



**Town of Swampscott**  
**Athletic Fields Advisory Committee Meeting Minutes**  
Monday, May 10, 2021 – 7:00 PM  
Virtual Meeting

**COMMITTEE MEMBERS PRESENT**

Adam Packer, John Tripp (left early), Al Pica, Gino Cresta, Carrie Siefken, Ryan Joy, Alice McDonald, Mellisa Caplan (left early), Brendan Greco

**MEMBERS ABSENT**

Polly Titcomb, Neal Duffy, Alexandra Byrne,

As we were waiting for members to arrive, Adam was providing a recap of what we need to do to prepare for the town scheduling cycle.

The meeting was called to order at **7:06pm.**

Adam has been putting some pricing together for town field rentals in other towns.

- Turf is more expensive. Charged by the hour. \$25-50/hr per field. Turf fields with lights - \$150/hr.
- Q: Should high schools play for use of the fields?

Neal relayed some feedback to Adam about equity amongst in-town and out-of-town field usage.

- For the Turf field...lights.
- Gino reminded the group that Soccer gave \$40k, Lacrosse gave \$20k. Big Blue Football donated \$5k. They are paying \$10/per player to work off their donation for the Turf field lights.

**Action: Gino** is going to ask the Athletic Director first and then the High School business manager (if necessary):

1. Where are the funds from the high school player fees going?
2. How much is in the fund today?
3. How much money has been paid down by the soccer and lacrosse groups?

**Action: Adam** is going to circulate a draft of proposed rates for outside groups to use fields by hour/with and without lights.

## Website changes

Adam – we can make changes to the town’s website. Adam is meeting with Allie to see what we can do for making the field availability on the website for easy booking/scheduling.

## Field Improvements – Gino report

Gino received a quote two years ago to redo Charlotte Rd all the way to the Practice Football Field... \$150k cut and fill. Add loam and fill it in and level it out and then seed. Earliest project would start would be Fall 2022.

## Alice’s Report

Alice drafted a new JD for a field scheduler who could manage all of the scheduling and field revenue opportunities. Maintenance items, cleaning of the fields. Alice will circulate a draft of the job description to the committee to solicit more feedback.

On **MOTION** (Siefken) and **SECONDED** (Joy) it is **VOTED** by roll call to approve the April meeting minutes. Roll call: Packer (YES) Siefken (YES) Greco (YES) Pica (YES) Cresta (YES) McDonald (YES), Joy (YES)

Our next meeting is Monday June 14th at 7:00pm.

## ACTION ITEMS:

1. Alice will solicit input from individual committee members on the scope of the field scheduling job description
2. Adam will continue his analysis on the various methods used across the state to calculate field usage fees.
3. Al will gather bids for replacing the infield diamonds at Phillips Park.
4. Adam will reach out to Polly and Neal to prep them that some formal recommendations are coming around the field scheduling role.

On **MOTION** (Packer) and **SECONDED** (Roy) it is **VOTED** by roll call to adjourn the meeting. Roll call: Packer (YES) Greco (YES) Pica (YES) Cresta (YES) McDonald (YES) Seifkin (YES)

Meeting adjourned at 8:25 PM.

True Attest,

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Al Pica, Athletic Fields Advisory Committee Meeting Member