



**SWAMPSCOTT**  
— PUBLIC LIBRARY —

**BOARD OF LIBRARY TRUSTEES**

TRIPT SEMBHI, CHAIR; ELLEN WINKLER, SECRETARY; NEAL DECHILLO

**Meeting Minutes**

**7/5/22**

The meeting was called to order at 6:30 pm in the Library. Present were Trustees Ellen Winkler , Tript Sembhi, Neal DeChillo; Assistant Director Susan Conner, and a reporter from the Lynn Item

The purpose of the meeting was to prepare for the start of the Library Director, Jonathan Nichols on 7/11/22.

1. Things we wish to bring to the Director's attention:
  - Closing out FY22 budget and setting up for FY23
  - Personnel issues
  - Library Website
  - Master Plan (see #3 below)
  
2. Following a review of current issues, Ellen offered to follow-up:
  - Bank of America and Merrill Lynch re: our accounts and recent mail
  - Sean re: payment to Community Paradigm for Director Search.
  - Sean re: plans for the planting of lilacs and tree as memorials.
  
3. To orient Neal (new trustee) we discussed the Draft 2021 Library Master Plan; how we got here, process with town, roles/responsibilities of trustees, director, staff. Will need to discuss further with the Director.

**Next meeting**

Will be held the week of 7/25 in consultation with the Library

Director.

The meeting was adjourned at 7:45 pm.

**Swampscott Public Library**  
61 Burrill Street  
Swampscott, Massachusetts 01907  
781-596-8867  
[swa@noblenet.org](mailto:swa@noblenet.org)