

**Swampscott Retirement Board  
Meeting Minutes  
September 28, 2022**

A meeting of the Contributory Retirement Board was held in the First Floor Conference Room on Wednesday, September 28, 2022.

Attendance:

Chair Thomas H. Driscoll, Jr., Vice-Chair John Behen, Jr., and Kevin Breen

The meeting was called to order by the Chairman at 8:00 am.

**SPS HR Manager**

Lisa Coultis, HR Manager for Swampscott Public schools, attended the meeting at the request of the Board to help strengthen the relationship between the two departments and to discuss the on-boarding process for new school district employees, specifically related to the retirement program. The Retirement Administrator has requested that she meet with all new school employees to discuss and explain the retirement system.

**Approve Meeting Minutes**

The Board voted unanimously on a motion made by Kevin Breen and seconded by Thomas Driscoll to approve the Meeting Minutes from August 23, 2022.

**Acceptance of New Member Enrollments**

The Board voted unanimously on a motion made by John Behen and seconded by Kevin Breen to approve the following new members:

- Natalie Pena – SPS Fin. Analyst/Grant Writer DOH 8/15/2022
- Alexandra Adams – SPS Bldg. Substitute - DOH 8/31/2022
- Graham Beck – SPS - Long Term Sub. – DOH 9/1/2022
- Anne Crimmins – SPS ABA Tutor – DOH 9/1/2022
- Rylee Flannery – SPS ESP – DOH 9/1/2022
- Rachel Garfield – SPS ESP – DOH 9/1/2022
- Isabel Key – SPS Bldg. Substitute – DOH 9/1/2022
- Luis Valles – SPS Security Monitor – DOH 9/1/2022
- Skylar Wisner – SPS Bldg. Substitute – DOH 9/1/2022
- David Brown – SPS ABA Tutor – DOH 9/6/2022
- Julianna Rhoads – SPS ABA Tutor – DOH 9/6/2022
- Porntip Saelim – SPS Building Substitute – DOH 9/7/2022
- Jadeliz Flores – SPS Building Substitute – DOH 9/12/2022
- Jason Gardner – SPS ABA Tutor – DOH 9/12/22

**Retirements**

The Board voted unanimously on a motion made by Kevin Breen and seconded by John Behen to approve the following retirements:

- Janell Cameron – SPS Admin. Asst. – Superannuation Option B,

### **Transfers/Refunds/Rollovers**

The Board voted unanimously on a motion made by John Behen and seconded by Kevin Breen to approve the following partial refund:

- Mark Gambale - DPW - Partial Refund - Deductions Taken in Error

The Board voted unanimously on a motion made Kevin Breen and seconded by Thomas Driscoll to table the following partial refund:

- Paul Plourde - DPW - Partial Refund - Deductions Taken in Error

The Board voted unanimously on a motion made Kevin Breen and seconded by John Behen to approve the following partial refund:

- Scot Willis – DPW - Partial Refund - Deductions Taken in Error

The Board voted unanimously on a motion made Kevin Breen and seconded by Thomas Driscoll to table the following transfer:

- Paul Plourde - DPW – Transfer to Watertown – 16 years, 10 months

The Board voted unanimously on a motion made John Behen and seconded by Kevin Breen to approve the following transfer:

- Richard Baldacci - TWN – Transfer to State– 5 years, 9 months

### **Buyback/Makeup Requests**

- None

### **L. Ryan Death Benefit**

The Board voted unanimously on a motion made Kevin Breen and seconded by John Behen to approve the application made by Leah Ryan to request accidental death benefits on behalf of her husband, Mark Ryan subject to the approval of the Public Retirement Administration Commission. The Board determined that Leah Ryan is the surviving spouse of Mark Ryan, a Swampscott Fire Captain who died on 9/12/22. The Board determined that Mr. Ryan's death was the direct result of the same disability sustained in the line of duty pursuant to the presumption afforded under MGL Ch 32, § 9.

### **Old Business:**

- None