



Town of Swampscott
Select Board Meeting Minutes
April 21, 2021 – 6:00 PM
Virtual Meeting

SELECT BOARD MEMBERS PRESENT

Peter Spellos (Chair), Polly Titcomb (Vice Chair), Neal Duffy, David Grishman

MEMBERS ABSENT

Don Hause

TOWN STAFF:

Sean Fitzgerald, Town Administrator; Allie Fiske, Director of Communications; Ron Mendes, Assistant Town Administrator of Finance & Administration; Fire Chief Graham Archer, Danielle Strauss, Recreation Director; Marzie Galazka, Community & Economic Development Director; Molly O'Connell, Senior Planner; Michael McClung, Town Moderator; Gino Cresta, Assistant Town Administrator of Operations/DPW Director; Max Kasper, Facilities Director; Rich Baldacci, Building Commissioner; Police Chief Ron Madigan; Kelly Stevens, Town Engineer; Angelica Noble, Police Administrative Assistant

Meeting was called to order at 6:03PM

ARBOR DAY PROCLAMATION

Town Administrator Sean Fitzgerald shared a proclamation honoring Arbor Day. The Board stated they were comfortable with affixing each of their signatures to the proclamation.

PUBLIC COMMENT

None

2022 BUDGET & CAPITAL PLAN UPDATE

Town Administrator Fitzgerald shared that there are ongoing discussions regarding the budget, specifically pertaining to the Senior Center.

Assistant to the Town Administrator Ron Mendes provided an update on the Capital Plan. The Capital Improvement Committee has finalized the plan and the report is in the warrant. There was a question regarding the seawall repair in the capital plan and Town Administrator Fitzgerald provided some additional information and grant possibilities. There was a conversation about a line item in the state Economic and Environment Bond Bill and how those funds could be utilized.

LIQUOR LICENSE PUBLIC HEARINGS

On **MOTION** (Grishman) and **SECONDED** (Titcomb) it was **VOTED** by roll call to open the public hearing for all parties interested in an application for a Transfer of License from Nguyen's LLC to ZestFriendz, as well as an Alteration of Premises request, located at 286 Humphrey St. Swampscott, MA 01907

Roll call: Grishman (YES) Titcomb (YES) Duffy (YES) Spellios (YES)

The owner of ZestFriendz attended to speak about the business, which will be a bakery and bar bites.

On **MOTION** (Grishman) and **SECONDED** (Duffy) it was **VOTED** by roll call to close the public hearing.

Roll call: Grishman (YES) Titcomb (YES) Duffy (YES) Spellios (YES)

On **MOTION** (Titcomb) and **SECONDED** (Grishman) it was **VOTED** by roll call to approve applications contingent upon stated hours and receipt of all other approvals as needed.

Roll call: Grishman (YES) Titcomb (YES) Duffy (YES) Spellios (YES)

On **MOTION** (Grishman) and **SECONDED** (Titcomb) it was **VOTED** by roll call to open the public hearing for all parties interested in an application for a Transfer of License from Boondee Corporation dba Thai Thani to Njord Haven Inc. as well as an Alteration of Premises request, located at 406-408 Humphrey St. Swampscott, MA 01907

Roll call: Grishman (YES) Titcomb (YES) Duffy (YES) Spellios (YES)

Owner of NJORD Haven Don Golden spoke briefly on his history and the business proposal. Gino and Marzie and green scholars are working together on jersey barriers placed in front of restaurant. Parking considerations will be made.

On **MOTION** (Grishman) and **SECONDED** (Duffy) it was **VOTED** by roll call to close the public hearing.

Roll call: Grishman (YES) Titcomb (YES) Duffy (YES) Spellios (YES)

On **MOTION** (Titcomb) and **SECONDED** (Grishman) it was **VOTED** by roll call to approve applications conditioned upon reported hours and receipt of all other approvals as needed.

Roll call: Grishman (YES) Titcomb (YES) Duffy (YES) Spellios (YES)

ROAD WAY ACCEPTANCE

Town Engineer Kelly Stevens reviewed a presentation on roadway acceptance for Atlantic Crossing, Gracie Lane, Morton Hill Ave, and Supreme Court. The Town would continue to provide services to residents and accepting these as public roadways would qualify the Town for more funding. Swampscott Police and Fire have indicated they have no issues with this request.

Public Works has reviewed existing conditions. A resident spoke about Supreme Court specifically regarding removing brick and repairing sidewalks and either re-lay brick or put in concrete. There was a conversation regarding what if any damage this work could make to the trees. There was also a discussion regarding the streetlights.

The Select Board requested that DPW confirm all unfinished details regarding the infrastructure of Supreme Court and return to the board at the next meeting for a final vote.

TOWN MEETING WARRANT

The Select Board reviewed the Annual Town Meeting Warrant to highlight potential warrants that could be removed in the interest of length. There was a discussion regarding pushing off Article 8 and Article 9 to Fall Town Meeting.

Recreation Director Danielle Strauss discussed a proposal for a Town-run aftercare program at the schools. There was a discussion about whether or not to include a warrant article pertaining to a revolving fund for this potential program, even if the program is not yet confirmed.

There were questions about the School's engagement with the Town in discussing this potential project and how they can work together to answer any pending questions. Select Board Member David Grishman stated that he would help continue facilitating conversation.

There was a conversation about the Zoning Articles and why they are arranged the way they are. There is a concern about the potential length of discussing pertaining to Accessory Dwellings in Town Meeting. Community Development and the Planning Board will work to prioritize zoning amendments.

FINANCIAL POLICIES

Ron stepped through Table of Contents and summarize the different sections and general content.

CONSENT AGENDA

Approve meeting minutes for March 24, 2021 and April 8, 2021 meeting

On **MOTION** (Grishman) and **SECONDED** (Titcomb)) it was **VOTED** by roll call to approve the consent agenda. Roll call: Titcomb (YES) Duffy (YES) Grishman (YES) Spellios (YES)

TOWN ADMINISTRATOR'S REPORT

- Lynn vaccination site
- Warrant schedule
- Meeting with Superintendent
- Finance Committee Update
- MRI Report
- Library reopening
- Financial Policies
- Water and Sewer Rate Committee Update
- Civil Service Update
- Elm Place
- Forest Ave sidewalk project
- Fire Dept. Update
- Metal/Styrofoam drop-off

There was a brief update on the Elm Place project. Wynn intends to hold several community meetings.

There was also a brief update on ERAC. Aggregate has filed for the FY22 permit. This hearing will be taken up likely at the end of May or early June.

On **MOTION** (Titcomb) and **SECONDED** (Duffy) it was **VOTED** by roll call to adjourn the meeting. Roll call: Titcomb (YES) Duffy (YES) Grishman (YES) Spellios (YES)

Meeting adjourned at 9:25pm.

True Attest,

A handwritten signature in black ink that reads "Allie Fiske". The signature is written in a cursive, slightly slanted style.

Allie Fiske, Assistant to the Town Administrator

Minutes APPROVED by vote of the Select Board 5/3/21