



TOWN OF SWAMPSCOTT  
SELECT BOARD REGULAR SESSION MINUTES  
JULY 20, 2022 – 6:00 P.M.  
SWAMPSCOTT HIGH SCHOOL, 200 ESSEX ST., ROOM B129 & VIRTUAL

**SELECT BOARD MEMBERS PRESENT:** NEAL DUFFY, MARY ELLEN FLETCHER, DAVID GRISHMAN, KATIE PHELAN

**MEMBERS ABSENT:** PETER SPELLIOS

**OTHER TOWN OFFICIALS PRESENT:** SEAN FITZGERALD, TOWN ADMINISTRATOR, AMY SARRO, DIRECTOR OF FINANCE & ADMINISTRATION

**A. PUBLIC COMMENT: OFFICER KEVIN REEN**, PRESIDENT OF SWAMPSCOTT POLICE LOCAL 417, READ A STATEMENT REGARDING THE SWAMPSCOTT POLICE DEPARTMENT BEING UNDERSTAFFED. TA FITZGERALD STATED THAT PRESIDENT REEN IS MISREPRESENTING VACANCIES AS THE TOWN HAS TWO CONDITIONAL OFFERS FOR NEW PATROL OFFICERS THAT HAVE BEEN ACCEPTED AND TWO VACANCIES.

**CYNTHIA TENNANT**, RESIDENT, COMMISSIONER ON BOARD OF SWAMPSCOTT HOUSING AUTH. (SHA) & SWAMPSCOTT SR. TENANT ASSOC. THE SHA HAS BEEN TRYING TO TALK TO THE BOARD AND TA FITZGERALD ABOUT GETTING A SHARE OF ARPA FUNDS. MS. TENNANT FEELS THEY ARE BEING IGNORED. MR. GRISHMAN RESPONDED (AS LIAISON TO THE SHA) THAT HE FELT THERE WAS A PRODUCTIVE MEETING WITH HIMSELF, TA FITZGERALD, THE CHAIR OF SHA AND THE SHA EXECUTIVE DIRECTOR. DESPITE REQUESTS, NO ONE FROM THE SHA BOARD OR SHA HAS RESPONDED WITH THE PROJECTS OR AMOUNT THEY ARE SEEKING. MS. TENNANT WAS TOLD THAT THIS MEETING WAS NON-PRODUCTIVE.

**GINA BUSH, HIGHLAND RD**, VIA EMAIL WHICH MR. DUFFY READ: I HAVE BEEN FOLLOWING THE SELECT BOARD MEETINGS AND I AM AWARE OF THE DISCUSSION ON THE PROCESS AND ALLOCATION OF THE ARPA FUNDS. AS YOU ARE AWARE THE SENIOR CENTER STAFF WAS FRONT LINE WORKING EVERY DAY FROM THE VERY BEGINNING OF COVID. IN FACT, WHEN THE TOWN SHUT DOWN AND ALL BUILDING WERE CLOSED, THE SENIOR CENTER WAS OPEN FIELDING ALL CALLS FROM THE COMMUNITY ON WHERE TO FIND RESOURCES, DELIVERING 100 MEALS A DAY TO VULNERABLE SENIORS, HANDING OUT MASKS TO ALL COMMUNITY MEMBERS, DEVELOPING PROGRAMMING FOR TELEVISION TO KEEP SENIORS ENGAGED, AND PIVOTING ALL SERVICES TO MEET THE NEEDS OF THE COMMUNITY. BASED ON THE CRITERIA STATED IN THE LAST MEETING AND YOUR GOAL AS A BOARD TO SHOW APPRECIATION TO FORMER EMPLOYEES WHO WORKED TIRELESSLY DURING THE HEIGHT OF THE PANDEMIC, I HOPE YOU WILL CONSIDER THE SENIOR CENTER STAFF.

**TED DOOLEY, 59 PURITAN RD.**, COMMENTED THAT HE SAW THE TOWN'S NEW SUP PROGRAM AS WELL AS THE SAILING PROGRAM TODAY AND WANTS THE BOARD TO KNOW THAT IT IS EXCELLENT SEEING THE HARBOR BEING USED BY YOUNG PEOPLE.

**BILL DiMENTO, PARADISE RD.**: EXPRESSED CONCERN THAT TOWN STAFF TOLD THE SELECT BOARD THAT ARPA FUNDS COULDN'T BE REVISITED FOR NON-UNION EMPLOYEES.

**B. NEW AND OLD BUSINESS:**

- 1. INTRODUCTION OF FULL TIME ASSISTANT CABLE TV COORDINATOR - ETHAN RUNSTADLER:** WILL BE RESCHEDULED TO A SEPTEMBER MEETING.
- 2. ARPA FUNDING ALLOCATION:** DIRECTOR OF FINANCE & ADMINISTRATION, AMY SARRO, GAVE A PRESENTATION ON THE USE OF ARPA FUNDS INCLUDING WHAT THEY CAN AND CANNOT BE USED FOR. THE TOWN WILL SEND A SURVEY TO RESIDENTS BY EMAIL FOR THEIR INPUT IN MID-AUGUST. HARD COPIES WILL ALSO BE AVAILABLE. ALL SURVEYS WILL BE IN MULTIPLE LANGUAGES AS WELL AS POSTED ON THE TOWN'S WEBSITE. RESIDENTS ARE ALSO ENCOURAGED TO EMAIL MS. SARRO AT [ASARRO@SWAMPSCOTTMA.GOV](mailto:ASARRO@SWAMPSCOTTMA.GOV) WITH THEIR IDEAS. SURVEYS AND EMAIL IDEAS HAVE TO BE COMPLETED BY THE END OF SEPTEMBER. THE TOWN WANTS TO UTILIZE THESE FUNDS AS BEST AS IT CAN AND RESIDENTS ARE ENCOURAGED TO ATTEND THE PUBLIC MEETINGS DISCUSSING OPTIONS. MS. SARRO WILL COORDINATE WITH THE LIBRARY SO THEY UNDERSTAND HOW TO HELP

SOMEONE WHO WANTS TO USE A COMPUTER TO FILL OUT THE SURVEY ONLINE AND TA FITZGERALD WOULD LIKE TO SEE IN-PERSON VISITS TO THE SENIOR CENTER, VETERAN'S CROSSING, AND BUSINESSES TO ENGAGE THEM AND ENCOURAGE PARTICIPATION. THE FINANCE COMMITTEE'S RECOMMENDATION IS TO USE THE MAJORITY OF FUNDS FOR INFRASTRUCTURE AND TO HIRE A CONSULTANT TO REVIEW DIVERSITY NEEDS. BOTH THE FINANCE COMMITTEE AND CAPITAL IMPROVEMENTS COMMITTEE WILL BE INCLUDED IN ALL DISCUSSIONS. PER MS. SARRO, THEY WOULD LIKE TO HAVE ALL PROJECTS APPROVED NO LATER THAN THE END OF 2022 TO GIVE THE TOWN TIME TO ALLOW FOR COMPLETION AS FUNDS HAVE TO BE USED BY 2024. THE SELECT BOARD WILL BE UPDATED REGULARLY.

THERE WAS A BRIEF DISCUSSION ABOUT ARPA FUNDS DISTRIBUTED TO EMPLOYEES. UNIONS RECEIVED ONE-TIME PAYMENTS OF ARPA FUNDS AS PART OF THEIR CONTRACT NEGOTIATIONS WHICH WERE INCLUDED IN ARTICLE 4 OF THE TOWN MEETING WARRANT IN MAY. ANY NON-UNION EMPLOYEE WHOSE NAME WAS EXCLUDED FROM THE JUNE 29<sup>TH</sup> VOTE CANNOT BE RECONSIDERED FOR AN ADDITIONAL PAYMENT. ANY NON-UNION EMPLOYEE WHO FEELS THAT THEIR STIPEND IS INADEQUATE SHOULD CONTACT TA FITZGERALD FOR A REVIEW.

3. **SELECT BOARD & COMMITTEE HANDBOOKS AND CODE OF CONDUCT REVISIONS:** THE FORMER SELECT BOARD APPROVED THREE HANDBOOKS: THE SELECT BOARD HANDBOOK, BOARD/COMMISSION HANDBOOK AND THE CODE OF CONDUCT IN THE SPRING. THESE WERE THEN REVIEWED BY TOWN COUNSEL WHO SUBMITTED CHANGES. MR. DUFFY REQUESTS THAT BOARD MEMBERS READ THE REDLINED CHANGES AND VOTE TO APPROVE THEM IN AUGUST.
4. **DCR MANAGEMENT OF KING'S BEACH:** TA FITZGERALD DISCUSSED TURNING KING'S BEACH BACK OVER TO THE COMMONWEALTH'S DEPARTMENT OF CONSERVATION & RECREATION'S CONTROL DUE TO ANTICIPATED LONG-TERM COSTS OF THE OPERATION & MAINTENANCE OF THE BEACH AND WALL. THIS WILL PUT THE SWAMPSCOTT PORTION ON THE SAME SCHEDULE AS NAHANT AND LYNN FOR REPAIRS AND UPGRADES. THE CONSERVATION COMMISSION ARE STRONG ADVOCATES FOR THIS CHANGE. THERE WAS A DISCUSSION ABOUT THE ISSUE OF BACTERIA. A CONSULTANT, KLEINFELDER, HAS BEEN HIRED TO INVESTIGATE HOW TO ADDRESS IMPAIRMENTS. ALL OF THE OPTIONS WILL BE SHORT LISTED IN NEXT FEW WEEKS.  
**LIZ SMITH:** QUESTIONED WHY THE TOWN DOESN'T TEST WATER (THE STATE TESTS DAILY IN THE SAME LOCATION; IT DOESN'T MAKE SENSE TO HAVE TWO AGENCIES TESTING THE SAME WATER. TA FITZGERALD WILL LOOK INTO SENDING NOTIFICATIONS WHEN THE WATER IS UNSAFE).

TA FITZGERALD WILL FIX THE SCRIBNER'S ERRORS IN THE LETTER TO DCR AND SEND THE FINAL DRAFT TO MS. PHELAN AND MR. GRISHMAN.

UPON **MOTION**, DULY MADE BY DAVID GRISHMAN, SECONDED BY MARY ELLEN FLETCHER, IT WAS UNANIMOUSLY **VOTED:** TO APPROVE THE LETTER AND ALLOW FOR THE SELECT BOARD'S ELECTRONIC SIGNATURES TO BE AFFIXED TO THE DEPARTMENT OF CONSERVATION & RECREATION WITH THE CONDITIONS THAT SCRIBNER'S ERRORS ARE FIXED AND THE LETTER IS SENT TO MS. PHELAN AND MR. GRISHMAN PRIOR TO SENDING IT TO DCR: ALL IN FAVOR YES. ANY OPPOSED NO. **MOTION PASSES.**

5. **2022-2023 CONSERVATION COMMISSION NEW APPOINTMENT:**
  - RICHARD SIMMONS, MEMBER
6. **2022-2023 SOLID WASTE ADVISORY COMMITTEE NEW APPOINTMENTS:**
  - KATHY MIKK, MEMBER
  - ALIX SMULLIN, MEMBER

TA FITZGERALD HAS MET ALL THREE CANDIDATES AND FEELS THEY ARE ALL IMMINENTLY QUALIFIED AND COMMITTED TO SERVING THE TOWN. MR. SIMMONS HAS SERVED SWAMPSCOTT IN ANY # OF CAPACITIES. **MR. SIMMONS** STATED THAT HE IS NEW TO THE CONSERVATION COMMISSION BUT IS FAMILIAR WITH MUNICIPAL GOVERNMENT. HE WAS ASKED BY TONIA BANDROWICZ TO SERVE. KATHY MIKK AND ALIX SMULLIN ALSO MET WITH TA FITZGERALD. **MS. MIKK** IS AN ATTORNEY AND HAS SPENT HER CAREER IN PUBLIC HEALTH. **MS. SMULLIN** IS VERY ACTIVE IN LOCAL GOVERNMENT AND WAS A CHIEF OF STAFF TO A LT GOV. SHE BRINGS GREAT ADMINISTRATIVE ABILITIES TO THE COMMITTEE. BOTH OF THEM WILL BRING A GREAT DEAL OF ANALYTICAL AND PROJECT MANAGEMENT SKILLS TO THE SOLID WASTE ADVISORY COMMITTEE.

THERE WAS A DISCUSSION ABOUT THE PROCESS FOR WHICH PEOPLE ARE CHOSEN TO VOLUNTEER ON DIFFERENT BOARDS & COMMISSIONS SINCE OTHER PEOPLE ALSO APPLY. TA FITZGERALD SUGGESTS THAT ANYONE INTERESTED IN APPLYING FOR ANY COMMITTEE SHOW UP TO MEETINGS AS THEY ARE OPEN TO THE PUBLIC. MR. DUFFY AGREED WITH THE TOWN ADMINISTRATOR THAT PEOPLE SHOULD BE ENCOURAGED TO GO TO MEETINGS AS MOST COMMITTEES ARE NOT AS FORMAL AS THE SELECT BOARD AND CAN ALWAYS USE MORE HELP, EVEN IF ATTENDEES CAN'T VOTE, THEY CAN DISCUSS ISSUES. MS. FLETCHER WOULD LIKE TO CLEAR UP THE PROCESS. SHE TESTED THE SYSTEM TODAY, APPLYING AS A NEW MEMBER. SHE RECEIVED AN EMAIL BACK WITHIN A FEW HOURS BUT IS LOOKING FOR FEEDBACK ON HOW DIFFICULT IT IS TO GET ON A COMMITTEE. MS. FLETCHER ALSO DISCUSSED THE COMMISSION ON DISABILITY WHICH CURRENTLY REQUIRES NINE MEMBERS. SHE ASKED IF IT CAN BE REDUCED TO FIVE OR SEVEN MEMBERS.

UPON **MOTION**, DULY MADE BY DAVID GRISHMAN, SECONDED BY KATIE PHELAN, IT WAS UNANIMOUSLY **VOTED**: TO APPROVE APPOINTING MR. RICHARD SIMMONS AS A MEMBER OF THE CONSERVATION COMMISSION FOR A ONE YEAR TERM, ENDING JUNE 30, 2023, AND APPOINTING MS. KATHY MIKK AND MS. ALIX SMULLIN AS MEMBERS OF THE SOLID WASTE ADVISORY COMMITTEE FOR ONE-YEAR TERMS, ENDING JUNE 30, 2023: ALL IN FAVOR YES. ANY OPPOSED NO. MOTION PASSES.

### C. VOTES OF THE BOARD:

#### CONSENT AGENDA:

- MINUTES OF THE REGULAR MEETING OF 6/29/22
- MINUTES OF THE REGULAR MEETING OF 7/13/22

MR. DUFFY ASKED THAT THE REGULAR MEETING MINUTES OF 6/29/22 BE REMOVED FROM THE CONSENT AGENDA.

REGULAR MEETING MINUTES OF 7/13/22 DISCUSSION: MS. PHELAN STATED THAT, IN SECTION TWO OF THE UTILIZATION OF ARPA FUNDS, THE MOTIONS ARE OUT OF ORDER – THE MOTION IN THE FINAL PARAGRAPH SHOULD BE FIRST. MR. SPELLIOS MADE THE MOTION THEN MS. FLETCHER AMENDED IT, WHICH FAILED. THE FULL MOTION PASSED UNANIMOUSLY.

UPON **MOTION**, DULY MADE BY KATIE PHELAN, SECONDED BY DAVID GRISHMAN, IT WAS UNANIMOUSLY **VOTED**: TO APPROVE THE CONSENT AGENDA ITEM – “MINUTES OF THE REGULAR MEETING OF 7/13/22”: ALL IN FAVOR YES. ANY OPPOSED NO. MOTION PASSES.

### D. TOWN ADMINISTRATOR'S REPORT:

- THE TOWN HAS BEEN ABLE TO OFFER ITS OWN SUP PROGRAM STARTING THIS WEEK AND FOR A MORE AFFORDABLE FEE
- THE COA'S ANNUAL VOLUNTEER BRUNCH WAS A SUCCESS, HONORING MEMBERS OF THE COA, SFAA & FRIENDS OF THE SENIOR CENTER AS WELL AS OFFICE VOLUNTEERS. KITCHEN IMPROVEMENTS ARE NEXT ON BOARD FOR THE SR. CENTER.
- DIRECTOR OF FINANCE & ADMINISTRATION, AMY SARRO, IS BUSY CLOSING OUT FY22. TREASURER/COLLECTOR PATRICK LUDDY IS ALSO BUSY WORKING ON THE ANNUAL KICK OFF OF THE CAPITAL IMPROVEMENT PLAN.
- THE TRAFFIC STUDY ADVISORY COMMITTEE HAS COME UP WITH A TEMPORARY TRAFFIC PLAN TO ACCOMMODATE THE TEMPORARY RELOCATION OF STANLEY SCHOOL STUDENTS DURING THE DEMOLITION AND CONSTRUCTION OF THE NEW SCHOOL. THERE WILL BE SIGNIFICANT SHORT-TERM CHANGES. I'VE FULLY AUTHORIZED CHANGES AND SIGNAGE. (ND – REC'D EMAILS IN THE LAST 24 HOURS, CONCERNS ESPECIALLY AROUND KING ST., NOT FINALIZED. SF LIKELY MAKING ADJUSTMENTS ALL ALONG, HAVE PD CHIEF AROUND TO MAKE IMPORTANT SAFETY CHANGES. DG WILL THERE BE A TRAFFIC CONTROL OFFICER ON SITE? SF YES, TALKED TO CHIEF ABOUT IT, NEED TO UNDERSTAND TRAFFIC FLOW, IT WILL CHANGE DAILY. ATHANAS FAMILY HAS BEEN OPEN TO TALKING ABOUT WORKING TOGETHER TO PROTECT PUBLIC SAFETY. KP ENCOURAGE CONVERSATIONS W PTOs.)
- TOWN CLERK JARED LALIBERTE WILL ALSO BE A THE NEXT SELECT BOARD MEETING (AUGUST 3<sup>RD</sup>) TO DISCUSS EARLY VOTING (THE WEEK BEFORE SEPTEMBER'S PRIMARY AND 2 WEEKS BEFORE NOVEMBER'S ELECTION) AS WELL AS POLL LOCATIONS. HYBRID MEETINGS HAVE BEEN EXTENDED TO DECEMBER 2023.
- THE FIRE DEPT. IS NOW FULLY STAFFED. THE TOWN HAS HIRED 5 NEW FIREFIGHTERS SINCE APRIL. THE DEPARTMENT WILL ALSO BE HOSTING ITS ANNUAL FIRE FIGHTER CAMPS (2 WEEKS, 1 WEEK/CAMP). UNION NEGOTIATIONS ARE STILL ONGOING. CHIEF ARCHER HAS HAD MEETINGS REGARDING THE REGIONAL DISPATCH CENTER CONTRACT AND IS LOOKING AT AMBULANCE COMPANIES.
- COOLING CENTERS WILL BE AVAILABLE. INFORMATION IS ON THE TOWN'S WEBSITE.

- I AM WORKING WITH CHIEF QUESADA AND ACO SCOTT CONSTANTINE AS WELL AS WITH FORMER ACO DAN PROULX TO DISCUSS WAYS TO HUMANELY ADDRESS THE CHALLENGES WITH EASTERN COYOTES. I HAVE ASKED TOWN COUNSEL TO DRAFT A NO FEEDING WILDLIFE BY-LAW. WE HAVE ALSO DISCUSSED RAT & RAT POISON PROBLEM WHICH IS KILLING PREDATORS. I AM ALSO INTERESTED IN A PILOT PROGRAM UTILIZING SMART BOXES TO PREVENT THESE DEATHS.
- WE ARE STILL REVIEWING EFFORTS OF THE TOWN, CITY OF LYNN AND LYNN WATER & SEWER COMMISSION FOR ALTERNATIVES FOR MITIGATING WATER QUALITY ISSUES STEMMING FROM AN ELEVATED BACTERIA LOADING ASSOCIATED WITH NON-STORMWATER DISCHARGES THAT CONTAMINATE THE FLOW FROM BOTH LYNN AND SWAMPSCOTT. I AM HOPING TO FINALIZE SHORT LIST AND PRESENT TO THE BOARD SHORTLY.

**E. SELECT BOARD TIME:**

**MR. DUFFY:** NOTHING TO ADD.

**MS. FLETCHER:** 1) REQUESTING THAT THE VETERAN'S CROSSING LEASE BE ON AN AGENDA SOON. TA FITZGERALD IS WORKING ON THE FASTEST AND EASIEST WAY TO CREATE A LEASE. THE TOWN COUNSEL IS LOOKING INTO WHETHER OR NOT HE CAN SIGN A 1- YEAR EXTENSION OR IF, PER THE STATE PROCUREMENT LAW, A RFP HAS TO BE ISSUED. THE CURRENT LEASE WAS FOR TWENTY YEARS, NOT IN PERPETUITY. TA FITZGERALD HAS A MEETING WITH THE HEADS OF ALL OF THE VETERANS' SERVICES LOCATED AT VETERAN'S CROSSING TO TALK ABOUT THE LEASE AND THE FUNDING THEY RECEIVED AT THE TOWN MEETING. MR. GRISHMAN ASKED THAT AN UPDATE BE INCLUDED IN HIS REPORT TO THE SELECT BOARD. 2) THE SOLID WASTE ADVISORY COMMITTEE WILL HAVE A TABLE AT ONE OF THE AUGUST FARMER'S MARKETS TO EDUCATE PEOPLE.

**MR. GRISHMAN:** THERE WERE 900 PAID ATTENDEES AT THE BENTWATER AT THE BEACH EVENT SATURDAY NIGHT AND ANOTHER 200-250 ON BEACH WHO ENJOYED THE MUSIC. THE 50/50 RAISED \$1,157 FOR THE HADLEY PTO AND \$1,157 FOR THE WINNER. HE THANKED BENTWATER FOR HOSTING THE EVENT AND ATTENDEES FOR COMING.

**MS. PHELAN:** THANKED THE FIRE DEPARTMENT FOR HOSTING A SPRAY NIGHT.

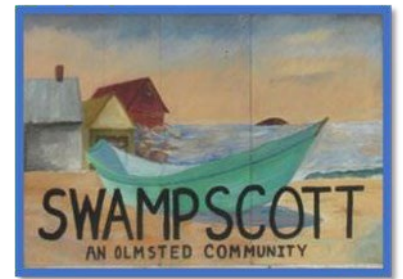
**MR. SPELLIOS:** ABSENT.

UPON **MOTION**, DULY MADE BY DAVID GRISHMAN, SECONDED BY KATIE PHELAN, IT WAS UNANIMOUSLY **VOTED:** TO ADJOURN AT 8:08 P.M.: ALL IN FAVOR YES. ANY OPPOSED NO. MOTION PASSES.



# Town of Swampscott

Office of the Town Administrator  
Elihu Thomson Administrative Building  
22 Monument Avenue  
Swampscott, MA 01907



*Sean R. Fitzgerald*  
Town Administrator

Tel: (781) 596-8850  
Email: [sfitzgerald@swampscottma.gov](mailto:sfitzgerald@swampscottma.gov)

July 20<sup>th</sup> 2022

The Honorable Senator Brendan P. Crighton, Chair  
Joint Committee on Financial Services  
State House Room 520  
Boston, MA 02133

**Re: Return of Kings Beach to Department of Conservation and Recreation**

Dear Senator Crighton,

Thank you for meeting with Town of Swampscott staff and other representatives of the Town of Swampscott on Tuesday, June 14, to discuss the potential for the Massachusetts Department of Conservation and Recreation (DCR) to takeover oversight of that portion of Kings Beach located in Swampscott.

Historically all of King's Beach has been the responsibility of the Commonwealth until, due to unfortunate circumstances in the 1970s, Swampscott took over maintenance of its portion. This arbitrary division of one contiguous beach makes little sense from a maintenance perspective. More importantly, it presents significant challenges in ensuring that the information provided to the public pertaining to the beach, especially public health information like water quality for swimming, is well coordinated and not contradictory.

State Representative Lori Ehrlich had initiated discussions with DCR on this matter several years ago, but one obstacle to progress was the need for major repairs to the existing seawall on the Swampscott side. Recently Swampscott has advanced over \$1.2 Million in major structural repairs to that seawall. The Town currently has an additional \$1.5M allocated continue the work and bring the seawall up to a status of good repair by the summer of 2023.. With a plan and the resources in place to resolve the seawall issue over the next year, we believe it prudent to renew a regular and focused dialogue about reaching a potential agreement between the Town and DCR regarding the future care of this portion of the beach.

Until alternative arrangements can be made, it is our intent to take immediate steps to ensure that the public is adequately notified of sewage pollution at the beach. This will include looking into how Swampscott can improve both its water quality monitoring and notification system as well as our coordination with DCR, the City of Lynn, and other relevant agencies..

Town offices as well as Swampscott's Open Space & Recreation Plan Committee, The Conservation Commission, The Swampscott Conservancy, and other local nonprofits, all support efforts to improve the overall maintenance of King's Beach so the public can have a safe and enjoyable experience when they visit this extraordinary resource area and beach.

We are grateful for your leadership and appreciate your willingness to assist the Town of Swampscott with these efforts.

Sincerely,

Neal Duffy, Chair  
Selectboard

David Grishman, Vice Chair  
Selectboard

Mary Ellen Fletcher  
Select Board

Catherine Phelan  
Select Board

Peter Spellios  
Select Bard

Sean Fitzgerald  
Town Administrator



# TOWN OF SWAMPSCOTT

## AMERICAN RESCUE PLAN

### CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS

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SELECT BOARD

07.20.2022

Amy Sarro  
Director of Finance & Admin

# OVERVIEW OF ELIGIBLE AWARD

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**\$4,572,677**



December 31, 2024



# PURPOSE

TO ENSURE GOVERNMENTS HAVE THE RESOURCES NEEDED TO:

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Fight the pandemic and support families and businesses struggling with its public health and economic impacts

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Maintain vital public services, even amid declines in revenue

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Build a strong, resilient, and equitable recovery by making investments that support long-term growth and opportunity



# FUND USES

- Replace lost public sector revenue, using this funding to provide government services up to the amount of revenue loss due to the pandemic.
  - Recipients may determine their revenue loss by choosing between two options:
    - A standard allowance of up to **\$10 million** in aggregate, not to exceed their award amount, during the program;
    - Calculating their jurisdiction's specific revenue loss each year using Treasury's formula, which compares actual revenue to a counterfactual trend.
  - Recipients may use funds up to the amount of revenue loss for government services; generally, services traditionally provided by recipient governments are government services, unless Treasury has stated otherwise.
  - Spending on government services include General Government Administration, Staff, and Administrative Facilities

# ADDITIONAL FUND USES

- **Support the COVID-19 public health and economic response**
  - Public Health – Vaccine programs, prevention, etc.
  - Assistance to households, small businesses, and nonprofits
  - Aid to impacted industries
  - Public sector capacity
- **Invest in water, sewer, and broadband infrastructure**
  - Eligible using EPA's Clean Water State Revolving Fund or Drinking Water State Revolving Fund criteria
- **Capital Expenditures**
  - Under \$1m without written justification

# RESTRICTIONS



Offset a Reduction in Net Tax Revenue



Deposits into Pension Funds



Debt Service or Replenishing of Financial Reserves



Settlements or Judgements

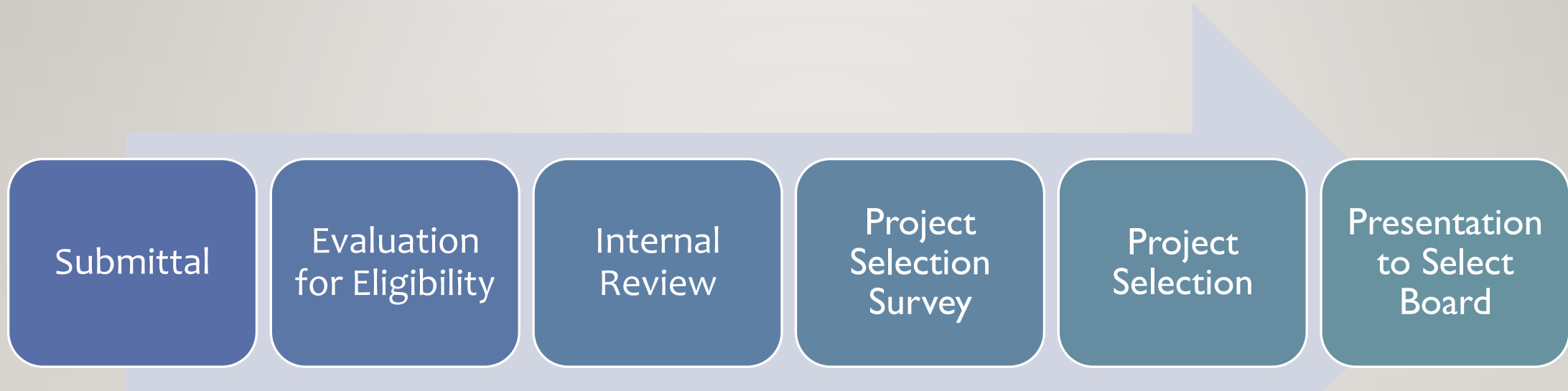


Any uses that undermine COVID-19 mitigation practices



# PROJECT SUBMITTALS

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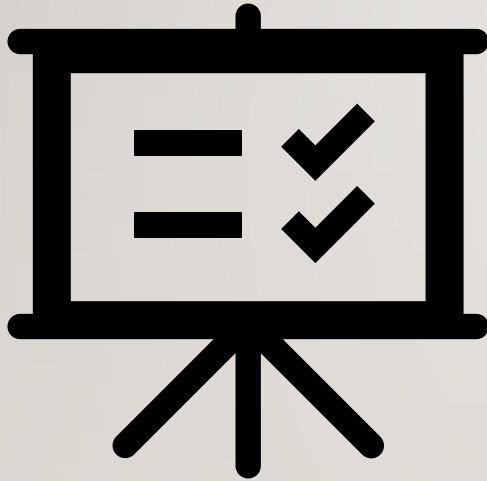
Departments will be meeting on 08/09 for project ideas



Target mid- September

# PROJECT ELIGIBILITY

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- To respond to the public health emergency or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries
- To respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers
- For the provision of government services to the extent of the reduction in revenue due to the COVID-19 public health emergency
- To make necessary investments in water, sewer, or broadband infrastructure

# PROJECT EXAMPLES

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## **Public Health & Economic Impact**

- Vaccination Efforts, Monitoring COVID-19, Contact Tracing
- Support for vulnerable populations access to medical & public health services
- Prevention & Mitigation in public facilities
- Improvements to Public Health
- Assistance to populations that have demonstrated economic hardships from the pandemic

## **General Government Services**

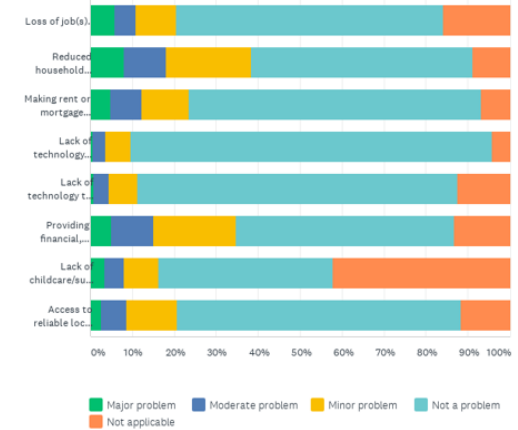
- Maintenance or pay-go funded building of infrastructure, including roads
- Building of Town facilities
- Modernization of cybersecurity, including hardware, software, and protection of critical infrastructure
- Health services
- Environmental remediation
- Any other traditional government expense not excluded through ARPA

# COMMUNITY SURVEY

- Swampscott will be building and deploying a Community Survey this summer to facilitate the Town’s priorities from residents and businesses
- Survey will be open for 2-4 weeks and results will be reported back to the Board and made public on our website
- Currently working with other communities on what their surveys contained and how they were able to get high response rates

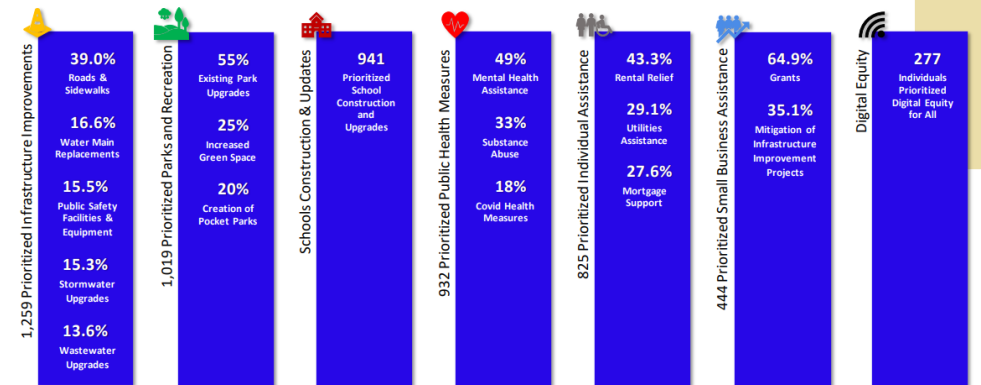
## Q3: How much of a problem, it at all, are the following currently for your household?

Answered: 607 Skipped: 1



## American Rescue Plan Survey Results

Survey participants prioritized the following subcategories for ARPA funding investment in the City of Lynn.







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QUESTIONS?



# Town of Swampscott

Office of the

## Town Administrator

Elihu Thomson Administrative Building  
22 Monument Aven  
Swampscott, MA 01:

Tel: (781) 596-8850

Email: [sfitzgerald@swampscottma.gov](mailto:sfitzgerald@swampscottma.gov)

Sean R. Fitzgerald  
Town Administrator

**TO:** SELECT BOARD  
**FROM:** DIANNE MARCHESE, EXEC. SECRETARY TO TA & SB  
**SUBJECT:** 2022 BOARD AND COMMITTEE APPOINTMENTS  
**DATE:** JULY 20, 2022

### OBJECTIVE

The Select Board must reappoint Swampscott's 2022 Boards, Committees, and Commissions.

### PROCESS

1. All current members up for reappointment were contacted to determine their interest in being reappointed
2. All Board Chairs were approached to confirm their support of reappointing members
3. A vacancy review was performed along with all current outstanding applications for committees to determine if there were any applicants who could potentially be considered in replacement of an existing member up for reappointment.

### SAMPLE MOTION:

*The Select Board, consistent with the recommendation of the Town Administrator, appoint individuals recommended in this memo for their appointed terms for the 2022-2023 term.*

### 2022 APPOINTMENT SUMMARY

Committee	# of members	# of vacant seats	# Appointments 2022
Conservation Commission	8	1	1
Solid Waste Advisory Committee	5	1	2

## CONSERVATION COMMISSION

The Conservation Commission has jurisdiction over all of the wetlands in Swampscott and all land within the 100-foot buffer zone adjacent to the waterways and wetlands. The Commission is charged with protecting these natural resources to prevent pollution, protect drinking water, to improve flood control, to protect wildlife and to protect fisheries.

- **The Committee is comprised of eight members**
- **There is one vacancy**
- **The Commission recommends Richard Simmons to fill the vacancy that expires 2023**
- **Town Administrator recommends appointment of one new member**

Tonia Bandrowicz	Vice Chair	3-year term	Term Expires 2024
Jonathan H. Grabowski	Member	3-year term	Term Expires 2024
A. Randall Hughes	Member	3-year term	Term Expires 2024
Colleen Hitchcock	Member	3-year term	Term Expires 2023
Monica A. Lagerquist	Member	3-year term	Term Expires 2025
Scott Saunders	Alternate	3-year term	Term Expires 2025
<i>Vacancy</i>	<i>Member</i>	<i>3-year term</i>	<i>Term Expires 2024</i>
Richard Simmons	Member	3-year term	Seeking Reappointment

## SOLID WASTE ADVISORY COMMITTEE

**The Committee is comprised of nine members**

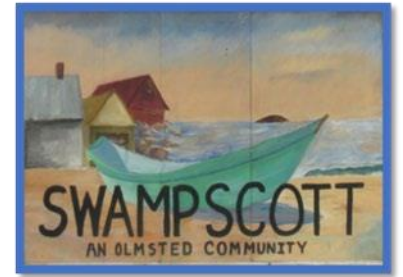
- **There is one vacancy on the board**
- **There are four applicants to be reviewed by the committee**
- **Town Administrator recommends appointment of two new members**

Emily Cilley	Member	1-year term	Term Expires 2023
Jonathan Gold	Member	1-year term	Term Expires 2023
Wayne Spritz	Member	1-year term	Term Expires 2023
Emily Westhoven	Member	1-year term	Term Expires 2023
Jeff Vaughan	Ex-Officio	None	None
Gino Cresta	Ex-Officio	None	None
Kathy Mikk	Member	1-year term	Seeking Reappointment
Alix Smullin	Member	1-year term	Seeking Reappointment
<i>Vacancy</i>	<i>Member</i>	<i>1-year term</i>	<i>Term Expires 2022</i>



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Town Administrator

Tel: (781) 596-8850  
Email: [sfitzgerald@swampscottma.gov](mailto:sfitzgerald@swampscottma.gov)

July 20<sup>th</sup> 2022

Swampscott Select Board  
Town Administration Building  
22 Monument Avenue  
Swampscott, MA 01970

## RE: July 20<sup>th</sup> REPORT TO THE SELECT BOARD

Dear Select Board:

I am pleased to be able to offer the following report on programs and initiatives that are on-going in the Town of Swampscott, as well as some updates on a variety of things that have happened since my last report.

### STAND UP PADDLE BOARD UP AND RUNNING

I am very pleased that the Town has been able to offer a SUP program this year. I am also pleased that we could cut the cost down to \$190 (this is a significant saving from the \$275 that was initially offered). We continue to explore opportunities to expand the SUP program to make it as affordable and accessible as possible.

### COA ANNUAL VOLUNTEER APPRECIATION BRUNCH

Last Thursday, we held the annual Volunteer Appreciation Brunch for 45 people at the Senior Center. It was a huge success with members of the COA, SfAA, and Friends of the Senior center as well as office volunteers, kitchen volunteers, volunteer in so many capacities including: instructors, nurses, counselors, artists, gardeners, etc. The Senior Center is hosting a summer safety series w FD & PD as well as driving safety classes, a technology summer camp & balance classes. They'll be holding a cookout in 2 weeks and Heidi is busy filling open positions for the newly revamped SfAA committee.

I also met with Max Kasper and Heidi Whear about the kitchen Capital improvements at the Senior Center. We are working out a schedule for the project and excited to see the improvements. We have another volunteer who has previous experience as restaurant manager helping us out as well.

### END OF YEAR (FY 22)

Amy Sarro has been busy closing out FY 2022. This has been a busy week as we have a number of contracts that include 2 checks: regular payroll & one for stipends, bonuses, supplemental compensation, etc. Thank you again for supporting these contracts, CBSs, and the recent use of ARPA funds. It ensures staff feel appreciated and valued.

Town Treasurer Patrick Luddy is also busy working on year-end with Amy but has started the annual Kick off of the Capital Improvement Plan.

## **ELEMENTARY SCHOOL TRAFFIC**

I have had several meetings with Max Kasper and Marzie Galazka to discuss the Traffic Study Advisory Committee review of the school traffic as well as to how outdoor dining will be affected. The Town has engaged Greenman-Pedersen, Inc. (GPI) to coordinate a study to support a temporary traffic circulation plans to support the temporary relocation of Stanley School students during the demolition and construction of the new Swampscott Elementary School. Demolition of the existing Stanley School will begin this summer 2022. This will require that the Stanley School students to be temporarily relocated.

Current Stanley School students in Grades 1-4 will be temporarily shifted to the Blaney School site at 50 Blaney Street, while the kindergarten students will be moved to the Hadley School at 24 Redington Street. As these sites are in close proximity, along narrow roadways with parking and capacity constraints, it is imperative to develop a transportation circulation plan to address safety and efficiency of traffic in the area surrounding the two school sites.

The Committee is also recommending the following temporary changes:

- ONE WAY Redington Street - Southbound from Rockland Street to Humphrey Street
- ONE WAY Rose Street – Northbound from Blaney Street to Rockland Street
- ONE WAY King Street – Westbound from Highland Street to Redington Street. Currently King Street is a one way in the opposite direction
- Prohibit on-street parking adjacent to the outdoor dining area at 242-248 Humphrey Street. This is due to sight distance concerns and will result in the loss of seven on-street parking spots when outside dining is deployed.

## **EARLY VOTING**

I met with Town Clerk Jared LaLiberte to discuss a presentation to the Select Board regarding early voting (1 week before Sept's Primary & 2 weeks before Nov's election); Hybrid meetings have been extended by the Gov to Dec 2023. Jared feels this is the beginning of making them permanent.

## **FIRE DEPARTMENT UPDATE**

I met with Chief Archer and the Fire Department is now up to its full staff with the recent hiring of our new Fire Fighters.

There have been 5 new hires since April, each bringing their own EMT &/or FF experience; The summer Fire Fighter camps (2 weeks, 1 week/camp) are started this week; Union negotiations with the Fire Department are still ongoing; and I have received an update regarding some of the meetings that the Chief has had with the regional dispatch center contract and well as looking at ambulance companies that he has met with over the last few weeks.

## **EASTERN COYOTES**

I have followed up with Chief Quesada and ACO Scott Constantine and our former ACO Dan Proulx to discuss how we can humanely address the challenges with the Eastern Coyotes. I have asked Town Council to draft a no feeding wildlife bylaw. I have also discussed the rat and rat poison problem killing all the wildlife especially hawks and owls.

I am interested in a pilot program utilizing smartboxes being implemented in Sommerville. Dan Proulx has found a lot of owls and hawks are dying from the rats that eat poison.

<https://www.somervillema.gov/news/somerville-pilots-new-rodent-control-technology>

## **KING'S BEACH:**


I met with Mayor Nicholson on Monday to discuss an update on Kings Beach. We reviewed in detail the efforts of the Town of Swampscott, the City of Lynn, and Lynn Water and Sewer Commission (LWSC) to evaluate alternatives for mitigating water quality issues. The ongoing water quality issues stem from elevated

bacteria loading associated with non-stormwater discharges that contaminate the flow from both Lynn and Swampscott stormwater outfalls onto King's Beach at this point.

As a reminder, the following six (6) alternatives are being evaluated:

1. Source elimination through ongoing infrastructure improvements (e.g. rehabilitation of sewers and drains tributary to King's Beach)
2. Pump dry weather base flow to LWSC wastewater treatment plant
3. Disinfection with chemical addition (e.g. chlorination / dechlorination)
4. Disinfection with ultraviolet (UV) light
5. Extend the outfall deeper into the ocean
6. Relocate the outfall along the shore where there is no public beach

Respectfully Submitted,



Sean R. Fitzgerald  
Town Administrator