



SWAMPSCOTT
— PUBLIC LIBRARY —

BOARD OF LIBRARY TRUSTEES

NEAL DECHILLO, CHAIR
ELLEN WINKLER, VICE CHAIR
TRIPT SEMBHI, SECRETARY

**Meeting
Minutes
9.20.22**

The meeting was called to order at 5:36 pm in the library. Present were Trustees Ellen Winkler, Tript Sembhi, Neal DeChillo, and Director: Jonathan Nichols

1. Minutes for 9.13.22 were approved by all.
2. Director Notes:
 - Budget overview – Online buying need a slow down. Overall budget looks good for the rest of the year.
 - October Events: October 15th- Swampycon. Other events are being discussed – Escape Room, Haunted House, Book Talk with Tad Emerson, Tarot Card readings, Wicked Wednesdays.
 - Streamlining schedule: Limited staff, Director and Assistant Director will cover where needed.
 - Moving department heads around to make sure one is on duty at all times.
 - Interviewing started for open positions: Russian Librarian: 2 candidates moving on to 2nd interview.
Children’s Librarian: 1 candidate moving to 2nd interview.
Reference positions – Young Adult and Adult: 2 candidates
 - Jonathon and Susan focusing on Outreach
 - Moving forward with preprocessing machine for AV & books. Estimated at \$8000 and covered by State Aid
 - Humle statues: Would like to sell or move collection. Jonathon is looking into getting cost estimates from an auction house. Ellen will check probate files.
 - Furniture update: Purchased replacement furniture for children’s room- arriving Jan/Feb
Staff furniture improvement PO approved.
Modular tables PO- still waiting for approval
 - September saving initiatives: No feedback yet
 - New Business: - Website redesign: IFB in place & submitted to Natalie. \$30k - \$50k budget submitted
 - Friends interested in providing funding.
3. Overview of friends of the library and their role. They have decided to phase out the book sale.
4. Covid Bonus: No response from town yet
5. Capital improvement: No response yet

Next meeting

10.5.22 – 5:30pm-6:30pm

1018.22 – 6pm-7pm

The meeting was adjourned at 6:21pm.