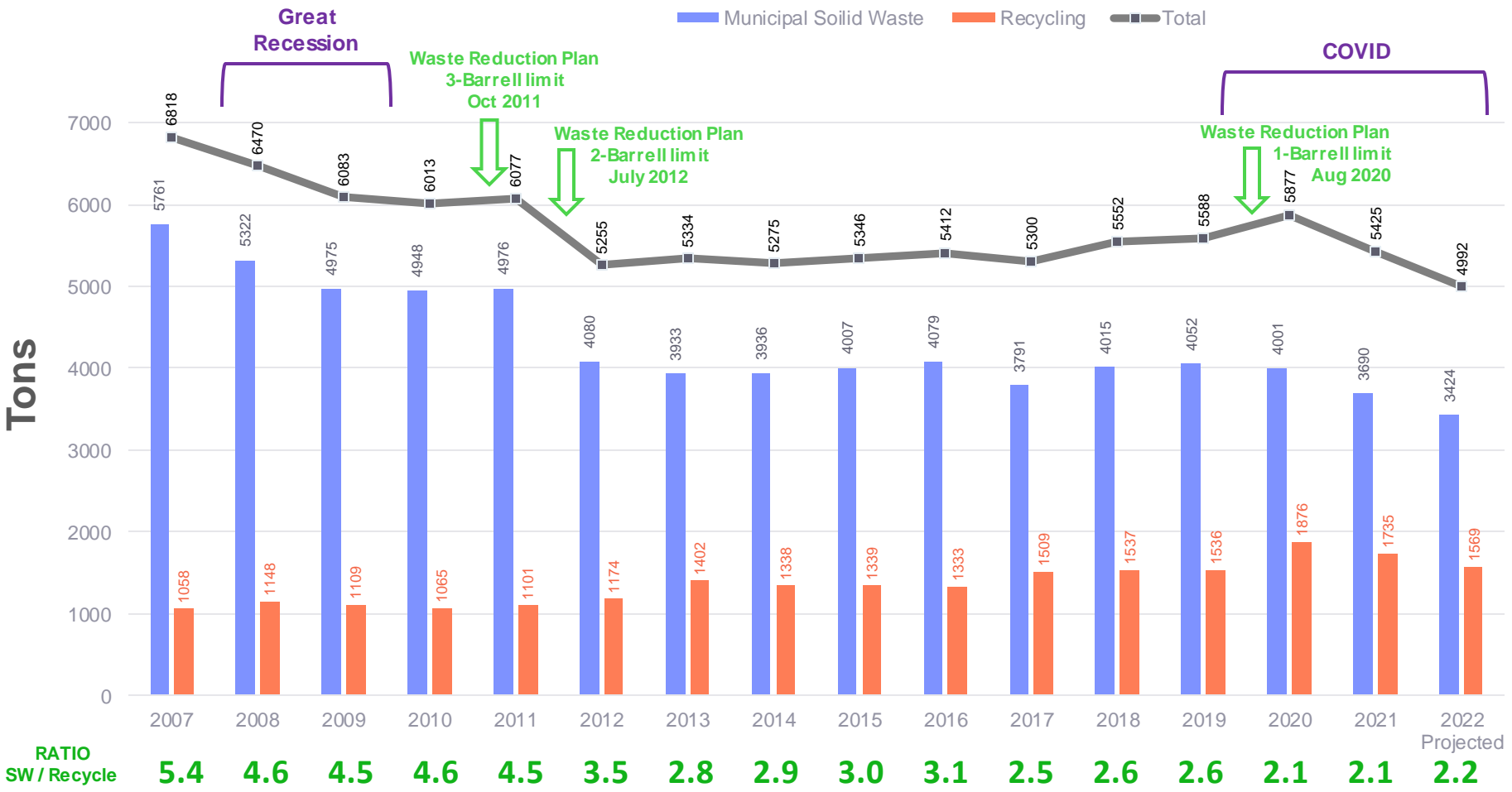
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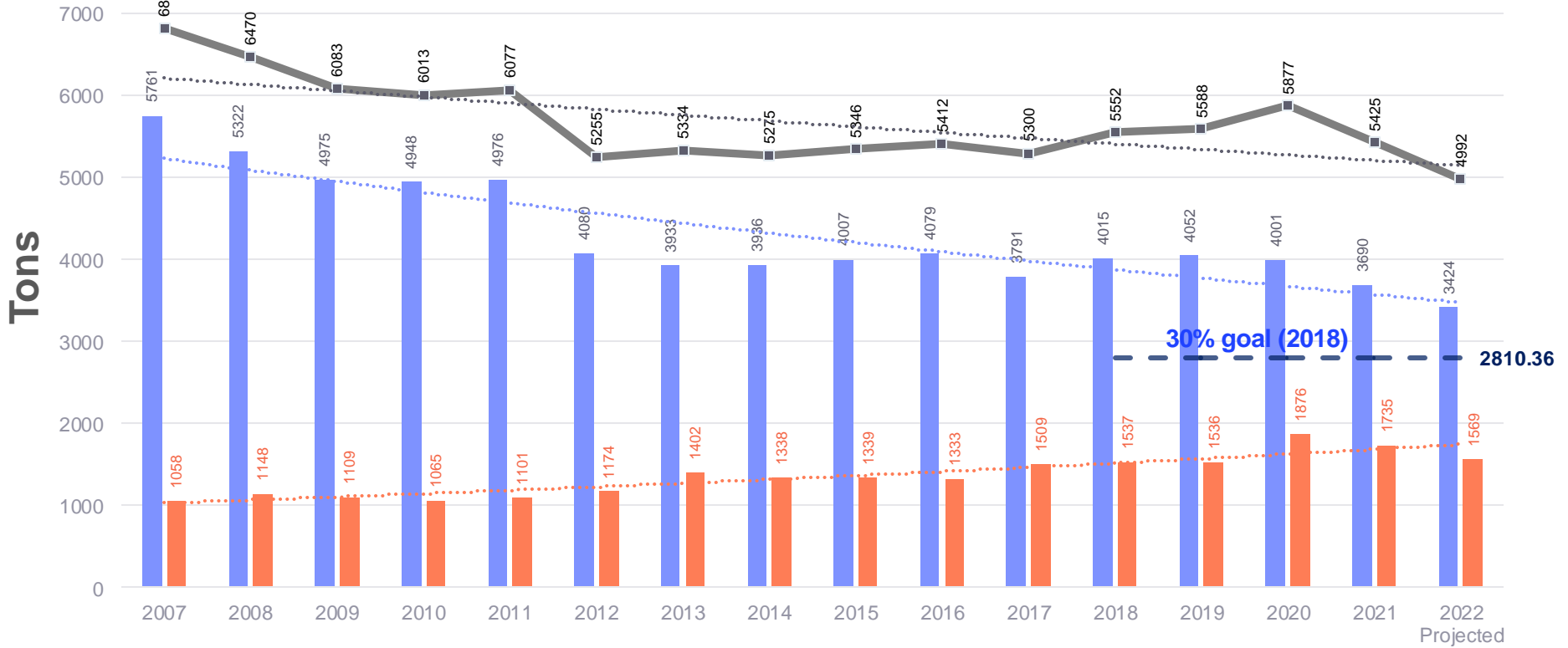
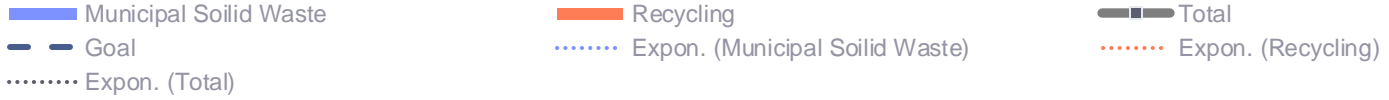
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*Data point is EOY sum

Solid Waste Trending



Solid Waste Trending



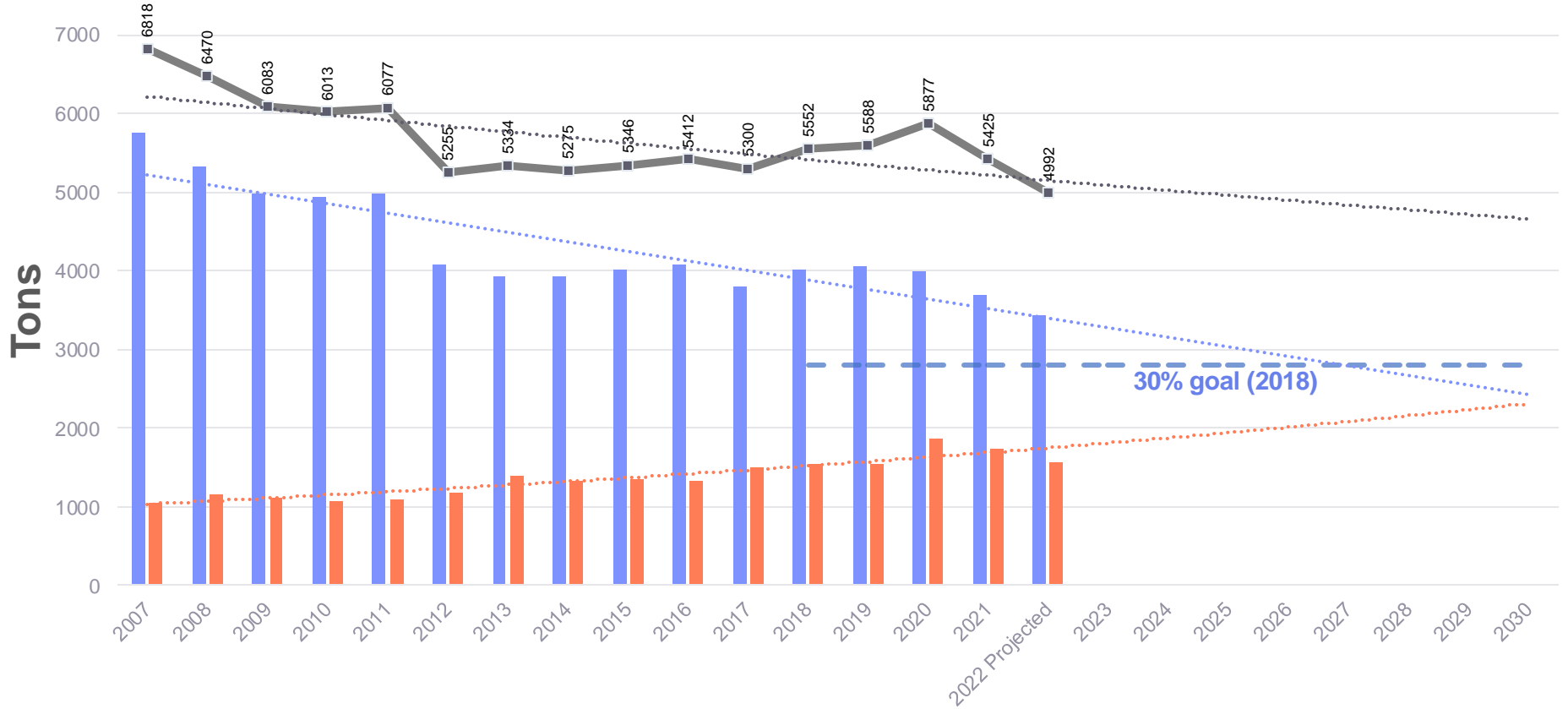
30% goal (2018)

2810.36

Projected

Solid Waste Trending

■ Municipal Solid Waste
 ■ Recycling
 ■ Total
 — Goal
 ⋯ Linear (Municipal Solid Waste)
 ⋯ Expon. (Recycling)
 ⋯ Expon. (Total)





Curbside Pickup MSW + Recycle

Trends point to lower MSW and overall consumption.

Economic & recessionary pressures affect outcomes as seen in 2008-2010

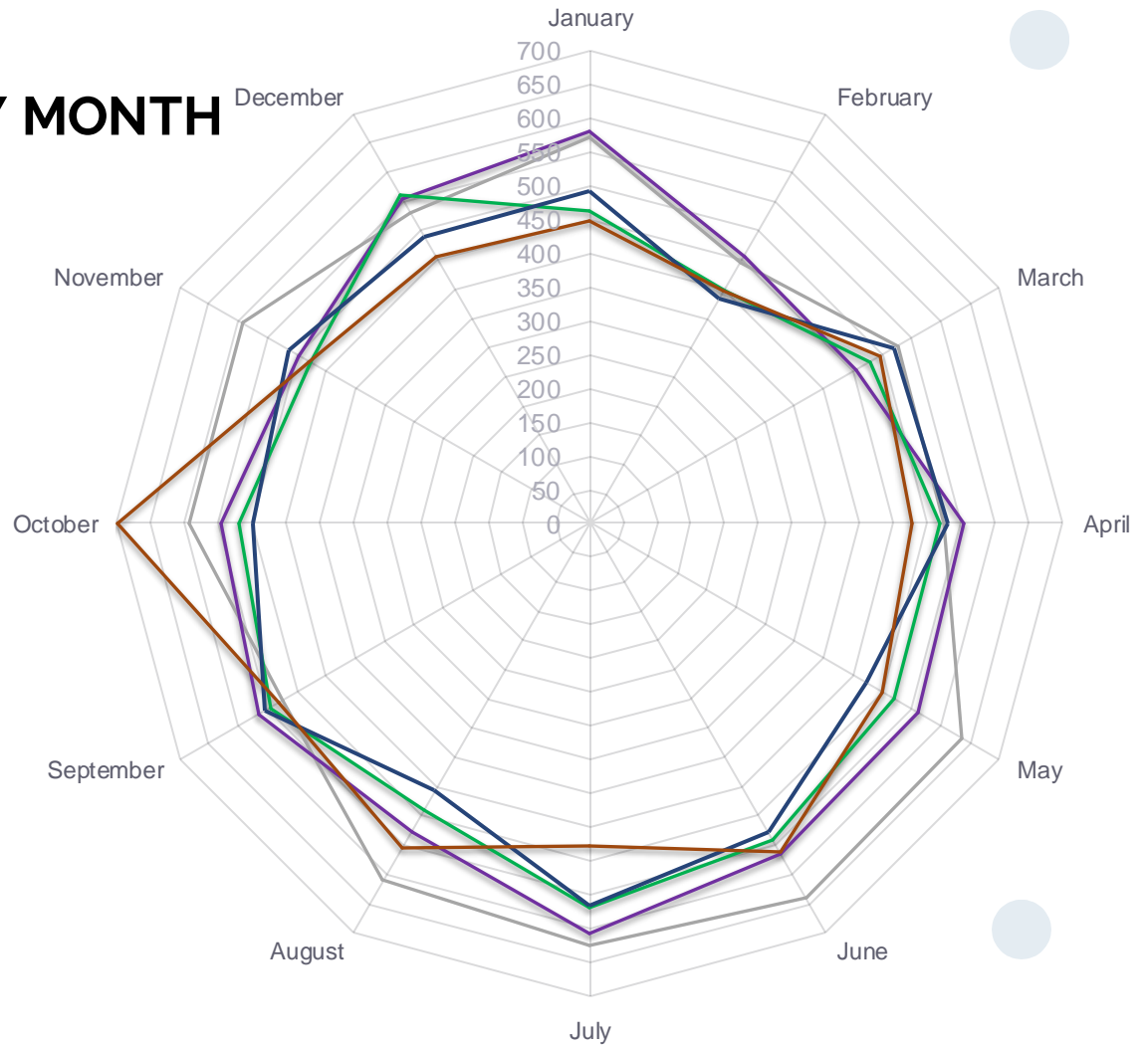
Limited Barrell Options improve MSW-to-Recycling ratios.

Back to work will re-normalize the trend.

Current trajectory cannot be assumed.

Diversion is the key.

TOTAL ANNUAL COMBINED OUTPUT BY MONTH



— 2007 TOTAL OUTPUT

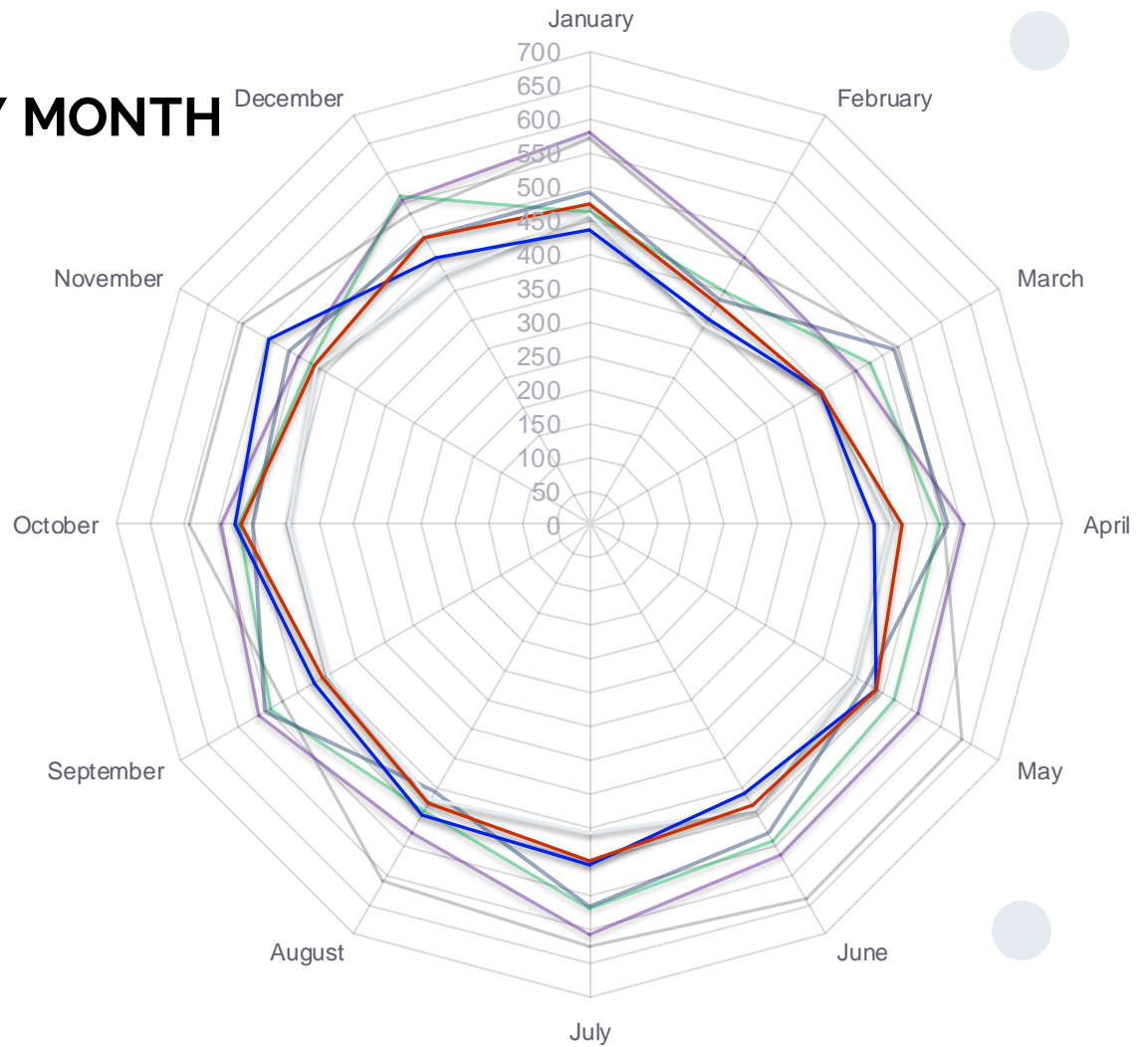
— 2008 TOTAL OUTPUT

— 2009 TOTAL OUTPUT

— 2010 TOTAL OUTPUT

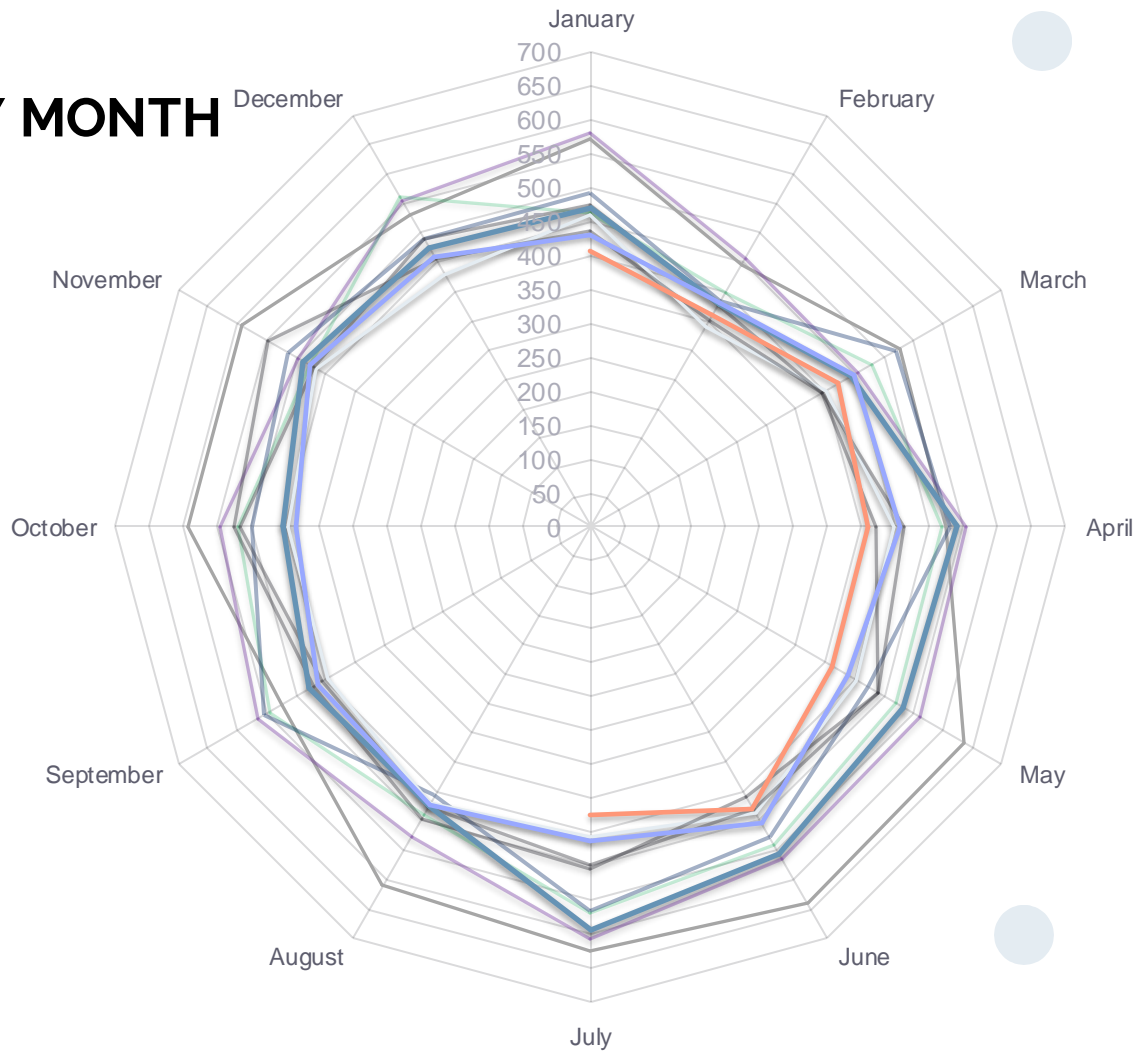
— 2011 TOTAL OUTPUT

TOTAL ANNUAL COMBINED OUTPUT BY MONTH



- 2007 TOTAL OUTPUT
- 2008 TOTAL OUTPUT
- 2009 TOTAL OUTPUT
- 2010 TOTAL OUTPUT
- 2017 TOTAL OUTPUT
- 2018 TOTAL OUTPUT
- 2019 TOTAL OUTPUT

TOTAL ANNUAL COMBINED OUTPUT BY MONTH



— 2007 TOTAL OUTPUT

● 2008 TOTAL OUTPUT

— 2009 TOTAL OUTPUT

— 2010 TOTAL OUTPUT

— 2017 TOTAL OUTPUT

— 2018 TOTAL OUTPUT

— 2019 TOTAL OUTPUT

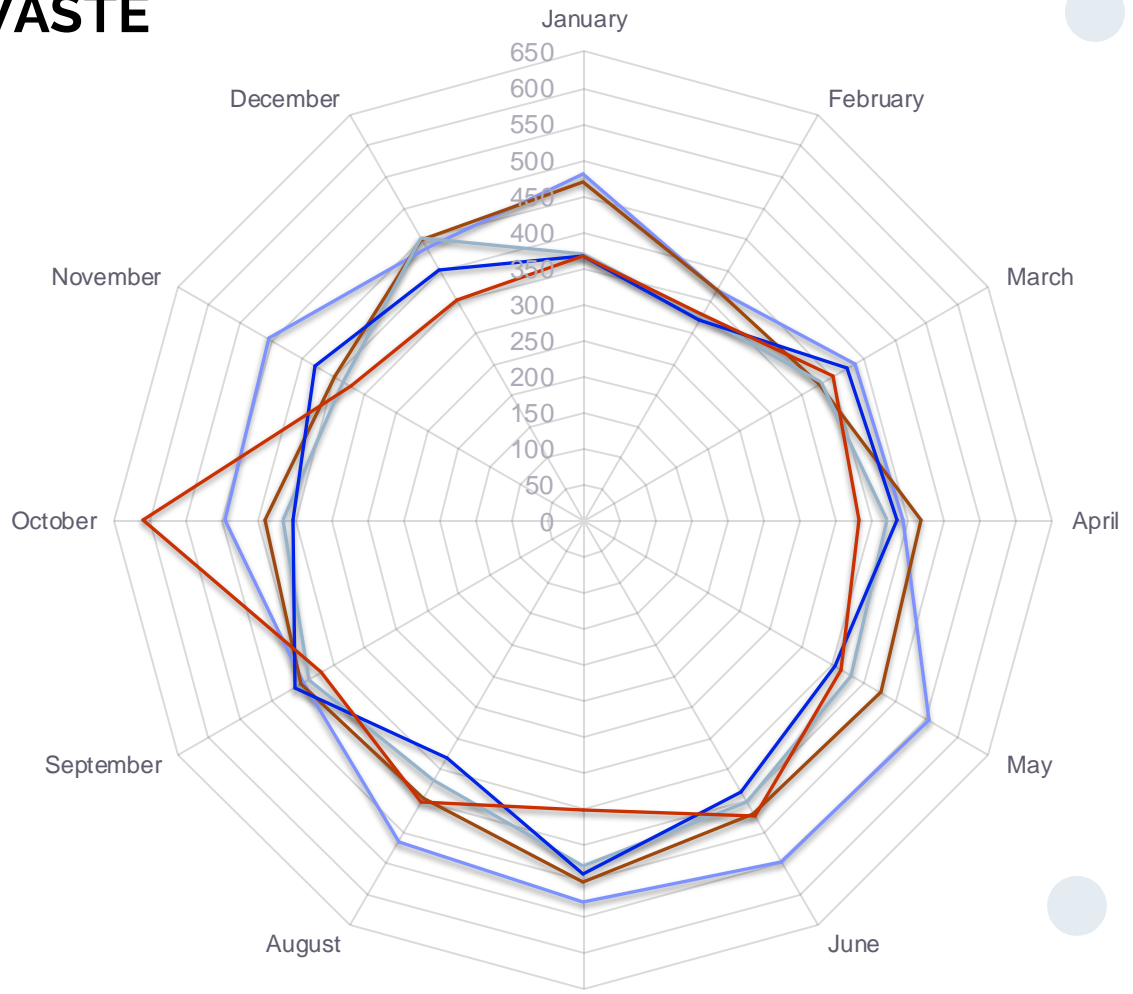
— 2020 TOTAL OUTPUT

— 2021 TOTAL OUTPUT

— 2022 TOTAL OUTPUT

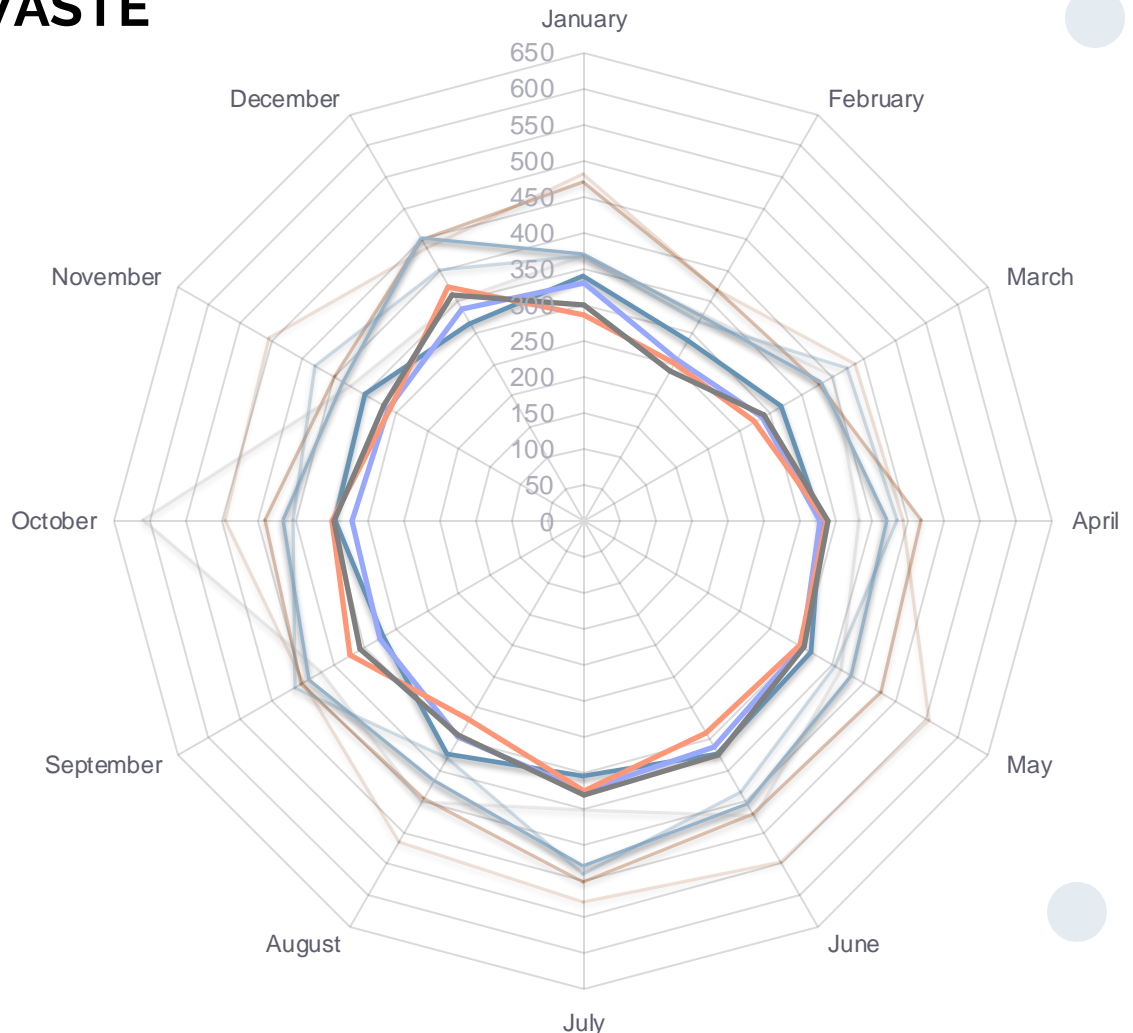
ANNUAL MUNI SOLID WASTE BY MONTH

- 2007 SW
- 2008 SW
- 2009 SW
- 2010 SW
- 2011 SW



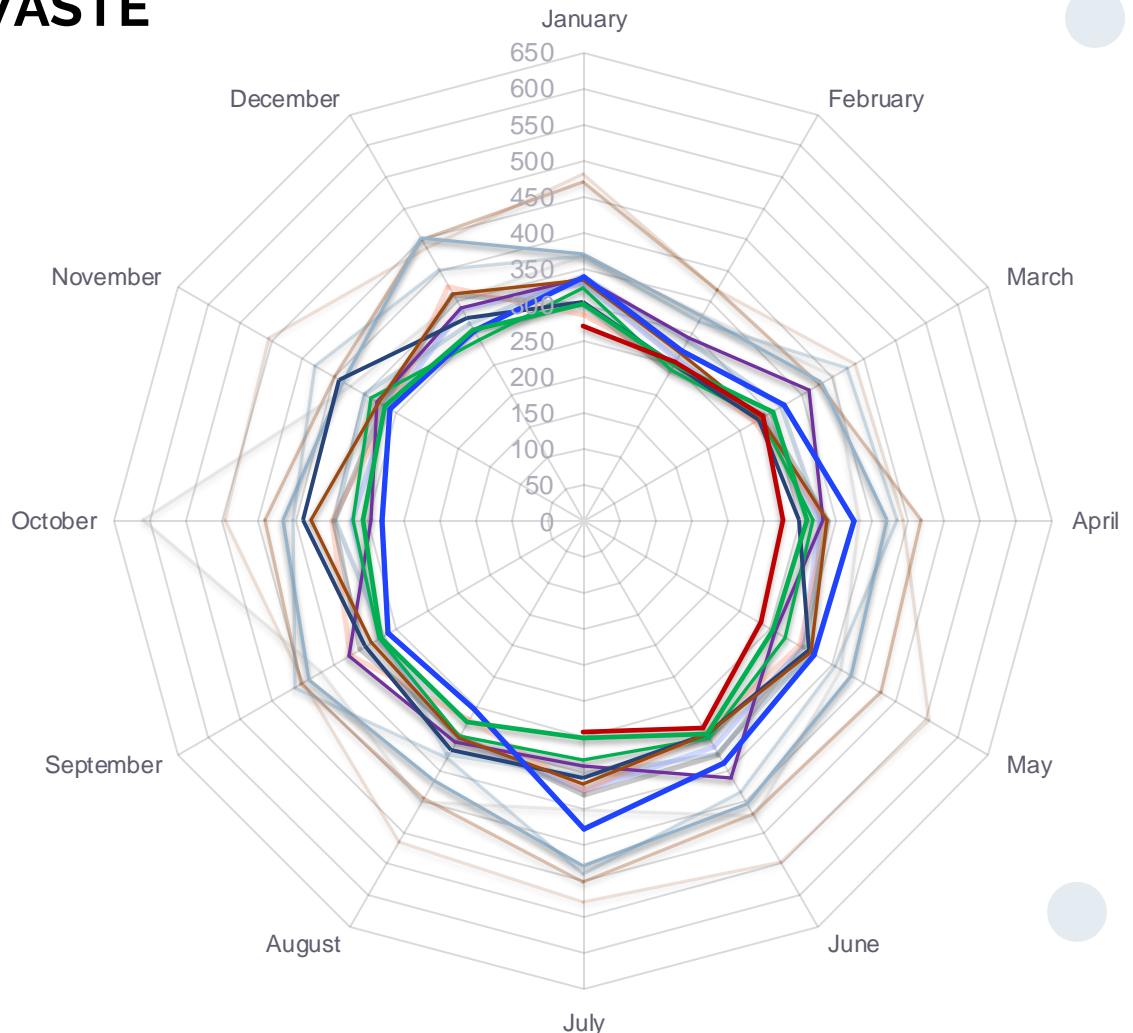
ANNUAL MUNI SOLID WASTE BY MONTH

- 2007 SW
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- 2009 SW
- 2010 SW
- 2011 SW
- 2012 SW
- 2013 SW
- 2014 SW
- 2015 SW



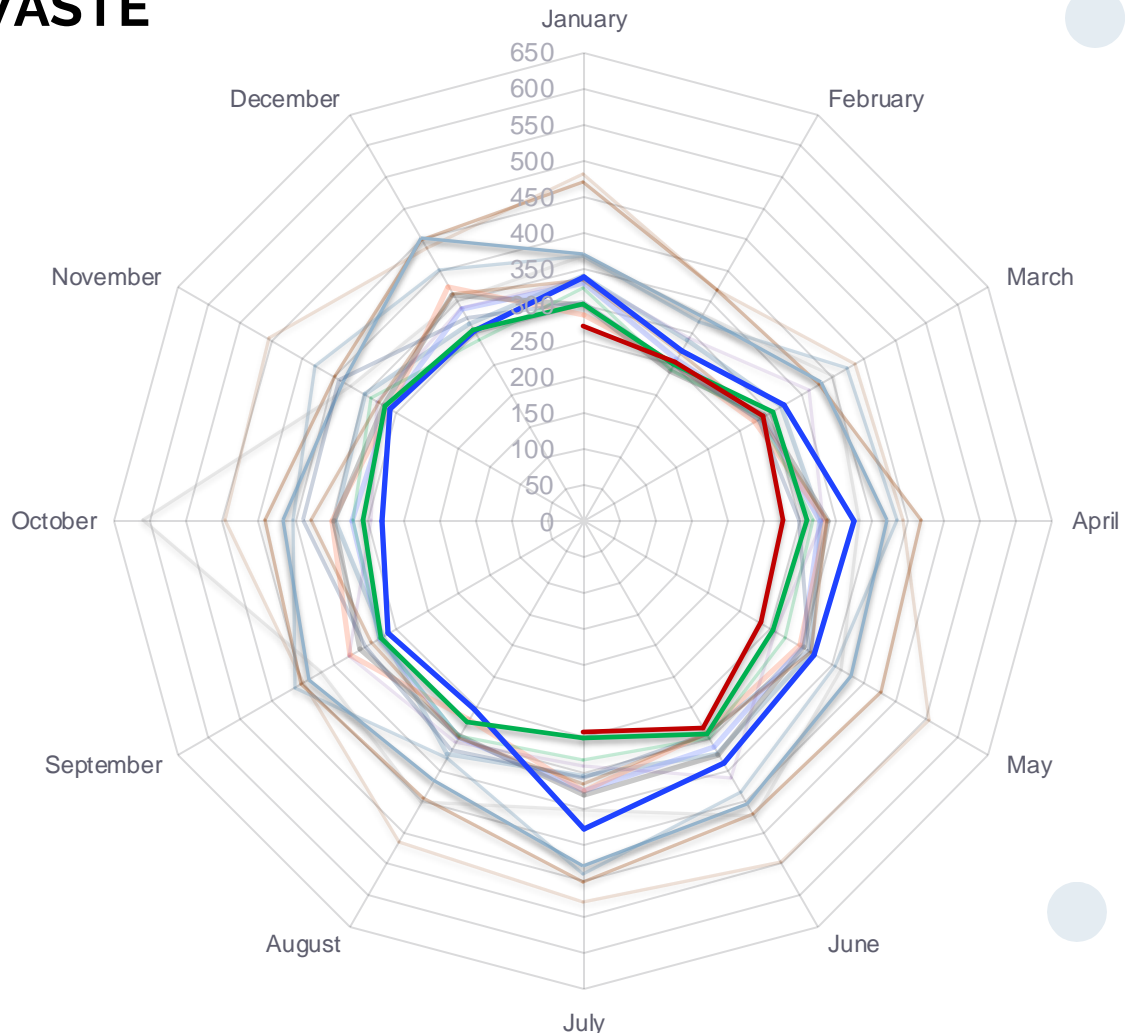
ANNUAL MUNI SOLID WASTE BY MONTH

- 2007 SW
- 2008 SW
- 2009 SW
- 2010 SW
- 2011 SW
- 2012 SW
- 2013 SW
- 2014 SW
- 2015 SW
- 2016 SW
- 2017 SW
- 2018 SW
- 2019 SW
- 2020 SW
- 2021 SW
- 2022 SW

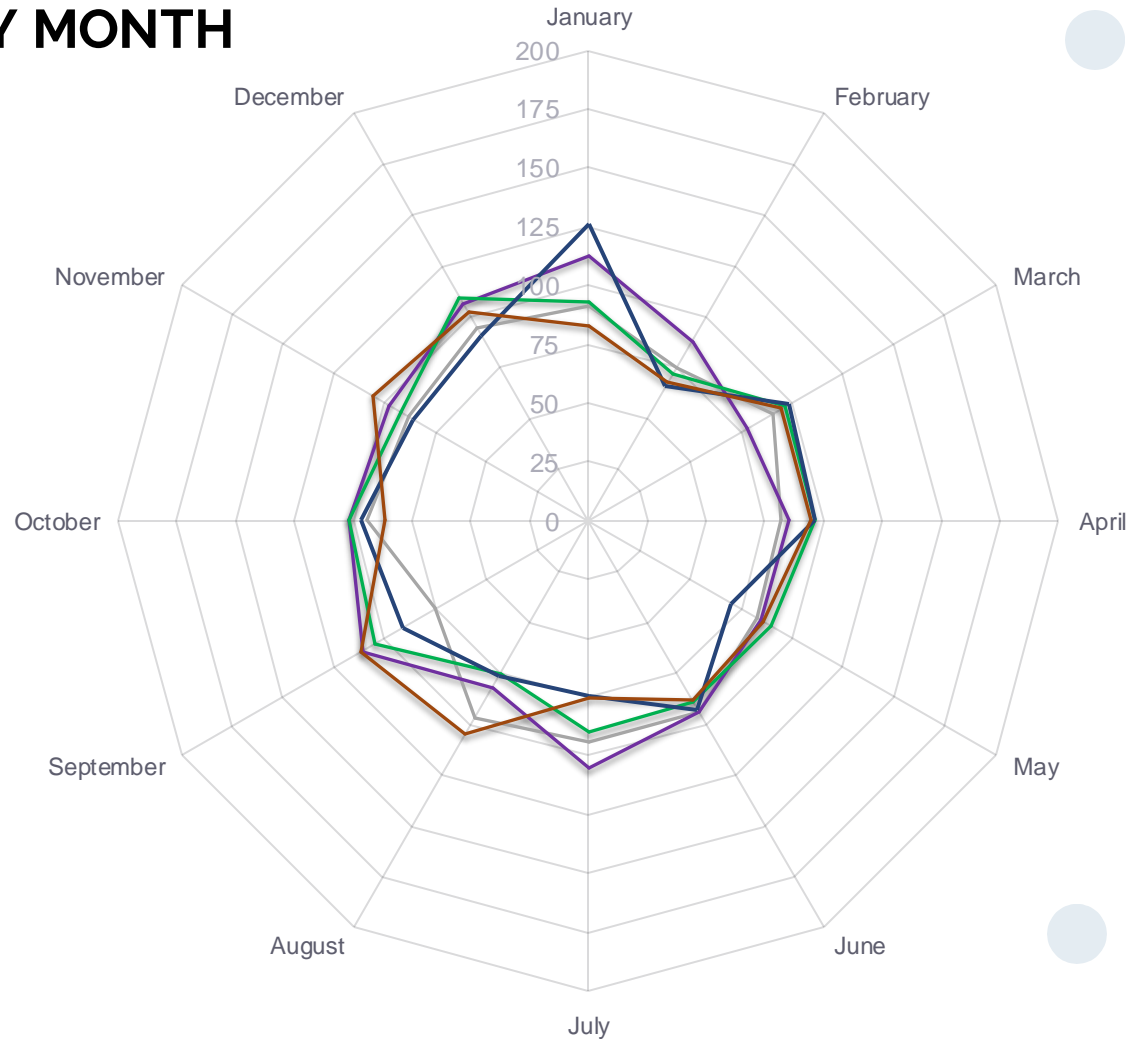
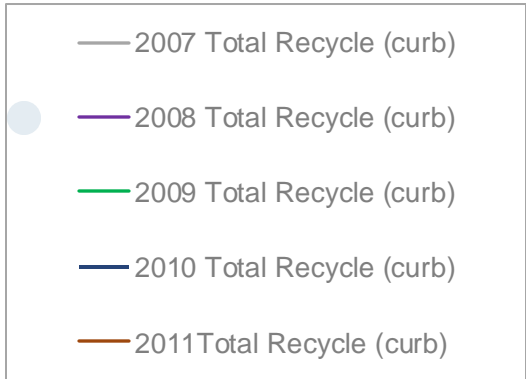


ANNUAL MUNI SOLID WASTE BY MONTH

- 2007 SW
- 2008 SW
- 2009 SW
- 2010 SW
- 2011 SW
- 2012 SW
- 2013 SW
- 2014 SW
- 2015 SW
- 2016 SW
- 2017 SW
- 2018 SW
- 2019 SW
- 2020 SW
- 2021 SW
- 2022 SW

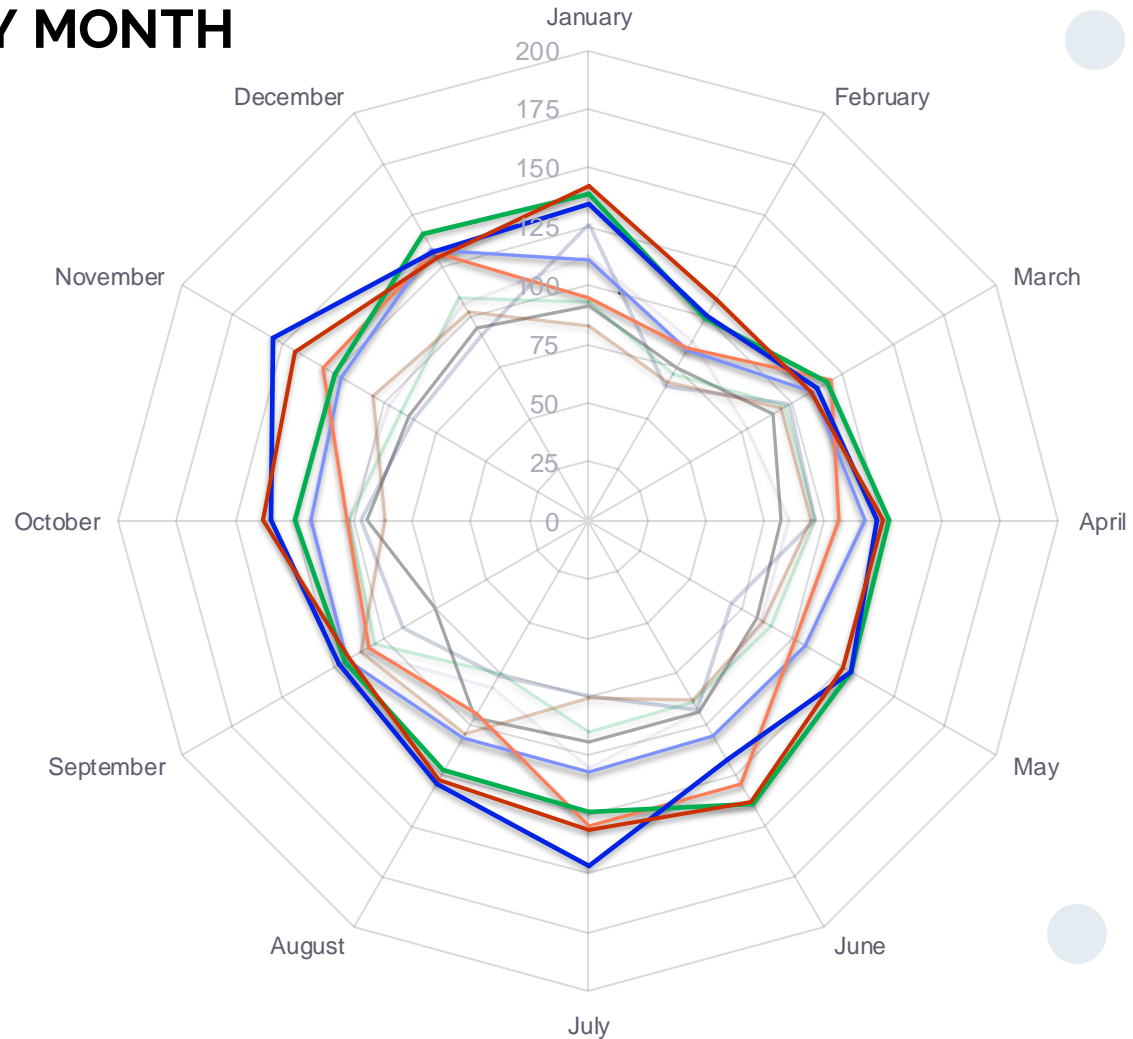


ANNUAL RECYCLING BY MONTH



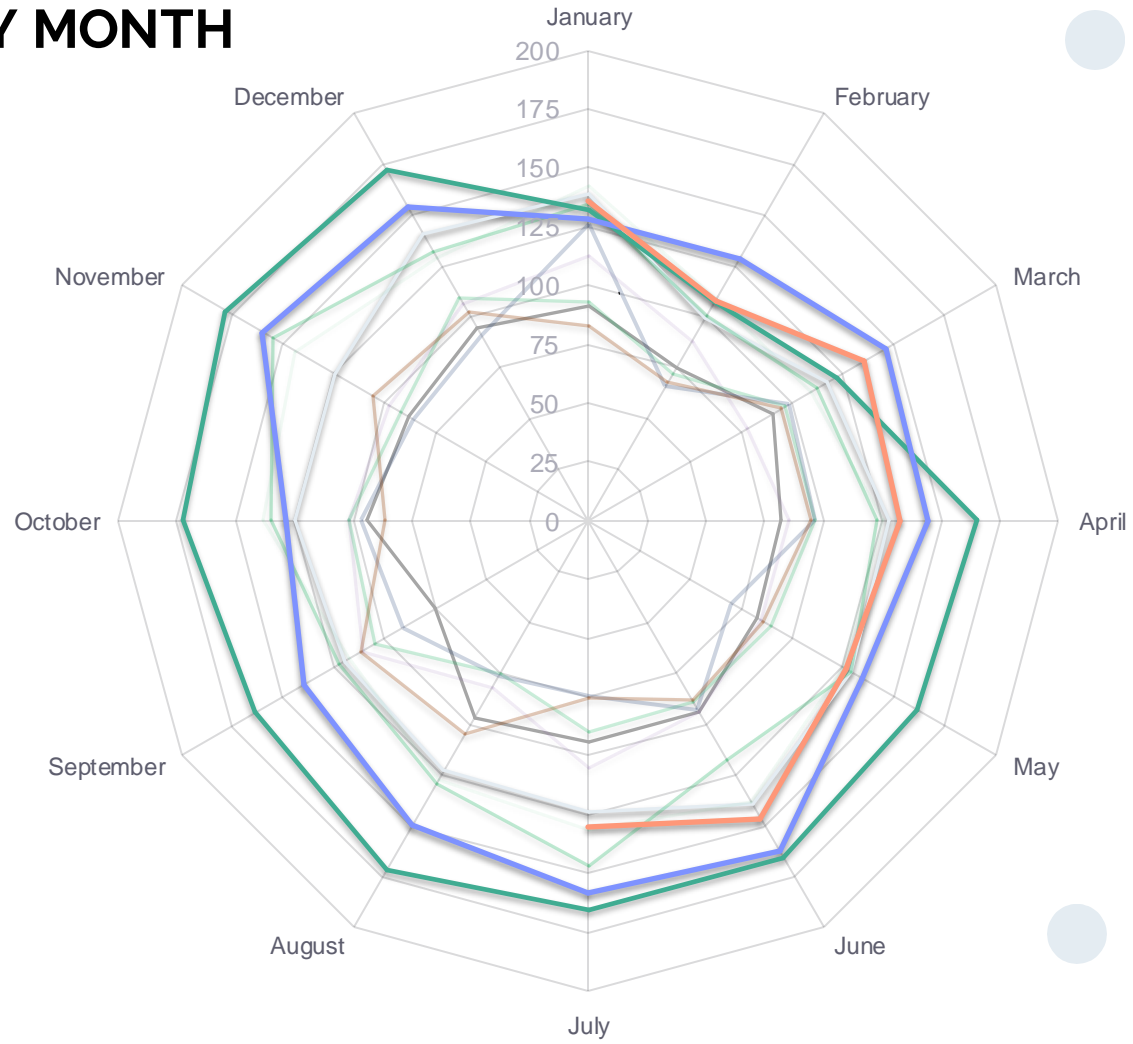
ANNUAL RECYCLING BY MONTH

- 2007 Total Recycle (curb)
- 2008 Total Recycle (curb)
- 2009 Total Recycle (curb)
- 2010 Total Recycle (curb)
- 2011 Total Recycle (curb)
- 2015 Total Recycle (curb)
- 2016 Total Recycle (curb)
- 2017 Total Recycle (curb)
- 2018 Total Recycle (curb)
- 2019 Total Recycle (curb)



ANNUAL RECYCLING BY MONTH

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- 2008 Total Recycle (curb)
- 2009 Total Recycle (curb)
- 2010 Total Recycle (curb)
- 2011 Total Recycle (curb)
- 2015 Total Recycle (curb)
- 2016 Total Recycle (curb)
- 2017 Total Recycle (curb)
- 2018 Total Recycle (curb)
- 2019 Total Recycle (curb)
- 2020 Total Recycle (curb)
- 2021 Total Recycle (curb)
- 2022 Total Recycle (curb)



Black Earth

Town composting barrels at
Dog Park and Police Station

Residential Composting

July 2019-July 2020	57 Tons
July 2020-July 2021	104 Tons
July 2021-July 2022	135 Tons

Month	2020		2021		2022	
	TONS		TONS		TONS	
	Dog Park	PD Station	Dog Park	PD Station	Dog Park	PD Station
January			0.7	1.2	1.2	1.2
February			0.8	1.2	0.8	1.2
March			1	1.5	1.3	1.5
April			0.7	1.2	0.9	1.1
May			1.1	1.2	1.1	1.1
June			0.6	0.6	1.5	1.4
July			1.1	1.2	1	1.2
August			1.1	1.2		
September	0.6	1	1.2	1.5		
October	0.7	1.2	1.2	1.2		
November	0.3	0.9	1.2	1.2		
December	1.1	1.3	1.2	1.5		
TOTAL	2.7	4.4	11.9	14.7	7.8	8.7

Metal Recycling

Last Saturday of the month

YEAR	# PICKUP DAYS	MONTHS	TONS	\$
2020	8	MAY-DEC	43.77	\$ 3,219
2021	8	APR-NOV	45.56	\$ 6,468
2022	4 YTD	APRIL-JULY	37.31	\$ 3,157

Mattress Recycling

Mandated by DEP

Pickup with Sticker

Date	Mattress Count
3/15/2022	70
4/15/2022	45
6/17/2022	70
7/12/2022	39
TOTAL	224

DATA HIGHLIGHTS



**DIVERSION
IS KEY**

**MORE THAN 210 TONS (420,000 POUNDS)
DIVERTED FROM SWAMPSCOTT'S WASTE STREAM
IN FY '22**

2022 EOY ACTIVITY

- Surveying residents to understand current behaviors, their experiences, and our collective understanding of issues “Beyond the Curb” to develop more tuned education efforts.
- Greenworks MRF Tour on Sept 8th.
- Farmers Market starting September 18th.
- Town Newsletter Inclusion
- Regional Cooperation Efforts
- Recreation Department Events
- Street Litter Reduction
- Boat Wrap & Thin Film Recycling



TOWN OF SWAMPSCOTT SOLID WASTE ADVISORY COMMITTEE

25 Monument Avenue
Swampscott, MA 01907

Mission Statement
Approved July 27th, 2021

Members

Walter Lewis, Chair
Shirley Dennis, Vice Chair
Judy C. Day, Staff
Clayton Smith, Staff
Jennifer LaRi
Frank Smith
Pete Trapani, Board Member
Jeff Vanden, 1976
Linda Vanden

The Town of Swampscott Solid Waste Advisory Committee shall develop reliable internet subject matter expertise in order to advise the Select Board, Town Administration, and Board of Health on the development and implementation of “Best Practices” policies and procedures relating to solid waste management that balance the fiscal, environmental, and community needs of its residents.

The Committee’s mission will entail the following goals:

1. Reduce the Town’s non-recyclable solid waste disposed by 30 % by the year 2020. Baseline is set from 2018 and guided by the Massachusetts Department of Environmental Protection draft 2020 Solid Waste Master Plan.
2. Reduce recycling contamination rates.
3. Develop and/or review new or proposed policy initiatives and/or contracts relating to solid waste as discussed by the Town Administration and Select Board. Seek, evaluate, and report necessary feedback regarding the impact of existing and proposed solid waste policy; inform town leadership of those concerns; and suggest changes, updates, or amendments to the relevant policies and bylaws, as needed.
4. Establish community outreach for all matters relating to solid waste. This includes the creation and maintenance of a social media presence and a Town website that offers educational resources.
5. Report publicly available monthly data related to the Town’s solid waste disposal statistics, practices, activities, and services.
6. Monitor and report on the waste management industry including recycling markets, trends, and material pricing.
7. Monitor and report on any new or proposed state and federal policies which could affect the Town’s solid waste program.
8. Advise and partner with Swampscott schools to improve recycling rates, reduce compostable food waste out of the main disposal stream, and seek alternative materials to non-recyclable food service supplies.
9. Design and implement community trash and recycling audits which will provide accurate monitoring of policy impact.
10. Engage with neighboring communities and regional DEP representatives to discover opportunities that will benefit from organizations and/or aggregated efforts between localities. This includes seeking grant opportunities, seeking education drives, and efforts to create better waste policy representation through a unified coalition of municipalities.
11. The Committee will be available to report or present its activities and available data to the Select Board, Town Administration, Board of Health, and Town Meeting as needed or requested.

MISSION HIGHLIGHTS

ONGOING PROJECTS & CHALLENGES

- Glass Diversion
- Affordable Styrofoam Recycling Program
- Poly-lined Carton Recycling (aseptic containers)
- Monitor School Food Waste Diversion Program
- Improve Data Accessibility from Town Departments & Vendors
- Street Surveys require more resources
- School outreach and education. School committee liaison.



TOWN OF SWAMPSCOTT SOLID WASTE ADVISORY COMMITTEE

23 Monument Avenue
Swampscott, MA 01907

Mission Statement

Approved July 27th, 2021

Members

Walter Lewis, Chair
Sharon Korman, Vice Chair
Judy O'Leary, Staff
Oliver Green, DEP
James Hall
Frank Smith
Pete Trapani, School Board
Jeff Vaughan, TWP
Lesly Vothman

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Solid Waste Advisory Committee

Thanks!

Contact us:

Wayne Spritz, Chair
wspritz@gmail.com

Dianne Marchese,
dmarchese@swampscottma.gov



<https://www.facebook.com/SWACSwampscott/>

<https://www.swampscottma.gov/solid-waste-advisory-committee>

Questions





Traffic Study Advisory Committee

September 7, 2022
Select Board Meeting



Traffic Study Advisory Committee

The mission of the Traffic Study Advisory Committee is to provide technical review of any resident, business or staff request to evaluate traffic or parking issues within the town.

The Committee may make recommendations to a governing body, such as the Select Board, Police Department, School Department or MassDOT.

The Committee is dedicated to making Swampscott safe and traffic friendly community in which to live, work, and visit.



Traffic Study Advisory Committee

Members:

1. Police Department
2. Fire Department
3. DPW
4. Community Development
5. Disability Commission
6. 3 Residents



TSAC Recommendations

1. Resident Parking only on Pine Street
 2. Stop sign at intersection of Pine and Erie and Superior
-
2. Stop sign at Plymouth Ave.

TSAC Recommendations

Pine Street



TSAC Recommendations

Stop Sign at Pine Street and Superior



TSAC Recommendations

Stop Sign Plymouth Ave



FY23 Water & Sewer Rate Setting

Town of Swampscott

September 7th, 2022



DRAFT

Background & Authority

- Town Meeting establishes water and sewer enterprise fund budgets annually in May
 - These budgets are separate from the general fund; water and sewer operations are funded through user charges, not taxes
 - Major Maintenance and Repair programs funded through the capital plan help control operating expenses and protect the integrity of critical system infrastructure
- Water & Sewer rates are determined by the Select Board at least annually, typically in the summertime
- Rates must be set at levels that generate sufficient revenues to cover budgeted expenses
- Staff recommended the use of Retained Earnings in May to defray water and sewer rate increases for Fiscal Year 2023
 - Annual Town Meeting in May voted to appropriate \$20,000 from the Water Fund and \$63,000 from the Sewer Fund for this purpose
- MGL 41§69B: The Select Board, in their capacity as water commissioners may fix and collect just and equitable prices and rates for the use of water.
- MGL 83§16: Select Board may establish charges for sewer use, so long as they are assessed in a fair and equitable manner.

DRAFT

Maintaining Fair and Equitable Assessments: Water and Sewer Charges

- Water-Sewer Rate Advisory Committee established in 2020 to study the way water & sewer rates are structured in town and neighboring communities
- Committee recommended implementing tiered base and consumption rates
- New rate structure established a more equitable cost-per-gallon
- Select Board voted to adopt new rate structure on 8/24/2022 based on the committee's analysis and recommendations

DRAFT

FY23 Budget Highlights

- Water Budget increased **+7.9%** to **\$4,660,944**
- MWRA provides water supplies to the town for distribution
 - Largest line item in the water budget
 - There are 45 communities supplied by the MWRA
 - Annual Assessments are based on a community's percentage proportional share of the entire system's water use
 - Budget is based on preliminary assessments; final assessments are not known until after the town's budget process is complete
- Estimated assessment increased \$258,431 (+9.9%) vs FY 2022
- Sewer Budget increased **+4.2%** to **\$3,338,949**
- Lynn Water and Sewer Commission provides wastewater treatment services to the town
 - Largest line item in the sewer budget
 - There are a handful of communities that are provided wastewater treatment services by LWSC
 - Annual Assessments are based on a % share of the entire system's flows
 - Budget is based on preliminary assessments; final assessments are not known after the town's budget process is complete, and LWSC also reconciles use at the end of the fiscal year
- Debt Service in Sewer Fund increased \$127,000 (+27%)
 - Related to investments in Sewer Main Infrastructure Rehabilitation

DRAFT

Drivers of Budget Reductions

- Experiencing a reduced Proportional System Share of both MWRA and LWSC MWRA Boston Metro Water Use as a % of system is increasing back to pre-pandemic levels
 - Swampscott's share of MWRA system use was higher at .93% in 2020 during the peak of the pandemic
 - Declined to .88% in 2021
 - YTD in 2022 is stable at .88%
 - LWSC Flows declined, reflective of a good status of repair
 - Sewer main rehabilitation work has reduced significant stormwater infiltration
- Based on lower than anticipated assessments from both MWRA and LWSC, we are recommending a reduction to these line items as follows:
 - The preliminary assessment budget for MWRA was **\$2,842,744**
 - Final Assessment is now known: **\$2,652,649** including contingency;
 - Recommending a (\$190,095) amendment to this line item
 - The preliminary assessment budget for LWSC was **\$1,250,000**
 - Final Assessment is now known: **\$1,000,00** including contingency;
 - Recommending a (\$250,000) amendment to this line item

DRAFT

FY23 Revenue Challenges and Opportunities

- New Rates were not established prior to the first water & sewer commitment of FY23
- Resulted in reduced charges in Q1 versus if new rates had already been established
 - Exposure appx. \$28,000 water, \$18,000 sewer
- Additional internal controls implemented to prevent future occurrences
- Lack of rainfall over the Summer months has increased flows 6.5% May-July vs last year per MWRA
- Anticipating discretionary irrigation water use has returned to 2020 levels
- Aug-Oct flows are anticipated to be elevated due to lack of rainfall

DRAFT

Retained Earnings Overview

Last Year Retained Earnings - WATER	\$1,277,034
Appropriated - ATM 5/2022	(\$20,000)
Ending Balance - Retained Earnings	\$1,257,034
Est. FY23 Retained Earnings	\$1,039,136 23.24% of Revised Budget
Est. "Available" per Policy *after budget reduction	\$144,986

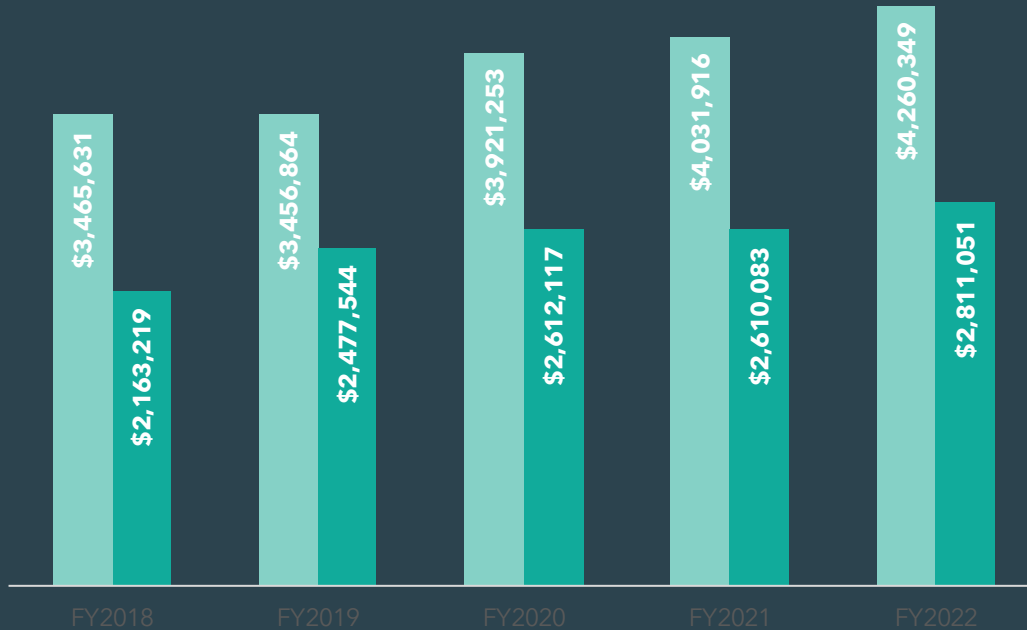
Last Year Retained Earnings - SEWER	\$1,091,048
Appropriated - ATM 5/22	(\$63,000)
Ending Balance - Retained Earnings	\$1,028,048
Est. FY23 Retained Earnings	\$889,031 26.62% of Revised Budget
Est. "Available" per Policy *after budget reduction	\$271,241

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Budgeted Expenses

5-yr Expense History

■ Water ■ Sewer



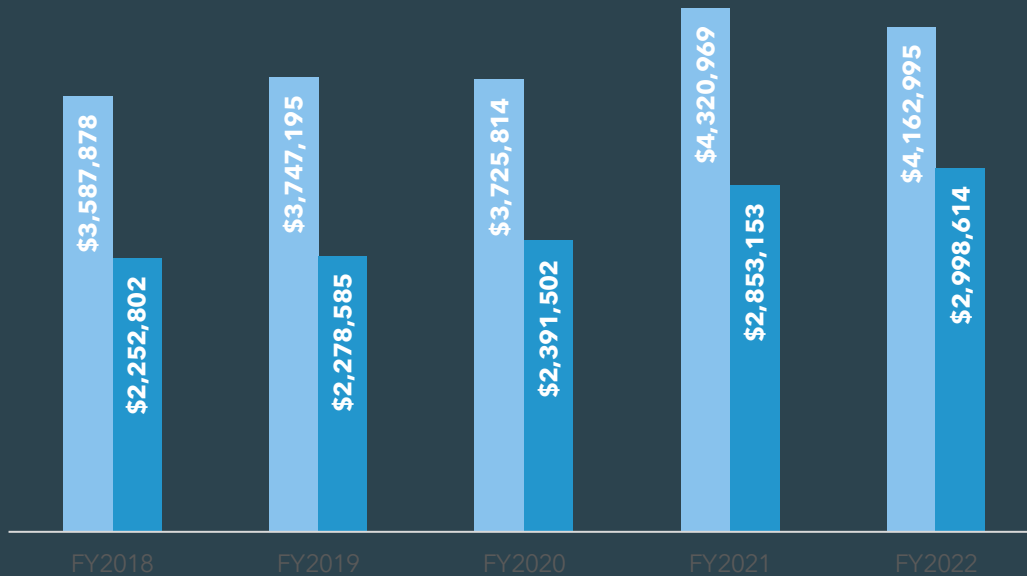
Current Year Budgeted Expenses	Water	Sewer
Personnel	\$410,175	\$396,716
Operating Expenses	\$207,113	\$500,500
Assessments	\$2,842,744	\$1,250,000
Debt	\$521,844	\$577,642
Pension Contributions	\$160,068	\$148,078
Indirect Services	\$466,613	\$466,013
Total	\$4,660,944	\$3,338,949

DRAFT

Estimated Revenues

5-yr Revenue History

■ Water ■ Sewer



Current Year Estimated Revenue	Water	Sewer
Consumption Charges	\$4,140,844	\$2,784,149
Base Charges	\$224,000	\$345,000
Penalties & Interest	\$70,000	\$42,000
Liens	\$175,000	\$102,000
On/Off Charges	\$22,000	\$ -
Litigated Charges	\$1,100	\$800
Interest on Deposits	\$8,000	\$2,000
Retained Earnings	\$20,000	\$63,000
Total	\$4,660,944	\$3,338,949

DRAFT

Rate Option #1

**FY23 Budget
Assumption**

WATER

3% Increase to Consumption Rates

Tier 1: ~~\$7.33~~ **\$7.55** **+\$0.22**

Tier 2: ~~\$7.76~~ **\$7.99** **+\$0.23**

Tier 3: ~~\$7.80~~ **\$8.04** **+\$0.24**

Base Rate:

Tier 1: ~~\$13.25~~ **\$13.65** **+\$0.40**

Tier 2: ~~\$13.65~~ **\$14.05** **+\$0.40**

SEWER

2.75% Increase to Consumption Rates

Tier 1: ~~\$5.75~~ **\$5.91** **+\$0.16**

Tier 2: ~~\$6.50~~ **\$6.68** **+\$0.18**

Tier 3: ~~\$7.20~~ **\$7.40** **+\$0.20**

Base Rate:

Tier 1: ~~\$20.00~~ **\$20.55** **+\$0.55**

Tier 2: ~~\$20.60~~ **\$21.17** **+\$0.57**

DRAFT

Rate Option #2

**Modest Increase
Based on Revised
Budget**

WATER

2.5% Increase to Consumption Rates

Tier 1: ~~\$7.33~~ **\$7.51** **+\$0.18**

Tier 2: ~~\$7.76~~ **\$7.95** **+\$0.19**

Tier 3: ~~\$7.80~~ **\$8.00** **+\$0.20**

Base Rate:

Tier 1: \$13.25

Tier 2: ~~\$13.65~~ **\$14.00** **+\$0.35**

SEWER

2.5% Increase to Consumption Rates

Tier 1: ~~\$5.75~~ **\$5.89** **+\$0.14**

Tier 2: ~~\$6.50~~ **\$6.66** **+\$0.16**

Tier 3: ~~\$7.20~~ **\$7.38** **+\$0.18**

Base Rate:

Tier 1: \$20.00

Tier 2: ~~\$20.60~~ **\$21.00** **+\$0.40**

DRAFT

Rate Option #3

Finance Team
Recommendation

WATER

Tier 1: ~~\$7.33~~ **\$7.51** +\$0.18/2.50%

Tier 2: ~~\$7.76~~ **\$7.97** +\$0.21/2.75%

Tier 3: ~~\$7.80~~ **\$8.03** +\$0.23/3.00%

Base Rate:

Tier 1: \$13.25

Tier 2: ~~\$13.65~~ **\$14.00** +\$0.35

SEWER

Tier 1: ~~\$5.75~~ **\$5.89** +\$0.14/2.50%

Tier 2: ~~\$6.50~~ **\$6.68** +\$0.18/2.75%

Tier 3: ~~\$7.20~~ **\$7.38** +\$0.18/3.00%

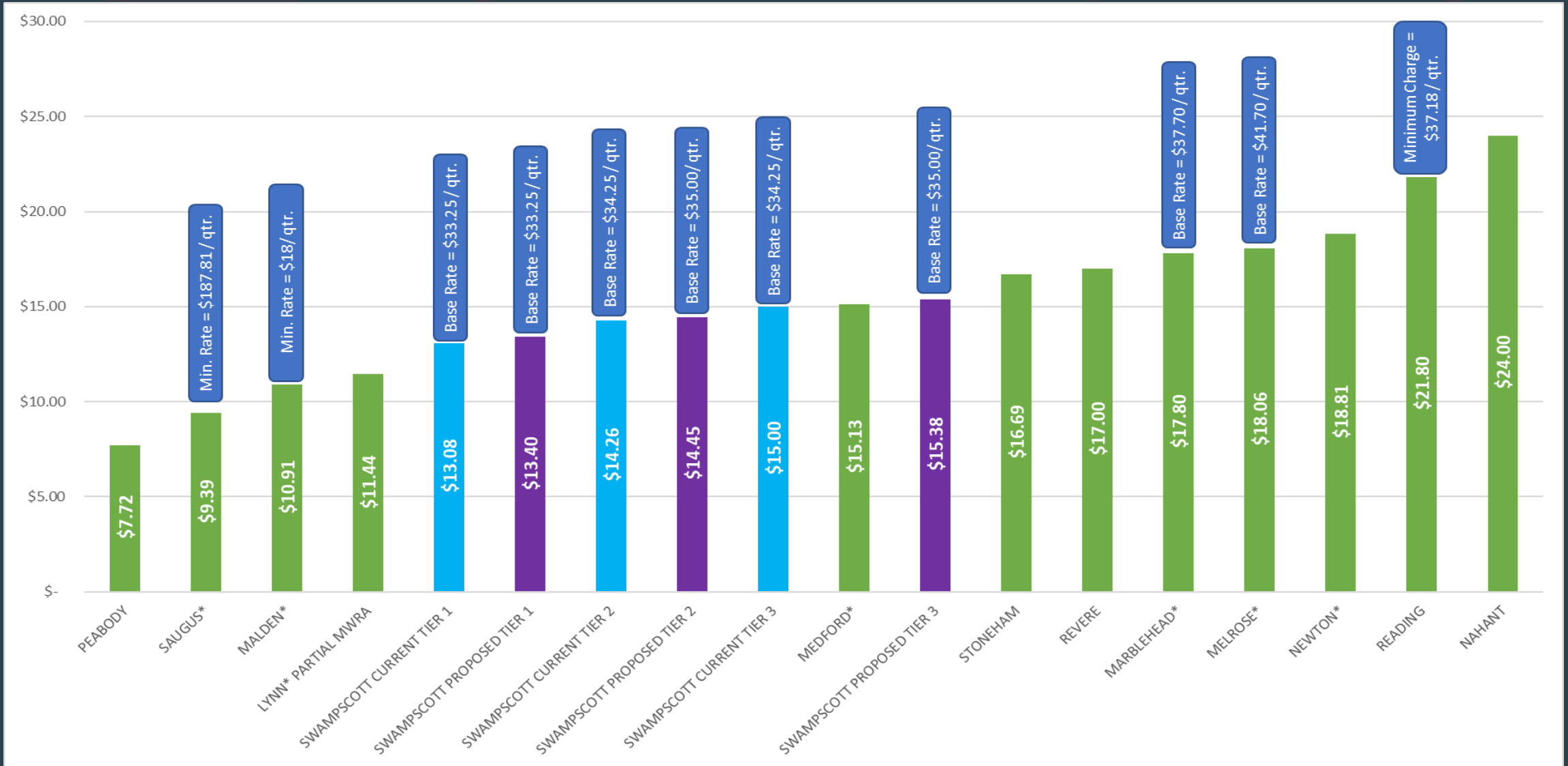
Base Rate:

Tier 1: \$20.00

Tier 2: ~~\$20.60~~ **\$21.00** +\$0.40

DRAFT

MWRA Community Comparison



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MOTION: Finance Team Recommendation

- I move to accept the recommendation of the Finance Team to establish water and sewer rates as follows:
- Tier 1- Consumption Rate Water \$7.51; Sewer \$5.89; Base Rate Water \$13.25; Base Rate Sewer \$20.00
- Tier 2 – Consumption Rate Water \$7.97; Sewer \$6.68; Base Rate Water \$14.00; Base Rate Sewer \$21.00
- Tier 3 – Consumption Rate Water \$8.03; Sewer \$7.38; Base Rate Water \$14.00; Base Rate Sewer \$21.00

DRAFT

Next Steps

- 9/7: Select Board Discussion
- 9/21: Select Board Vote to Establish New Water & Sewer Rates
- 9/22: Public Works Dept. Implements New Rates
- Fall Town Meeting Vote to Reduce Water and Sewer Budgets to reflect reduction in assessments
- Ongoing: Finance & Water Depts monitor Revenues & Charges
- Next Year:
 - Potentially Establish New Rates prior to town meeting. Adds transparency (know the rate before you use the water) and revenue certainty for budgeting

DRAFT

MOTION: Option #2

- I move to establish water and sewer rates as follows:
- Tier 1- Consumption Rate Water \$7.51; Sewer \$5.89; Base Rate Water \$13.25; Base Rate Sewer \$20.00
- Tier 2 - Consumption Rate Water \$7.95; Sewer \$6.66; Base Rate Water \$14.00; Base Rate Sewer \$21.00
- Tier 3 - Consumption Rate Water \$8.00; Sewer \$7.38; Base Rate Water \$14.00; Base Rate Sewer \$21.00

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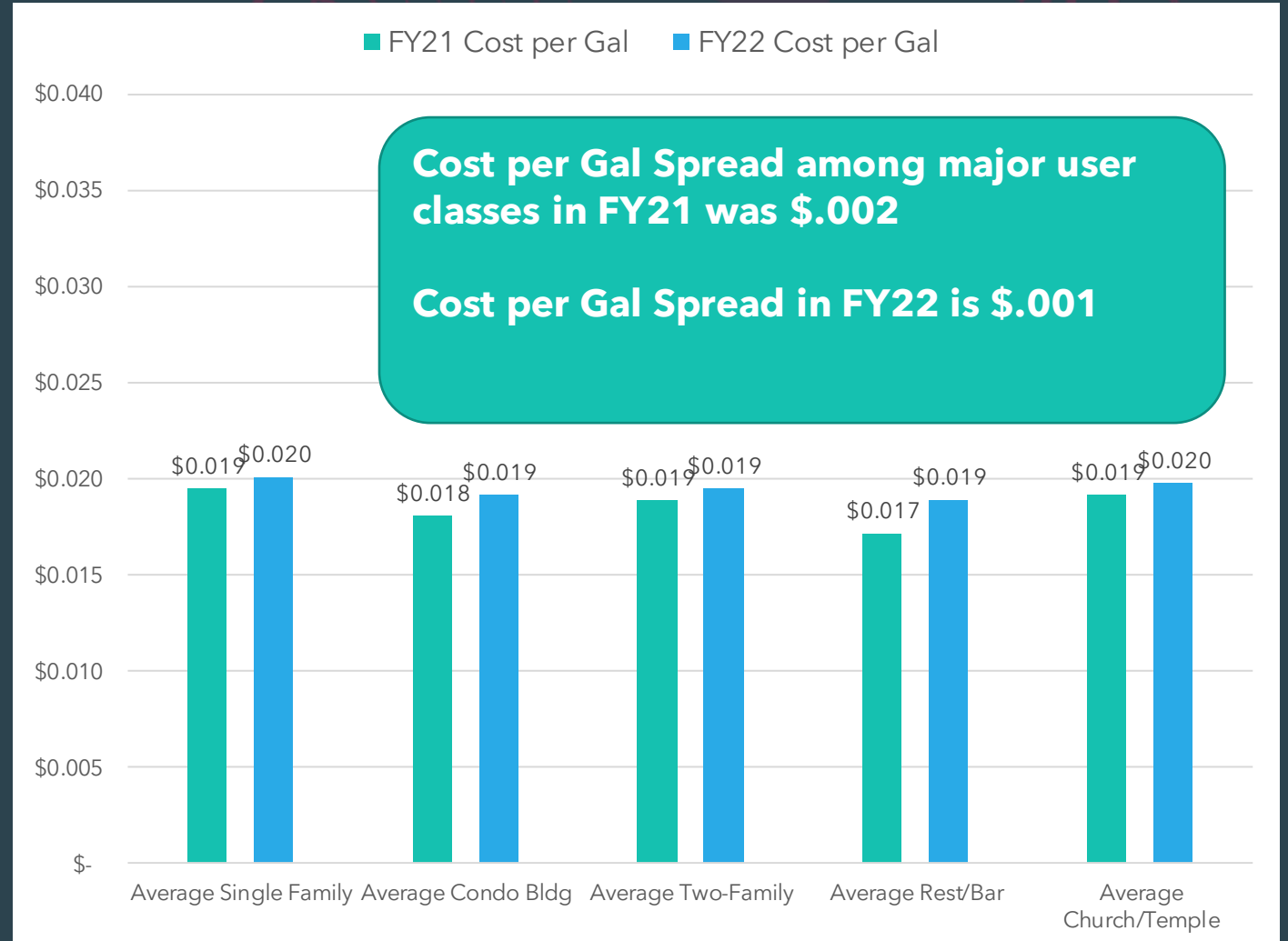
MOTION: Option #1

- I move to establish water and sewer rates as follows:
- Tier 1- Consumption Rate Water \$7.55; Sewer \$5.91; Base Rate Water \$13.65; Base Rate Sewer \$20.55
- Tier 2 - Consumption Rate Water \$7.99; Sewer \$6.68; Base Rate Water \$14.05; Base Rate Sewer \$21.17
- Tier 3 - Consumption Rate Water \$8.04; Sewer \$7.40; Base Rate Water \$14.05; Base Rate Sewer \$21.17

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Results

- Achieved **increased parity** in cost-per-gallon for consumers with different levels of consumption vs. a single-rate system





July 28, 2022

Attn: Swampscott Board of Selectman

We can't thank you enough for your continued support over the years in granting us permission to host the Michael J. Fox 5K Run/Walk in Swampscott, MA. We are so excited to be back this FALL after a two-year hiatus!!

We are requesting your permission and your continued support in hosting the **4th Fox Trot 5K Run/Walk at Prescott Park on Sunday, October 30, 2022 starting at 10AM**. We'd ask that you'd once again allow us to close the North Bound side of Monument Ave from 9:00AM-Noon to setup our finish line. The same 5K course will be followed, course turn by turn directions are attached.

As usual we will reach out to the Swampscott Police Department to coordinate police details for that morning and have received confirmation from Danielle at the recreation department for usage of Linscott Park.

Also, the beer garden went very smoothly in the past and we'd like to continue to offer that opportunity for participants. Again, the small section, will be enclosed to those who wish to indulge. ID's will be required for everyone.

That being said, attached is a request for one day liquor license. Bent Water has agreed to sponsor the beer garden and they will provide all servers Tips Certifications when our application is accepted and at that time provide their COI, naming the Town of Swampscott as an additionally insured.

If you could please keep us updated when the Selectman will review this that would be wonderful.

Thank you very much.

Ashley Steeves

Ashley Steeves
Co-Founder/Co-Owner
High5EM
978-594-7050
3 Pond Hill Rd.
Amesbury, MA 01913
www.High5EM.com



THE MICHAEL J. FOX FOUNDATION
FOR PARKINSON'S RESEARCH

Run/Walk Series

WHAT: Michael J. Fox Foundation Boston Run/Walk

Throughout 2022, The Michael J. Fox Foundation (MJFF) will be hosting run/walk fundraisers at seven stops across the United States to unite the Parkinson's community to help speed a cure for Parkinson's disease (PD). This will be the fourth time Swampscott has been the host for the Boston event location.

The Michael J. Fox Foundation's Boston Run/Walk has raised significant awareness and funds for Parkinson's Research and we're excited to share that we are back in-person on Sunday, October 30, 2022, at Linscott Park in Swampscott. Distances include: Kids Fun Run, 1 Mile Walk and a 5K Run/Walk.

Come join us and unite with runners and walkers worldwide to help move a cure for Parkinson's disease over the finish line. Whether you participate for your friend who is newly diagnosed, a family member, for yourself or in the memory of a loved one, we are stronger when we join together.

As always, the impact remains the same for our annual Run/Walk: 100 percent of the proceeds from this event will go directly to our high-impact research programs to help speed a cure for Parkinson's disease.

WHEN: Sunday, October 30, 2022 (Rain or shine)

Day of Registration & Check-in	Opens at 8:30 a.m.
Opening Remarks	Begins at 9:30 a.m.
Kids 100 Meter Dash	Begins at 9:45 a.m.
5K Run/Walk	Begins at 10:00 a.m.
1 Mile Walk	Begins at 10:15 a.m.
Awards Ceremony	Begins at 11:00 a.m.

The community partner fair, which features organizations and resources for patients and caregivers in the Greater Boston community will begin at 8:30 a.m.

The Finish Line Festival, which includes food, music, and family fun activities will begin after 11 am. The event will conclude at 12 pm

WHERE: Linscott Park, Swampscott



BOSTON
FOX TROT 5K

- Start at Linscott Park, on Monument Ave
- Turn left on Humprey St
- Turn right on Puritan Rd
- Turn right on Gale Rd, Gale Rd turns into Winshaw Rd
- Continue straight on to Winshaw Rd
- Turn left on Puritan Rd
- Turn left on Humprey St
- Turn right on Monument Ave to Finish



TOWN OF SWAMPSCOTT

POLICE DEPARTMENT

531 HUMPHREY STREET
SWAMPSCOTT, MA 01907



ONE DAY LIQUOR LICENSE

APPLICANT INFORMATION

Name: Krista McConomy
Business (if applicable): Bent Water Brewing Co.
Applicant Address: 180 Commercial Street
Lynn MA 01905
Name of Server: McConomy (pending add'l servers)
Tips Certification #: Certificate Provided

PROCESSING INFORMATION

License Type: Wines / Malts
Payment Rec'd: Yes No N/A
Liability Insurance: Yes No N/A
Pending: applicant will submit any add'l TIPS certifications as event approaches (unsure of schedule at the moment)

EVENT INFORMATION

This event is in conjunction with the 5K FoxTrot hosted by High5EM. This event will be located at Linscott Park (the finish line of the 5K) on October 30, 2022. There will be a designated area roped off and patrons are not to bring alcoholic beverages outside of this area. Hours of sales are from 9:00AM-1:00PM. Approximately 500 people expected to attend.

STAFF COMMENT

- Applicant is aware of the ABCC regulations for One Day Special Permits
- Applicant has confirmed there will be recycling bins for patrons to use
- There have been 6 one-day permits issued year to date (with one pending)
- It is recommended to approve this application

ABCC INFORMATION

For a One Day Special Permit you must contact the Local Licensing Authority of the city or town the event is held in. The Local Licensing Authorities may issue special licenses for the sale of wines and/or malt beverages to any enterprise however, special licenses for the sale of all alcoholic beverages may be issued to non-profit organizations only. The license is to be utilized for a single day.

The Local Licensing Authorities cannot grant special licenses to:

- a. any person for more than a total of 30 days per calendar year,
- b. to any person that has an on-premises license application pending before it,
- c. any premises that has an alcoholic beverages license.

Chief Ruben Quesada, Police Department

Sean Fitzgerald, Town Administrator



TOWN OF SWAMPSCOTT

POLICE DEPARTMENT

531 HUMPHREY STREET
SWAMPSCOTT, MA 01907



ONE DAY LIQUOR LICENSE

APPLICANT INFORMATION

Name: Thomas Maguire

Business (if applicable): Swampscott Yacht Club

Applicant Address: 147 Redington Street
Swampscott, MA 01907

Name of Server: Baez, Duffy, N. Dooley, T. Dooley & Swartz

Tips Certification #: Certificates Provided

PROCESSING INFORMATION

License Type: All Alcoholic

Payment Rec'd: Yes No N/A

Liability Insurance: Yes No N/A

Pending: None

EVENT INFORMATION

This event will be located on the Town Hall Lawn (22 Monument Ave) on September 10, 2022 (rain date September 11, 2022).

The lawn will be roped off and patrons are not to bring alcoholic beverages outside of the designated event area.

Hours of sales are from 3:30PM-8:30PM (confirmed with Rec. Dept). There are approximately 1,500 people expected to attend.

STAFF COMMENT

- Applicant is aware of the ABCC regulations for One Day Special Permits
- Applicant is permitted to sell all alcoholic beverages due to 'non-profit' status (confirmed by ABCC)
- Applicant & Recreation Department have confirmed there will be recycling bins for patrons to use
- There have been 6 one-day permits issued year to date (one pending) and it is recommended to approve this application

ABCC INFORMATION

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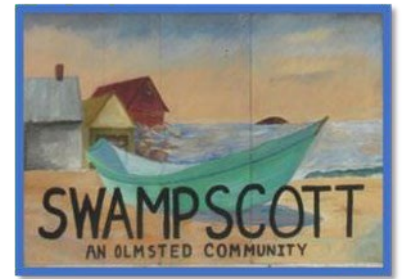
Chief Ruben Quesada, Police Department

Sean Fitzgerald, Town Administrator



Town of Swampscott

Office of the **Town Administrator**
Elihu Thomson Administrative Building
22 Monument Avenue
Swampscott, MA 01907



Sean R. Fitzgerald
Town Administrator

Tel: (781) 596-8850
Email: sfitzgerald@swampscottma.gov

September 7, 2022

Swampscott Select Board
Town Administration Building
22 Monument Avenue
Swampscott, MA 01970

RE: SEPTEMBER 7th's REPORT TO THE SELECT BOARD

Dear Select Board:

I am pleased to be able to offer the following report on programs and initiatives that are on-going in the Town of Swampscott, as well as some updates on a variety of things that have happened since my last report.

WATER AND SEWER RATE SETTING

Over the last few weeks, I have been working on for water/sewer rate setting for FY 23. To my surprise, the 1st quarter bills were sent out unbeknownst to the Finance team.

After discussions with Gino, this won't happen again. Some good news is that our MWRA and LWSC assessments are coming in six figures under budget, so we can control the rate increases to potentially 2.5% in both water and sewer. We will need to make budget reductions at special town meeting this fall and will not require using any more retained earnings. (This beats our initial assumptions from budget season, despite Q1 already being billed out.)

Town Treasurer Patrick Luddy will present a slide deck next Wednesday to review the Water and Sewer Budget and some rate setting options. This will be a general overview and the Board can vote on a rate at another meeting later in September.

HOUSING PRODUCTION PLAN

A public meeting was held virtually to discuss the Town's draft Housing Production Plan. Marzie Galazka, along with the consultant, presented a draft of the plan to a well-attended zoom audience. After the presentation, groups broke out to discuss various concerns around affordable housing. Some questions or concerns included the need for senior housing and workforce housing.

KING'S BEACH

This past Wednesday, I joined a team of stakeholders on a site visit to the City of Newport, Rhode Island to see first-hand their Ultra Violet Light disinfection facility. We were given a firsthand look at a \$6M Dollar storm water treatment plant that has been effective with eliminating E.Coli bacteria from the storm water.

We did learn a few of the challenges with the operation and maintenance of this type of system. Initial cost assumptions for the annual operating cost range upwards of \$200K. Our next site visit will be over the South Essex Sewer District to evaluate the outfall pipe that transmits the treated sewage out to Salem Harbor.

START OF SCHOOL

School started this past week, and I am happy to report that pedestrian & vehicular traffic worked out well. Swampscott Police have been out in force enforcing traffic laws to ensure safety for students, teachers, parents & other pedestrians. Chief Quesada and Gino Cresta have worked closely with the traffic patterns and will continuously monitor and review any issues to ensure our focus on safety.

The Chief also shared that all were very impressed with the number of families that walked or biked to the Blaney Ave school.

VETERANS

I met with Swampscott's Veteran's Agent Mike Sweeney to follow up on the monthly meeting with the DAV, American Legion and VFW. I have urged Mike to help facilitate collaboration among the Veteran's Crossings agencies to continue to work together on an annual budget and capital plan for the best use of the building. There have been some concerned shares about the role of all of the stakeholders with regard to programs and funding.

I did join a number of Swampscott Veteran's at a drop-in coffee hour this past Monday. These coffees will be held on the last Monday of the month from 9:00 – 11:00 AM at Café Avellino, 242 Humphrey St. No RSVP required and coffee, tea and pastry are free. Sheriff Coppinger stopped by to say hello and we agreed to meet again in a few weeks to discuss how the Sheriff's office could also be a partner.

DPW

DPW continues to work hard for residents. Extreme Shotcrete was awarded Phase III of the King's Beach Seawall repairs. Repairs have been ongoing for the last four weeks and should be completed by mid-September.

DPW is offering a free tire collection event on Saturday, September 24th, from 8:00 – noon at the DPW yard, 200 Paradise Rd. This is for PASSENGER vehicles only, NO rims.

The Town offers monthly free metal recycling & Styrofoam collection on the last Saturday of the month through October. For a full schedule, please refer to the Town's website or the monthly newsletter.

BOARDS & COMMISSIONS

Dianne Marchese continues outreach to fill Board & Committee vacancies. If residents are interested in serving on a board or committee, please fill out an application form on the Town's website. Applications can be found under the "How do I" tab on the home page. Additionally, the following is a list of Committee appointments I am recommending:

SWAMPSCOTT FOR ALL AGES – FIVE-YEAR TERMS

- Robert Powell
- Alyce Deveau
- Sue Sussman
- Joan McCormack
- Margaret Somer
- William DiMento
- William Quinn
- Jennifer Nisbet
- Kevin Breen
- Claire Regan
- Patricia Hines
- Michele Audet (Alternate)

LIBRARY

There was a meet & greet for our new Library Director Jonathan Nichols at the library last week. Approximately 50 people attended. New this year, to help celebrate National Library Card Sign-Up month, the Library has partnered with local businesses to provide discounts. This program will run during the month

of September for any resident with a library card! For a list of all participating businesses, visit the library's website or visit in-person for a handout.

If you don't have a library card, sign-up as soon as possible and take advantage, not only of these discounts, but of all of the great services, programs and collections that Swampscott Library has to offer! If you are a local business that would like to participate and help encourage literacy, please reach out to our Library Director Jonathan Nichols at 781-596-8867.

The Friends of Swampscott Public Library is holding its annual flower bulb sale. Bulbs must be ordered by October 15th. Contact the Library for more information.


RECREATION

The annual Family Day at Fisherman's Beach was last Saturday and was very well attended. I really want to thank all those who participated and worked hard to help create a wonderful low-cost event for Swampscott.

The second annual Swamptoberfest is this weekend, Saturday, September 10th and will feature food, a beer garden, hosted by the Yacht Club, and a concert by a local band. Castleberry Fairs will be at Linscott Park on Saturday & Sunday as well. Both of these events are wonderful and I urge folks to enjoy these low cost opportunities to have fun in Swampscott.

The fall town-wide yard sale is Saturday, September 17th, from 8:00 – noon at your house or on town hall lawn. It is \$20 to participate. Participants will receive a yard sale sign with stakes, a permit for holding a yard sale, town-wide social media postings and a map listing all addresses.

Respectfully Submitted,

A handwritten signature in blue ink that reads "Sean R. Fitzgerald". The signature is fluid and cursive, with the first name being the most prominent.

Sean R. Fitzgerald

Town Administrator