



Town of Swampscott
Select Board Meeting Minutes
Tuesday, September 28, 2021
Swampscott High School

SELECT BOARD MEMBERS PRESENT

Peter Spellios (Chair), Polly Titcomb, Neal Duffy, Don Hause, David Grishman

MEMBERS ABSENT

None

OTHER TOWN OFFICIALS PRESENT

Sean Fitzgerald, Town Administrator; Amy Sarro, Director of Finance & Administration; Marzie Galazka, Director of Community & Economic Development; Allie Fiske, Director of Communications & Strategic Initiatives

The meeting was called to order at 6:04 PM.

PUBLIC COMMENT

None

Chairperson Peter Spellios read a letter from Naomi Dreeben posted in the Lynn Item regarding the Swampscott Housing Authority. Several Select Board Members spoke to express concern about inaction from the Housing Authority Board on necessary improvements and encouraged residents to consider running for the board. Select Board member Polly Titcomb requested that this item be placed on a future agenda for a more in-depth discussion.

INTERIM LIBRARY DIRECTOR

Town Administrator Sean Fitzgerald recommended Jennifer Inglis to serve as Interim Library Director for the Swampscott Public Library. Ms. Inglis has recently served as the Director of the Lynnfield Public Library and has served as a Library Director in Whitman and Nahant. Library Board of Trustees member John Tripp spoke briefly about the process to choose Ms. Inglis and the Town Administrator outlined the process for recruiting and bringing on a full-time permanent Director.

On **MOTION** (Grishman) and **SECONDED** (Duffy) it was **VOTED** by roll call to accept the Town Administrator's recommendation to appoint Jennifer Inglis as the Interim Library Director for the Town of Swampscott. (All in favor)

American Rescue Plan Act

Director of Finance and Administration, Amy Sarro provided an update on the ARPA working group to determine how American Rescue Plan Act funds will be distributed. Swampscott is awarded 4.57 million dollars that can be committed between now and December 31, 2024 and then 2 additional years to complete projects and expend funds. Department Heads are being engaged to being putting together ideas on how to utilize the funds. Swampscott is also looking into potentially regionalizing efforts and producing an RFP to bring in a firm to help project manage and distribute the funds.

DEED RESTRICTION

Chairperson Peter Spellios provided a recap on the potential reuse of the Hadley School Property in the case that a new school is constructed. He reviewed the process and outcome of the Hadley School Reuse Report and the Select Board and Town Meeting's request that research into reuse exclude market-rate housing. Town Meeting approved a warrant article that permitted the Select Board to execute and record a deed restriction.

The only way the deed restriction can be removed is a subsequent vote on a warrant article by Town Meeting. Chairperson Spellios clarified that the Clarke School will continue to be used by the School Department for the integrated preschool and school administration.

On **MOTION** (Grishman) and **SECONDED** (Duffy) to approve and authorize the Select Board to sign the Declaration of Covenants and Restrictions prohibiting market rate housing or parking for market rate housing on any portion of the Hadley School property. (All in favor.)

2021-2022 BOARD AND COMMITTEE APPOINTMENTS

Director of Communications and Strategic Initiatives Allie Fiske presented the Town Administrator's recommendations for 2021-2022 Board & Committee Reappointments. There were several points the Select Board asked questions about or made recommendations/requests:

- They noted that there is no ex-officio for the Athletic Field Advisory Committee from the schools and this should be filled.
- They asked if the Board of Registrar of Voters is an evergreen appointment and if Paul DeBole currently serves until he's not reappointed?
- They asked the Town Clerk to fill Sue Burgess's seat
- Recommended that the nonresponsive members of the Rail Trail not be reappointed
- Requested that a nonresponsive policy be put in place moving forward
- They made an exception for Jean Reardon who was non-responsive but it was indicated by Ms. Fiske that she may not have the correct contact information for her and will try again.
- Want to talk to Veterans Affairs Director about War Memorial Scholarship Fund
- Due to potential re-shuffling of board members of Zoning Board of Appeals, that board was tabled for another time.
- Return with list of boards that could be dissolved

- Determine why some of the boards do not have renewals each year as all boards are set up to have staggered terms

The following list represents the final votes of the Select Board for 2021-2022 reappointments

Affordable Housing Trust:

Kimberly Martin-Epstein	Member	2-year term
Joan Honig	Member	2-year term
David Grishman	Member	2-year term
Ilene Vogel	Member	2-year term

Andrew’s Chapel Oversight Committee

Dana Anderson	Member	3-year term
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Athletic Field Advisory Committee

Adam Packer	Chair	3-year term
Al Pica	Member	3-year term

- *Alexandra Byrne did not seek reappointment*

Board of Registrar of Voters

- Sue Burgess did not seek reappointment
- Paul DeBole’s appointment is pending letter of recommendation from Republican Town Committee. Will likely be revisited at 10/27 meeting.

Conservation Commission

Tonia Bandrowicz	Vice Chair	3-year term
Jonathan H. Grabowski	Member	3-year term
A. Randall Hughes	Member	3-year term

Constables

Paul Minsky	Appointed	3-year term
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- Joseph Fields is not seeking reappointment
- Cabot Dodge is not seeking reappointment

Council on Aging

Marilyn Cassidy	Chair	3-year term	Seeking Reappointment
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Cultural Council

S. Jason P. Balesta	Chair	3-year term
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Earth Removal Advisory Committee

Captain James Potts	Alternate	3-year term
Theodore J. Smith, Jr.	Member	3-year term

Harbor & Waterfront Advisory Committee

Scott McBurney	Member	2-year term
Alan Van Arsdale	Member	2-year term
Jackson Schultz	Chair	2-year term
Steven Speranza	Member	2-year term
Bob Dobias	Member	2-year term
Mark Wolinski	Member	2-year term
Ulf Westhoven	Member	2-year term

Historic District Commission

Benjamin Franklin	Chair	3-year term
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Historical Commission

Dana Anderson	Member	3-year term
Nancy Lusignan Schultz	Secretary	3-year term
Kim Barry	Alternate	3-year term

Open Space & Recreation Committee

Tonia Bandrowicz	Vice Chair	3-year term
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Rail Trail Design & Construction Advisory Committee

Ryan Conner	Chair	2-year term	Seeking Reappointment
Alexis Runstadler	Member	2-year term	Seeking Reappointment
Ralph Souppa	Member	2-year term	Seeking Reappointment

- Marcie Benson was non-responsive and not reappointed
- Mary Ann O'Neill was non-responsive and not reappointed

Recreation Commission

Janelle Cameron	Member	3-year term
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War Memorial Scholarship Fund Committee

Christopher Ratley	Member	3-year term
Jim Schultz	Member	3-year term

- Jean Reardon was non-responsive, but Allie Fiske will follow-up as she may not have complete contact information and will reach out again. Will likely be revisited at 10/27 meeting.

Zoning Board of Appeals

- Heather L. Roman and Daniel Doherty are up for reappointment but the Zoning Board was tabled as there may be a recommendation for reshuffling of board member appointments.

On **MOTION** (Grishman) and **SECONDED** (Duffy) it was **VOTED** to approve the appointments as set forth in the materials except for to affirmatively vote for Rail Trail Design Committee to not reappoint Marzie Benson and Marianne O'Neil and to table the Zoning Board to a future meeting. (All in favor)

CALYX LEASE AMENDMENT

Marzie Galazka reviewed the content of the amendment, which is consistent with conversations with the Veterans Center. She provided a brief update on the schedule for Calyx. They have received their provisional license from CCC. The contractor will be able to install construction fencing the week of October 4 followed by a neighborhood meeting the week of October 11. Demolition pre-planning has begun.

Commander of the Veterans Center Malcolm Malone asked for clarification on the amendment and Marzie Galazka will follow up.

On **MOTION** (Grishman) and **SECONDED** (Titcomb) it was **VOTED** to approve lease amendment for execution. (All in favor)

POLLING LOCATION

The Select Board took a clarification vote on the Special Town Meeting on October 19, 2021. At the previous meeting, there was a vote to authorize the Gymnasium at the High School as the polling location. The High School will continue to be the location, but the Select Board will modify the vote to specify more generally the High School as efforts are underway to potential relocated the actual polling location to the Cafeteria.

On **MOTION** (Grishman) it was **SECONDED** (Titcomb) it was **VOTED** to amend the Board's 9/20/21 vote to designate a temporary polling place for the upcoming Special Town Election to provide generally that the polling place is designated as the High School generally, rather than the "gymnasium" or any other particular location within said building, and to ask the Clerk to update the Board's vote accordingly. (All in favor).

FALL SELECT BOARD MEETING DATES

The Select Board had an extensive conversation about scheduling October and November meetings as there are conflicts with the School Committee schedule. The schedule will be:

October 6: Hybrid

October 27: Virtual

November 3: Hybrid

November 17: On Zoom (Allie will confirm with School Committee that they need to meet this date).

TOWN ADMINISTRATOR REPORT

- COVID: Update
- Solid Waste Contract
- Staffing update
- Interim Library Director recommendation
- King's Beach
- Block 2 Flight Path recommendation
- ARPA

- Traffic Signal Changes
- Swampscott Cultural Council grants
- Senior Center Art Association Exhibit
- Alyce Deveau Retirement Gathering
- Town Clerk Election Information

SELECT BOARD TIME

- Don Hause congratulated the Swampscott Girl Field Hockey Team on their win against Marblehead
- Peter Spellios spoke to clarify some misinformation regarding the school vote.

On **MOTION** (Grishman) and **SECONDED** (Hause) it was **VOTED** to adjourn the meeting.
(All in favor)

Meeting was adjourned at 9:20.

True Attest,



Allie Fiske, Director of Communications & Strategic Initiatives

Minutes APPROVED by vote of the Select Board 11/3/21