



Town of Swampscott
Athletic Fields Advisory Committee Meeting Minutes
Monday, July 12, 2021 – 7:00 PM
Virtual Meeting

COMMITTEE MEMBERS PRESENT

Al Pica, John Tripp, Carrie Siefken, Ryan Joy, Alice McDonald, Neal Duffy, Gino Cresta

MEMBERS ABSENT

Adam Packer, Polly Titcomb, Alexandra Byrne, Mellisa Caplan, Brendan Greco

The meeting was called to order at **7:06pm**.

Updates on Field Improvements

Ryan mentioned that Jay Sullivan who is on the Capital Improvements Committee has discussed budget for the Phillips Park (JV soccer field) project.

Neal reminded the group that any project over \$20k needs to go to Cap Improvement. We could request funding for a study for a master plan for the all of the athletic fields (especially Phillips Park).

Gino and John: We may want to consider hiring a landscape architect to help us determine the most efficient use of the green space at Phillips Park. Initial ballpark estimate might be in the \$25k range, which would need to go to the Cap Imprv Committee. December timeframe.

DPW will do the two Phillips baseball diamonds this fall. Little League will coordinate with Gino on a schedule and planning.

Ryan asked about procuring a tarp. Gino thinks it's worth putting some resources into the practice football field.

Scheduling Job Description & Goals

Alice distributed a draft of a JD for a field scheduler and to coordinate with field maintenance. She had not received feedback yet from the group, but will recirculate.

19.5 hrs is considered full-time.

John asked if we should consider including a revenue generating component in the scheduler job description. Something we need to do is come to the town prepared with current field usage.

The town is currently updating their website. Once that is done, Neal would like there to be a scheduling portal and field information on the new website.

Old Business

Gino has been trying to gather some information from Linda on soccer/lacrosse usage for lights and he is still waiting to hear back.

On **MOTION** (Siefken) and **SECONDED** (Joy) it is **VOTED** by roll call to approve the May meeting minutes. Roll call: Pica (YES) Siefken (YES) Tripp (YES) McDonald (YES), Joy (YES)

On **MOTION** (Siefken) and **SECONDED** (Joy) it is **VOTED** by roll call to adjourn Roll call: Pica (YES) Siefken (YES) Tripp (YES) McDonald (YES), Joy (YES)

Next meeting is scheduled for Monday August 9 at 7:00pm, but that may be rescheduled.

Meeting adjourned at 7:45 PM.

True Attest,

Al Pica, Athletic Fields Advisory Committee Meeting Member