



**Town of Swampscott  
Select Board Meeting Minutes**

July 15, 2021 – 10:00 AM  
2<sup>nd</sup> Floor Conference Room  
Swampscott Town Hall

**SELECT BOARD MEMBERS PRESENT**

Peter Spellios (Chair), Neal Duffy, Don Hause

**MEMBERS ABSENT**

David Grishman, Polly Titcomb

**OTHER TOWN OFFICIALS PRESENT**

Sean Fitzgerald, Town Administrator; Amy Sarro, Finance Director; Allie Fiske, Director of Communications & Strategic Initiatives

The meeting was called to order at 10:07 AM

**YEAR-END TRANSFERS**

Director of Finance & Administration Amy Sarro presented the Year-End Transfer spreadsheet and explained that the Finance Committee approved these transfers and did not make any changes since the last time the Select Board reviewed them. There was a brief discussion of overflow bags and tracking these expenses in order to demonstrate the net, and not the gross.

The Administration will add an End-of-Year Analysis to an August agenda.

There was a discussion about forming a working group regarding ARPA to prepare for the distribution of monies.

The Board discussed setting permit fees and making sure this is part of the yearly calendar to review. The Administration will begin planning for free review. Town Administrator Fitzgerald will also provide the board with personnel vacancies.

On **MOTION** (Hause) and **SECONDED** (Duffy) it was **VOTED** to transfer certain appropriations between departmental budgets of the town. All in favor

On **MOTION** (Duffy) and **SECONDED** (Hause) it was **VOTED** to adjourn the meeting. All in favor.

Meeting was adjourned at 10:27 AM

True Attest,

A handwritten signature in black ink that reads "Allie Fiske". The signature is written in a cursive, slightly slanted style.

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Allie Fiske, Director of Communications & Strategic Initiatives

*Minutes APPROVED by vote of the Select Board 8/3/21*