

SWAMPSCOTT HISTORICAL COMMISSION

MEETING MINUTES

MEETING LOCATION: Virtual Meeting

Thursday, March 3, 2022

6: 30 pm

<u>MEMBERS PRESENT:</u>	Dana Anderson, Kim Barry, Brad Graham, Ryan Judkins, Jonathan Leamon, Justina Oliver, Richard Smith, Nancy Schultz
<u>MEMBERS ABSENT:</u>	Jean Reardon
<u>OTHERS PRESENT:</u>	None
<u>1. MEETING CALLED TO ORDER:</u>	J. Oliver called the meeting to order at 6:33pm.
<u>2. APPROVAL OF MINUTES</u>	D. Anderson moved to approve as amended. N. Schultz seconded.
<u>3. TREASURER'S REPORT</u>	<p>R. Judkins verified the following balances with Trang:</p> <ul style="list-style-type: none">• \$2,788.75 left for FY22• \$5,203 in revolving fund <p>\$1,600 that had been left for FY21 due to cancelled display cases has recently been spent on replacement cases.</p> <p>1 outstanding P.O. for the general fund for book cradles that were delayed for \$67.90.</p> <p>We will have to get an invoice when Michelle is finished with home research. Payment will come out of the revolving fund.</p> <p>We need to spend the \$2788.75 prior to end of FY22. \$3250 is projected budget for Festival. \$1500 is potential grant amount Mass Cultural Council, expected March 18. \$1,000-\$1,200 coming from Swampscott Cultural Council (grant is certain, number is flexible).</p>

<p><u>3. TREASURER'S REPORT continued</u></p>	<p>We could increase honoraria to demonstrators...full-day blacksmithing demo...or do more banners, signs...</p> <p>Printing programs cost - \$500-600 printing cost and banners...provided to MA Cultural Council. We may receive reimbursement through grant money at the end of FY22.</p> <p>Historic Interpretive Sign for Lilac Garden...can put some money aside for that, however it must be spent prior to end of FY.</p> <p>We also need to make up the difference in cost for the plaque program.</p>
<p><u>4. PRESERVATION BYLAW APPLICATION UPDATES</u></p> <p>a. Feedback on preservation tour/inventory of Stanley School</p> <p>b. Update on 53 Puritan Rd. – J. Leamon B. Graham</p>	<p>a. Max Kasper was away last week so we could not tour this week. Max will give Justina more times to schedule tour.</p> <p>b. Richard Baldacci, Building Commissioner has left. J. Leamon and B. Graham met with Robin Stein Town Counsel, Re: owner's decision to flaunt the rules. We discussed letter on our determination to put house back to the way it was pre-construction. It is unclear whether the Historical Commission has the authority to do that. With a Voluntary Demolition, the Building Inspector can't issue a permit, except for restoration, for a period of two years. If we were to try to enforce our decision, the two year delay will expire later this year.</p> <p>The permit issued...property owners proceeded under the permit issued by the Building Inspector. J. Leamon pointed out that a demolition permit was never applied for, and that the permit application had a number of inaccuracies regarding the scope of work e.g. no exterior work was listed on application, building not historic, etc.</p> <p>This work never came to the attention of the Historical Commission because ostensibly there was no demolition involved; no permit requested.</p> <p>There are many questions about who does what in what order. B. Graham recommends not</p>

c. Update on 35 Pitman Rd. – D. Anderson

pursuing. Our best option is to try to prevent a similar situation in the future. We need to have a better system to review permit applications.

Our Bylaws are clear in terms of when we can weigh in so that we receive documentation. Revise forms if necessary to outline the steps.

J. Oliver has bylaws from other towns.

J. Oliver spoke with Meegan O’Neil, Executive Director and representative from Habitat for Humanity. They tour the house to be sure it’s appropriate for their use. Habitat for Humanity will apply to the Affordable Housing Trust for funding. J. Oliver is working on this and she will go on the tour with D. Anderson. If everything is in order Habitat for Humanity would transfer ownership of the house and then secure the house moving company.

They need to have coordinator do a site visit at the house. Bruce Paradise can bring the HC in next Monday. Demolition scheduled for this spring. 1st floor tenant moved out; second floor tenant has not. Also have not negotiated purchase price of the lot where they are moving to. Ownership of the land would also have to transfer to Habitat for Humanity. There is a two family home next door on the same street...a blighted property. The owner does not live in MA...we want to see if they would sell the property to Habitat for Humanity so that there would be two houses side by side, a better configuration for affordable condominiums. Meegan O’Neil will come to an upcoming meeting to talk more about the projects.

N. Schultz will help J. Oliver as the Historical Commission is acting as project coordinator...N. Schultz is doing her Sr. work-off hours...can be a good intermediary between J. Oliver and Marzie Galazka.

Keith Hartman- is the construction coordinator for Habitat for Humanity. Funds are either donated, or there are grants...their budget is not huge. Condo docs would have clauses re: restrictions on changing building. Need

b. MUSEUM EXHIBITION – J. LEAMON, N. SCHULTZ

Swampscott adopted. Read the 7 original bylaws. Samuel Pitman was one of the original Selectmen.

Also have a local potter-works in clay/glazes \$250 cost...a shoemaker for \$250; a glass blower who runs a school...offered \$250...dancers have not responded; R. Judkins has reached out several times. Multi-person demo...hard to pin down on numbers. Music also; two things not booked. Musician...old-fashioned music, and story-telling (library). Strawberry Festival is later in the day. Saturday-Harbor Fest and Craft Fair. Parade may be on Sunday. Budget for musician \$400-\$500.

Hutchinson family singers – were singing during the period we separated from Lynn. We could use their music as background...there is recent scholarship on them. N. Schultz will look into it more...have their music playing.

b. Ms. Angelakis responded that she likes the idea of school tours and to work directly with school principals, whom she cc'd on memo. J. Leamon heard from Middle School Principal (Jason) who indicates he has 300 5th and 6th graders and would like to tour in April after snow is melted and it's warm enough to walk. 30 students per tour split in half; 15 per group for total of one hour. J. Leamon is working with Sylvia Belkin on a Facilitator Guide. Facilitators: S. Belkin, J. Oliver, N. Schultz and J. Leamon. We can use more if anyone is interested.

Marzie spoke with Sean Fitzgerald about a date to unveil desk. Appears that he is tied up until May so might have to be after closing of exhibit. Will likely be on permanent exhibit in upstairs hallway.

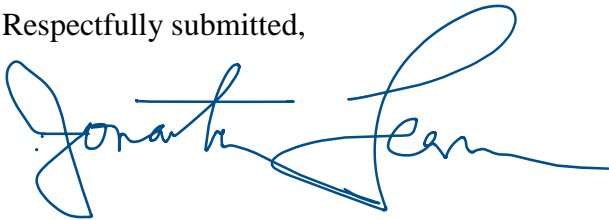
Next exhibit: 170th – Pitman House...Waldo Thompson...

J. Leamon recommends using extensive hotel materials donated by T. Stephanos following the 170th exhibit. Some materials may be appropriate for the 170th exhibit.

	<p>K. Barry will work on Fishing heritage exhibit for future as well.</p>
<p><u>7. 2025 MASTER PLAN</u></p>	<p>7. J. Leamon has updated the plan; no further comments received.</p> <p>Master plan-edits...submit material to J. Leamon as you are working on it. Developing a preservation plan for each building...</p> <p>J. Oliver is following up with 2025 master plan items: Meetings with HC. Blythswood...Sylvia Belkin has talked to owner...Gail...we need to establish contact.</p> <p>CPA-Community Preservation Act-comes up from time to time in the Open Space Committee-green space, open space and affordable Housing. J. Oliver will talk to Angela and get a meeting with Marzie and the Planning Board.</p> <p>Blythswood...make it an individual Historic District....National Register. \$5,000 to do National Register Application. K. Barry indicates that Lisa was going to derive the nomination from her prior research on the inventory. Owner reached out to us...deed has restrictions for preservation. Deed restrictions prohibit subdivision of the property.</p>
<p><u>8. OLD BUSINESS</u></p> <p><u>a. Pending ZBA/building permit applications of interest to the HC</u></p> <p><u>b. 86 Burrill - archives and spare room on second floor; lighting update-R. Smith</u></p>	<p>None</p> <p>Electricians are putting in round disc LED lighting. Very thin, sits on surface of ceiling. LEDs do not produce light in the UV spectrum...this is the archival concern...if they go with LED, that will serve our purposes for preservation. J. Leamon to check with Max Kasper on timeline for installation as well as internet connection, which has been down for a number of weeks following rewiring of 86 Burrill.</p>

<p><u>c. Preservation Awards Update</u></p> <p><u>d. Plaque Program update</u></p> <p><u>e. Grant Opportunities:</u></p> <p><u>i. Historic Properties: Preservation Projects Fund for the Fish House (due March 2022)</u></p> <p><u>ii. Essex National Heritage Grant – applications open January 17</u></p> <p><u>iii. NARA recommendations- future applications</u></p>	<p>Michelle is doing updates. 3 preservation awards, 2 plaques.</p> <p>Estimates: \$350 for report; \$80 for plaques. J. Oliver will check on costs...and we'll update.</p> <p>Angela Ippolito is looking into additional grants.</p> <p>There is a cap of \$5,000 on the revolving fund, so we have that ongoing limit.</p>
	<p>Motion to adjourn by K. Barry, N. Schultz and B. Graham seconded. Meeting adjourned at 8:57 pm.</p>
<p><u>Next meeting: Thursday, April 7, 2022 6:30 p.m.</u></p>	

Respectfully submitted,



Jonathan Leamon, Secretary
Swampscott Historical Commission