

SWAMPSCOTT HISTORICAL COMMISSION

MEETING MINUTES

MEETING LOCATION: Virtual Meeting
Thursday, June 16, 2022
6:30 pm

<u>MEMBERS PRESENT:</u>	Kim Barry, Brad Graham, Ryan Judkins, Jonathan Leamon, Justina Oliver, Nancy Schultz, Richard Smith
<u>MEMBERS ABSENT:</u>	Dana Anderson, Jean Reardon
<u>OTHERS PRESENT:</u>	N/A
<u>1. MEETING CALLED TO ORDER:</u>	J. Oliver called the meeting to order at 6:36 pm.
<u>2. APPROVAL OF MINUTES OF MAY 5, 2022</u>	N. Schultz moved to approve the May 5, 2022 minutes as amended; B. Graham seconded.
<u>3. TREASURER'S REPORT – R. JUDKINS</u> <u>A. Approval of archive/supply order</u>	<p>R. Judkins provided balance updates.</p> <p>The balance in the revolving fund is \$3,419.12.</p> <p>General Fund - \$530.37 balance. \$500 Payment from General fund to Jacqueline Blombach. This payment should be recategorized to the Revolving Fund, HC will spend down General Fund and pay remaining bills from Revolving Fund which rolls over from year to year.</p> <p>Finance has listed over \$4,000 on display cases for FY 2022 based on records given to R. Judkins. This is incorrect, as 3 of the cases were replacements for FY 2021 cases ordered in June, 2021 that were canceled by Staples after several months because of unavailability. J. Leamon had a conversation with Treasurer Patrick Luddy regarding available balance in February, and HC approved purchase. Will forward email trail to J. Oliver, N. Schultz and R. Judkins. The only cases ordered under FY 2022 budget were the 6 tabletop cases which were approximately \$1,000, all within budget with money left over.</p>

J. Oliver requested a photographic inventory from Bruce Paradise. Marzie is meeting with Kim Martin-Epstein, Chair of the Affordable Housing Trust next week.

Town Meeting voted on Zoning overlay on Glover Property. This is intended to facilitate additional affordable housing. The pending real estate transaction at Glover includes a \$297,000 payment to the Affordable Housing Trust which will make additional funds available.

K. Barry commented that a contractor for a historic home in Andover used same house mover that we want to use. There is a preservation restriction. Either Historical Commission or HH can initiate it. 35 Pitman proposal is for either two or three units. HH will initiate a preservation restriction to be put into the condominium documents. Send Meeghan's contact information to K. Barry and she will provide name of lawyer who helped with preservation restriction.

J. Oliver - Mass Historical Commission-Preservation Projects Fund – they have money to move house as well. Then it would have to be gifted to HH and we would be able to put a preservation restriction on it. N. Schultz also thought of another approach. Now that the town has so much more land, maybe we can find a corner to save the house; move it and then preserve it. Pursue that as well so we don't have to purchase land. Archer Street may work if we choose one corner near existing road for this one house. Will need to explore this.

Request \$150,000 from Affordable Housing Trust and \$50,000 for Consortium HOME funds to enable home to be moved.

Next Steps: Affordable Housing Trust must vote to approve acquisition of the land.

J. Oliver will go back to Meeghan with several questions. Is the spreadsheet that she sent to us an accurate depiction of costs? It appears that the entire house is being rebuilt. Several members questioned this in view of our preservation efforts. Can we get different

	<p>numbers i.e. preserve this house and actually spend less? The spreadsheet estimate is that it will cost \$240,000 in funds to preserve the home. J. Oliver will send her concerns to Marzie Galazka and Dave Grishman. We need an explanation of the numbers in order to have a meaningful discussion.</p>
<p><u>5. HISTORIC INTERPRETIVE SIGNAGE</u></p> <p>a. <u>Update on installation of Fish House Sign – J. Oliver, J. Leamon</u></p> <p>b. <u>Update on Lilac Garden Sign in memory of Lou Gallo – K. Barry, J. Oliver</u></p> <p>c. <u>Update on White Court Sign – J. Leamon</u></p> <p>d. <u>Proposed sign for Old Town Hall where fire station is currently located on Burrill St. – R. Judkins provided material.</u></p>	<p>Ordered the brackets for railing installation. They are being fabricated now.</p> <p>K. Barry spoke with Carol Kriegler at Vacker. Photos that we sent will not reproduce well. She recommended two new photos for the sign. A rewrite is underway. QR code tied to the website has been set up by K. Barry.</p> <p>J. Leamon met with Marzie, who confirmed that part of the White Court plan included interpretive signage (similar to our recently placed signs) on the Blythswood side of the walkway, which is a public easement. The plan also includes a sign outside the property near the gate (currently marked “No Trespassing, Private”) that clearly points out the Public Path/Easement between White Court and Blythswood. Also planned are “Way Finders,” silver-colored discs in the sidewalk that will lead the public from the entrance sign/gates to the public walkway.</p> <p>Trail marker sign...Lisa did an inventory on the property. J. Oliver will send a Word version to J. Leamon. J. Leamon will work on the sign text and R. Smith will work on the photos.</p> <p>The H.C. is tabling this issue until our next meeting pending available time to work on this new interpretive sign.</p>

6. PUBLIC OUTREACH

a. History Days - June 25-26, 2022 – R. Judkins

Schedule is in place. Danielle has not provided firm numbers for harbor tours. R. Judkins wants to be certain the schedule is firm before he circulates it for publication.

Craft demonstrators are ready to go. Most of the invoices have come in.

Music on Saturday 10:30-1:00

R. Judkins is hoping that this event goes well. Coordination among various entities apparently presented multiple frustrations. We will use raffle tickets to get names, required for grant (tracking of attendee count). Name, email and phone number. Danielle has offered to print up any material we might need as well.

J. Oliver will purchase bunting for Town Hall; MCC Fund-Mass Cultural Council grant will pay for this.

b. Museum Exhibition – J. Leamon, N. Schultz

J. Leamon and N. Schultz are working on the 170th Anniversary exhibit. More cases have been updated immediately following the school tours, which were held on Tuesday, June 14.

a. School Tour debrief

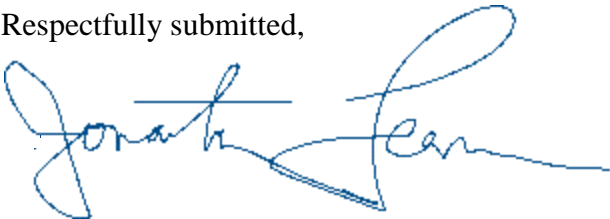
Approximately 80 6th grade middle school students toured Town Hall (four groups of 20) on Tuesday, June 14. This was the rain date. Two teachers called out sick on Monday requiring use of the rain date. Permission from Town Hall employees impacted by tours was requested individually and in advance of the tours, and several notices were also sent, in advance, relating to the tours.

J. Leamon, J. Oliver and Sylvia Belkin conducted the tours. N. Schultz unfortunately was unable to attend due to family illness. The tours were well-received by students and teachers and we hope to host additional tours at future exhibits during the school year.

<p><u>7. HISTORICAL COMMISSION STAFFING AND OFFICERS</u></p>	<p>Select Board plans to select committee members at 6/29/22 meeting. Dave Grishman and Dianne Marchese will let J. Oliver know the outcome. In the event they cannot cover this item on 6/29, the next scheduled Select Board meeting is 7/20/22.</p> <p>R. Judkins requested that we discuss the Chair at our next scheduled meeting and put that on the agenda.</p>
<p><u>8. OLD BUSINESS</u></p> <p><u>a. Pending ZBA/building permit applications of interest to the HC</u></p> <p><u>b. Update on 86 Burrill – archives and spare room on second floor – J. Leamon</u></p> <p><u>c. Preservation Awards Update – J. Oliver</u></p> <p><u>d. Plaque Program update – J. Oliver, N. Schultz</u></p>	<p>none</p> <p>J. Leamon discussed a delivery of mud-covered (laminated) materials to the newly setup research room to the left of the archive room. Help is requested to clean up and file these materials, if appropriate.</p> <p>J. Leamon is refiling all of the Thomson exhibit materials based on the inventory completed last year by Jane. A few new items have been added to the inventory as needed.</p> <p>J. Oliver plans to make a presentation at the end of the Farmer’s Market.</p> <p>N. Schultz had a successful meeting with Michele Barden, who completed 5 back-ordered plaques. She has indicated that she will try to work on 5 each week. J. Oliver has provided details and a spreadsheet to N. Schultz to work on completing all of the back orders.</p> <p>Michelle wants a total count of orders so that she can order more material for the signs. How many more do we have? N. Schultz gave her the go-ahead to complete all of them in the next month or so.</p> <p>The question of a price change was raised. We need to reevaluate the cost of research, materials and labor prior to repricing the plaques. N.</p>

	Schultz recommended that we work on our backlog and revisit pricing at a future meeting.
	Motion to adjourn by R. Judkins; seconded by J. Oliver. Meeting adjourned at 9:05 pm.
<u>Next meeting: Thursday, July 7, 2022 at 6:30 p.m.</u>	HC agreed by consensus to continue to meet on Zoom until current rules expire.

Respectfully submitted,



Jonathan Leamon, Secretary
Swampscott Historical Commission