

**Swampscott Retirement Board**  
**Meeting Minutes**  
**April 28, 2020**

A meeting of the Contributory Retirement Board was held via WebEx conference call on Tuesday April 28, 2020.

Attendance – Chair, Thomas H. Driscoll, Jr., Vice Chair John F. Behen, Jr., Kevin Breen & Robert Powell.

The meeting was called to order by the Chairman at 8:14am.

**Approve Minutes:**

The Board voted unanimously on a motion made by Vice Chair Behen and seconded by Kevin Breen to approve the meeting minutes of March 24, 2020.

A Roll call vote was taken Driscoll "I", Behen "I", Breen "I" & Powell "I".

**New Members:**

The Board voted unanimously on a motion made by Vice Chair Behen and seconded by Kevin Breen to approve the following new members:

- Irma Chez, SHA Executive Director DOH 3/30/2020

A Roll call vote was taken Driscoll "I", Behen "I", Breen "I" & Powell "I".

**Retirements:**

The Board voted unanimously on a motion made by Vice Chair Behen and seconded by Kevin Breen to approve the following retirements:

- Joanne Van Der Burg, SPS Budget Analyst, DOR 4/27/20, Superannuation Option C (14.25 years)
- Paula Bennett, SPD Administrative Assistant, DOR 5/1/2020, Superannuation Option B (31.33 years)
- John Alex, SPD Captain, DOR 5/21/2020, Superannuation, Option A (40.58 years)

A Roll call vote was taken Driscoll "I", Behen "I", Breen "I" & Powell "I".

**Deaths:**

- Joseph Leone, Former Public Works Employee-DOD 4/24/2020

**Administrative Reports Put on File:**

- PERAC Memo #17-Corona Virus Impact
- PERAC Memo #18-Mandatory Board Member Training
- PERAC Memo #19-Tobacco Company List
- PERAC Memo #20-Corona Virus Update
- PERAC Memo #21 Post Retirement Restrictions During State of Emergency

**Expenses/Financials:**

The Board voted unanimously on a motion made by Robert Powell and seconded by Kevin Breen to approve the following:

- A/P Warrant 04/2020 \$2,024.03
  - Payroll Warrant 04/30/2020 \$550,163.51
- \*payroll warrant adjusted from agenda amount due to death of J. Leone after warrant was posted

A Roll call vote was taken Driscoll "I", Behen "I", Breen "I" & Powell "I".

### **Refunds, Transfer, Rollovers:**

The Board voted unanimously on a motion made by Kevin Breen and seconded by Robert Powell to approve the following:

- Refund of Deductions - Madeline Stark former SPS employee, resigned 1995 (\$324.32)

A Roll call vote was taken Driscoll "I", Behen "I", Breen "I" & Powell "I".

### **New Business:**

#### *Annual Statement*

Tabled until next meeting.

#### *Accidental Disability Application Process-Sacco letter*

The Board discussed the recent letter received from Counsel regarding the allowance of PERAC medical panel reviews for disability retirement applications to be done via Telemedicine. Telemedicine reviews can be determined on a case by case basis by the individual Boards. The Board expressed their concerns of this process. Vice Chair Behen felt it was too casual and too difficult to measure pain levels. Presumption cases would be considered.

#### *COLA Hearing Scheduled for May*

The Administrator informed the Board that the COLA Hearing was posted for May 26, 2020 at 8:00am. Location TBD – remote participation likely.

#### *Business Cards*

Vice Chair Behen discussed the Board getting business cards. The Administrator will explore buying stock so cards can be printed as needed. There was also a discussion of the Board getting Town e-mails. The Administrator will inquire with IT.

#### *PEC Retiree Representative*

The current health insurance agreement with the Town and the Public Employee Committee (PEC) is due to expire in June 2021. According to the current contract, renegotiations need to be completed by June 2020. According to the agreement, the retiree representative to the committee is designate by the Mass Retired State, County and Municipal Employees Association. Vice Chair Behen expressed strong interest to be the retiree representative. The Board voted on a motion made by Kevin Breen and seconded by Robert Powell to have Chairman Driscoll draft a letter to the President of the Association and recommend John Behen be appointed as the retiree representative. Vice Chair Behen abstained. Vote 3-0.

A Roll call vote was taken Driscoll "I", Breen "I" & Powell "I".

The Board voted unanimously on a motion made by Robert Powell and seconded by Kevin Breen to adjourn the meeting at 8:48am.

A Roll call vote was taken Driscoll "I", Behen "I", Breen "I" & Powell "I".

Respectfully submitted,

Nancy A. Lord  
Retirement Administrator

\_\_\_\_\_ Chair, Appointed  
Thomas H. Driscoll, Jr., Esq.

\_\_\_\_\_ Vice-Chair, Elected Member  
John F. Behen, Jr.

\_\_\_\_\_ Elected Member  
Kevin F. Breen

\_\_\_\_\_ Appointed Member  
Robert J. Powell, III