



TOWN OF SWAMPSCOTT
SELECT BOARD REGULAR SESSION MINUTES
DECEMBER 5, 2022 – 5:00 P.M.
SWAMPSCOTT HIGH SCHOOL, 200 ESSEX STREET
ROOM B208

SELECT BOARD MEMBERS PRESENT: NEAL DUFFY, MARY ELLEN FLETCHER, DAVID GRISHMAN, KATIE PHELAN, PETER SPELLIOS

MEMBERS ABSENT: NONE

OTHER TOWN OFFICIALS PRESENT: SEAN FITZGERALD, TOWN ADMINISTRATOR, AMY SARRO, DIRECTOR OF FINANCE & ADMINISTRATION/ASSISTANT TOWN ADMINISTRATOR, PATRICK LUDDY, TOWN TREASURER/COLLECTOR, ERIC HARTMANN, CHAIR, FINANCE COMMITTEE

OTHER: TOM MCENANEY, KP LAW

A. NEW & OLD BUSINESS:

1. REVIEW AND DISCUSSION OF 2022 SPECIAL TOWN WARRANT:

- i. **ARTICLE 1 – AMEND APPROPRIATION FY23 OPERATING BUDGET:** VOTED FAVORABLE ACTION ALREADY.
- ii. **ARTICLE 2 – APPROVE TRANSFER OF FREE CASH &/OR STABILIZATION:** THE TAX LEVY NUMBER HAS BEEN ADJUSTED BECAUSE WE DID NOT INCLUDE \$1.3M FOR THE SOLID WASTE ENTERPRISE FUND. THE FINANCE TEAM ADJUSTED REVENUES CONSERVATIVELY SO LEVIES INCREASED BY \$350,000/\$493 AVERAGE TAX BILL. TA FITZGERALD RECOMMENDS USING MORE OF THE CAPITAL STABILIZATION FUND TO LOWER THAT IMPACT. THERE WAS A DISCUSSION ABOUT USING FREE CASH AND BRINGING IT BELOW THE TARGET RATE AND THE IMPACT THAT WILL HAVE ON USING FREE CASH IN THE FUTURE. TA FITZGERALD WOULD LIKE TO SEE FUNDS USED TO KEEP THE TAX INCREASE DOWN AND HELP PEOPLE ON FIXED INCOMES, THERE ARE MAJOR PROJECTS IN TOWN THAT WILL REPLENISH THESE FUNDS. SWAMPSCOTT HAS GONE FROM HAVING THE 29TH HIGHEST SINGLE FAMILY TAX BILL IN THE REGION TO THE 55TH HIGHEST IN 5 YEARS. PER Ms. SARRO – THE TAX BURDEN OF THE NEW SCHOOL WASN'T GOING TO BE OVER \$300 FOR THE FIRST YEAR ONLY ALTHOUGH Ms. FLETCHER AND Mr. SPELLIOS AGREE THAT MOST PEOPLE WON'T UNDERSTAND THAT AND WILL THINK THEY WERE PROMISED \$300 INCREASES EVERY YEAR.

THERE WAS A DISCUSSION ABOUT USING THE SHIFT TO HELP HOMEOWNERS, INTEREST RATES ON INVESTMENTS AND USING THE GENERAL STABILIZATION FUND VS CAPITAL STABILIZATION (GENERAL STABILIZATION IS INVESTED FOR LONG TERM GAINS. REDUCING PRINCIPLE WILL REDUCE THOSE GAINS. THE CAPITAL STABILIZATION FUND HAS RECENTLY BEEN MOVED TO OTHER INVESTMENTS). MR. SPELLIOS IS OPEN TO ADDING \$40,000 TO INCREASE THE AMOUNT TO \$2.54M AS LONG AS THE BALANCE DOESN'T GO BELOW THE FLOOR. MR. GRISHMAN IS AMENABLE TO USE THE FULL \$2.9M AS TA FITZGERALD RECOMMENDS.

UPON **MOTION** DULY MADE BY PETER SPELLIOS, SECONDED BY KATIE PHELAN, IT WAS UNANIMOUSLY **VOTED:** TO APPROVE THE TRANSFER OF \$1,250,000 FROM FREE CASH, \$1,000,000 FROM GENERAL STABILIZATION AND \$320,000 FROM CAPITAL STABILIZATION TO THE ACCOUNT OF CURRENT REVENUE FOR A TOTAL OF \$2, 570,000 IN ONE-TIME FUNDS TO REDUCE THE TAX LEVY. ALL IN FAVOR: YES. ANY OPPOSED: NO. MOTION PASSES.

- iii. **ARTICLE 3 – APPROVE TRANSFER OF FREE CASH FOR CBAs:** TA FITZGERALD WILL GIVE A BRIEF SUMMARY IF NEEDED. THE BOARD HAS TO VOTE ON THE USE OF ARPA FUNDS FOR THIS AGREEMENT AT ITS NEXT MEETING.
- iv. **ARTICLE 4 – ESTABLISH A COMPENSATED ABSENCES RESERVE FUND:** THERE WAS A DISCUSSION ABOUT THIS. Ms. FLETCHER IS NOT COMFORTABLE WITH \$250,000 IF RETIREMENTS HAVE COST THE TOWN \$149,000/YEAR OVER THE LAST FIVE YEARS. SHE WOULD LIKE THE OPPORTUNITY TO DO ADDITIONAL RESEARCH. THE COST OF NEW EMPLOYEES IS LESS THAN LONG-TERM EMPLOYEES. Ms. SARRO EXPLAINED THAT THIS IS FOR PEOPLE WHO GET INJURED ON THE JOB, WHO DON'T EXPECT TO RETIRE EARLY. TA FITZGERALD IS GOING TO TALK TO SUPERINTENDENT ANGELAKIS ABOUT THE SCHOOLS ESTABLISHING THEIR OWN COMPENSATED ABSENCES RESERVE FUND. Ms. FLETCHER ALSO MENTIONED THAT IF SOMEONE RETIRES EARLY, THEIR SALARY CAN BE USED. SHE IS ALSO CONCERNED THAT THE SCHOOL DEPT. WILL WANT TO USE THIS FUND. THE WARRANT LANGUAGE IS SUCH THAT IT IS AT THE TOWN ADMINISTRATOR'S AUTHORIZATION SO SPEND FROM THIS FUND.

UPON **MOTION** DULY MADE BY PETER SPELLIOS, SECONDED BY KATIE PHELAN, IT WAS UNANIMOUSLY **VOTED:** TO ESTABLISH A COMPENSATED ABSENCE RESERVE FUND IN THE AMOUNT OF \$150,000. ALL IN FAVOR: YES. ANY OPPOSED: NO. MOTION PASSES.

THIS SAVES \$100,000 AND BRINGS FREE CASH TO \$2.17M/3.19%.

- v. **ARTICLES 5 & 6— GENERAL BYLAWS – REVOLVING FUNDS/APPROPRIATION FOR RECOMMENDED CAPITAL PROJECTS:** IF TOWN MEETING APPROVES RAISING THE RECREATION REVOLVING ACCOUNT FISCAL YEAR SPENDING LIMIT FROM \$300,000 TO \$500,000, THEN THE FUNDING FOR SAILBOATS AND SUP EQUIPMENT WILL BE TAKEN OUT OF ARTICLE 6.
- vi. **ARTICLE 7 – APPROPRIATION FOR NEW ELEMENTARY SCHOOL:** NO CHANGES.
- vii. **ARTICLE 8 - SUPREME COURT:** THE FINANCE COMMITTEE WILL WEIGH IN. MS. ANGELA IPPOLITO, PLANNING BOARD CHAIR, AND MR. PETE KANE, HRD/ASSISTANT TOWN ADMINISTRATOR, WILL SPEAK ON THIS.
- viii. **ARTICLES 9 & 10 – ACCEPTANCE OF DONATED LAND (PARK SQUARE AND LAND OFF OF CUSHING AVENUE):** MR. DUFFY WILL SPEAK TO THIS. HE WILL REEMPHASIZE THAT THE MAJORITY OF THE BOARD FEELS THAT THE HAWTHORNE PROPERTY SHOULD REMAIN AS OPEN SPACE BUT THAT THEY ALSO FEEL THAT COMMUNITY INVOLVEMENT IS IMPORTANT, THAT THE TOWN IS CLOSING ON THE PROPERTY AT THE END OF THIS WEEK AND ANTICIPATE TAKING ACTION TO ACQUIRE 0 ARCHER ST. BY THE END OF THIS YEAR AND THERE ARE ON-GOING DISCUSSIONS WITH MR. PANTAZELOS, THE PROPERTY OWNER.

B. SELECT BOARD TIME

MR. DUFFY: NOTHING TO ADD.

MS. FLETCHER: ASKED THAT THE BOARD DISCUSS OTHER BUSINESS INCENTIVES, ESPECIALLY IF THE BOARD DOES NOT ADOPT THE SMALL BUSINESS EXEMPTION.

MR. GRISHMAN: NOTHING TO ADD.

MS. PHELAN: NOTHING TO ADD.

MR. SPELLIOS: NOTHING TO ADD.

UPON **MOTION**, DULY MADE BY KATIE PHELAN, SECONDED BY DAVID GRISHMAN, IT WAS UNANIMOUSLY **VOTED** TO: ADJOURN AT 6:13 P.M.: ALL IN FAVOR: YES. ANY OPPOSED: NO. MOTION PASSES.

TRUE ATTEST,

Dianne Marchese

DIANNE MARCHESE, ADMINISTRATIVE ASSISTANT TO THE TOWN ADMINISTRATOR & SELECT BOARD

ATTACHMENTS:

SPECIAL TOWN MEETING WARRANT

DECEMBER 5, 2022

SPECIAL TOWN MEETING



WARRANT REPORT

TOWN OF SWAMPSCOTT, MASSACHUSETTS

TOWN OF SWAMPSCOTT



DECEMBER 5, 2022 SPECIAL TOWN MEETING WARRANT

December 5, 2022

Special Town Meeting Warrant

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Notice of Special Town Meeting

MONDAY, DECEMBER 5, 2022, 7:00PM

To Town Meeting Members:

Notice is hereby given in accordance with Article I, Section 2, of the Bylaws of the Town of Swampscott that the Special Town Meeting will be held on Monday, December 5, 2022, beginning at 7:00 p.m. in the Swampscott High School Auditorium located at 200 Essex Street, Swampscott.

The required identification badge is to be picked up at the auditorium entrance when you check in.

Town Moderator, Michael McClung will preside.

Respectfully,

Jared H. LaLiberte
Town Clerk

NOTICE OF PRECINCT CAUCUS MEETINGS

Caucus meetings for all Swampscott precincts have been scheduled for Monday, December 5, 2022, beginning at 6:45 pm in the Swampscott High School located at 200 Essex Street, Swampscott. Room assignments are as follows:

Precinct 1 – Room B128	Precinct 4 – Room C104
Precinct 2 – Room C101	Precinct 5 – Room C105
Precinct 3 – Room C103	Precinct 6 – Room C107

NOTES:

Please remember that it is YOUR responsibility to be recorded as being present with the door checkers prior to entering the auditorium for EACH session. Excessive absences are cause for removal from Town Meeting membership. Also, please remember the following:

1. You must wear (display) your Town Meeting identification badge at all times;
2. Remember to use the microphones when speaking on any issue so that your comments may be recorded on the official transcript of the meeting and be heard by your fellow members in the hall and residents viewing the live cable telecast.

Respectfully,

Jared H. LaLiberte
Town Clerk

TOWN OF SWAMPSCOTT

TOWN WARRANT

DECEMBER 5, 2022

ARTICLE # 1 *AMEND APPROPRIATION FOR FISCAL YEAR 2023 OPERATING BUDGET*

To see if the Town will vote to amend various line items in the FY2023 budget as recommended by the Finance Committee as follows, and further, to transfer from available funds, or borrow a sum of money therefor, or take any action relative thereto.

Sponsored by the Finance Committee

Comment: The Finance Committee will report on the FY2023 operating budget and may alter or change its recommendations on the floor of Town Meeting.

The Select Board recommends favorable action on this article.

The Finance Committee recommends favorable action on this article.

Approved Budget FY2023	Org / Obj	Line Item No.	DEPARTMENTAL BUDGETS	Recommended Amendments	Recommended Budget as Approved
\$50,000	0113501 51120		ASSISTANT ACCOUNTANT	\$762	\$50,762
\$188,500	0113103	8	ACCOUNTING PERSONNEL SUBTOTAL	\$762	\$189,262
\$53,532	0114501 51016		CUSTOMER SERVICE REP. (CBA)	\$1,786	\$55,319
\$40,087	0114501 51120		ASSISTANT TREASURER	\$802	\$40,888
\$60,575	0114501 51121		CUST SERVICE SUPERVISOR	\$2,543	\$63,118
\$241,109	0114501	13	TREASURY/CUST SERV. PERSONNEL SUBTOTAL	\$5,131	\$246,240
\$182,797	0115203 51000		SALARY RESERVE	(\$130,050)	\$52,747
\$348,417	0115203	18	EXPENSE SUBTOTAL	(\$130,050)	\$218,367
			TOWN CLERK/ELECTIONS		
\$80,000	0116101 51010		TOWN CLERK	\$698	\$80,698
\$53,532	0116101 51016		ADMIN SUPPORT (CBA)	\$2,251	\$55,783
\$148,732	0116101	22	TOWN CLERK PERSONNEL SUBTOTAL	\$2,948	\$151,680
\$24,943	0125101 51015		WIRE INSPECTOR'S SALARY	\$499	\$25,442
\$53,532	0125101 51016		ADMIN SUPPORT (CBA)	\$1,786	\$55,319
\$1,301	0125101 51031		ASST.PLUMBING INSP.SALARY	\$26	\$1,327
\$25,984	0125101 51033		PLUMBING INSPECTORS SALAR	\$520	\$26,503
\$1,301	0125101 51034		ASST. ELECTRIC INSPECTOR	\$26	\$1,327
\$238,598	0125101	28	BUILDING PERSONNEL SUBTOTAL	\$2,857	\$241,455
\$75,000	0151001 51010		HEALTH OFFICER	\$6,190	\$81,190
\$72,000	0151001 51032		NURSE	\$3,426	\$75,426
\$150,150	0151001	30	HEALTH PERSONNEL SUBTOTAL	\$9,616	\$159,766
\$20,589	0119201 51130		ADMIN. ASSISTANT (CBA)	\$656	\$21,245
\$211,513	0119201	35	FACILITIES PERSONNEL SUBTOTAL	\$656	\$212,169
\$120,249	0149101 511000		PERSONNEL (CBA)	\$11,369	\$131,618
\$166,777	0149101	37	CEMETERY PERSONNEL SUBTOTAL	\$11,369	\$178,146
\$321,877	0149901 511000		PERSONNEL (CBA)	\$21,270	\$343,147
\$439,595	0149901	39	DPW PERSONNEL SUBTOTAL	\$21,270	\$460,865

Approved Budget FY2023	Org / Obj	Line Item No.	DEPARTMENTAL BUDGETS	Recommended Amendments	Recommended Budget as Approved
\$140,000	0121001 51010		CHIEF (CONTRACT)	\$539	\$140,539
\$100,598	0121001 51011		CAPTAINS SALARY & WAGES (CBA)	\$2,012	\$102,610
\$338,146	0121001 51012		LIEUTENANTS SAL. & WAGES (CBA)	\$6,763	\$344,909
\$464,153	0121001 51013		SERGEANTS SALARY & WAGES (CBA)	\$8,148	\$472,301
\$1,252,686	0121001 51014		PATROLMEN (CBA)	\$17,626	\$1,270,312
\$59,531	0121001 51015		SECRETARY'S SAL. & WAGES	\$991	\$60,522
\$49,148	0121001 51121		ANIMAL CONTROL OFFICER	\$2,046	\$51,194
\$300,580	0121001 51023		EDUCATIONAL INCENTIVES (CBA)	\$6,012	\$306,592
\$124,000	0121001 51050		HOLIDAY PAY (CBA)	\$2,480	\$126,480
\$17,714	0121001 51062		OVERTIME 5&2 SCHEDULE (CBA)	\$354	\$18,068
\$84,500	0121001 51106		LONGEVITY (CBA)	\$1,690	\$86,190
\$3,770,569	0121001	43	POLICE PERSONNEL SUBTOTAL	\$48,661	\$3,819,229
\$133,352	0122001 51010		CHIEF (CONTRACT)	\$438	\$133,790
\$3,523,206	0122001	48	FIRE PERSONNEL SUBTOTAL	\$438	\$3,523,644
\$2,000			DIRECTOR (STIPEND)	\$195	\$2,195
\$2,000	0129101	50	EMERGENCY MGMT PERSONNEL SUBTOTAL	\$195	\$2,195
\$80,000	0161001 51010		DIRECTOR	\$16,540	\$96,540
\$66,319	0161001 51011		ASSISTANT DIRECTOR	\$1,326	\$67,645
\$25,354	0161001 51015		SECRETARY/BOOKKEEPER (CBA)	\$507	\$25,861
\$58,981	0161001 51045		CHILDREN'S LIBRARIAN (CBA)	\$1,180	\$60,161
\$50,392	0161001 51046		CIRCULATION LIBRARIAN (CBA)	\$1,008	\$51,400
\$63,406	0161001 51047		REFERENCE LIBRARIAN (CBA)	\$1,268	\$64,674
\$54,249	0161001 51049		LIBRARY ASSISTANTS (CBA)	\$1,085	\$55,334
\$59,519	0161001 51051		ADULT ASSISTANTS - P/T (CBA)	\$1,190	\$60,709
\$34,574	0161001 51052		AV PROCESSORS (CBA)	\$692	\$35,266
\$67,488	0161001 51054		LIBRARIAN (CBA)	\$1,350	\$68,838
\$575,799	0161001	54	LIBRARY PERSONNEL SUBTOTAL	\$26,146	\$601,945
\$598,869	10300	60	TOTAL REGIONAL VOC TECH	\$31,603	\$630,472
\$68,010,257	-	-	TOTAL GENERAL FUND APPROPRIATIONS	\$31,603	\$68,041,860

Approved Budget FY2023	Org / Obj	Line Item No.	DEPARTMENTAL BUDGETS	Recommended Amendments	Recommended Budget as Approved
			ENTERPRISE FUNDS		
\$1,250,000	90152 58611		LYNN SEWER ASSESSMENT	(\$250,000)	\$1,000,000
\$1,749,500	90152	64	SEWER EXPENSE SUBTOTAL	(\$250,000)	\$1,499,500
\$3,338,949	-	-	TOTAL SEWER ENTERPRISE FUND	(\$250,000)	\$3,088,949
\$2,842,744	90252 58611		MWRA WATER	(\$190,095)	\$2,652,649
\$3,102,244	90252	67	WATER EXPENSE SUBTOTAL	(\$190,095)	\$2,912,149
\$4,660,944	-	-	TOTAL WATER ENTERPRISE FUND	(\$190,095)	\$4,470,849
\$9,844,890	-	-	ENTERPRISE FUNDS TOTALS	(\$440,095)	\$9,404,795
\$77,855,147	-	-	TOTAL APPROPRIATIONS - ALL FUNDS	(\$408,492)	\$77,446,655

ARTICLE # 2 *APPROVE TRANSFER OF FREE CASH AND/OR STABILIZATION – ADJUSTMENTS TO TAX RATES*

To see if the Town will vote to transfer from Free Cash and/or Stabilization a sum of money to the account of Current Revenue to be used and applied by the Board of Assessors in the reduction of the tax levy for Fiscal Year 2023, or take any action relative thereto.

Sponsored by the Town Administrator

Comment: This Article will take some of the surplus resulting from Town general fund operations as of the end of FY2022 and use it to off-set the tax levy for FY2023.

The Select Board will report on this Article at Town Meeting.

The Finance Committee will report on this Article at Town Meeting.

ARTICLE # 3 *APPROVE TRANSFER OF FREE CASH – COLLECTIVE BARGAINING AGREEMENTS*

To see if the Town will vote to transfer a sum of money from Free Cash to fund provisions of Collective Bargaining Agreements between the Town of Swampscott and certain Town unions, or take any action relative thereto.

Sponsored by the Town Administrator

Comment: This Article will potentially fund provisions of Collective Bargaining Agreements that are under negotiation if negotiations are settled prior to Town Meeting, otherwise this article will be recommended for indefinite postponement.

The Select Board will report on this Article at Town Meeting.

The Finance Committee will report on this Article at Town Meeting.

ARTICLE # 4 *ESTABLISH A COMPENSATED ABSENCES RESERVE FUND*

To see if the Town will vote to accept the provisions of G.L. c.40, §13D to establish a compensated absences reserve fund for the future payment of accrued liabilities for compensated absences due any employee or full-time officer of the Town upon termination of employment and to designate the Town Administrator as the Town official authorized to make payments from said fund; and further, to transfer the sum of \$250,000 from Free Cash to the Compensated Absences Reserve Fund established hereunder, or take any action in relation thereto.

Sponsored by the Select Board

Comment: This Article will potentially establish this Reserve Fund for the purpose of paying end of employment costs associated with retirement.

The Select Board will report on this Article at Town Meeting.

The Finance Committee will report on this Article at Town Meeting.

ARTICLE # 5 *GENERAL BYLAWS – REVOLVING FUNDS*

To see if the Town will vote to amend General Bylaws Article XXI, Section 2 to establish the annual spending limit for the Recreation Department Revolving Fund in accordance with G.L. Chapter 44, §53E ½, with such updated expenditure limit, to be applicable for each fiscal year until such time as Town Meeting votes, prior to July 1 in any year, to increase the same for the ensuing fiscal year; provided, however, that at the request of the entity authorized to expend such funds, the Select Board, with the approval of the Finance Committee, may increase such limit, for that fiscal year only, all as set forth below:

PROGRAM OR PURPOSE	FISCAL YEAR SPENDING LIMIT
Recreation*	\$500,000 (*was \$300,000)

, or take any action relative thereto.

Sponsored by Select Board.

Comment: The intent of this article is to vote the new spending limit for the Town’s Recreation Department revolving fund.

The Select Board recommends favorable action on this Article at Town Meeting.

The Finance Committee will report on this Article at Town Meeting.

ARTICLE # 6 *APPROPRIATION FOR RECOMMENDED CAPITAL PROJECTS*

To see if the -Town will vote to raise and appropriate, transfer from available funds, or borrow the necessary funds to pay costs of various capital projects, including, as applicable, equipping of capital items to be acquired, and all incidental and related costs for capital projects, all as described in the chart below:

Proj. No.	PROJECT TITLE	Administrator Recommended	CIC Recommended	Finance Committee Recommended	Funding Source
1	Rehabilitation of Abbott Park	\$208,885	\$208,885	\$208,885	\$100,000 Grant + \$108,885 GF Borrowing
2	Repairs to Town Hall Garage	\$100,000	\$100,000	\$100,000	General Fund Borrowing
3	Lead Service Investigation	\$164,000	\$164,000	\$164,000	State Grant (100%)
4	Recreation Sailboats & SUP	\$40,641	\$40,641	\$40,641	General Fund Borrowing

PROPOSED FUNDING	Administrator Recommended	CIC Recommended	Finance Committee Recommended
GENERAL FUND BORROWING	\$249,526	\$249,526	\$249,526
GRANT FUNDING (*)	\$100,000	\$100,000	\$100,000
GRANT FUNDING (*)	\$164,000	\$164,000	\$164,000
TOTAL FUNDING	\$513,526	\$513,526	\$513,526

Each numbered item will be considered a separate appropriation; with the budgeted amount to be spent only for the stated purpose; or take any action relative thereto.

Sponsored by the Capital Improvement Committee

Comment: The above projects were recommended for funding in FY2023 by the Capital Improvement Committee (CIC).

This Article requires a 2/3 vote for borrowing.

The Select Board recommends favorable action on this Article at Town Meeting.

The Finance Committee recommends favorable action on this Article at Town Meeting.

ARTICLE # 7 *APPROPRIATION FOR NEW ELEMENTARY SCHOOL*

To see if the Town will vote to raise and appropriate, borrow and/or transfer from available funds, a sum of \$2,909,983 to be expended under the direction of the School Building Committee for the design, construction and equipping of a new elementary school and costs incidental or related thereto, commonly referred to as the New Elementary School, located at 10 Whitman Road, Swampscott, Massachusetts, including the acquisition of easements therefor (the "Project"), which school facility shall have an anticipated useful life as an educational facility for the instruction of school children of at least 50 years, and for which the Town may be eligible for a school construction grant from the Massachusetts School Building Authority ("MSBA"). The MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Town incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town. Any grant that the Town may receive from the MSBA for the Project shall not exceed the lesser of (1) forty-eight and nine-tenths percent (48.9%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA, and, to meet said appropriation, to authorize the Treasurer, with the approval of the Select Board, to borrow all or a portion of said sum under the provisions of G.L. c. 44, §7 and/or any other enabling authority, and to issue bonds or notes of the Town therefor; or take any action relative thereto.

Sponsored by the Select Board

Comment: The purpose of this article is to appropriate funds in addition to the approved vote from Annual Town Meeting on September 13, 2021 Article #2 for a new elementary school.

This Article requires a 2/3 vote for borrowing.

The Select Board recommends favorable action on this Article at Town Meeting.

The Finance Committee will report on this Article at Town Meeting.

ARTICLE # 8 ACCEPTANCE OF PUBLIC WAY – SUPREME COURT

To see if the Town will vote to accept as a public way Supreme Court, as heretofore laid out by the Select Board, and shown on a plan of land entitled “Subdivision Plan of Land in Swampscott 14207-1”, dated February 3, 1987 prepared by Carter & Towers Engineering Corp., Surveyors, and on file with the Town Clerk; and to authorize the Select Board to acquire, by gift, purchase, and/or eminent domain, the fee to and/or easements in said public way for all purposes for which public ways are used in the Town of Swampscott and any drainage, utility and/or other easements related thereto, or take any action relative thereto.

Sponsored by the Planning Board

Comment: Accepting this street as a “Public Way” will allow the Town to assume responsibility for maintenance of this street, including snow removal, paving, etc.

The Select Board recommends favorable action on this Article at Town Meeting.

The Finance Committee recommends favorable action on this Article at Town Meeting.

The Planning Board recommends favorable action on this Article at Town Meeting.

A majority vote is required to approve this Article.

ARTICLE # 9 ACCEPTANCE OF DONATED LAND—PARK SQUARE

To see if the Town will vote to authorize the Select Board to acquire, by purchase, gift or eminent domain, a fee simple interest in property located at 32 Park Square, Swampscott, being Assessor’s Tax Map 10-40-0, containing 0.303 acres, more or less, and shown as Lots 13, 14 and 15 on a plan recorded with the Essex South District Registry of Deeds in Book 1421, Page 600, said plan on file with the Town Clerk, together with any improvements thereto, for general municipal purposes, including, but not limited to, open space, conservation and active recreational purposes; and, further, to authorize the Select Board to enter into all agreements and execute any and all instruments on behalf of the Town as may be necessary or appropriate to effectuate said acquisition, or take any action relative thereto.

Sponsored by the Select Board

Comment: This article seeks authorization to acquire property located at 32 Park Square for general municipal purposes, including, but not limited to, open space, conservation, and active recreational purposes. This property will be acquired by donation. See Red parcel in appendix A.

The Select Board recommends favorable action on this Article at Town Meeting.

A majority vote is required to approve this Article at Town Meeting.

ARTICLE # 10 ACQUISITION OF LAND OFF CUSHING AVENUE

To see if the Town will vote to authorize the Select Board to acquire, by purchase, gift or eminent domain, a fee simple interest in property located at Cushing Avenue, Swampscott, being Assessor's Tax Map 7, Lot 2, being a portion of that land described in a deed recorded with the Essex South District Registry of Deeds in Book 30764, Page 493, shown on a plan entitled "Plan of Land Town of Swampscott Archer Street Map 7, Lots 2, 213-248 and Lots 250-255," said plan on file with the Town Clerk; and, further, to authorize the Select Board to enter into all agreements and execute any and all instruments on behalf of the Town as may be necessary or appropriate to effectuate said acquisition, or take any action relative thereto.

Sponsored by the Select Board.

Comment: At the 2022 Special Town Meeting Article #1, Town Meeting voted to acquire several parcels. Due to a Scribner's error, Assessor's Tax Map 7, Lot 2 was inadvertently omitted. This Article corrects that error. Please see the blue parcel in Appendix A.

The Select Board recommends favorable action on this Article at Town Meeting.

SELECT BOARD:

J. Neal Puffy

Walt

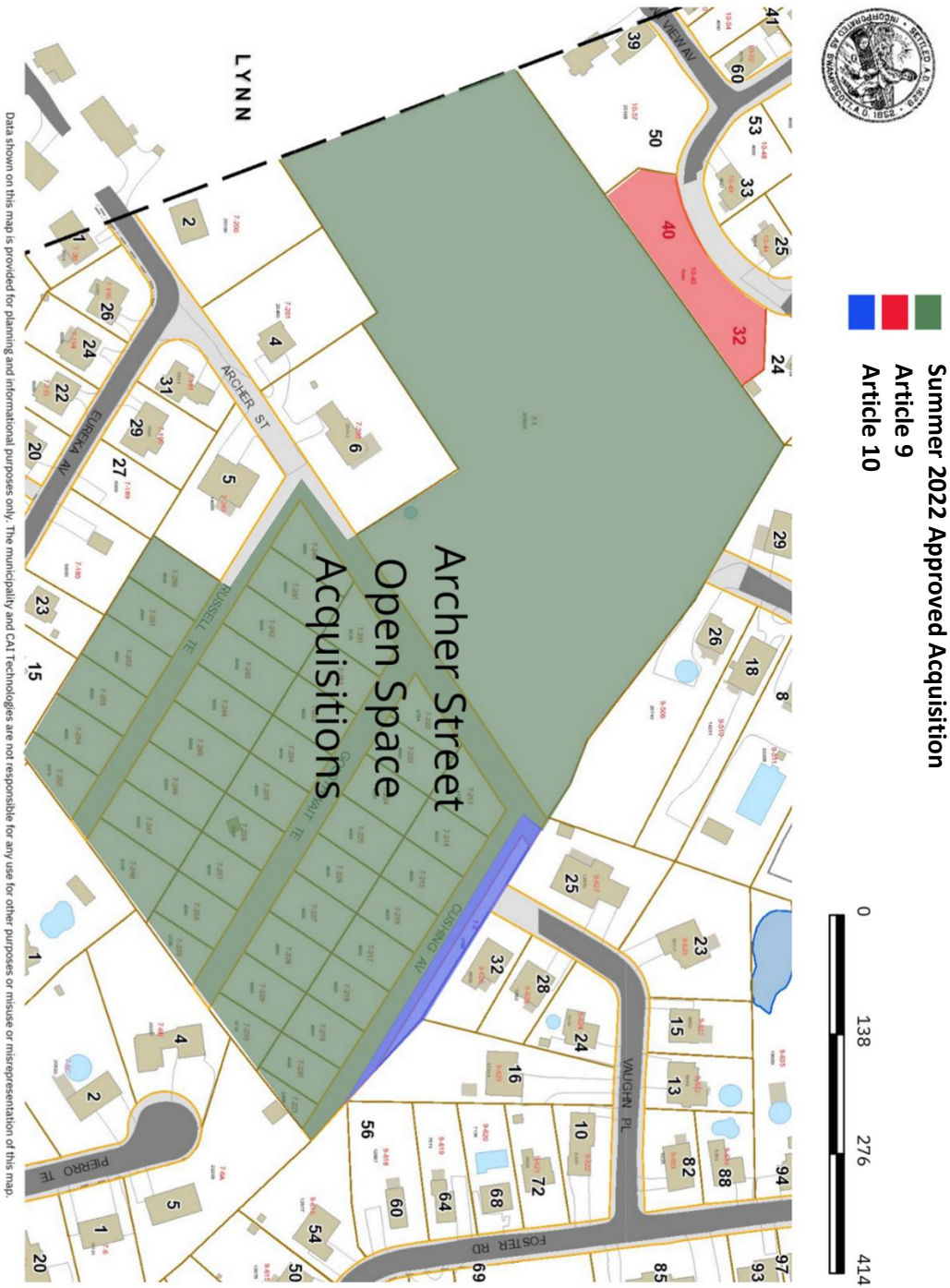
Maryann Fletcher

Pat

Pull

APPENDICES

APPENDIX A – ARCHER STREET ACQUISITION MAP



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APPENDIX B – DEFINITION OF FINANCIAL TERMS COMMONLY USED AT TOWN MEETINGS

Appropriation – An authorization by the Town Meeting to make expenditures and incur liabilities for specific purposes. An appropriation is usually limited in amount and as to the time when it may be expended.

Assessed Valuation – A valuation set upon real estate or other property by the Assessors as a basis for levying taxes.

Available Funds – See free cash.

Bond – A written promise to pay a specified sum of money by a fixed date and carrying with it interest payments at a fixed rate, paid periodically. A **Note** is similar but issued for a shorter period.

Cherry Sheet – A State form which shows an estimate of all of the State and County charges and reimbursements to the Town.

Debt and Interest – The amount of money necessary annually to pay the interest and the principal on the Town's outstanding debt. Also known as "Debt Service."

Fiscal Year – The budget period used by the Town running from July 1 of one year to June 30 of the next year. At the end of this period, the Town closes its books in order to determine its financial condition and the results of its operation.

Free Cash – The amount of money left after all prior years' uncollected taxes have been deducted from surplus revenue. This amount may be used as available funds by vote of the Town Meeting.

Overlay – The amount, up to 5% of the tax levy, raised by the Assessors in excess of appropriations and other charges to cover abatements and exemptions.

Overlay Reserve – Unused amount of the overlay for previous years, which the Town may transfer to Surplus Revenue after all abatements for such fiscal year are settled.

Receipts – The cash, which is actually received by the Town.

Reserve Fund – A fund voted by the Annual Town Meeting and controlled by the Finance Committee for extraordinary and unforeseen expenditures incurred by Town departments during the year.

Stabilization Fund – Special Reserve Fund that can be used by a 2/3 vote of the Town Meeting.

Surplus Revenue – The amount by which cash, accounts receivable and other assets exceed the liabilities and reserves. Used in calculating free cash.

Transfer – The movement of funds from one account to another. Transfers between accounts (other than the Reserve Fund) can be made only by vote of the Town Meeting.

Unexpended Balance – That portion of an appropriation or account not yet expended. Any such balances left at the end of the fiscal year are generally used as Surplus Revenue in calculating Free Cash.

APPENDIX B – TABLE OF MOTIONS

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TABLE OF BASIC POINTS OF MOTION

Rank		Second Required	Debatable	Amendable	Vote Required	May Reconsider	May Interrupt
PRIVILEGED MOTIONS							
1	Dissolve or adjourn sine die	Yes	No	No	Maj.	No	No
2	Adjourn to fix time or recess	Yes	Yes	Yes	Maj.	No	No
3	Point of no quorum	No	No	No	None	No	No
4	Fix the time to (or at) which to adjourn	Yes	Yes	Yes	Maj.	Yes	No
5	Question of privilege	No	No	No	None	No	Yes
SUBSIDIARY MOTIONS							
6	Lay on the table	Yes	No	No	2/3	Yes	No
7	The previous question	Yes	No	No	2/3	No	No
8	Limit or extend debate	Yes	No	No	2/3	Yes	No
9	Postpone to a time certain	Yes	Yes	Yes	Maj.	Yes	No
10	Commit or refer	Yes	Yes	Yes	Maj.	Yes	No
11	Amend (or substitute)	Yes	Yes	Yes	Maj.	Yes	No
12	Postpone indefinitely	Yes	Yes	No	Maj.	Yes	No
INCIDENTAL MOTIONS							
*	Point of order	No	No	No	None	No	Yes
*	Appeal	Yes	Yes	No	Maj.	Yes	No
*	Division of a question	Yes	Yes	Yes	Maj.	No	No
*	Separate consideration	Yes	Yes	Yes	Maj.	No	No
*	Fix the method of voting	Yes	Yes	Yes	Maj.	Yes	No
*	Nominations to committees	No	No	No	Plur.	No	No
*	Withdraw or modify a motion	No	No	No	Maj.	No	No
*	Suspension of rules	Yes	No	No	2/3***	No	No
MAIN MOTIONS							
None	Main Motion	Yes	Yes	Yes	Var.	Yes	No
**	Reconsider or rescind	Yes	**	No	Maj.	No	No
None	Take from the table	Yes	No	No	Maj.	No	No
None	Advance an article	Yes	Yes	Yes	Maj.	Yes	No

* Same rank as motion out of which they arise.

** Same rank and debatable to same extent as motion being reconsidered.

*** Unanimous if rule protects minorities; out of order if rule protects absentees.

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**TOWN OF SWAMPSCOTT
MASSACHUSETTS
2022-2023**

<u>SELECT BOARD</u>	<u>TERM EXPIRES</u>
Neal Duffy, Chair	2023
David Grishman, Vice Chair	2023
Peter Spellios	2024
MaryEllen Fletcher	2025
Katie Phelan	2025

PROFESSIONAL STAFF

Sean Fitzgerald, Town Administrator
Gino Cresta, Assistant Town Administrator (Operations)
S. Pete Kane, Assistant Town Administrator
Amy Sarro, Director of Finance & Administration
Patrick Luddy, Treasurer/Collector
Dianne Marchese, Administrative Assistant to Select Board

<u>FINANCE COMMITTEE</u>	<u>TERM EXPIRES</u>
Eric Hartmann – Chair, At-Large (P1)	2024
Matthew Kirschner – Vice Chair, Precinct 1	2024
Joan Hilario – At-Large (P1)	2024
Cinder McNerney – Precinct 4	2023
Naomi Dreeben – Precinct 3	2022
Erik Schneider – Precinct 5	2022
Suraj Krishnamurthi – Precinct 6	2023
Sunit Shah – At-Large (P3)	2023