



TOWN OF SWAMPSCOTT
SELECT BOARD REGULAR SESSION MINUTES
NOVEMBER 16, 2022 – 6:00 P.M.
SWAMPSCOTT HIGH SCHOOL, 200 ESSEX STREET
ROOM B129 & VIRTUALLY

SELECT BOARD MEMBERS PRESENT: NEAL DUFFY, MARY ELLEN FLETCHER, DAVID GRISHMAN, KATIE PHELAN, PETER SPELLIOS

MEMBERS ABSENT: NONE

OTHER TOWN OFFICIALS PRESENT: SEAN FITZGERALD, TOWN ADMINISTRATOR, PATRICK LUDDY, TOWN TREASURER/COLLECTOR, AMY SARRO, DIRECTOR OF FINANCE & ADMINISTRATION/ASSISTANT TOWN ADMINISTRATOR, ANGELICA NOBLE, ADMINISTRATIVE ASSISTANT TO THE POLICE CHIEF, GINO CRESTA, DIRECTOR OF DEPT. OF PUBLIC WORKS/ASSISTANT TOWN ADMINISTRATOR, RICHARD SIMMONS, INTERIM TOWN ASSESSOR

OTHER: ROGER & ELAINE VOLK

A. PUBLIC COMMENT: CINDY CAVALLARO, PINE STREET, WANTS TO ACKNOWLEDGE MARY ELLEN FLETCHER FOR TAKING TIME OUT OF HER DAY TO PARK HER CAR AND WITNESS SPEEDING FIRST-HAND ON PINE STREET. MS. FLETCHER DID THIS ON MORE THAN ONE OCCASION. MS. CAVALLARO ALSO THANKED THE BOARD.

B. NEW & OLD BUSINESS:

- 1. INTRODUCTION OF STATE REPRESENTATIVE JENNY ARMINI:** REPRESENTATIVE ARMINI THANKED THE BOARD FOR WELCOMING HER. IT'S BEEN A WONDERFUL EXPERIENCE GETTING TO KNOW BOARD MEMBERS AS WELL AS THE TOWN AND SHE FEELS FORTUNATE TO REPRESENT SWAMPSCOTT IN THE HOUSE. MS. FLETCHER STATED THAT SHE WOULD LIKE TO SEE REP. ARMINI AT SELECT BOARD AS WELL AS TOWN MEETINGS BECAUSE IN THE PAST WE DIDN'T SEE OUR REPRESENTATIVE. THIS IS AN OPPORTUNITY. MR. GRISHMAN IS LOOKING FORWARD TO WORKING WITH HER FOR A LONG TIME, BRINGING BIG GOALS HERE & EXECUTING THEM.
- 2. DISCUSSION & POSSIBLE VOTE ON BYOB POLICY:** MS. NOBLE INCORPORATED OUR NOTES & SUGGESTIONS FROM THE FIRST READING OF THIS POLICY INTO A NEW POLICY. THERE WAS A DISCUSSION ABOUT CHANGING THE FEE STRUCTURE TO \$0.00 FOR THE FIRST YEAR AND \$400 THEREAFTER. MS. FLETCHER WANTS TO MAKE SURE THERE IS NO COST TO TAXPAYERS FOR ISSUING THESE LICENSES BEFORE CHANGING THE FIRST YEAR FEE BUT ALSO DOESN'T WANT TO ADD EXTRA PRESSURE TO SMALL BUSINESSES. MS. PHELAN FEELS THAT THE FEE IS A WAY FOR THEM TO STOP & THINK ABOUT WHAT THEY'RE TAKING ON, THAT THEY SHOULDN'T TAKE IT LIGHTLY. MAYBE REIMBURSE AT THE END OF YEAR IF THERE ARE NO POLICY VIOLATIONS. DON'T WANT THEM TO TAKE LIGHTLY.

UPON **MOTION**, DULY MADE BY PETER SPELLIOS, SECONDED BY DAVID GRISHMAN, THE SELECT BOARD, AS THE LOCAL LICENSING AUTHORITY, HEREBY ADOPTS THIS POLICY WITH THE PROVISION THAT THE FEE IS \$0 (ZERO) FOR THE FIRST YEAR AND \$400 (FOUR HUNDRED) EVERY YEAR THEREAFTER FOR APPROVAL OF "BRING YOUR OWN BOTTLE" ALCOHOL SERVICE BY RESTAURANT ESTABLISHMENTS NOT HOLDING AN ALCOHOLIC BEVERAGES LICENSE UNDER CHAPTER 138 OF THE GENERAL LAWS: ALL IN FAVOR: YES. ANY OPPOSED: NO. MOTION PASSES.

- 3. FY2023 TAX RATE CLASSIFICATION PRESENTATION:** THIS IS THE ANNUAL REVIEW. WE'VE TRIED TO BALANCE THE IMPACT BY STRATEGICALLY USING THE TOWN'S FREE CASH & FINANCIAL POSITION TO LEVY THE TAX RATE BUT WE DON'T HAVE ALL OF THE DATA TO MAKE A DECISION TONIGHT AS WE'RE WAITING ON DOR TO CERTIFY THE TOWN'S FREE CASH. RICHARD SIMMONS, INTERIM ASSESSOR, IS HERE TO TALK ABOUT VALUES THAT HAVE BEEN GENERATED AND THE PROCESS. RESIDENTIAL PROPERTY VALUES HAVE INCREASED FROM 2021. WHEN COMMERCIAL PROPERTIES DON'T INCREASE IN VALUE, THE LEVY GETS SHIFTED TO RESIDENTIAL PROPERTIES BECAUSE THERE IS LESS OF A BASE (93% RESIDENTIAL VS 7% COMMERCIAL). COMPARED TO PEER GROUPS, WHERE TAX BILLS HAVE INCREASED 39%, SWAMPSCOTT'S HAS INCREASED 7%, BRINGING US CLOSER TO PEER GROUP AVERAGE TAX BILLS. PATRICK LUDDY, TOWN TREASURER/COLLECTOR, DISCUSSED THE BUDGET, STATE CHARGES, INCLUDING MBTA & EDUCATION ASSESSMENTS, ESTIMATED REVENUE, WHICH INCLUDES STATE AID, ESTIMATED RECEIPTS SUCH AS EXCISE TAX, MEALS TAX, PERMITS, SOLID WASTE FEES. HE HAS DEVELOPED A 10 YEAR FORECAST WITH 10 YEARS OF HISTORICAL DATA

WHICH THE CAPITAL PLAN FEEDS INTO. THE NEXT STEPS INCLUDE FINALIZING NEW GROWTH AND FREE CASH CERTIFICATION BY DOR, THEN WE CAN START MODELING THE APPROPRIATION OF FREE CASH AND/OR THE STABILIZATION FUND WE CAN USE TO OFFSET THE DEBT SERVICE FOR THE NEW SCHOOL AND THE TAX LEVY. THE TAX RATE IS SET AFTER THE SPECIAL TOWN MEETING. THE AVERAGE TAX BILL FOR THE NEW SCHOOL DEBT SERVICE WILL BE APPROXIMATELY \$300.

4. **NEW ELEMENTARY SCHOOL CONTRACTOR BIDS:** A CONTRACT FOR CONSTRUCTION ON THE NEW ELEMENTARY SCHOOL HAS BEEN SIGNED. THE LOWEST BID CAME IN AT \$79.7M, \$3.1M HIGHER THAN THE INITIAL CONSTRUCTION BUDGET OF \$77.9M. IN ORDER TO MAKE UP FOR THE SHORTFALL, THE SCHOOL BUILDING COMMITTEE (SBC) WENT THROUGH THE ORIGINAL BUDGET, REALLOCATING \$350,000 FROM THE SWING SPACE. THANKS TO A GOOD DEAL WITH THE YMCA, WE ARE ABLE TO SAVE SUBSTANTIALLY. WE ARE ALSO FORTUNATE TO HAVE A SCHOOL AVAILABLE TO USE UNTIL THE NEW BUILDING IS COMPLETE, SAVING US FROM HAVING TO USE MODULARS. THE SBC ALSO WANT TO INCREASE THE CONTINGENCY PLAN BY 5% OR \$3.25M TOTAL AND ARE REQUESTING \$2.9M AT THE SPECIAL TOWN MEETING. THIS IS A CONTINGENCY AND WILL NOT ADD TO THE BASE PROJECT. TYPICALLY 2-3% IS USED FOR CONTINGENCIES. THE MSBA REIMBURSES AT \$360/FOOT AS A CAP BUT NOW RECOGNIZE THAT THEY HAVE TO INCREASE THAT CAP. UNFORTUNATELY, SWAMPSCOTT WILL NOT BENEFIT. MR. DUFFY THANKED MR. SPELLIOS & THE SBC FOR ALL THEIR HARD WORK. MS. PHELAN COMMENDED PARTIES FOR THESE EXHAUSTIVE & ONGOING CONVERSATIONS, INVOLVED ALL OPTIONS AND SCENARIOS. IT IS HER OPINION THAT THEY WERE THOUGHTFUL TO REALLOCATE FUNDS FROM THE SWING SPACE.

UPON **MOTION**, DULY MADE BY KATIE PHELAN, SECONDED BY MARY ELLEN FLETCHER, IT WAS UNANIMOUSLY **VOTED**: TO APPROVE OPTION A1, IN THE AMOUNT OF \$2,909,983, AS RECOMMENDED BY THE SCHOOL BUILDING COMMITTEE: ALL IN FAVOR: YES. ANY OPPOSED: NO. MOTION PASSES.

5. **DISCUSSION & POSSIBLE VOTE REGARDING FALL SPECIAL TOWN MEETING WARRANT ARTICLES:**

- i. **ARTICLE 1 - AMEND APPROPRIATION FOR FY2023 OPERATING BUDGET:** SHIFT OF UNION & NON-UNION COST OF LIVING WAGES, ENTERPRISE FUNDS AND THE REGIONAL VOCATIONAL SCHOOL LEAVING \$52,700 IN SALARY RESERVE.

UPON **MOTION**, DULY MADE BY PETER SPELLIOS, SECONDED BY DAVID GRISHMAN, IT WAS UNANIMOUSLY **VOTED**: TO RECOMMEND FAVORABLE ACTION ON ARTICLE 1: ALL IN FAVOR: YES. ANY OPPOSED: NO. MOTION PASSES.

- ii. **ARTICLE 2 – APPROVE TRANSFER OF FREE CASH &/OR STABILIZATION – ADJUSTMENTS TO TAX RATE:** WE DO NOT HAVE AMOUNTS YET. THIS WILL BE REPORTED ON AT THE SPECIAL TOWN MEETING BY THE SELECT BOARD AND FINANCE COMMITTEE

NO ACTION TAKEN ON ARTICLE 2.

- iii. **ARTICLE 3 - APPROVE TRANSFER OF FREE CASH – COLLECTIVE BARGAINING AGREEMENTS:** WE DO NOT HAVE AMOUNTS YET. THIS WILL BE REPORTED ON AT THE SPECIAL TOWN MEETING BY THE SELECT BOARD AND FINANCE COMMITTEE.

NO ACTION TAKEN ON ARTICLE 3.

- iv. **ARTICLE 4 – ESTABLISH A COMPENSATED ABSENCES RESERVE FUND:** PER MS. SARRO, THE FINANCE COMMITTEE DID NOT VOTE. THEY ARE WAITING FOR FREE CASH.

NO ACTION TAKEN ON ARTICLE 4.

- v. **ARTICLE 5 – APPROPRIATION FOR RECOMMENDED CAPITAL PROJECTS:** THE FINANCE COMMITTEE RECOMMENDED APPROVAL. MS. FLETCHER HAS SOME CONCERNS: 1) REHAB OF ABBOTT PARK - SHE DOESN'T WANT THE TOWN TO LOSE \$100K GRANT FOR ABBOTT PARK; 2) REPAIRS TO TOWN HALL GARAGE - WHAT IS THE \$100,000 REPAIRS FOR THAT TAXPAYERS HAVE TO FUND (THE RIGHT SIDE IS ALSO BEING REPAIRED TO ENSURE THAT THE FLOOR ON THAT SIDE ALSO DOESN'T COLLAPSE). SHE ALSO ASKED IF THE PRIVATE CLUB'S INSURANCE CAN ABATE THE COST FOR THE LEFT SIDE (THIS IS BEING PAID FOR BY THE TOWN'S INSURANCE. IT IS UP TO THEM TO SEEK REIMBURSEMENT FROM THE CLUB'S INSURANCE); 3) LEAD SERVICE INVESTIGATION - SHE HAS NO PROBLEM WITH THIS; 4) RECREATION SAILBOATS & SUP – WOULD LIKE

TO SEE IF SOME OR ALL OF THIS CAN COME OUT OF THE RECREATION REVOLVING ACCOUNT SINCE THERE IS \$40,000 IN THAT ACCOUNT (TA FITZGERALD – FEELS THIS IS A MODEST INVESTMENT IN A SAILBOAT PROGRAM THAT’S BEEN PART OF THE TOWN FOREVER AND HE DOESN’T WANT TO IMPACT PROGRAMS BY TAKING MONEY OUT OF REC REVOLVING WHICH IS JUST FOR PROGRAMMING. MS. FLETCHER STATED THAT THE REVOLVING FUND SHOULD BE SELF-FUNDING. MS. SARRO AGREES THAT THE MONEY CAN AND SHOULD COME OUT OF THE RECREATION REVOLVING FUND BUT THE ISSUE IS THAT THE SPENDING LIMIT INCREASED DUE TO BUDGETED PROJECTED EXPENSES. IF WE PUT \$40,000 IN THE REC REVOLVING ACCOUNT, WE WON’T BE ABLE TO DO PROGRAMS FOR THE REST OF THIS YEAR. MR. GRISHMAN DOESN’T THINK THE TOWN INVESTS ENOUGH IN RECREATION PROGRAMS, THAT WE SHOULD INVEST MORE THAN \$40,000 AND THAT THE REC DEPT IS ASKED TO DO MORE WITH LESS). THERE WAS A DISCUSSION ABOUT INCREASING THE RECREATION REVOLVING ACCOUNT TO \$500,000 AND ADDING THIS TO THE SPECIAL TOWN MEETING WARRANT.

UPON **MOTION**, DULY MADE BY PETER SPELLIOS, SECONDED BY DAVID GRISHMAN, IT WAS UNANIMOUSLY **VOTED**: TO ADD A NEW ARTICLE 5 TO THE SPECIAL TOWN MEETING WARRANT AND CHANGE THE FISCAL YEAR SPENDING LIMIT ON THE RECREATION REVOLVING ACCOUNT FROM \$300,000 TO \$500,000: ALL IN FAVOR: YES. ANY OPPOSED: NO. MOTION PASSES.

UPON **MOTION**, DULY MADE BY PETER SPELLIOS, SECONDED BY DAVID GRISHMAN, IT WAS UNANIMOUSLY **VOTED**: TO RECOMMEND FAVORABLE ACTION ON ARTICLE 5 FOR ALL FOUR PROJECTS: ALL IN FAVOR: YES. ANY OPPOSED: NO. MOTION PASSES.

- vi. **ARTICLE 6 - APPROPRIATION FOR NEW ELEMENTARY SCHOOL:** - MR. SPELLIOS ASKED THAT THE LANGUAGE IN THE WARRANT BE CHANGED TO: TO SEE IF THE TOWN WILL VOTE TO RAISE AND APPROPRIATE, BORROW AND/OR TRANSFER FROM AVAILABLE FUNDS, A SUM OF \$2,909,983 TO BE EXPENDED UNDER THE DIRECTION OF THE SCHOOL BUILDING COMMITTEE FOR THE DESIGN, CONSTRUCTION AND EQUIPPING OF A NEW ELEMENTARY SCHOOL AND COSTS INCIDENTAL OR RELATED THERETO, COMMONLY REFERRED TO AS THE NEW ELEMENTARY SCHOOL, LOCATED AT 10 WHITMAN ROAD, SWAMPSCOTT, MASSACHUSETTS, INCLUDING THE ACQUISITION OF EASEMENTS THEREFOR (THE “PROJECT”), WHICH SCHOOL FACILITY SHALL HAVE AN ANTICIPATED USEFUL LIFE AS AN EDUCATIONAL FACILITY FOR THE INSTRUCTION OF SCHOOL CHILDREN OF AT LEAST 50 YEARS, AND FOR WHICH THE TOWN MAY BE ELIGIBLE FOR A SCHOOL CONSTRUCTION GRANT FROM THE MASSACHUSETTS SCHOOL BUILDING AUTHORITY (“MSBA”). THE MSBA’S GRANT PROGRAM IS A NON-ENTITLEMENT, DISCRETIONARY PROGRAM BASED ON NEED, AS DETERMINED BY THE MSBA, AND ANY PROJECT COSTS THE TOWN INCURS IN EXCESS OF ANY GRANT APPROVED BY AND RECEIVED FROM THE MSBA SHALL BE THE SOLE RESPONSIBILITY OF THE TOWN. ANY GRANT THAT THE TOWN MAY RECEIVE FROM THE MSBA FOR THE PROJECT SHALL NOT EXCEED THE LESSER OF (1) FORTY-EIGHT AND NINE-TENTHS PERCENT (48.9%) OF ELIGIBLE, APPROVED PROJECT COSTS, AS DETERMINED BY THE MSBA, OR (2) THE TOTAL MAXIMUM GRANT AMOUNT DETERMINED BY THE MSBA, AND, TO MEET SAID APPROPRIATION, TO AUTHORIZE THE TREASURER, WITH THE APPROVAL OF THE SELECT BOARD, TO BORROW ALL OR A PORTION OF SAID SUM UNDER THE PROVISIONS OF G.L. C. 44, §7 AND/OR ANY OTHER ENABLING AUTHORITY, AND TO ISSUE BONDS OR NOTES OF THE TOWN THEREFOR; OR TAKE ANY ACTION RELATIVE THERETO.”

UPON **MOTION**, DULY MADE BY PETER SPELLIOS, SECONDED BY DAVID GRISHMAN, IT WAS UNANIMOUSLY **VOTED**: TO RECOMMEND FAVORABLE ACTION ON ARTICLE 6 AS NARRATED BY THE DIRECTOR OF ADMIN & FINANCE: ALL IN FAVOR: YES. ANY OPPOSED: NO. MOTION PASSES.

- vii. **ARTICLE 7 - ACCEPTANCE OF PUBLIC WAY - SUPREME COURT:** THE PLANNING BOARD HAS MET AND IS SCHEDULED TO APPROVE THIS.

UPON **MOTION**, DULY MADE BY PETER SPELLIOS, SECONDED BY KATIE PHELAN, IT WAS UNANIMOUSLY **VOTED**: TO RECOMMEND FAVORABLE ACTION ON ARTICLE 5 IF THE PLANNING BOARD RECOMMENDS FAVORABLE ACTION: ALL IN FAVOR: YES. ANY OPPOSED: NO. MOTION PASSES.

viii. **ARTICLE 8 – ACCEPTANCE OF DONATED LAND - PARK SQUARE:** THIS IS SPONSORED BY THE SELECT BOARD AND WE RECOMMEND FAVORABLE ACTION. THE COMMENT SHOULD READ THAT THIS PROPERTY WILL BE ACQUIRED BY DONATION.

UPON **MOTION**, DULY MADE BY PETER SPELLIOS, SECONDED BY KATIE PHELAN, IT WAS UNANIMOUSLY **VOTED:** TO RECOMMEND FAVORABLE ACTION ON **ARTICLE 8:** ALL IN FAVOR: YES. ANY OPPOSED: NO. **MOTION PASSES.**

ix. **ARTICLE 9 – ACQUISITION OF LAND OFF CUSHING AVENUE:** THIS ARTICLE CORRECTS A SCRIBNER’S ERROR AT THE SPRING TOWN MEETING. WHEN TOWN MEETING VOTED TO ALLOW THE TOWN TO ACQUIRE PARCELS OF LAND ON ARCHER STREET, MAP 7 LOT 2 WAS INADVERTENTLY OMITTED FROM THAT LIST. THE SELECT BOARD SPONSORS THIS ARTICLE & RECOMMENDS FAVORABLE ACTION.

UPON **MOTION**, DULY MADE BY PETER SPELLIOS, SECONDED BY DAVID GRISHMAN, IT WAS UNANIMOUSLY **VOTED:** TO RECOMMEND FAVORABLE ACTION ON **ARTICLE 9:** ALL IN FAVOR: YES. ANY OPPOSED: NO. **MOTION PASSES.**

UPON **MOTION**, DULY MADE BY PETER SPELLIOS, SECONDED BY KATIE PHELAN, IT WAS UNANIMOUSLY **VOTED:** TO CLOSE THE WARRANT WITH INDICATED CHANGES FOR THE SPECIAL TOWN MEETING OF MONDAY, DECEMBER 5, 2022, 7:00 P.M.: ALL IN FAVOR: YES. ANY OPPOSED: NO. **MOTION PASSES.**

UPON **MOTION**, DULY MADE BY PETER SPELLIOS, SECONDED BY KATIE PHELAN, IT WAS UNANIMOUSLY **VOTED:** TO AFFIX ELECTRONIC SIGNATURES ON THE SPECIAL TOWN MEETING WARRANT: ALL IN FAVOR: YES. ANY OPPOSED: NO. **MOTION PASSES.**

6. **DISCUSSION & POSSIBLE VOTE ON R. VOLK STATUE ACCEPTANCE:** ROGER & ELAINE VOLK ARE HERE TO DONATE TWO STATUES THEY HAD ON THEIR FRONT LAWN TO THE TOWN. THEY HAVE SINCE MOVED TO A CONDO AND CAN’T TAKE THE STATUES WITH THEM. MR. VOLK HAS BEEN AN ACTIVE MEMBER OF THE TOWN HIS WHOLE LIFE, HAVING BEEN RAISED HERE AND BEING THE ANNOUNCER FOR FOOTBALL GAMES. TA FITZGERALD AND DPW DIRECTOR CRESTA WILL LOOK AT LOCATIONS TO FIND THE PERFECT SPOT FOR BOTH STATUES. TA FITZGERALD AND THE BOARD THANKED THE VOLKS FOR THEIR YEARS OF SERVICE, VOLUNTEERING HIS VOICE TO THE TOWN AND FOR THIS GENEROUS DONATION WHICH WILL BRING JOY TO RESIDENTS.

UPON **MOTION**, DULY MADE BY DAVID GRISHMAN, SECONDED BY PETER SPELLIOS, IT WAS UNANIMOUSLY **VOTED** TO: ACCEPT THE DONATION OF TWO STATUES FROM SWAMPSCOTT RESIDENTS ROGER & ELAINE VOLK WITH PLACEMENT TO BE DETERMINED AT A LATER TIME: ALL IN FAVOR: YES. ANY OPPOSED: NO. **MOTION PASSES.**

C. VOTES OF THE BOARD:

1. APPROVAL OF THE CONSENT AGENDA:

1. ONE DAY EXTENSION OF HOURS FOR THE VFW, VETERAN’S CROSSING, 8 PINE STREET
2. REGULAR MEETING MINUTES OF 11/2/22

UPON **MOTION**, DULY MADE BY PETER SPELLIOS, SECONDED BY DAVID GRISHMAN, IT WAS UNANIMOUSLY **VOTED** TO: APPROVE THE CONSENT AGENDA AS PRESENTED

D. TOWN ADMINISTRATOR’S REPORT:

1. **AGGREGATE INDUSTRIES:** THE SELECT BOARD HAS EXTENDED THE EXISTING PERMIT FOR AGGREGATE (AI) BY 120 DAYS TO JANUARY 28, 2023. GIVEN THE SHORT TIMEFRAME, WE HAVE REACHED OUT TO AI TO CONTINUE ADDRESSING THOSE ITEMS THAT ARE NOT DIRECTLY INVOLVED IN THE CURRENT LITIGATION. ADDITIONALLY, WE HAVE IDENTIFIED THE SEVEN DISCUSSION POINTS WITH AI THAT WE ARE STILL SEEKING TO ADDRESS
2. **SENIOR CENTER:** THIS PAST WEEK, WE HAD AN OPPORTUNITY TO HOLD MY BI-WEEKLY DEPARTMENT HEAD MEETING AT THE SENIOR CENTER. MOST STAFF STAYED AND ENJOYED A LUNCH OF TURKEY & ALL THE TRIMMINGS AS WELL AS A MEET & GREET OF OUR SENIORS. THE SENIOR CENTER FEEDS UP TO 25 PEOPLE, 3 DAYS/WEEK FOR \$4.00. I HIGHLY RECOMMEND SWAMPSCOTT’S SENIORS CHECK OUT THIS GREAT RESOURCE. THERE ARE 22 “SNOW ANGELS” READY TO HELP SENIORS SHOVEL THEIR SIDEWALKS. HARDSHIP APPLICATIONS ARE AVAILABLE ON THE DPW’S PAGE ON THE TOWN’S WEBSITE.
3. **LIBRARY:** CONTACT LIBRARY DIRECTOR JONATHAN NICHOLS IF YOU ARE INTERESTED IN RECORDING YOUR ORAL HISTORY.

4. **HUMAN RESOURCES:** WE HAVE WELCOMED A NUMBER OF NEW EMPLOYEES TO OUR RANKS, INCLUDING A NEW REFERENCE LIBRARIAN AND THREE NEW DPW TEAM MEMBERS.
5. **TOWN CLERK:** ROUGHLY 58% OF SWAMPSCOTT'S REGISTERED VOTERS VOTED IN LAST WEEK'S ELECTION.
6. **RECREATION:** SATURDAY IS THE ANNUAL INDOOR FARMER'S MARKET AS WELL AS THE ANNUAL TURKEY HUNT; THE RECREATION DEPT. IS COLLECTING GENTLY USED COSTUMES. DONORS WILL GET A COUPON FOR 20% OFF OF A GENTLY USED COSTUME PURCHASE NEXT YEAR; WE ARE HOLDING OUR FIRST HOLIDAY WREATH RAFFLE AT TOWN HALL, NOVEMBER 29-DECEMBER 1. ONE-OF-A-KIND WREATHS WILL BE ON DISPLAY TO BE RAFFLED OFF ON DECEMBER 1ST; THE ANNUAL BREAKFAST WITH SANTA, OUTDOOR HOLIDAY FAIR, PARADE & TREE LIGHTING ARE ON DECEMBER 10TH.
7. **SOLID WASTE:** EFFECTIVE 11/1, MATTRESSES HAVE TO BE RECYCLED. MATTRESS/BOX SPRING RECYCLING STICKERS CAN BE PURCHASED IN RESIDENT SERVICES IN TOWN HALL OR ONLINE; THE SOLID WASTE ADVISORY COMMITTEE HAS LAUNCHED A SURVEY. PLEASE TAKE A MINUTE TO FILL IT OUT.
8. **VETERANS:** CAPT. JENNIFER HARRIS'S COMMEMORATION OF LIFE WAS WELL ATTENDED; I WANT TO THANK EVERYONE WHO HELPED COORDINATE THIS YEAR'S VETERANS DAY BREAKFAST AT THE SENIOR CENTER AND CEREMONY ON MONUMENT AVE. IT IS WONDERFUL TO SEE SO MANY YOUNG FACES SHOW UP TO THANK OUR VETERANS. A SPECIAL THANK YOU TO VSO MIKE SWEENEY & HIS WIFE SARAH FOR THEIR HARD WORK; US ARMY SPECIALIST JARED RAYMOND'S MEMORIAL DEDICATION IS SUNDAY, DECEMBER 4TH; LASTLY CONTACT VSO MIKE SWEENEY AT (781) 586-6911 IF YOU ARE INTERESTED IN DONATING A WREATH FOR "WREATHS ACROSS AMERICA". WREATHS WILL BE PLACED ON DECEMBER 17TH AT 11:00.

THERE WAS A DISCUSSION ON REPORTING BLASTING ISSUES. TOWN STAFF LOOKED INTO THE CURRENT "SEE-CLICK-FIX" SYSTEM AND FOUND IT TO BE GOOD. RESIDENTS HAVE COMPLAINED THAT THE FIRE DEPARTMENT REFERS THEM TO SALEM FIRE IF THE BLAST HAPPENED IN SALEM. TA FITZGERALD WILL COME BACK TO THE BOARD WITH AN UPDATE TO IMPROVE CURRENT THE COMPLAINT SYSTEM. MR. GRISHMAN WANTS TO MAKE SURE THE SOP IS UPDATED REGARDING BLASTING COMPLAINTS, THAT COMPLAINTS ARE BEING REGISTERED & RECORDED SO THE TOWN HAS THE DATA.

E. SELECT BOARD TIME:

MR. DUFFY: CONGRATULATIONS TO THE PLAYERS, COACHES & CHEERLEADERS OF THE 7TH GRADE B TEAM FOR COMPLETING AN UNDEFEATED SEASON.

MS. FLETCHER: 1) THE DISABILITY COM HAD ITS FIRST MEETING IN YEARS THIS WEEK. THEY WILL WORK ON WHAT THEY WANT TO ACCOMPLISH THIS YEAR. A MEMBER BROUGHT IN VISUALS FOR POLICE & FIRE TO USE FOR SOMEONE WHO IS HARD OF HEARING; 2) THE COA/SWAMPSCOTT FOR ALL AGES COMMITTEES ARE WORKING ON A NEW WEBSITE & EDUCATIONAL VIDEOS EDUCATING PEOPLE ABOUT WHAT AFFORDABLE HOUSING IS.

MR. GRISHMAN: NOTHING TO ADD.

MS. PHELAN: NOTHING TO ADD.

MR. SPELLIOS: NOTHING TO ADD.

UPON **MOTION**, DULY MADE BY DAVID GRISHMAN, SECONDED BY MARY ELLEN FLETCHER, IT WAS UNANIMOUSLY **VOTED** TO: ADJOURN AT 9:05 P.M.: ALL IN FAVOR: YES. ANY OPPOSED: NO. **MOTION PASSES.**

TRUE ATTEST,

DIANNE MARCHESE, EXECUTIVE ASSISTANT TO THE SELECT BOARD & TOWN ADMINISTRATOR

APPROVED BY THE SELECT BOARD NOVEMBER 30, 2022.

ATTACHMENTS:

BYOB POLICY

TAX RATE CLASSIFICATION PRESENTATION

NEW ELEMENTARY SCHOOL CONTRACTOR BIDS SPREADSHEET

SPECIAL TOWN MEETING WARRANT

SCULPTURE PRESENTATION

VFW REQUEST FOR ONE-DAY EXTENSION OF HOURS

TOWN ADMINISTRATOR'S REPORT

Policy for Service of Alcoholic Beverages by Restaurants on a "Bring Your Own Bottle" Basis

The Swampscott Select Board, as the local licensing authority, hereby adopts this policy for approval of "Bring Your Own Bottle" (BYOB) alcohol service by restaurant establishments not holding an alcoholic beverages license under Chapter 138 of the General Laws. For purposes of this policy, an "establishment" shall mean a full-service commercial food service enterprise holding a common victualler's license for the sale of food to the public. "Full service" shall mean having a full wait staff and sit down and eat-in dining services for its patrons, which represents the primary portion of its business and not less than 75% of its gross revenue, as opposed to take-out service.

General Requirements: An establishment requesting approval to serve alcohol under this BYOB policy agrees to abide by all legal standards to ensure safe and proper service to patrons in accordance with all requirements and restrictions of the Massachusetts General Laws, the Alcoholic Beverages Control Commission (ABCC), and the rules and regulations of the Town of Swampscott. Any BYOB approval shall be evidenced by a permit and shall be subject to the following standard conditions. In addition, the Select Board may impose such additional conditions as it determines are necessary or appropriate. BYOB approval is at the sole discretion of the Select Board. There is no entitlement to approval.

Applicant shall complete the Town of Swampscott BYOB Permit application, and once the permit is issued, it must be visibly displayed at the establishment.

Permit Requirements

1. Alcoholic beverages which may be brought into the establishment are limited to malt beverages and wine, as defined in G.L. c.138, §1.
2. Alcohol beverages must be unopened when the patron enters the establishment.
3. The establishment is responsible for training all staff in the correct procedures pertaining to this Policy.
4. The manager, and all waitstaff, must successfully complete an industry-approved alcohol training program such as, but not limited to, Training for Intervention Procedures by Servers (TIPS). Certifications shall be renewed upon expiration and valid certificates must be submitted to the local licensing authority on an annual basis.
5. Alcoholic beverages are to be consumed inside the establishment's premises only. The establishment shall provide bottle openers and glasses for consumption.
6. No alcoholic beverages are to be consumed by any person under the age of 21, as sale or delivery to such a person is a violation of G.L. c.138, §34. It is the responsibility of the establishment to ensure that patrons who consume alcoholic beverages on the premises are at least 21 years of age.
7. Alcoholic beverages are not to be consumed on the premises by an intoxicated person.

8. Patrons bringing in alcoholic beverages for their personal consumption must order food. No more than one (1) 750 ml bottle of wine for every one or two patrons 21 years of age or older; or 36 ounces of malt beverages, including but not limited to beer or hard seltzer, per person 21 years of age or older shall be permitted.
9. Consumption of alcohol must be limited to the hours of operation as indicated on the Common Victualler's license issued to the establishment.
10. The establishment cannot charge the consumer, either directly or indirectly, for consuming alcoholic beverages on the premises, whether by a service fee, glass fee, table fee, corking fee, or otherwise.
11. No alcoholic beverages may be served or handled by the employees of the establishment. This includes storing, refrigerating, or pouring alcoholic beverages.
12. No alcoholic beverages may be purchased or provided from within the premises. BYOB approval applies only to beverages brought to the premises by patrons.
13. Patrons cannot leave the premises with an open container of alcohol except in compliance with the requirements of ABCC regulation 204 CMR 2.18. A patron who wishes to remove their unfinished bottle of wine from the premises must have the establishment ensure that the bottle is securely resealed and placed in a one-time, tamper proof transparent bag as provided for in 204 CMR 2.18. No partially consumed container of beer may be taken from the premises by a patron. Remaining unused wine and beer not removed by a patron must be disposed of by the establishment in an acceptable manner that meets all applicable laws and regulations. No unused wine or beer may be consumed by any other party or establishment staff.
14. The Applicant shall complete a Criminal Offenders Record Information ("CORI") authorization form and said report shall be provided to the Select Board or its authorized agent. In the event the Select Board or its authorized agent determines that the information found in the CORI review would render the Applicant unsuitable for a BYOB Permit as holding same would have a detrimental impact on the health, safety, or welfare of the citizens of Swampscott, then this shall be a reason for denial of said Permit.
15. Permittees must abide by all laws of G.L c. 138, the rules and regulations of the Alcoholic Beverages Control Commission and the Town of Swampscott.
16. Any establishment which, in the conduct of its business either directly or through its agent causes or permits any violations of state or local statutes or regulations under this BYOB Policy or permits any other illegalities on its premises shall be subject to a disciplinary hearing by the Select Board for modification, suspension or revocation of its common victualler license.
17. The establishment shall immediately report to the Swampscott Police Department any situation in which patrons consuming alcohol appear to present a danger to themselves or others, either on the premises or elsewhere, by virtue of such consumption.

18. The Select Board shall issue no more than three (3) BYOB permits annually.
19. BYOB license shall expire on December 31st annually and may be renewed each year.
20. The annual fee for a BYOB Permit shall be \$400.00.

Liability Requirements

1. Applicant must submit proof of liquor liability insurance for bodily injury or death for a minimum amount of \$1,000,000 on account of injury to or death of 1 person, and \$2,000,000 on account of any 1 accident resulting in injury to or death of more than 1 person.
2. Proof of liquor liability insurance for bodily injury or death for a minimum amount of \$1,000,000 on account of injury to or death of 1 person, and \$2,000,000 on account of any 1 accident resulting in injury to or death of more than 1 person is required as a condition to renew a BYOB permit.

Enforcement

1. Permittees must allow compliance inspection by the members of the Swampscott Police Department or other agent of the Alcoholic Beverages Control Commission.
2. Any permittee who violates G.L. c.138, any provision of this Policy or any of the conditions of their permit may be subject to a public hearing with the local licensing authority which may result in suspension or revocation of their permit.

Adopted by the Swampscott Select Board on November 16, 2022

A photograph of a white gazebo in a park. The gazebo has a green roof and white columns. It is surrounded by trees with green and yellow leaves, suggesting autumn. There are two wooden benches with black metal frames in the foreground. The ground is covered with fallen leaves. The text is overlaid on the image in white with a black outline.

TOWN OF SWAMPSCOTT
Select Board

FISCAL YEAR 2023

PRELIMINARY REVIEW OF
Tax Classification

A. Values and Changes, yearly trends, comparisons

B. Budget Review

C. Review Next Steps

PROCESS

Board of Assessors Determines the Assessed Values

The Assessing Department is also responsible for determining New Growth

New Growth and the budget all play into determining the levy.

The Assessed Values allocate the taxes to each individual taxable property in Swampscott.

The Select Board, at their discretion, can allocate a portion of the levy off of residential properties and on to commercial, industrial and personal property by classifying the tax rate.

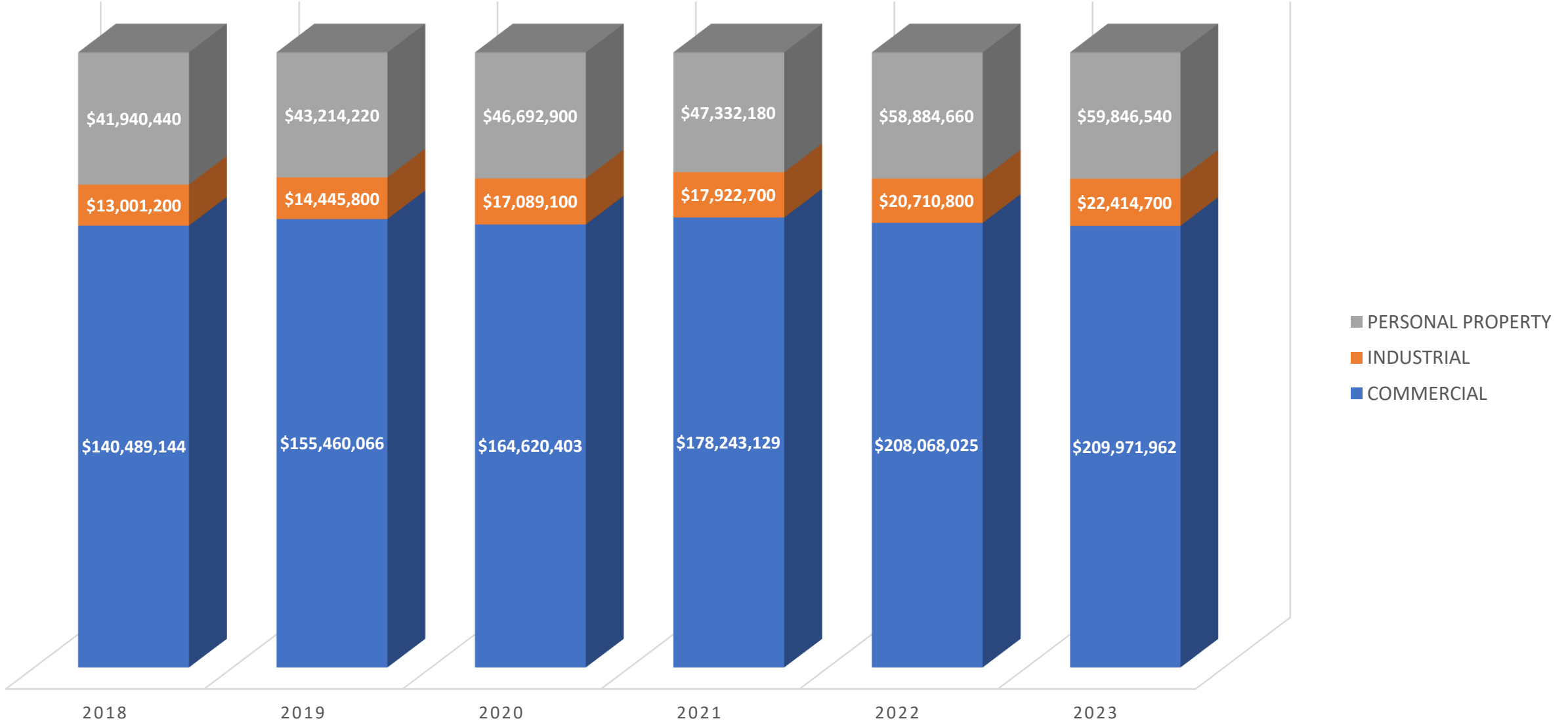
The Select Board also has the option of allocating taxes within the residential levy and the commercial levy by granting the Residential Exemption and the Small Commercial Exemption.

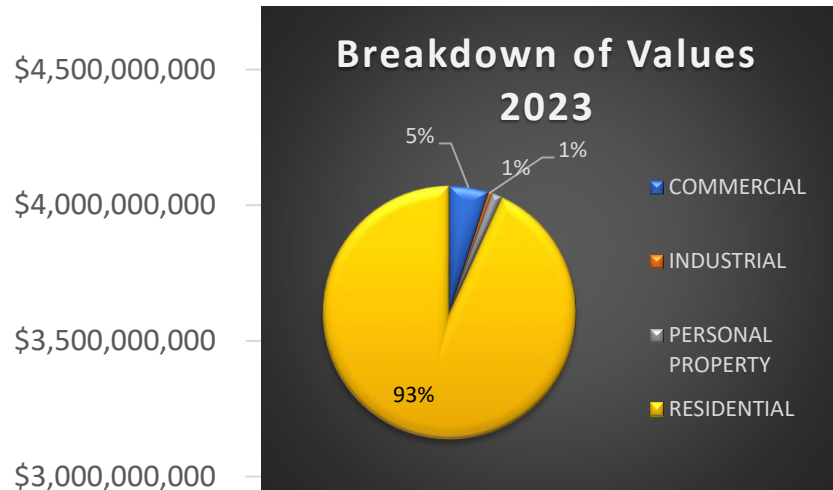
FY2023 Certification of Values Comparing 2022 to 2023

Property Type	Description	FY 2022 Parcel Count	FY2022 Assessed Value	FY2023 Parcel Count	FY2023 Assessed Value	Parcel Diff.	Parcel % Diff.	Assessed Value Diff.	Assessed Value % Diff.
101	Single Family	3,465	\$2,465,274,700	3,467	\$2,856,731,400	2	0.1%	\$391,456,700	15.9%
102	Condominiums	1,185	\$510,283,100	1,206	\$617,055,700	21	1.7%	\$106,772,600	20.9%
MISC 103,109	Miscellaneous Residential	11	\$8,521,700	12	\$10,790,300	1	8.3%	\$2,268,600	26.6%
104	Two-Family	414	\$270,636,800	411	\$295,453,100	-3	-0.7%	\$24,816,300	9.2%
105	Three-Family	52	\$40,849,000	52	\$44,807,500	0		\$3,958,500	9.7%
111-125	Apartments	19	\$152,599,400	18	\$146,119,800	-1	-5.6%	-\$6,479,600	-4.2%
130-32, 106	Vacant/Accessory Land	205	\$23,437,800	204	\$25,706,600	-1	-0.5%	\$2,268,800	9.7%
300-393	Commercial	94	\$195,902,500	89	\$193,871,300	-5	-5.6%	-\$2,031,200	-1.0%
400-442	Industrial	26	\$20,710,800	26	\$22,414,700	0		\$1,703,900	8.2%
CH 61B LAND	Recreational	0	\$0	5	\$2,361,713	5	100.0%	\$2,361,713	
012-043	Multi-use - Residential	38	\$14,162,495	38	\$15,816,401	0		\$1,653,906	11.7%
012-043	Multi-use - Commercial	0	\$12,165,525		\$13,738,949	0		\$1,573,424	12.9%
501	Individuals/Partnerships	201	\$2,699,730	208	\$3,294,090	7	3.4%	\$594,360	22.0%
502	Corporations	130	\$4,547,910	130	\$4,657,210	0		\$109,300	2.4%
503	Manufacturing	2	\$33,120	2	\$33,120	0		\$0	
504	Public Utilities	2	\$35,785,920	2	\$35,785,920	0		\$0	
505	Centrally Valued Telephone	3	\$3,322,900	4	\$3,286,200	1	25.0%	-\$36,700	-1.1%
506	Centrally Valued Pipelines	1	\$11,320,900	1	\$11,272,600	0		-\$48,300	-0.4%
508	Wireless Telephone	4	\$1,174,180	4	\$1,517,400	0		\$343,220	29.2%
EXEMPT VALUE	Exempt Property	124	\$166,465,050	124		0		-\$166,465,050	-100.0%
Total Class 1	TOTAL RESIDENTIAL	5,389	3,485,764,995	5,408	4,012,480,801	19	0.4%	\$526,715,806	15.1%
Total Class 3	TOTAL COMMERCIAL	94	208,068,025	89	209,971,962	-5	-5.6%	\$1,903,937	0.9%
Total Class 4	TOTAL INDUSTRIAL	26	20,710,800	26	22,414,700	0		\$1,703,900	8.2%
Total Class 5	TOTAL PERSONAL PROPERTY	343	58,884,660	351	59,846,540	8	2.3%	\$961,880	1.6%
Total Taxable		5,852	3,773,428,480	5,879	4,304,714,003	27	0.5%	\$531,285,523	14.1%

50%
Increase
from 2018

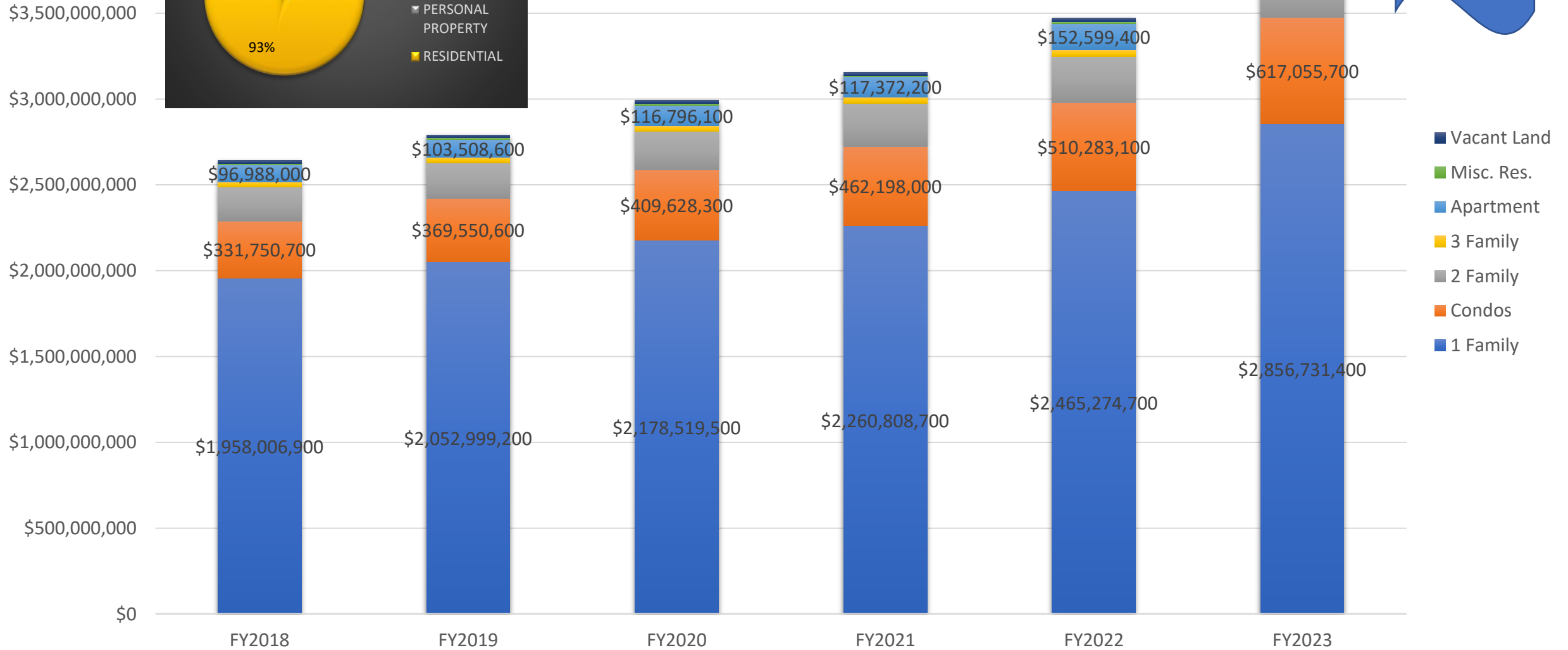
Commercial, Industrial, and Personal Property 2018-2023



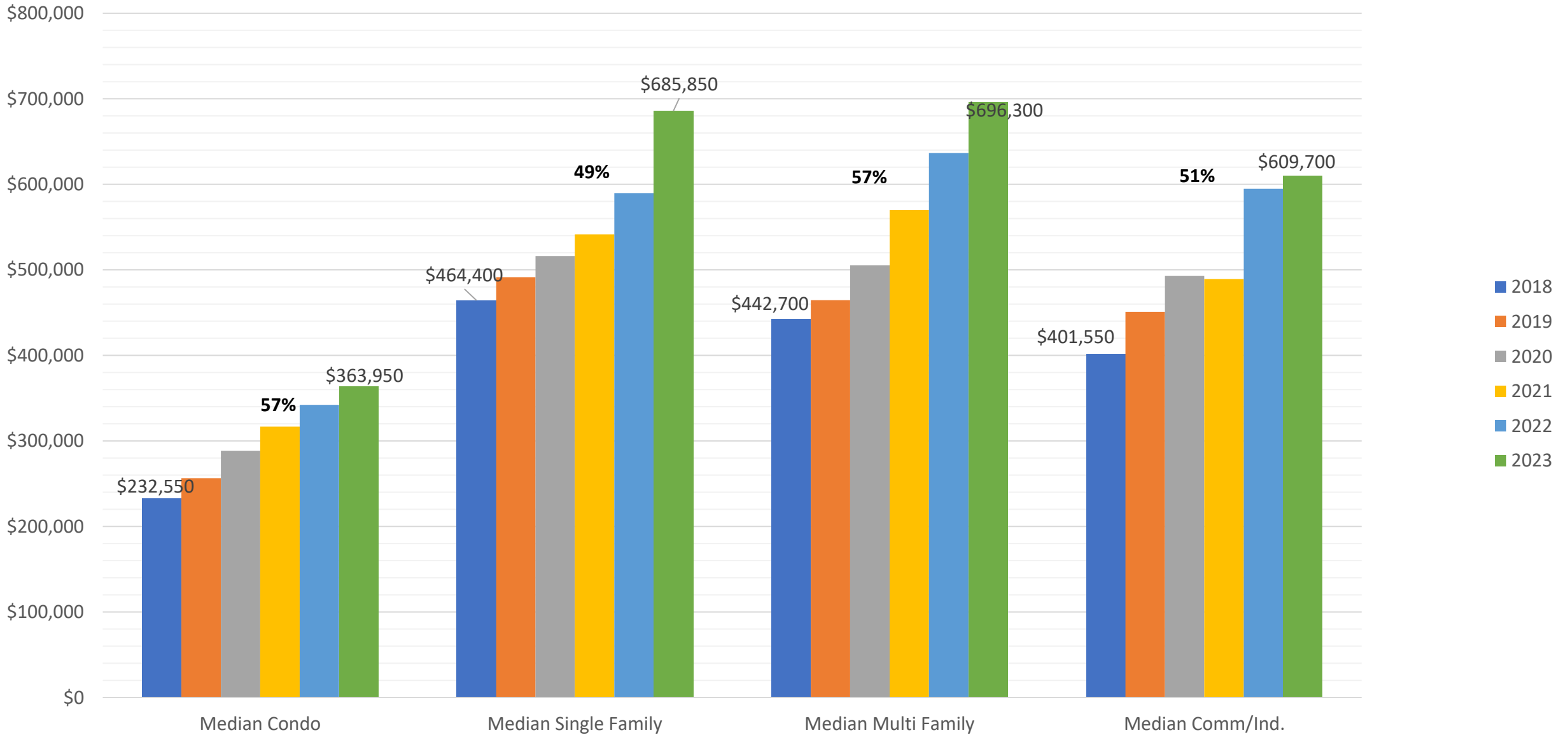


Breakdown, Residential Values 2013-2018

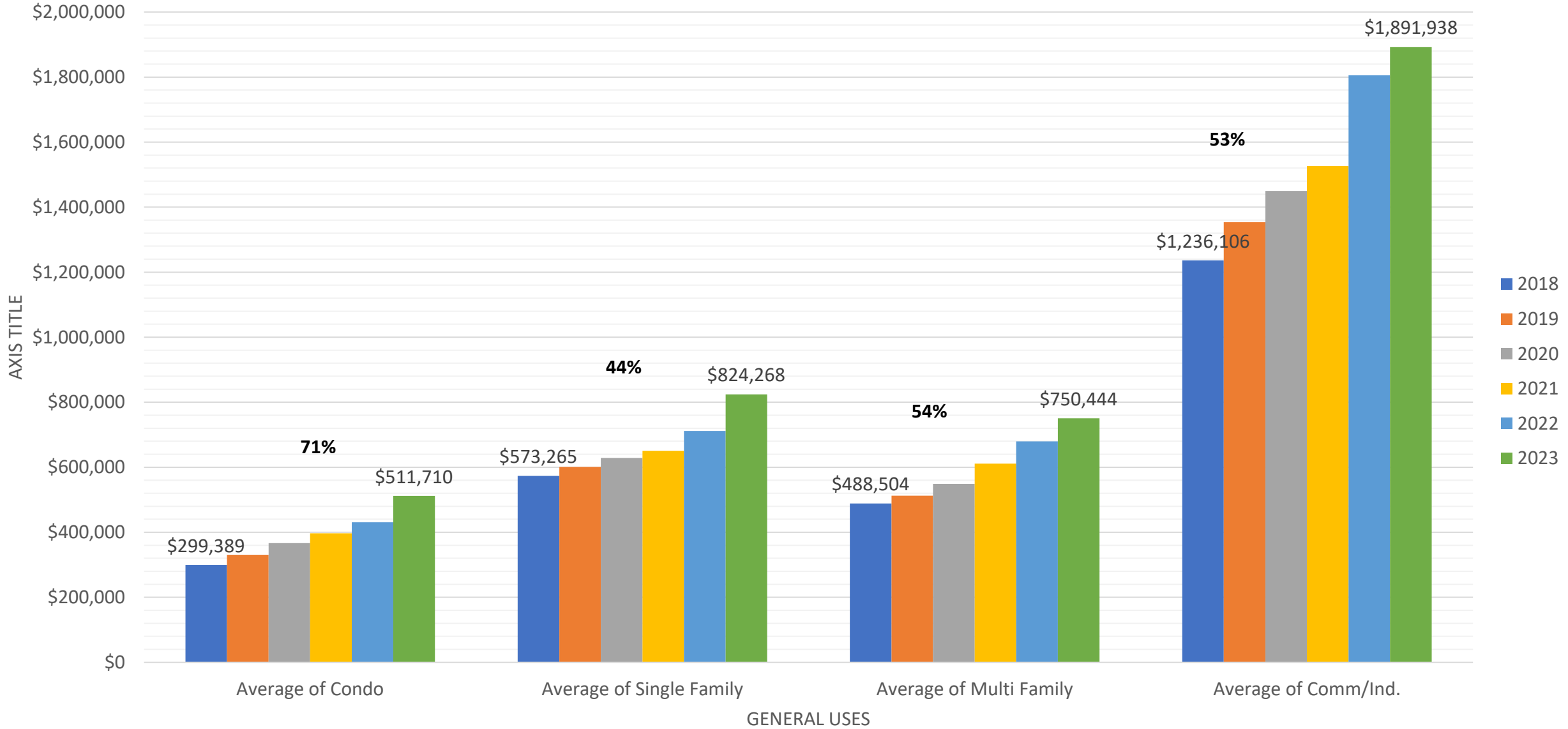
Total Residential
+53%
Since 2018



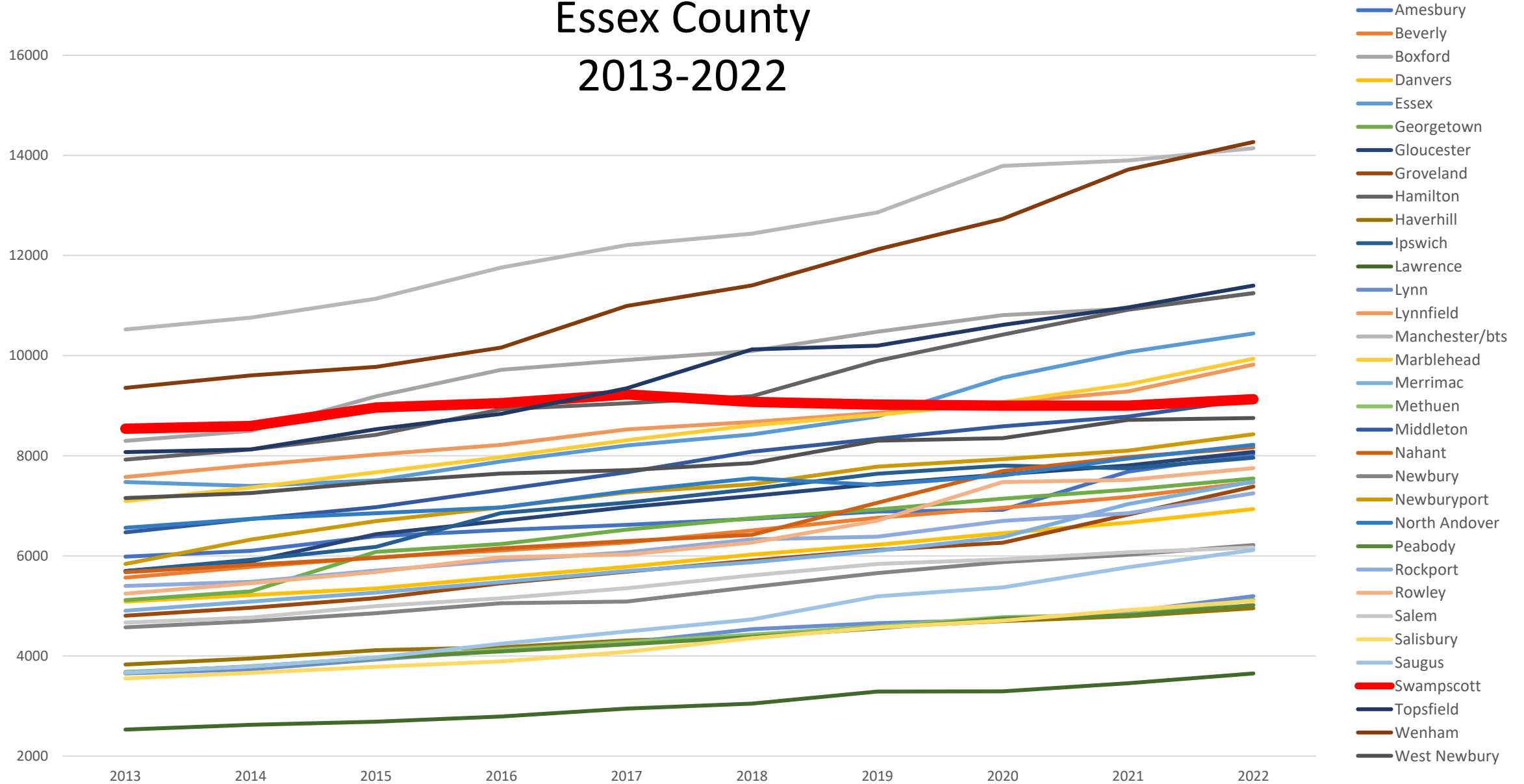
Median Assessments 2018-2023



Average Assessed Values 2018-2023



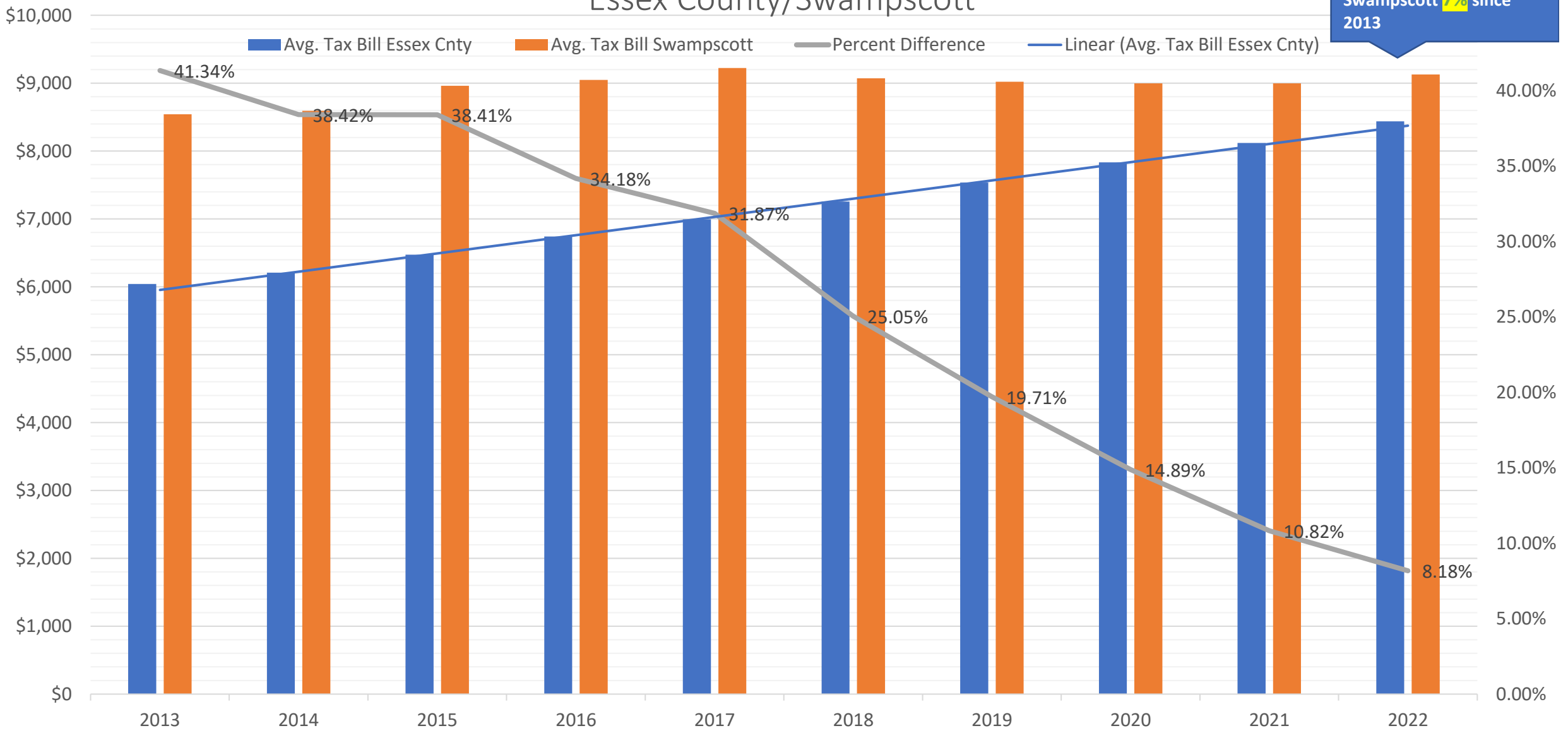
Average Residential Tax Bills for Essex County 2013-2022



Average Single Family Tax Bill 2013 - 2022

Essex County/Swampscott

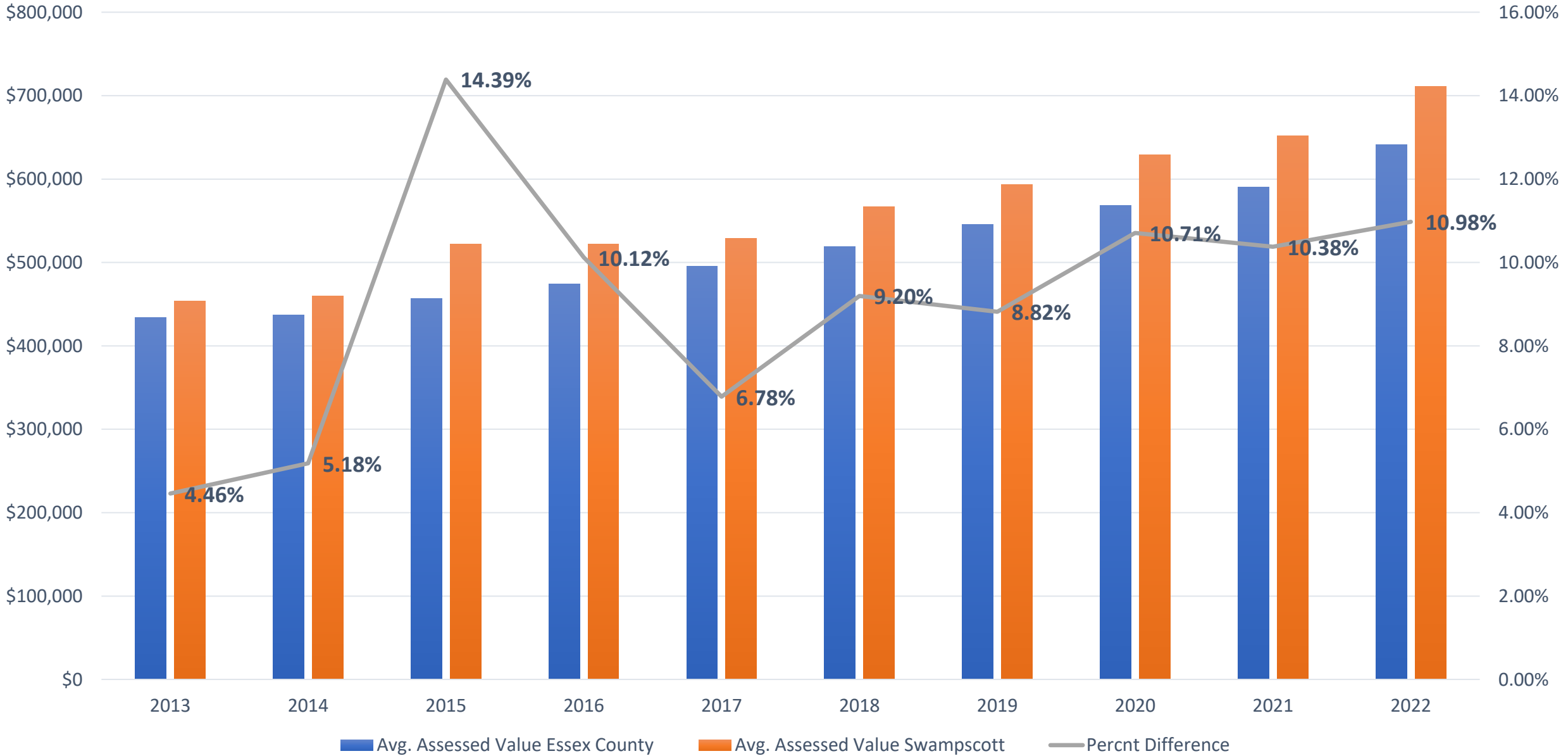
Essex county
tax increase
+40% on avg., in
Swampscott **7%** since
2013



A move to reflect the average tax bill in Essex County...

Average Single Family Value 2013-2022

Essex County/Swampscott



ESSEX COUNTY COMPARED TO THE SWAMPSCOTT AVERAGE SINGLE-FAMILY TAX BILLS

	AVERAGE ESSEX COUNTY SINGLE	AVERAGE ESSEX COUNTY	AVERAGE SWAMPSCOTT SINGLE	AVERAGE SWAMPSCOTT SINGLE	Varance Avg. Swampscott
FISCAL YEAR	FAMILY ASSESSED VALUE	SINGLE FAMILY TAX BILL	FAMILY ASSESSED VALUE	FAMILY TAX BILL	Single Family vs. Essex
					County
2013	\$383,471	\$5,935	\$453,328	\$8,540	\$2,605
2014	\$385,587	\$6,101	\$459,521	\$8,593	\$2,492
2015	\$405,179	\$6,360	\$522,531	\$8,961	\$2,601
2016	\$421,003	\$6,615	\$522,109	\$9,048	\$2,433
2017	\$439,984	\$6,850	\$528,670	\$9,225	\$2,375
2018	\$463,933	\$7,080	\$567,045	\$9,073	\$1,993
2019	\$490,000	\$7,352	\$593,524	\$9,022	\$1,670
2020	\$551,791	\$7,536	\$629,266	\$8,999	\$1,463
2021	\$574,100	\$7,815	\$652,094	\$8,999	\$1,184
2022	\$641,109	\$8,438	\$711,479	\$9,128	\$690

SWAMPSCOTT PEER GROUP

SWAMPSCOTT

Population: 15,111*

Average Home Value: \$726,758

Commercial Assessment: 13%

Rockport

Population: 6,992

Average Home Value: \$738,075

Commercial Assessment: 5%

Distance 19.5 Miles

Winthrop

Population: 19,316

Average Home Value: \$545,041

Commercial Assessment: 6%

Distance 7.7 miles

Ipswich

Population: 13,785

Average Home Value: \$618,795

Commercial Assessment: 11%

Distance 14.6 miles

Georgetown

Population: 7,545

Average Home Value: \$535,847

Commercial Assessment: 10%

Distance 17.9 miles

Middleton

Population 9,799

Average Home Value: \$689,086

Commercial Assessment: 18%

Distance 9.8 Miles

Hamilton

Population: 11,249

Average Home Value: \$629,160

Commercial Assessment: 4%

Distance 11.7 miles

Hull

Population: 10,072

Average Home Value: \$537,568

Commercial Assessment: 4%

Distance 13.2 miles

Newburyport

Population: 18,289

Average Home Value: \$701,897

Commercial Assessment: 12%

Distance 23.4 miles

Marblehead

Population: 20,441

Average Home Value: \$9444,418

Commercial Assessment: 5%

Adjacent Community

Manchester by the Sea

Population: 5,395

Average Home Value: \$1,334,021

Commercial Assessment: 6.5%

Distance 11 miles

Scituate

Population: 19,063

Average Home Value: \$695,958

Commercial Assessment: 4%

Distance 20.4 miles

Lynnfield

Population: 13,000

Average Home Value: \$818,833

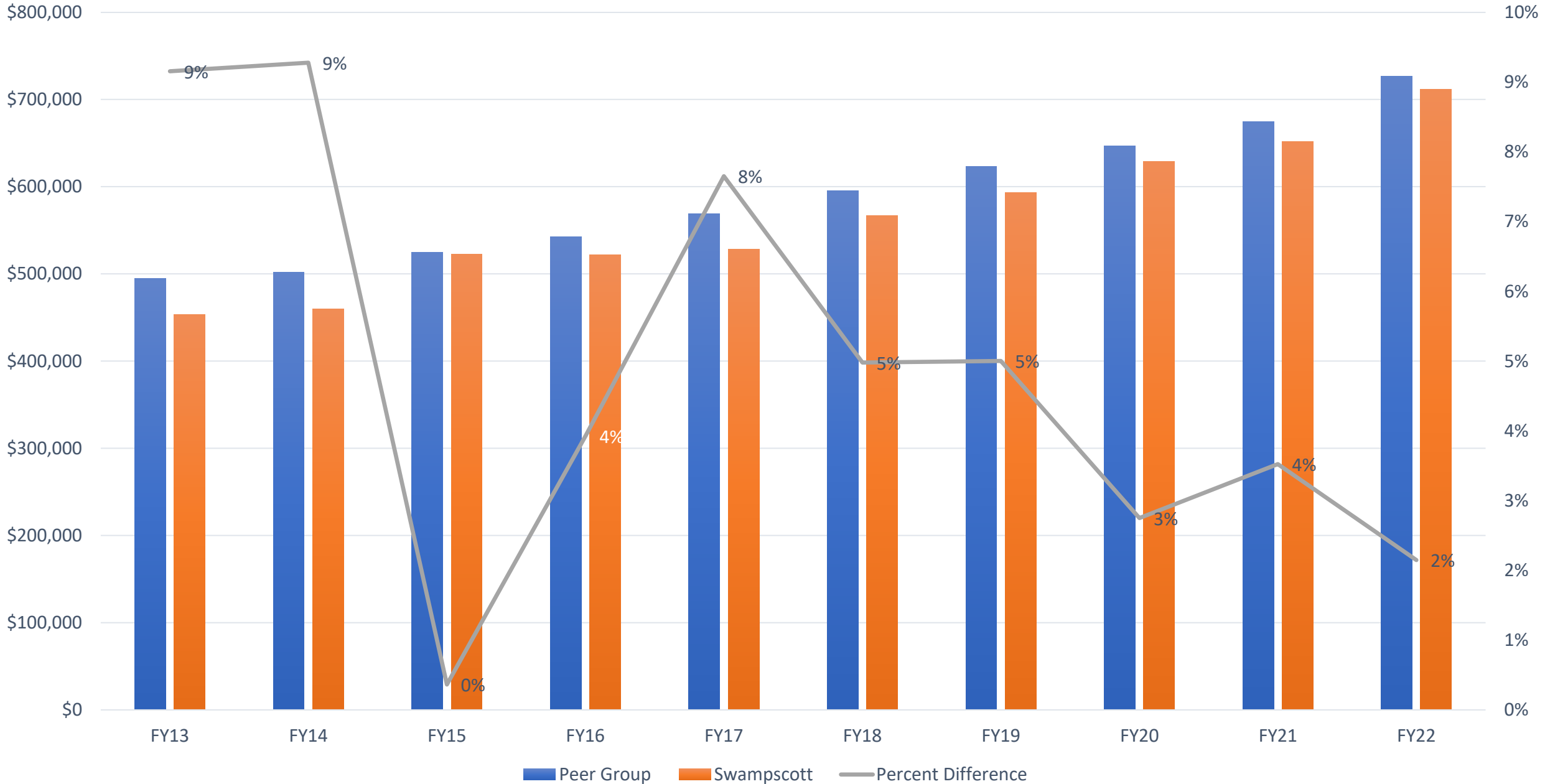
Commercial Assessment: 12%

Distance 8.4 miles

* All population figures are taken from the 2020 census.

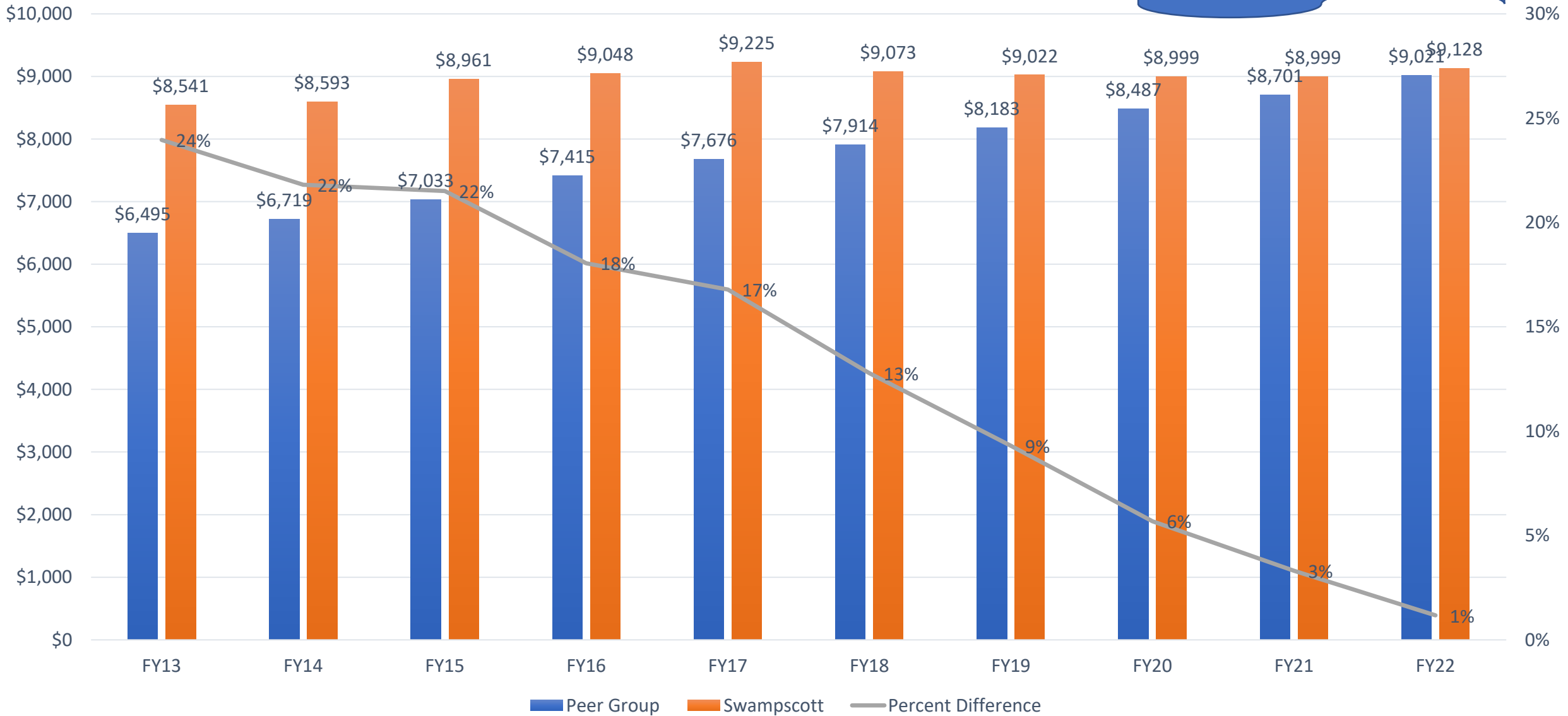
Average Values are as of FY2022.

Peer Group Single Family Assessed Values

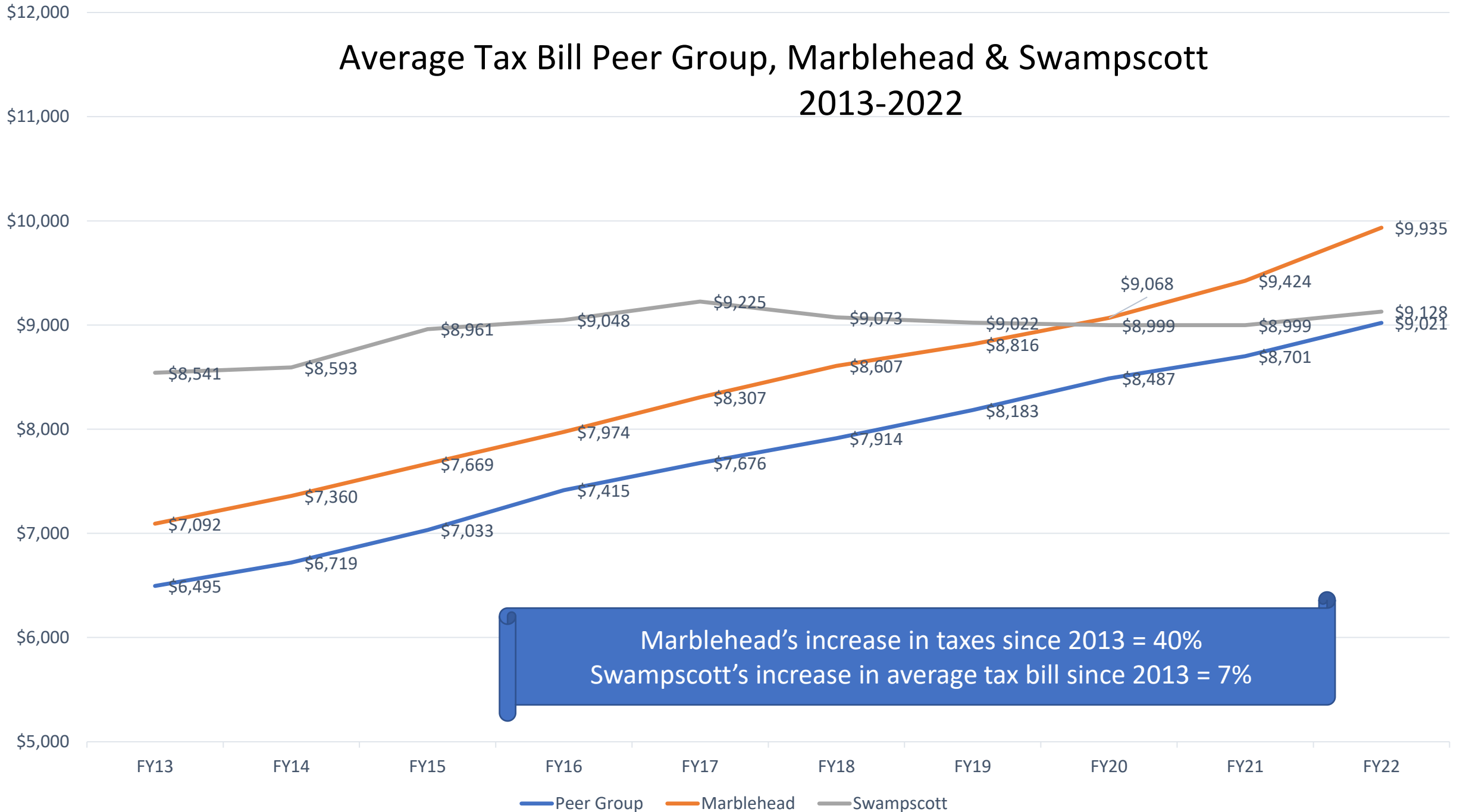


Average Single Family Tax Bill 2013-2012 Peer Group / Swampscott

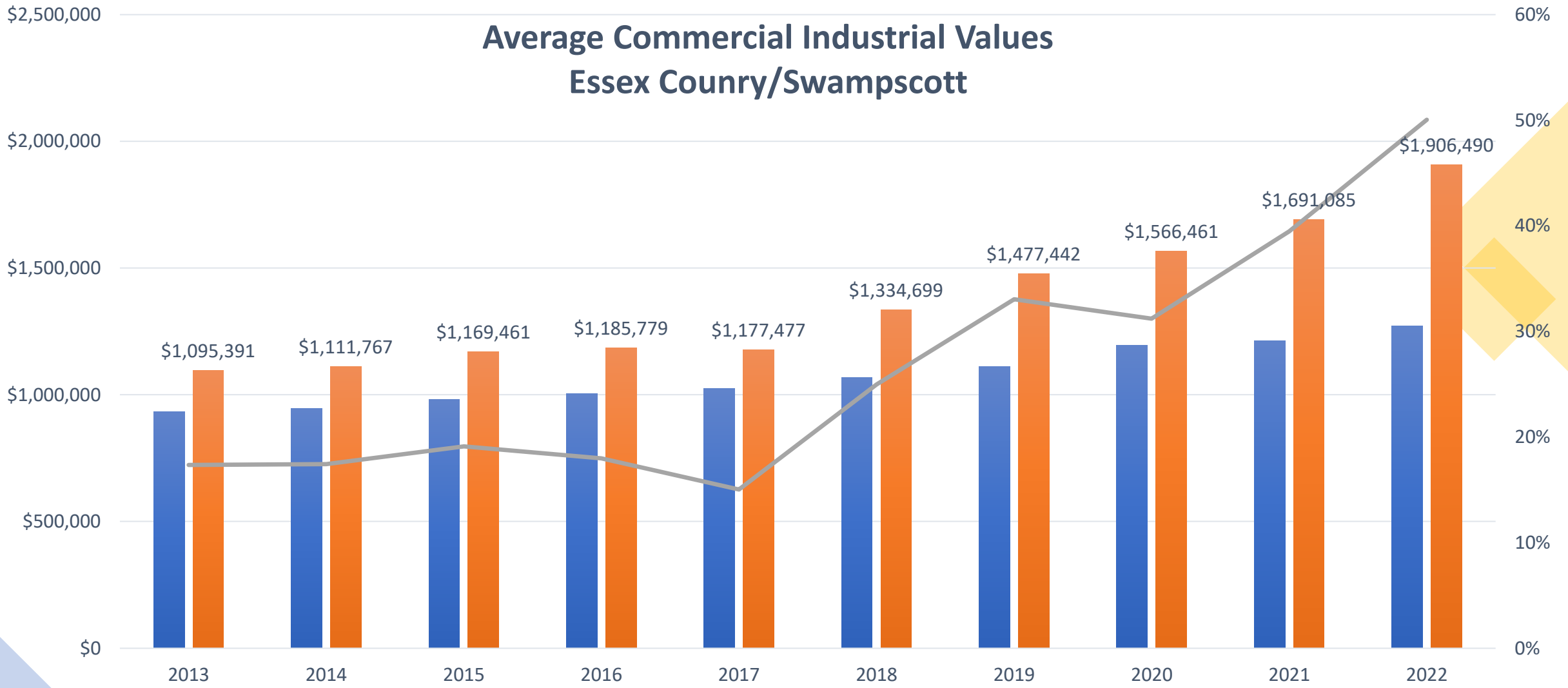
**Peer group increase 39%,
Swampscott's 7%**



Average Tax Bill Peer Group, Marblehead & Swampscott 2013-2022

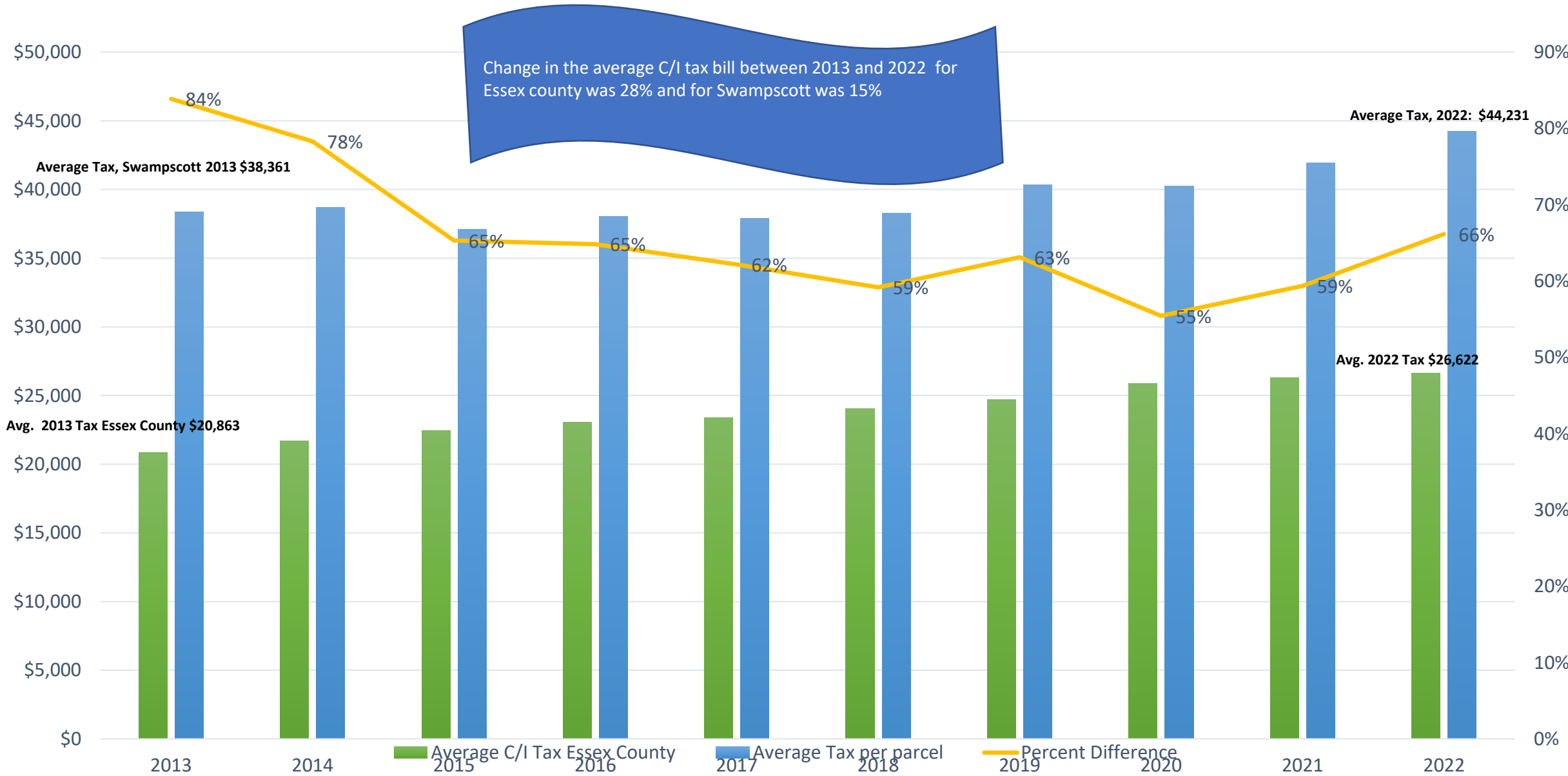


Average Commercial Industrial Values Essex County/Swampscott



■ Average C/I Assessed Values Essex County
 ■ Average C/I Assessed Values Swampscott
 — Percent Difference

Average Commercial Industrial Tax Bill, Essex County/Swampscott



SWAMPSCOTT AVERAGE COMMERCIAL/INDUSTRIAL TAX BILL

FISCAL YEAR	AVERAGE ESSEX COUNTY COMMERCIAL/INDUSTRIAL ASSESSED VALUE	AVERAGE ESSEX COUNTY COMMERCIAL/INDUSTRIAL TAX BILL	AVERAGE SWAMPSCOTT COMMERCIAL/INDUSTRIAL ASSESSED VALUE	AVERAGE SWAMPSCOTT COMMERCIAL/INDUSTRIAL TAX BILL	VARIANCE AVERAGE SWAMPSCOTT COMMERCIAL VS. ESSEX COUNTY COMMERCIAL
2013	\$933,489	\$20,863	\$1,095,489	\$38,361	\$17,498
2014	\$946,763	\$21,692	\$1,111,767	\$38,678	\$16,986
2015	\$981,801	\$22,448	\$1,169,461	\$37,107	\$14,659
2016	\$1,005,153	\$23,070	\$1,185,779	\$38,028	\$14,958
2017	\$1,023,634	\$23,380	\$1,177,477	\$37,915	\$14,535
2018	\$1,068,084	\$24,051	\$1,334,699	\$38,283	\$14,232
2019	\$1,110,586	\$24,717	\$1,477,442	\$40,321	\$15,604
2020	\$1,193,947	\$25,877	\$1,566,461	\$40,224	\$14,347
2021	\$1,212,583	\$26,313	\$1,691,085	\$41,933	\$15,620
2022	\$1,270,654	\$26,622	\$1,906,490	\$44,231	\$17,609

TAX POLICY OPTIONS

Five Major Components of Tax Policy

1. Setting the Town Budget
2. Estimating Local Receipts
3. Small Business Exemption / Residential Exemption
4. Application of Free Cash/Reserves to mitigate tax increases
5. Split Tax Rate

FY2023 Estimated Appropriations

City/Town Council or Town Meeting Dates	FY*	(a) Total Appropriations Of Each Meeting	(b) From Raise and Appropriate	(c) From Free Cash (See B-1)	(d) From Other Available Funds (See B-2)	(e) From Offset Receipts (See A-1)	(f) From Enterprise Funds (See A-2)
05/16/2022	2023	300,000.00	0.00	0.00	300,000.00		0.00
05/16/2022	2023	4,509.00	0.00	0.00	4,509.00		0.00
05/16/2022	2022	528.21	0.00	528.21	0.00		0.00
05/16/2022	2023	73,677,547.00	66,128,633.00	0.00	0.00		7,548,914.00
05/16/2022	2022	0.00	0.00	0.00	0.00	0.00	0.00
06/14/2022	2023	0.00	0.00	0.00	0.00	0.00	0.00
06/14/2022	2023	0.00	0.00	0.00	0.00	0.00	0.00
06/14/2022	2023	0.00	0.00	0.00	0.00	0.00	0.00
11/15/2022	2023	-408,492.00	31,603.00	0.00	0.00	0.00	-440,095.00
11/15/2022	2023	0.00	0.00	0.00	0.00	0.00	0.00
05/16/2022	2022	55,147.93	0.00	55,147.93	0.00	0.00	0.00
Total		73,629,240.14	66,160,236.00	55,676.14	304,509.00	0.00	7,108,819.00

Chapter 90 & Transportation Infrastructure Funding

Operating appropriations to be funded with Local Receipts, Taxes, and Other Financing Sources

Operating appropriations to be funded with User Charges

December STM Proposed Operating Budget Adjustments

Projected Appropriations for Tax Rate Recap

Free Cash appropriations for Collective Bargaining, PY Bills



FY2023 State Charges: **\$1,838,892**



State Charges:
(primarily MBTA and Charter Schools)

State Charges are added to amount to be raised by taxation

B. STATE ASSESSMENTS AND CHARGES:

Retired Employees Health Insurance	0
Retired Teachers Health Insurance	0
Mosquito Control Projects	24,120
Air Pollution Districts	5,788
Metropolitan Area Planning Council	8,440
Old Colony Planning Council	0
RMV Non-Renewal Surcharge	11,700
Sub-Total, State Assessments:	50,048

C. TRANSPORTATION AUTHORITIES:

MBTA	348,947
Boston Metro. Transit District	0
Regional Transit	0
Sub-Total, Transportation Assessments:	348,947

D. ANNUAL CHARGES AGAINST RECEIPTS:

Multi-Year Repayment Program	0
Special Education	0
Sub-Total, Annual Charges Against Receipts:	0

E. TUITION ASSESSMENTS:

School Choice Sending Tuition	109,753
Charter School Sending Tuition	1,330,144
Sub-Total, Tuition Assessments:	1,439,897

F. TOTAL ESTIMATED CHARGES:

1,838,892

+\$345,314 Compared to FY22

FY2023 Estimated Revenue to be Raised:

II. Amounts to be raised

IIa. Appropriations (col.(b) through col.(g) from page 4)

73,629,240.14

IIb. Other amounts to be raised

1. Amounts certified for tax title purposes	0.00
2. Debt and interest charges not included on page 4	0.00
3. Final Awards	0.00
4. Retained Earnings Deficit	0.00
5. Total cherry sheet offsets (see cherry sheet 1-ER)	34,736.00
6. Revenue deficits	0.00
7. Offset receipts deficits Ch. 44, Sec. 53E	0.00
8. CPA other unappropriated/unreserved	0.00
9. Snow and ice deficit	0.00
10. Other :	0.00

Aid to Libraries

Overlay is used to cover tax appeals that are granted. This is added to the amount to be raised.

5yr Average Overlay use is \$177K

TOTAL Iib (Total lines 1 through 10)

34,736.00

IIc. State and county cherry sheet charges (C.S. 1-EC)

1,838,892.00

IIId. Allowance for abatements and exemptions (overlay)

183,108.27

IIe. Total amount to be raised (Total of IIa, IIb, IIc, IIId)

This is the estimated amount of revenue needed to be raised in FY23 from all sources

75,685,976.41

FY2023 State Aid \$6,687,552

Typically referred to as "Cherry Sheet" by state & local officials.

State Aid is broken out into education aid and general aid



This is used to offset the amount of revenue needed from taxes

Net State Aid is +93,485 vs LY

A. EDUCATION

Distributions and Reimbursements

Chapter 70	4,631,706
School Transportation	0
Charter Tuition Reimbursement	467,657
Smart Growth School Reimbursement	0
Offset Items - Reserve for Direct Expenditure:	
School Choice Receiving Tuition	0
Sub-Total, All Education Items:	5,099,363

B. GENERAL GOVERNMENT:

Distributions and Reimbursements

Unrestricted General Government Aid	1,499,440
Local Share of Racing Taxes	0
Regional Public Libraries	0
Veterans Benefits	26,351
Exemp: VBS and Elderly	25,272
State Owned Land	2,390
Offset Items - Reserve for Direct Expenditure:	
Public Libraries	34,736
Sub-Total, All General Government:	1,588,189

C. TOTAL ESTIMATED RECEIPTS:

6,687,552

FY2023 Local Receipts Estimate



*Local Receipts Not Allocated

	Receipt Type Description	(a) Actual Receipts Fiscal 2022	(b) Estimated Receipts Fiscal 2023	Percentage Change
==>	1. MOTOR VEHICLE EXCISE	2,416,859.67	2,422,539.00	0.23
	2. OTHER EXCISE			
==>	a.Meals	349,762.81	362,355.00	3.60
==>	b.Room	44,919.00	36,996.00	-17.64
==>	c.Other	1,035.37	4,058.00	291.94
==>	d.Cannabis	80,908.51	80,909.00	0.00
==>	3. PENALTIES AND INTEREST ON TAXES AND EXCISES	301,939.37	240,014.00	-20.51
==>	4. PAYMENTS IN LIEU OF TAXES	12,000.00	18,000.00	50.00
	5. CHARGES FOR SERVICES - WATER	0.00	0.00	0.00
	6. CHARGES FOR SERVICES - SEWER	0.00	0.00	0.00
	7. CHARGES FOR SERVICES - HOSPITAL	0.00	0.00	0.00
	8. CHARGES FOR SERVICES - SOLID WASTE FEES	158,236.45	0.00	-100.00
	9. OTHER CHARGES FOR SERVICES	0.00	0.00	0.00
	10. FEES	74,486.10	74,486.00	0.00
	a.Cannabis Impact Fee	0.00	0.00	0.00
	b.Community Impact Fee Short Term Rentals	21,443.74	15,332.00	-28.50
	11. RENTALS	228,446.82	220,068.00	-3.67
	12. DEPARTMENTAL REVENUE - SCHOOLS	0.00	0.00	0.00
	13. DEPARTMENTAL REVENUE - LIBRARIES	891.99	0.00	-100.00
	14. DEPARTMENTAL REVENUE - CEMETERIES	54,230.00	55,173.00	1.74
	15. DEPARTMENTAL REVENUE - RECREATION	44,758.00	43,010.00	-3.91
	16. OTHER DEPARTMENTAL REVENUE	187,180.03	175,000.00	-6.51
	17. LICENSES AND PERMITS			
	a.Building Permits	592,353.00	887,489.00	49.82
	b.Other licenses and permits	49,790.00	49,790.00	0.00
	18. SPECIAL ASSESSMENTS	0.00	0.00	0.00
==>	19. FINES AND FORFEITS	29,377.19	29,377.00	0.00
==>	20. INVESTMENT INCOME	200,210.33	200,000.00	-0.11
==>	21. MEDICAID REIMBURSEMENT	0.00	0.00	0.00
==>	22. MISCELLANEOUS RECURRING	8,590.52	4,480.86	-47.84
	23. MISCELLANEOUS NON-RECURRING	47,375.77	61,537.08	29.99
	24. TOTALS	4,904,794.67	4,980,613.94	1.55

Motor Vehicle Excise

Meals Tax

Interest and Fees
charged on
Delinquent Taxes

Solid Waste Fees

Rentals

Dept. Revenues

Building Permits

This is first used to offset the
amount of revenue needed

FY2023 Estimated Levy



III. Estimated receipts and other revenue sources

IIIa. Estimated receipts - State

1. Cherry sheet estimated receipts (C.S. 1-ER Total)	6,687,552.00
2. Massachusetts school building authority payments	0.00
TOTAL IIIa	6,687,552.00

Carried over from prior 2 slides

IIIb. Estimated receipts - Local

1. Local receipts not allocated (page 3, col (b) Line 24)	4,980,613.94
2. Offset Receipts (Schedule A-1)	0.00
3. Enterprise Funds (Schedule A-2)	8,149,781.00
4. Community Preservation Funds (See Schedule A-4)	0.00
TOTAL IIIb	13,130,394.94

Water & Sewer Enterprise Fund Est. Receipts

IIIc. Revenue sources appropriated for particular purposes

1. Free cash (page 4, col (c))	55,676.14
2. Other available funds (page 4, col (d))	304,509.00
TOTAL IIIc	360,185.14

IIId. Other revenue sources appropriated specifically to reduce the tax rate

1a. Free cash..appropriated on or before June 30, 2022	0.00
1b. Free cash..appropriated on or after July 1, 2022	0.00
2. Municipal light surplus	0.00
3. Other source :	0.00

Use of Free Cash/Stabilization to Reduce Tax Levy - TBD

TOTAL IIId	0.00
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Total Revenue other than property taxes

IIIe. Total estimated receipts and other revenue sources

(Total IIIa through IIId)

20,178,132.08

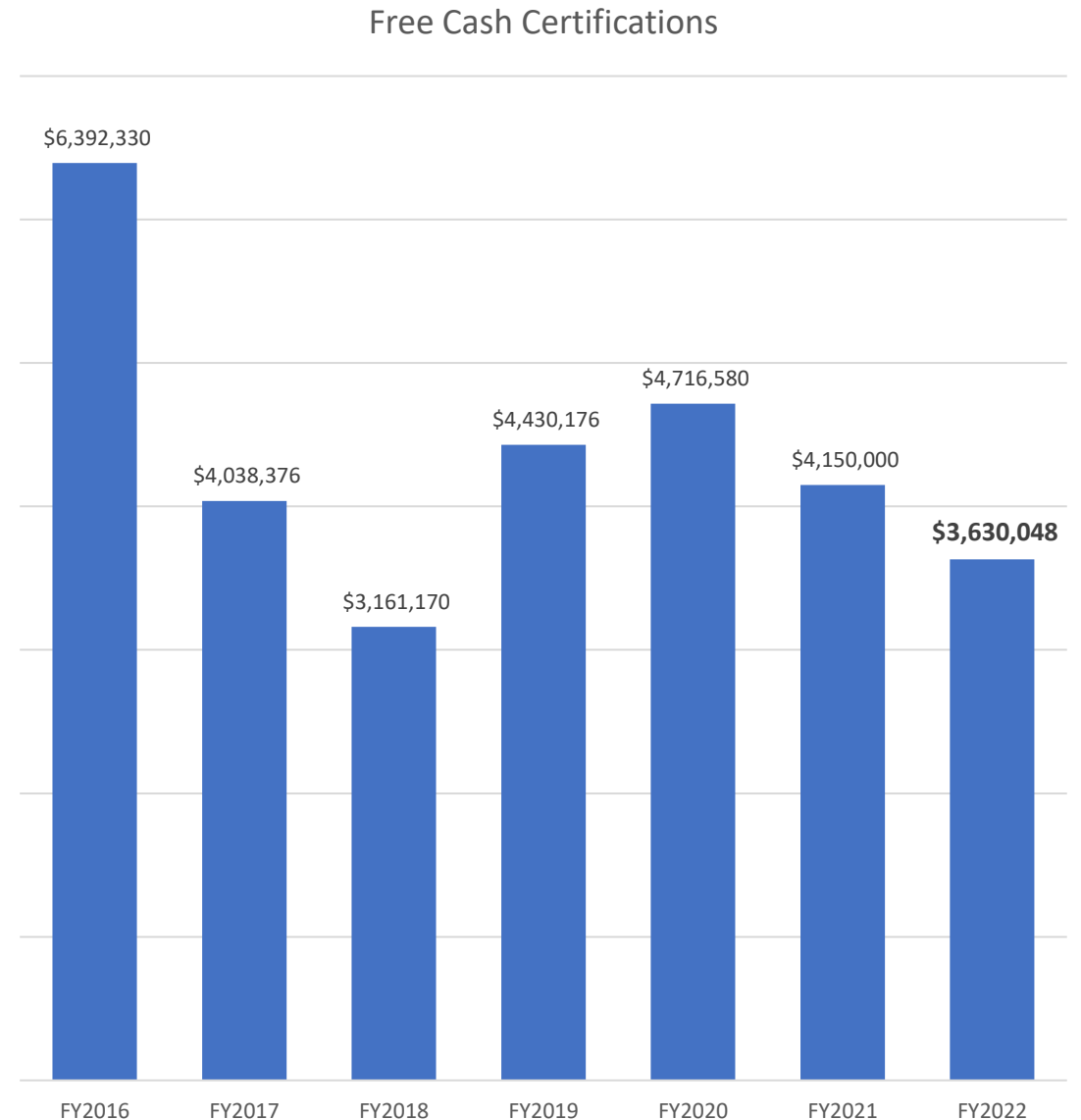
IV. Summary of total amount to be raised and total receipts from all sources

a. Total amount to be raised (from IIe)	75,685,976.41
b. Total estimated receipts and other revenue sources (from IIIe)	20,178,132.08
c. Total real and personal property tax levy (from Ic)	55,507,844.33
d. Total receipts from all sources (total IVb plus IVc)	75,685,976.41

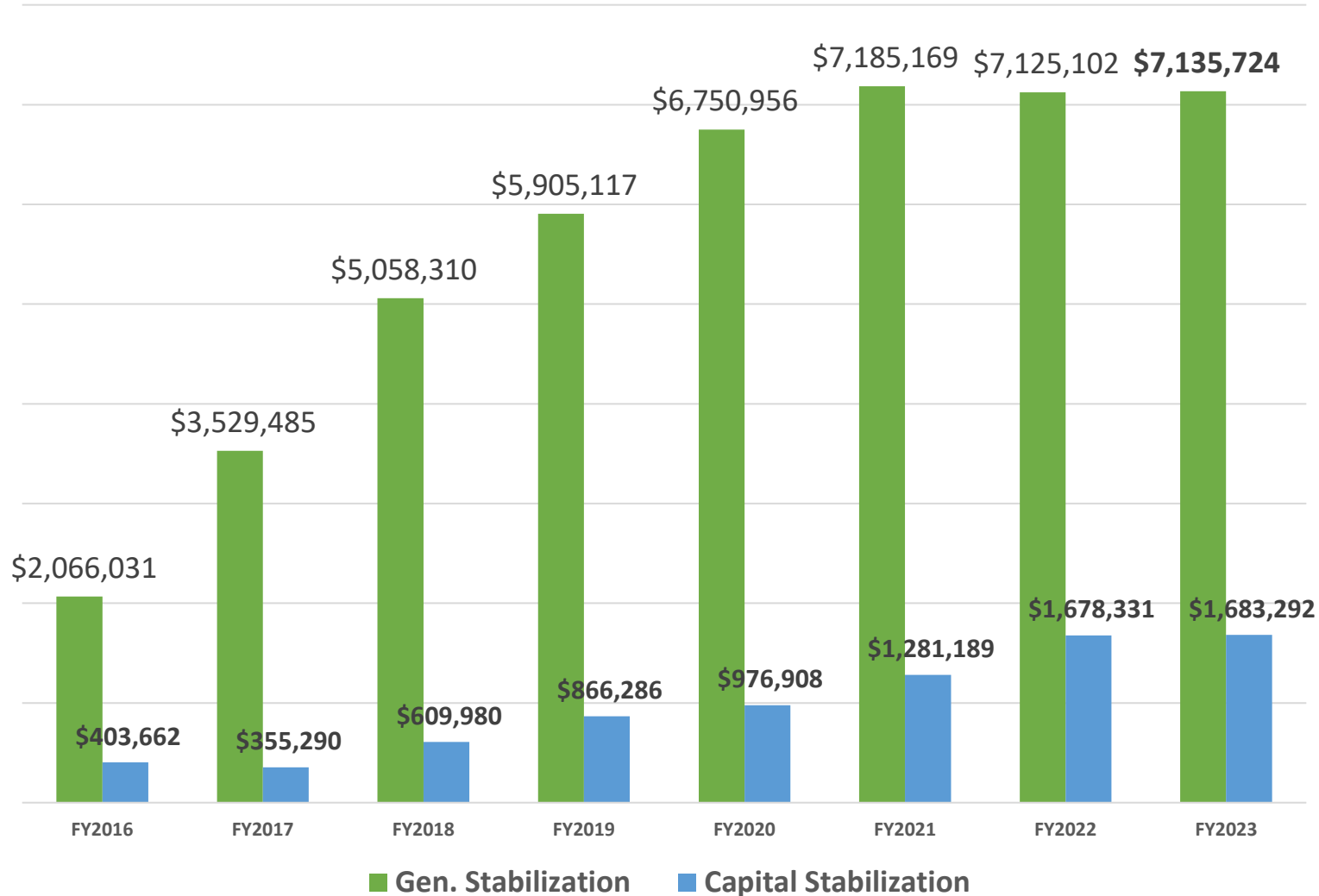
Est Tax Levy for FY2023 = 73.34% of appropriations

Free Cash Certification

- Free cash results from revenues in excess of estimates, and expenses below estimates
- Financial Policy requires maintenance of 3-5% of the operating budget in free cash
 - 3% Guideline: \$2,040,308
 - 5% Guideline: \$3,400,513
- Free cash has been declining since FY2020 as operating budgets continue to contract.
- Current Year Free Cash is TBD



Other Financial Reserves



- General Stabilization and Capital Stabilization have been built up over the last seven years

- Financial Policies require maintenance of 9-10% of the operating budget in the general stabilization fund, and 2-4% in the capital stabilization fund.
- Between the two, the town currently has 12.9% of the annual operating budget reserved

**10 YEAR SUMMARY OF FORECASTED REVENUES AND EXPENDITURES
TOWN OF SWAMPSCOTT, MA**

GENERAL FUND

Property Taxes	FY2022A	FY2023P	FY2024P	FY2025P	FY2026P	FY2027P	FY2028P	FY2029P	FY2030P	FY2031P	FY2032P
Tax Levy Limit Calculation											
Tax Levy Limit Base (prior year levy limit)	\$53,587,582	\$55,488,682	\$57,300,899	\$59,158,421	\$61,062,382	\$63,013,941	\$65,014,290	\$67,064,647	\$69,166,263	\$71,320,420	\$73,528,430
New Growth Adjustment FY	\$46,561	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Annual Increase to Levy Limit (2.5%)	\$1,340,854	\$1,387,217	\$1,432,522	\$1,478,961	\$1,526,560	\$1,575,349	\$1,625,357	\$1,676,616	\$1,729,157	\$1,783,010	\$1,838,211
New Growth	\$513,685	\$425,000	\$425,000	\$425,000	\$425,000	\$425,000	\$425,000	\$425,000	\$425,000	\$425,000	\$425,000
New Tax Levy Limit	\$55,488,682	\$57,300,899	\$59,158,421	\$61,062,382	\$63,013,941	\$65,014,290	\$67,064,647	\$69,166,263	\$71,320,420	\$73,528,430	\$75,791,641
Plus: Debt Exclusion	\$1,698,817	\$4,692,583	\$4,671,480	\$4,818,901	\$4,548,379	\$4,608,034	\$4,655,165	\$5,989,927	\$7,757,361	\$7,816,919	\$7,819,232
Maximum Allowable Tax Levy	\$57,187,499	\$61,993,481	\$63,829,901	\$65,881,283	\$67,562,320	\$69,622,323	\$71,719,812	\$75,156,191	\$79,077,781	\$81,345,350	\$83,610,873

Total Net Tax Levy	\$51,233,996	\$54,619,773	\$56,464,465	\$58,933,798	\$61,221,566	\$63,160,636	\$65,808,025	\$67,804,475	\$70,125,331	\$72,315,945	\$67,691,228
Tax Levy Revenues Supporting Gener	\$51,233,996	\$52,289,773	\$55,114,465	\$57,583,798	\$59,871,566	\$61,810,636	\$64,458,025	\$66,454,475	\$68,775,331	\$70,965,945	\$65,341,228
Excess Levy Capacity (Estimated)	(\$5,791,341)	(\$7,182,539)	(\$7,167,810)	(\$6,741,216)	(\$6,126,479)	(\$6,240,625)	(\$5,681,459)	(\$7,114,400)	(\$8,707,010)	(\$8,776,299)	(\$15,682,726)
Annual \$ Growth	\$1,502,844	\$3,385,777	\$1,844,693	\$2,469,333	\$2,287,768	\$1,939,070	\$2,647,389	\$1,996,449	\$2,320,857	\$2,190,614	(\$4,624,717)
Annual % Growth	3.02%	6.61%	3.38%	4.37%	3.88%	3.17%	4.19%	3.03%	3.42%	3.12%	-6.40%

Other Revenue	FY2022A	FY2023B	FY2024P	FY2025P	FY2026P	FY2027P	FY2028P	FY2029P	FY2030P	FY2031P	FY2032P
State Aid	\$6,220,101	\$6,687,552	\$6,834,522	\$6,984,882	\$7,138,712	\$7,296,096	\$7,457,120	\$7,621,870	\$7,790,436	\$7,962,911	\$8,139,389
Local Receipts	\$4,326,272	\$4,964,138	\$5,736,802	\$5,558,786	\$5,534,506	\$5,664,082	\$5,797,638	\$5,935,303	\$6,077,211	\$6,223,499	\$6,374,308
Indirect Costs - Enterprise Funds	\$926,046	\$963,754	\$981,236	\$1,000,505	\$1,020,160	\$1,040,208	\$1,060,656	\$1,081,514	\$1,102,788	\$1,124,489	\$1,146,623
Free Cash Transfers to reduce Tax Rate	\$1,250,000	\$1,500,000	\$1,250,000	\$1,000,000	\$750,000	\$750,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000
Stabilization Transfers to reduce Tax Rate	\$0	\$775,000	\$775,000	\$775,000	\$775,000	\$775,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000
Total Other Revenues	\$13,322,419	\$14,890,444	\$15,577,561	\$15,319,174	\$15,218,378	\$15,525,386	\$15,315,414	\$15,638,687	\$15,970,436	\$16,310,899	\$16,660,320

Total Property Taxes + Other Revenue	\$64,556,415	\$68,160,217	\$70,692,026	\$72,902,972	\$75,089,944	\$77,336,021	\$79,773,439	\$82,093,161	\$84,745,767	\$87,276,844	\$83,001,548
Annual \$ Growth	\$1,745,213	\$3,603,801	\$2,531,810	\$2,210,946	\$2,186,972	\$2,246,077	\$2,437,417	\$2,319,722	\$2,652,606	\$2,531,076	(\$4,275,296)
Annual % Growth	2.78%	5.58%	3.71%	3.13%	3.00%	2.99%	3.15%	2.91%	3.23%	2.99%	-4.90%

GENERAL FUND (continued)

Expenditures	FY2022A	FY2023B	FY2024P	FY2025P	FY2026P	FY2027P	FY2028P	FY2029P	FY2030P	FY2031P	FY2032P
General Government	\$2,205,100	\$2,282,534	\$2,342,516	\$2,404,077	\$2,467,260	\$2,532,107	\$2,598,663	\$2,666,972	\$2,737,080	\$2,809,036	\$2,882,887
Public Safety	\$8,216,620	\$7,749,747	\$7,982,239	\$8,221,707	\$8,468,358	\$8,722,409	\$8,984,081	\$9,253,603	\$9,531,211	\$9,817,148	\$10,111,662
Education	\$30,311,491	\$30,821,786	\$31,719,073	\$32,645,080	\$33,600,879	\$34,587,596	\$35,606,409	\$36,658,554	\$37,745,327	\$38,868,091	\$40,028,275
Public Works	\$2,309,723	\$2,217,630	\$2,365,076	\$2,495,089	\$2,634,092	\$2,782,766	\$2,941,842	\$3,112,111	\$3,294,424	\$3,489,699	\$3,698,927
Human Services	\$2,411,713	\$1,147,024	\$1,113,303	\$1,139,077	\$1,165,472	\$1,192,502	\$1,220,185	\$1,248,537	\$1,277,574	\$1,307,314	\$1,337,774
Culture & Recreation	\$717,332	\$727,513	\$697,370	\$715,430	\$734,099	\$753,403	\$773,370	\$794,030	\$815,415	\$837,558	\$860,494
Debt Service	\$3,420,345	\$6,857,316	\$7,220,792	\$7,185,339	\$7,029,513	\$6,831,395	\$6,717,926	\$6,574,453	\$6,445,600	\$6,310,634	\$6,160,226
Employee Benefits	\$12,734,607	\$13,697,821	\$14,460,058	\$15,164,870	\$15,908,802	\$16,694,202	\$17,523,564	\$18,399,538	\$19,324,939	\$20,302,763	\$14,133,970
Prop/Liability Insurances	\$578,053	\$645,000	\$670,800	\$697,632	\$725,537	\$754,559	\$784,741	\$816,131	\$848,776	\$882,727	\$918,036
Finance Committee Reserves	\$0	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000
State and County Assessments	\$1,672,962	\$1,863,846	\$1,970,799	\$2,084,672	\$2,205,932	\$2,335,083	\$2,472,659	\$2,619,234	\$2,775,421	\$2,941,874	\$3,119,295
Total Expenditures	\$64,577,947	\$68,160,217	\$70,692,026	\$72,902,972	\$75,089,944	\$77,336,021	\$79,773,439	\$82,093,161	\$84,745,767	\$87,276,844	\$83,001,548
Annual \$ Growth	\$1,645,407	\$3,582,270	\$2,531,810	\$2,210,946	\$2,186,972	\$2,246,077	\$2,437,417	\$2,319,722	\$2,652,606	\$2,531,076	(\$4,275,296)
Annual % Growth	2.61%	5.55%	3.71%	3.13%	3.00%	2.99%	3.15%	2.91%	3.23%	2.99%	-4.90%

Annual Surplus/Deficit	\$ (21,531)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
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10 Year
Forecast
Is Being
Updated

Forecast Assumptions & Strategies

Forecast utilizes assumptions based on 10 years of actual revenue and expenditure data to project future financial trends

Last five years have yielded strong financial outcomes compared to prior years, attributable to implementation of prudent financial policies and procedures

The forecasting model is constantly refined and reworked as conditions evolve

Assumptions are very conservative which can result in future forecasted operating deficits, which have been and continue to be mitigated through the implementation of various strategies:

- Conservative budgeting and actual spending
- Ongoing facilitation of economic growth and activity in town generates local receipts in excess of forecasted estimates
- Matching Program Revenues with Expenses
- Strategic Application of reserves in accordance with policy and best practice

NEXT STEPS

TAX RATE MODELING

- SB Meets to review options 11/30 New Growth needs to be Finalized (11/21/22)
- Free Cash needs to be certified by DOR, (TBD)

Appropriate

- Special Town meeting on December 5:
*Appropriate money from Free Cash and/or the Stabilization Fund to off set the debt service for the new school & Tax Levy.

Classification Hearing

- After Special Town meeting on December 5th, Select Board sets the tax rate for 2023.

Issue Bills

- End of December, issue the first actual tax bill.



Swampscott Budget Adjustment List

DRAFT

LAVALLEE
BRENSINGER
ARCHITECTS



Initial Construction Budget (3011)	\$77,937,159.00
Early Package	(\$909,000.00)
UU Church	(\$500,000.00)
Current Construction Budget	\$76,528,159.00
Current Hard Cost Contingency (HCC)	\$3,896,858.00
Low Bidder	\$79,700,000.00
Budget Overage	(\$3,171,841.00)
Adjusted HCC (\$3,896,858-\$3,171,841)	\$725,017

Recommendations for Hard Cost Contingency (HCC)
Minimum Safe Contingency to start would be 3%, but preferred would be 5%

	Total Funds	Target Funds required
HCC	\$725,017.00	
Preferred HCC (5%)	\$3,985,000.00	\$3,259,983.00
Minimum Recommended HCC (3%)	\$2,391,000.00	\$1,665,983.00

Town Meeting Options
Special Town Meeting on December 5, 2022
Regular Town Meeting in May 2023

Items to be considered to add to Hard Cost Contingency	Option A	Option A1	Option B	Option B1	Option C	Option C1
1 Reallocating Swing Space Saving	\$0	\$350,000	\$0	\$350,000	\$400,000	\$400,000
2 Reduce FF&E Budget	\$0	\$0	\$0	\$0	\$360,000	\$540,000
3 Reduce Tech Budget	\$0	\$0	\$0	\$0	\$180,000	\$540,000
4 Requesting additional funding from Town of Swampscott	\$3,259,983	\$2,909,983	\$1,665,983	\$1,315,983	\$0	\$0
5 LBA preliminary VE list (Possible deduct change orders)	\$0	\$0	\$0	\$0	\$725,983	\$185,983
Total Saving/Contingency	\$3,259,983	\$3,259,983	\$1,665,983	\$1,665,983	\$1,665,983	\$1,665,983

* HILL/LBA RECOMMENDED

Option A Risk Profile

- Got to Town Meeting to secure additional Funds to establish a 5% HCC.

Timing

- Hill would recommend this would fit best with December Town Meeting

Pros

- Provides Full HCC Funds as originally planned
- Provides the most certainty to completion of the project requested by the town
- Greatly reduces the Town's Risk Profile
- Greatly reduces the potential for needed to VE the building or reduce FFE/Tech.
- Allows the team to focus on the project

Cons

- Asking for the largest amount of added funds. (*Any funds not spent will be returned*)

Option A1 Risk Profile

- Reduce the Swing Space budget: \$1,000,000 to \$650,000. Reallocate \$350,000 to HCC.
- Got to Town Meeting to secure additional Funds to establish a 5% HCC.

Timing

- Hill would recommend this would fit best with December Town Meeting

Pros

- Option recommended by Hill/LBA.
- Provides Full HCC Funds as originally planned
- Provides the most certainty to completion of the project requested by the town
- Greatly reduces the Town's Risk Profile
- Greatly reduces the potential for needed to VE the building or reduce FFE/Tech.
- Allows the team to focus on the project

Cons

- Asking for the second largest amount of added funds. (*Any funds not spent will be returned*)

Option B Risk Profile

- Got to Town Meeting to secure additional Funds to establish a 3% HCC.

Timing

- Could fit with December Town Meeting, but could require added consideration at a later date.
- Could fit with the May Town Meeting, but in that scenario would require acceptance of Some or all of the Option C items immediately.

Pros

- Provides Funds to allow HCC to be more complete, but not as originally planned
- Provides the more certainty to completion of the project requested by the town
- Reduces the risks for the town, but not as much as Option A/A1
- Reduces the potential for needed to VE the building or reduce FFE/Tech.

Cons

- Provides a lower HCC than initially planned, increasing risk to the Owner
- Could require the team to come back for additional funds at a later date or consider inclusion of some of the VE options (Options C/C1)
- Adds to the Town's Risk Profile
- Asking for added funds. (*Any funds not spent will be returned*)

Option B1 Risk Profile

- Reduce the Swing Space budget: \$1,000,000 to \$650,000. Reallocate \$350,000 to HCC.
- Got to Town Meeting to secure additional Funds to establish a 3% HCC.

Timing

- Could fit with December Town Meeting, but could require added consideration at a later date.
- Could fit with the May Town Meeting, but in that scenario would require acceptance of Some or all of the Option C items immediately.

Pros

- Provides Funds to allow HCC to be more complete, but not as originally planned
- Provides the more certainty to completion of the project requested by the town
- Reduces the risks for the town, but not as much as Option A/A1
- Reduces the potential for needed to VE the building or reduce FFE/Tech.

Cons

- Provides a lower HCC than initially planned, increasing risk to the Owner
- Could require the team to come back for additional funds at a later date or consider inclusion of some of the VE options (Options C/C1)
- Adds to the Town's Risk Profile
- Asking for added funds. (*Any funds not spent will be returned*)

Option C Risk Profile

- Either the town has rejected additional Funding, or the project team does not request additional Funds from the Town. Got to Town Meeting to secure additional Funds to establish a 3% HCC.
- Reduce the Swing Space budget: \$1,000,000 to \$600,000. Reallocate \$400,000 to HCC
- Reduce the FFE budget: \$1,620,000 to \$1,260,000. This would be done by reducing the budget from \$1800/student to \$1400/student. Reallocate that \$360,000 to HCC.
- Reduce the Technology budget: \$1,620,000 to \$1,440,000. This would be done by reducing the budget from \$1800/student to \$1600/student. Reallocate that \$180,000 to HCC.
- Reduce the project scope by \$726,000 by value engineering construction related items. Reallocate that \$726,000 to HCC.

Timing

- Would have to be enacted immediately. Actions could be revisited as the project progresses, could effect FFE & Tech, more than likely VE items would not be able to be reversed.
- Could still require consideration at the May Town Meeting.

Pros

- Project does not request additional Funds

Cons

- This will impact the educational program in a negative manner and not recommend by Hill/ LBA.
- Provides the least certainty to completion of the project requested by the town
- Requires the team to split focus between the funding sources and the project.
- Greatly increases the Town's Risk Profile.
- Requires cutting of the FFE budget, which could impact the educational program.
- Requires cutting of the Tech budget, which could impact the educational program.
- Requires Value Engineering of the project, which will impact the educational program.
- Could require the team to come back for additional funds at a later date or consider inclusion of additional VE options at a later date

Option C1 Risk Profile

- Either the town has rejected additional Funding, or the project team does not request additional Funds from the Town. Got to Town Meeting to secure additional Funds to establish a 3% HCC.
- Reduce the Swing Space budget: \$1,000,000 to \$600,000. Reallocate \$400,000 to HCC
- Reduce the FFE budget: \$1,620,000 to \$1,080,000. This would be done by reducing the budget from \$1800/student to \$1200/student. Reallocate that \$540,000 to HCC
- Reduce the Technology budget: \$1,620,000 to \$1,080,000. This would be done by reducing the budget from \$1800/student to \$1200/student. Reallocate that \$540,000 to HCC
- Reduce the project scope by \$186,000 by value engineering construction related items. Reallocate that \$186,000 to HCC.

Timing

- Would have to be enacted immediately. Actions could be revisited as the project progresses, could effect FFE & Tech, more than likely VE items would not be able to be reversed.
- Could still require consideration at the May Town Meeting.

Pros

- Project does not request additional Funds

Cons

- This will impact the educational program in a negative manner and not recommend by Hill/ LBA.
- Provides the least certainty to completion of the project requested by the town
- Requires the team to split focus between the funding sources and the project.
- Greatly increases the Town's Risk Profile.
- Requires substantial cutting of the FFE budget, which will impact the educational program.
- Requires substantial cutting of the Tech budget, which will impact the educational program.
- Requires VE of the project, which will impact the educational program.
- Could require the team to come back for additional funds at a later date or consider inclusion of additional VE options at a later date

DECEMBER 5, 2022

SPECIAL TOWN MEETING



WARRANT REPORT

TOWN OF SWAMPSCOTT, MASSACHUSETTS

DRAFT

TOWN OF SWAMPSCOTT



DECEMBER 5, 2022 SPECIAL TOWN MEETING WARRANT

December 5, 2022

Special Town Meeting Warrant

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Notice of Special Town Meeting

MONDAY, DECEMBER 5, 2022, 7:00PM

To Town Meeting Members:

Notice is hereby given in accordance with Article I, Section 2, of the Bylaws of the Town of Swampscott that the Special Town Meeting will be held on Monday, December 5, 2022, beginning at 7:00 p.m. in the Swampscott High School Auditorium located at 200 Essex Street, Swampscott.

The required identification badge is to be picked up at the auditorium entrance when you check in.

Town Moderator, Michael McClung will preside.

Respectfully,

Jared H. LaLiberte
Town Clerk

NOTICE OF PRECINCT CAUCUS MEETINGS

Caucus meetings for all Swampscott precincts have been scheduled for Monday, December 5, 2022, beginning at 6:45 pm in the Swampscott High School located at 200 Essex Street, Swampscott. Room assignments are as follows:

Precinct 1 – Room B128
Precinct 2 – Room C101
Precinct 3 – Room C103

Precinct 4 – Room C104
Precinct 5 – Room C105
Precinct 6 – Room C107

NOTES:

Please remember that it is YOUR responsibility to be recorded as being present with the door checkers prior to entering the auditorium for EACH session. Excessive absences are cause for removal from Town Meeting membership. Also, please remember the following:

1. You must wear (display) your Town Meeting identification badge at all times;
2. Remember to use the microphones when speaking on any issue so that your comments may be recorded on the official transcript of the meeting and be heard by your fellow members in the hall and residents viewing the live cable telecast.

Respectfully,

Jared H. LaLiberte
Town Clerk

TOWN OF SWAMPSCOTT

TOWN WARRANT

DECEMBER 5, 2022

ARTICLE # 1 *AMEND APPROPRIATION FOR FISCAL YEAR 2023 OPERATING BUDGET*

To see if the Town will vote to amend various line items in the FY2023 budget as recommended by the Finance Committee as follows, and further, to transfer from available funds, or borrow a sum of money therefor, or take any action relative thereto.

Sponsored by the Finance Committee

Comment: The Finance Committee will report on the FY2023 operating budget and may alter or change its recommendations on the floor of Town Meeting.

The Select Board ...

The Finance Committee ...

Approved Budget FY2023	Org / Obj	Line Item No.	DEPARTMENTAL BUDGETS	Recommended Amendments	Recommended Budget as Approved
\$50,000	0113501 51120		ASSISTANT ACCOUNTANT	\$762	\$50,762
\$188,500	0113103	8	ACCOUNTING PERSONNEL SUBTOTAL	\$762	\$189,262
\$53,532	0114501 51016		CUSTOMER SERVICE REP. (CBA)	\$1,786	\$55,319
\$40,087	0114501 51120		ASSISTANT TREASURER	\$802	\$40,888
\$60,575	0114501 51121		CUST SERVICE SUPERVISOR	\$2,543	\$63,118
\$241,109	0114501	13	TREASURY/CUST SERV. PERSONNEL SUBTOTAL	\$5,131	\$246,240
\$182,797	0115203 51000		SALARY RESERVE	(\$130,050)	\$52,747
\$348,417	0115203	18	EXPENSE SUBTOTAL	(\$130,050)	\$218,367
			TOWN CLERK/ELECTIONS		
\$80,000	0116101 51010		TOWN CLERK	\$698	\$80,698
\$53,532	0116101 51016		ADMIN SUPPORT (CBA)	\$2,251	\$55,783
\$148,732	0116101	22	TOWN CLERK PERSONNEL SUBTOTAL	\$2,948	\$151,680
\$24,943	0125101 51015		WIRE INSPECTOR'S SALARY	\$499	\$25,442
\$53,532	0125101 51016		ADMIN SUPPORT (CBA)	\$1,786	\$55,319
\$1,301	0125101 51031		ASST.PLUMBING INSP.SALARY	\$26	\$1,327
\$25,984	0125101 51033		PLUMBING INSPECTORS SALAR	\$520	\$26,503
\$1,301	0125101 51034		ASST. ELECTRIC INSPECTOR	\$26	\$1,327
\$238,598	0125101	28	BUILDING PERSONNEL SUBTOTAL	\$2,857	\$241,455
\$75,000	0151001 51010		HEALTH OFFICER	\$6,190	\$81,190
\$72,000	0151001 51032		NURSE	\$3,426	\$75,426
\$150,150	0151001	30	HEALTH PERSONNEL SUBTOTAL	\$9,616	\$159,766
\$20,589	0119201 51130		ADMIN. ASSISTANT (CBA)	\$656	\$21,245
\$211,513	0119201	35	FACILITIES PERSONNEL SUBTOTAL	\$656	\$212,169
\$120,249	0149101 511000		PERSONNEL (CBA)	\$11,369	\$131,618
\$166,777	0149101	37	CEMETERY PERSONNEL SUBTOTAL	\$11,369	\$178,146
\$321,877	0149901 511000		PERSONNEL (CBA)	\$21,270	\$343,147
\$439,595	0149901	39	DPW PERSONNEL SUBTOTAL	\$21,270	\$460,865

Approved Budget FY2023	Org / Obj	Line Item No.	DEPARTMENTAL BUDGETS	Recommended Amendments	Recommended Budget as Approved
\$140,000	0121001 51010		CHIEF (CONTRACT)	\$539	\$140,539
\$100,598	0121001 51011		CAPTAINS SALARY & WAGES (CBA)	\$2,012	\$102,610
\$338,146	0121001 51012		LIEUTENANTS SAL. & WAGES (CBA)	\$6,763	\$344,909
\$464,153	0121001 51013		SERGEANTS SALARY & WAGES (CBA)	\$8,148	\$472,301
\$1,252,686	0121001 51014		PATROLMEN (CBA)	\$17,626	\$1,270,312
\$59,531	0121001 51015		SECRETARY'S SAL. & WAGES	\$991	\$60,522
\$49,148	0121001 51121		ANIMAL CONTROL OFFICER	\$2,046	\$51,194
\$300,580	0121001 51023		EDUCATIONAL INCENTIVES (CBA)	\$6,012	\$306,592
\$124,000	0121001 51050		HOLIDAY PAY (CBA)	\$2,480	\$126,480
\$17,714	0121001 51062		OVERTIME 5&2 SCHEDULE (CBA)	\$354	\$18,068
\$84,500	0121001 51106		LONGEVITY (CBA)	\$1,690	\$86,190
\$3,770,569	0121001	43	POLICE PERSONNEL SUBTOTAL	\$48,661	\$3,819,229
\$133,352	0122001 51010		CHIEF (CONTRACT)	\$438	\$133,790
\$3,523,206	0122001	48	FIRE PERSONNEL SUBTOTAL	\$438	\$3,523,644
\$2,000			DIRECTOR (STIPEND)	\$195	\$2,195
\$2,000	0129101	50	EMERGENCY MGMT PERSONNEL SUBTOTAL	\$195	\$2,195
\$80,000	0161001 51010		DIRECTOR	\$16,540	\$96,540
\$66,319	0161001 51011		ASSISTANT DIRECTOR	\$1,326	\$67,645
\$25,354	0161001 51015		SECRETARY/BOOKKEEPER (CBA)	\$507	\$25,861
\$58,981	0161001 51045		CHILDREN'S LIBRARIAN (CBA)	\$1,180	\$60,161
\$50,392	0161001 51046		CIRCULATION LIBRARIAN (CBA)	\$1,008	\$51,400
\$63,406	0161001 51047		REFERENCE LIBRARIAN (CBA)	\$1,268	\$64,674
\$54,249	0161001 51049		LIBRARY ASSISTANTS (CBA)	\$1,085	\$55,334
\$59,519	0161001 51051		ADULT ASSISTANTS - P/T (CBA)	\$1,190	\$60,709
\$34,574	0161001 51052		AV PROCESSORS (CBA)	\$692	\$35,266
\$67,488	0161001 51054		LIBRARIAN (CBA)	\$1,350	\$68,838
\$575,799	0161001	54	LIBRARY PERSONNEL SUBTOTAL	\$26,146	\$601,945
\$598,869	10300	60	TOTAL REGIONAL VOC TECH	\$31,603	\$630,472
\$68,010,257	-	-	TOTAL GENERAL FUND APPROPRIATIONS	\$31,603	\$68,041,860

Approved Budget FY2023	Org / Obj	Line Item No.	DEPARTMENTAL BUDGETS	Recommended Amendments	Recommended Budget as Approved
			ENTERPRISE FUNDS		
\$1,250,000	90152 58611		LYNN SEWER ASSESSMENT	(\$250,000)	\$1,000,000
\$1,749,500	90152	64	SEWER EXPENSE SUBTOTAL	(\$250,000)	\$1,499,500
\$3,338,949	-	-	TOTAL SEWER ENTERPRISE FUND	(\$250,000)	\$3,088,949
\$2,842,744	90252 58611		MWRA WATER	(\$190,095)	\$2,652,649
\$3,102,244	90252	67	WATER EXPENSE SUBTOTAL	(\$190,095)	\$2,912,149
\$4,660,944	-	-	TOTAL WATER ENTERPRISE FUND	(\$190,095)	\$4,470,849
\$9,844,890	-	-	ENTERPRISE FUNDS TOTALS	(\$440,095)	\$9,404,795
\$77,855,147	-	-	TOTAL APPROPRIATIONS - ALL FUNDS	(\$408,492)	\$77,446,655

ARTICLE # 2 *APPROVE TRANSFER OF FREE CASH AND/OR STABILIZATION – ADJUSTMENTS TO TAX RATES*

To see if the Town will vote to transfer from Free Cash and/or Stabilization a sum of money to the account of Current Revenue to be used and applied by the Board of Assessors in the reduction of the tax levy for Fiscal Year 2023, or take any action relative thereto.

Sponsored by the Town Administrator

Comment: This Article will take some of the surplus resulting from Town general fund operations as of the end of FY2022 and use it to off-set the tax levy for FY2023.

The Select Board

The Finance Committee ...

ARTICLE # 3 *APPROVE TRANSFER OF FREE CASH – COLLECTIVE BARGAINING AGREEMENTS*

To see if the Town will vote to transfer a sum of money from Free Cash to fund provisions of Collective Bargaining Agreements between the Town of Swampscott and certain Town unions, or take any action relative thereto.

Sponsored by the Town Administrator

Comment: This Article will potentially fund provisions of Collective Bargaining Agreements that are under negotiation if negotiations are settled prior to Town Meeting, otherwise this article will be recommended for indefinite postponement.

The Select Board ...

The Finance Committee ...

ARTICLE # 4 *ESTABLISH A COMPENSATED ABSENCES RESERVE FUND*

To see if the Town will vote to accept the provisions of G.L. c.40, §13D to establish a compensated absences reserve fund for the future payment of accrued liabilities for compensated absences due any employee or full-time officer of the Town upon termination of employment and to designate the Town Administrator as the Town official authorized to make payments from said fund; and further, to transfer the sum of \$250,000 from Free Cash to the Compensated Absences Reserve Fund established hereunder, or take any action in relation thereto.

Sponsored by the Select Board

Comment: This Article will potentially establish and ...

The Select Board ...

The Finance Committee ...

ARTICLE # 5 *APPROPRIATION FOR RECOMMENDED CAPITAL PROJECTS*

To see if the -Town will vote to raise and appropriate, transfer from available funds, or borrow the necessary funds to pay costs of various capital projects, including, as applicable, equipping of capital items to be acquired, and all incidental and related costs for capital projects, all as described in the chart below:

Proj. No.	PROJECT TITLE	Administrator Recommended	CIC Recommended	Finance Committee Recommended	Funding Source
1	Rehabilitation of Abbott Park	\$208,885	\$208,885		\$100,000 Grant + \$108,885 GF Borrowing
2	Repairs to Town Hall Garage	\$100,000	\$100,000		General Fund Borrowing
3	Lead Service Investigation	\$164,000	\$164,000		State Grant (100%)
4	Recreation Sailboats & SUP	\$40,641	\$40,641		General Fund Borrowing

PROPOSED FUNDING	Administrator Recommended	CIC Recommended	Finance Committee Recommended
GENERAL FUND BORROWING	\$249,526	\$249,526	
GRANT FUNDING (*)	\$100,000	\$100,000	
GRANT FUNDING (*)	\$164,000	\$164,000	
TOTAL FUNDING	\$513,526	\$513,526	

Each numbered item will be considered a separate appropriation; with the budgeted amount to be spent only for the stated purpose; or take any action relative thereto.

Sponsored by the Capital Improvement Committee

Comment: The above projects were recommended for funding in FY2023 by the Capital Improvement Committee (CIC). Refer to Appendix A for the complete CIC report.

This Article requires a 2/3 vote for borrowing.

The Select Board ...

The Finance Committee ...

ARTICLE # 6 *APPROPRIATION FOR NEW ELEMENTARY SCHOOL*

To see if the Town will vote to appropriate a sum of money for the purpose of paying additional costs of design, construction and equipping of the New Elementary School, including the payment of all costs incidental or related thereto; to determine whether this appropriation shall be raised by borrowing or otherwise; or to take any other action relative thereto.

Sponsored by the Select Board

Comment: The purpose of this article is to appropriate funds in addition to the approved vote from Annual Town Meeting on September 13, 2021 Article #2 for a new elementary school.

This Article requires a 2/3 vote for borrowing.

The Select Board ...

The Finance Committee ...

ARTICLE # 7 ACCEPTANCE OF PUBLIC WAY – SUPREME COURT

To see if the Town will vote to accept as a public way Supreme Court, as heretofore laid out by the Select Board, and shown on a plan of land entitled “Subdivision Plan of Land in Swampscott 14207-1”, dated February 3, 1987 prepared by Carter & Towers Engineering Corp., Surveyors, and on file with the Town Clerk; and to authorize the Select Board to acquire, by gift, purchase, and/or eminent domain, the fee to and/or easements in said public way for all purposes for which public ways are used in the Town of Swampscott and any drainage, utility and/or other easements related thereto, or take any action relative thereto.

Sponsored by the Planning Board

Comment: Accepting this street as a “Public Way” will allow the Town to assume responsibility for maintenance of this street, including snow removal, paving, etc.

The Select Board ...

The Planning Board ...

A majority vote is required to approve this Article.

ARTICLE # 8 ACCEPTANCE OF DONATED LAND—PARK SQUARE

To see if the Town will vote to authorize the Select Board to acquire, by purchase, gift or eminent domain, a fee simple interest in property located at 32 Park Square, Swampscott, being Assessor’s Tax Map 10-40-0, containing 0.303 acres, more or less, and shown as Lots 13, 14 and 15 on a plan recorded with the Essex South District Registry of Deeds in Book 1421, Page 600, said plan on file with the Town Clerk, together with any improvements thereto, for general municipal purposes, including, but not limited to, open space, conservation and active recreational purposes; and, further, to authorize the Select Board to enter into all agreements and execute any and all instruments on behalf of the Town as may be necessary or appropriate to effectuate said acquisition, or take any action relative thereto.

Sponsored by the

Comment: This article seeks authorization to acquire property located at 32 Park Square for general municipal purposes, including, but not limited to, open space, conservation, and active recreational purposes.

The Select Board ...

The Planning Board ...

A majority vote is required to approve this Article.

ARTICLE # 9 ACQUISITION OF LAND OFF CUSHING AVENUE TO SEE IF THE TOWN WILL VOTE TO

To see if the Town will vote to authorize the Select Board to acquire, by purchase, gift or eminent domain, a fee simple interest in property located at Cushing Avenue, Swampscott, being Assessor’s Tax Map 7, Lot 2, being a portion of that land described in a deed recorded with the Essex South District Registry of Deeds in Book 30764, Page 493, shown on a plan entitled “Plan of Land Town of Swampscott Archer Street Map 7, Lots 2, 213-248 and Lots 250-255,” said plan on file with the Town Clerk; and, further, to authorize the Select Board to enter into all agreements and execute any and all instruments on behalf of the Town as may be necessary or appropriate to effectuate said acquisition, or take any action relative thereto.

Sponsored by the

Comment: This article seeks authorization to acquire property located at Cushing Avenue

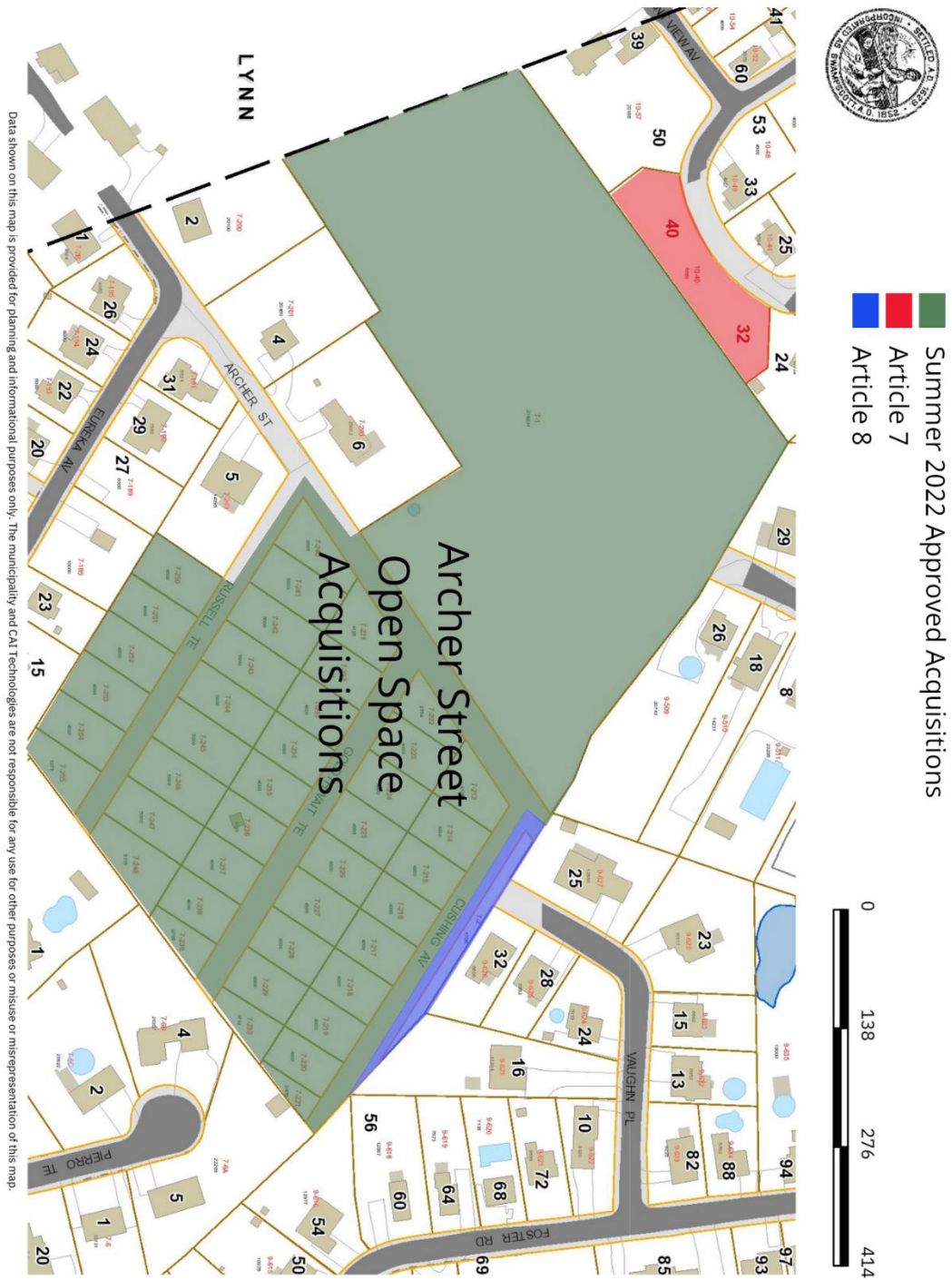
The Select Board ...

The Planning Board ...

SELECT BOARD:

APPENDICES

APPENDIX A – ARCHER STREET ACQUISITION MAP



Data shown on this map is provided for planning and informational purposes only. The municipality and CAT Technologies are not responsible for any use for other purposes or misuse or misrepresentation of this map.

APPENDIX B – DEFINITION OF FINANCIAL TERMS COMMONLY USED AT TOWN MEETINGS

Appropriation – An authorization by the Town Meeting to make expenditures and incur liabilities for specific purposes. An appropriation is usually limited in amount and as to the time when it may be expended.

Assessed Valuation – A valuation set upon real estate or other property by the Assessors as a basis for levying taxes.

Available Funds – See free cash.

Bond – A written promise to pay a specified sum of money by a fixed date and carrying with it interest payments at a fixed rate, paid periodically. A **Note** is similar but issued for a shorter period.

Cherry Sheet – A State form which shows an estimate of all of the State and County charges and reimbursements to the Town.

Debt and Interest – The amount of money necessary annually to pay the interest and the principal on the Town's outstanding debt. Also known as "Debt Service."

Fiscal Year – The budget period used by the Town running from July 1 of one year to June 30 of the next year. At the end of this period, the Town closes its books in order to determine its financial condition and the results of its operation.

Free Cash – The amount of money left after all prior years' uncollected taxes have been deducted from surplus revenue. This amount may be used as available funds by vote of the Town Meeting.

Overlay – The amount, up to 5% of the tax levy, raised by the Assessors in excess of appropriations and other charges to cover abatements and exemptions.

Overlay Reserve – Unused amount of the overlay for previous years, which the Town may transfer to Surplus Revenue after all abatements for such fiscal year are settled.

Receipts – The cash, which is actually received by the Town.

Reserve Fund – A fund voted by the Annual Town Meeting and controlled by the Finance Committee for extraordinary and unforeseen expenditures incurred by Town departments during the year.

Stabilization Fund – Special Reserve Fund that can be used by a 2/3 vote of the Town Meeting.

Surplus Revenue – The amount by which cash, accounts receivable and other assets exceed the liabilities and reserves. Used in calculating free cash.

Transfer – The movement of funds from one account to another. Transfers between accounts (other than the Reserve Fund) can be made only by vote of the Town Meeting.

Unexpended Balance – That portion of an appropriation or account not yet expended. Any such balances left at the end of the fiscal year are generally used as Surplus Revenue in calculating Free Cash.

APPENDIX B – TABLE OF MOTIONS

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TABLE OF BASIC POINTS OF MOTION

Rank		Second Required	Debatable	Amendable	Vote Required	May Reconsider	May Interrupt
PRIVILEGED MOTIONS							
1	Dissolve or adjourn sine die	Yes	No	No	Maj.	No	No
2	Adjourn to fix time or recess	Yes	Yes	Yes	Maj.	No	No
3	Point of no quorum	No	No	No	None	No	No
4	Fix the time to (or at) which to adjourn	Yes	Yes	Yes	Maj.	Yes	No
5	Question of privilege	No	No	No	None	No	Yes
SUBSIDIARY MOTIONS							
6	Lay on the table	Yes	No	No	2/3	Yes	No
7	The previous question	Yes	No	No	2/3	No	No
8	Limit or extend debate	Yes	No	No	2/3	Yes	No
9	Postpone to a time certain	Yes	Yes	Yes	Maj.	Yes	No
10	Commit or refer	Yes	Yes	Yes	Maj.	Yes	No
11	Amend (or substitute)	Yes	Yes	Yes	Maj.	Yes	No
12	Postpone indefinitely	Yes	Yes	No	Maj.	Yes	No
INCIDENTAL MOTIONS							
*	Point of order	No	No	No	None	No	Yes
*	Appeal	Yes	Yes	No	Maj.	Yes	No
*	Division of a question	Yes	Yes	Yes	Maj.	No	No
*	Separate consideration	Yes	Yes	Yes	Maj.	No	No
*	Fix the method of voting	Yes	Yes	Yes	Maj.	Yes	No
*	Nominations to committees	No	No	No	Plur.	No	No
*	Withdraw or modify a motion	No	No	No	Maj.	No	No
*	Suspension of rules	Yes	No	No	2/3***	No	No
MAIN MOTIONS							
None	Main Motion	Yes	Yes	Yes	Var.	Yes	No
**	Reconsider or rescind	Yes	**	No	Maj.	No	No
None	Take from the table	Yes	No	No	Maj.	No	No
None	Advance an article	Yes	Yes	Yes	Maj.	Yes	No

* Same rank as motion out of which they arise.

** Same rank and debatable to same extent as motion being reconsidered.

*** Unanimous if rule protects minorities; out of order if rule protects absentees.

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**TOWN OF SWAMPSCOTT
MASSACHUSETTS
2022-2023**

<u>SELECT BOARD</u>	<u>TERM EXPIRES</u>
Neal Duffy, Chair	2023
David Grishman, Vice Chair	2023
Peter Spellios	2024
MaryEllen Fletcher	2025
Katie Phelan	2025

PROFESSIONAL STAFF

Sean Fitzgerald, Town Administrator
Gino Cresta, Assistant Town Administrator (Operations)
S. Pete Kane, Assistant Town Administrator
Amy Sarro, Director of Finance & Administration
Patrick Luddy, Treasurer/Collector
Dianne Marchese, Administrative Assistant to Select Board

<u>FINANCE COMMITTEE</u>	<u>TERM EXPIRES</u>
Eric Hartmann – Chair, At-Large (P1)	2024
Matthew Kirschner – Vice Chair, Precinct 1	2024
Joan Hilario – At-Large (P1)	2024
Cinder McNerney – Precinct 4	2023
Naomi Dreeben – Precinct 3	2022
Erik Schneider – Precinct 5	2022
Suraj Krishnamurthi – Precinct 6	2023
Sunit Shah – At-Large (P3)	2023

STATUE DONATIONS

GIFTED BY ROGER VOLK





BACKGROUND

DONOR: ROGER VOLK
 VOICE OF BIG BLUE FOOTBALL – GAME DAY ANNOUNCER FOR MANY YEARS

STATUES: 2 STATUES ARE BEING DONATED
 EACH STATUE FEATURES FIVE CHILDREN AT PLAY

STATUE #1 “HAPPY DAYS”

Statue Detail View



STATUE #2
“FISHERMAN’S”

Statue Detail View



POTENTIAL STATUE LOCATIONS

Abbot Park

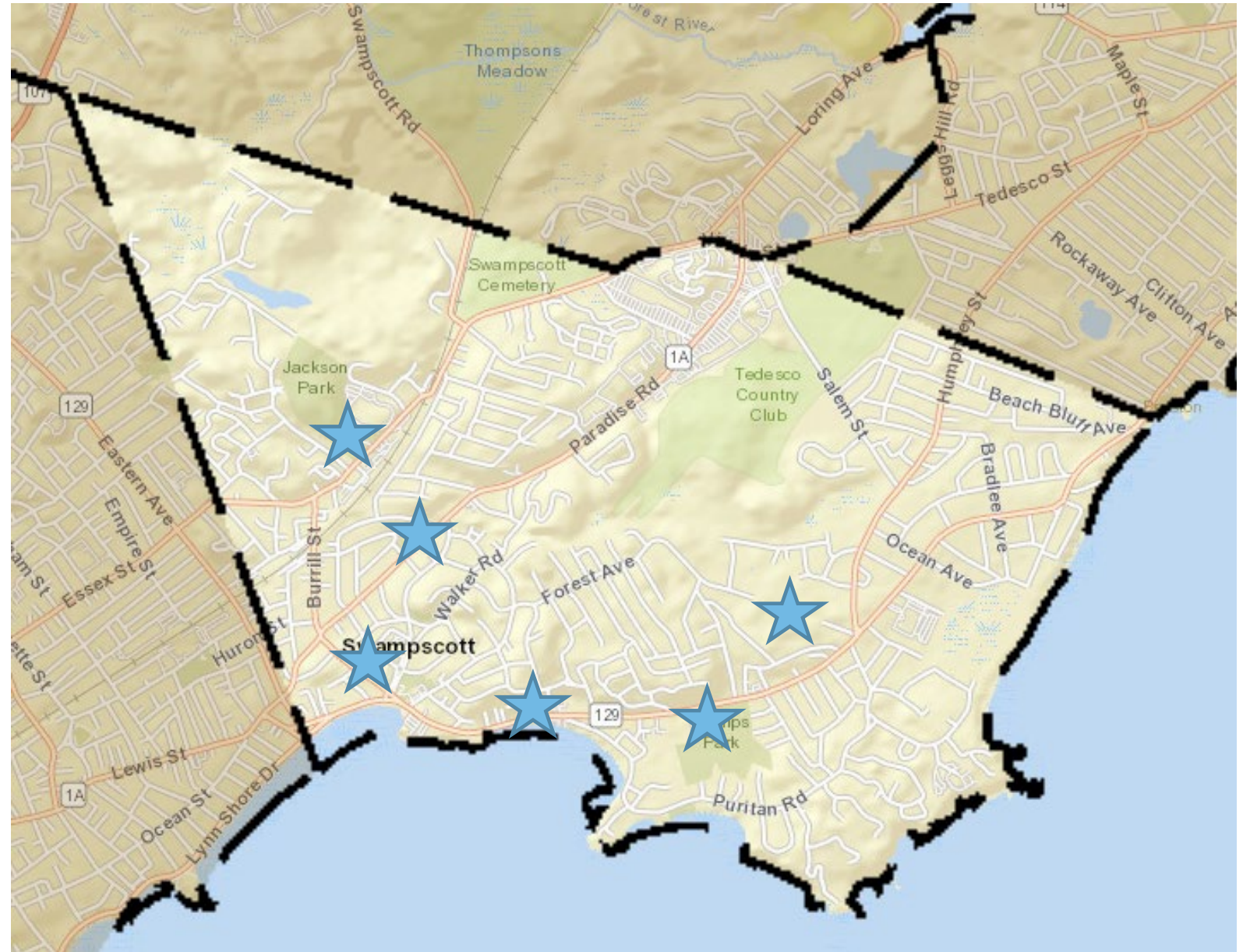
Chaisson Park /
Fisherman's Beach

Charles Ewing Woods

Lower Jackson Park

Phillips Park

Public Library



Dear Select Board,

I would like to get authority to open early on Thanksgiving Day at 8:00am.

This will allow members to have a central gathering location prior to the local football games, such as Swampscott High School vs Marblehead High School and the Lynn English High School vs Lynn Classical High School.

For those members that may have difficulty attending either of those games, we will broadcast them on our televisions, if the High School games are televised.

We have over 40 Veterans from Lynn, Swampscott, Marblehead.

This request is for a ONE-day variance to change our opening time as designated on our Alcohol license (0011-CL-1256) from the current setting of 10:00 am opening to 8:am opening.

Thank you,

Malcolm I Maloon

Bar Manager (pending)

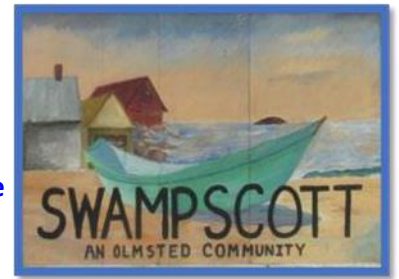


Town of Swampscott

Office of the

Town Administrator

Elihu Thomson Administrative Building 22 Monument Avenue
Swampscott, MA 01907



Sean R. Fitzgerald

Tel: (781) 596-8850

Swampscott Select Board
Town Administration Building
22 Monument Avenue
Swampscott, MA 01970

RE: NOVEMBER 16th REPORT TO THE SELECT BOARD

Dear Select Board:

I am pleased to be able to offer the following report on programs and initiatives that are on-going in the Town of Swampscott, as well as some updates on a variety of things that have happened since my last report.

AGGREGATE INDUSTRIES

The Select Board has extended the existing permit for Aggregate (AI) by 120 days to January 28, 2023. Given the short timeframe, we have reached out to AI to continue addressing those items that are not directly involved in the current litigation.

Additionally, we have identified the following discussion points with AI that we are still seeking to address:

- *The Town is seeking an update from Tech Environmental for the dust and noise studies (which under par. 4 and 5 of the existing permit are required in the spring, summer, and November) and Jay Perkins as they have been engaged to do the annual blasting report (par. 11).*
- *ERAC had asked for the protocol for conducting the noise testing required in response to noise complaints (which is referenced in AI's March 2022 Noise Management Plan, but not specified). While AI indicated that the specific protocol would depend on the type of complaint, it agreed to develop a flowchart or decision tree on the appropriate type of response. We are seeking this protocol and would like to see a flowchart to help support complaint resolution.*
- *AI has engaged South East Fence, Inc. to do the monthly inspections of the perimeter fencing (required by par. 6) and that it would be engaging in actual repair over the last few months. We are seeking an update on the company's progress regarding inspection and repair of the fencing.*
- *The Town is seeking an update on the quarry perimeter, specifically, the greenbelt buffer mapping (par. 15) needs to be completed.*
- *AI was going to check with PreSeis, Inc. and get back to the Town with the date by which AI can send out a new pre-blast survey packet (based on the one done in 2020). I have received the pre-blast survey request, have you received many others?*
- *Regarding the unplanned detonations (e.g., from State or local police), AI indicated it could create a notification list and we are seeking to implement this protocol asap.*
- *AI is rapidly reaching the 50-blast limit under the permit. With the end of the year approaching, how many blasts have you conducted so far and how many more are planned for the rest of the year? You have the option to request additional blasts, but that will require a hearing. I mention this as it will need to be planned.*

SENIOR CENTER

This past week, we had an opportunity to hold my bi-weekly Department Head meeting at the Senior Center. Most staff stayed and enjoyed a lunch of turkey & all the trimmings as well as a meet & greet of our seniors. The Senior Center feeds up to 25 people, 3 days/week for \$4.00. I highly recommend Swampscott's Seniors check out this great resource.

There are 22 "snow angels" ready to help seniors shovel their sidewalks. Hardship applications are available on the DPW's page on the Town's website.

LIBRARY

The Library is currently recording oral histories of town residents. If anyone is interested, please reach out to Library Director Jonathan Nichols at jnichols@noblenet.org to lend your own story to this worthy project. Veterans and their families are also encouraged to participate.

HUMAN RESOURCES

The past two weeks saw a number of new employees join the ranks. The Public Library welcomed Bernadette Benman as its new Reference Librarian / Adult Programmer. The DPW began working with three new team members: Brian Martin, Kevin MacDonald, and Ryan Squires.

TOWN CLERK

November's election went well. Out of 11,926 registered voters, 2,683 people voted by mail, 781 visited Town Hall to vote early & 3,511 voted in person at the High School on Election Day. Roughly 58% voted. We also had 37 poll workers working various shifts between 7:00 A.M. – 8:00 P.M.

RECREATION

The annual indoor Farmers Market is 11/20, 10:00 A.M. – 1:00 P.M. at the High School and the Town-wide Turkey Hunt is also 11/20 and leaves Linscott Park at 10:00 A.M. sharp.

The Recreation Dept. is collecting gently used costumes and accessories now through 11/23. Donors will receive a 20% coupon to buy a gently used costume during next year's Farmers Markets at a greatly reduced price.

Additionally, for the first time, we are holding a Holiday Wreath Raffle at Town Hall from 11/29-12/1. One-of-a-kind wreaths will be raffled off on 12/1. December 10th will see breakfast with Santa, the annual outdoor holiday fair, parade, and tree lighting. To register for events and activities or to see Recreation's schedule, please log onto www.swampscottma.myrec.com.

SOLID WASTE

FYI, effective 11/1 mattresses or box springs can no longer be thrown out in Massachusetts; they must be recycled. Mattress/box spring recycling stickers can be purchased at Resident Services in Town Hall or online at www.epay.cityhallsystems.com.

REMINDER: Swampscott's Solid Waste Committee (SWAC) is busy as a bee! They have recently launched a solid waste survey that we are encouraging all Town residents to fill out. The SWAC survey is now live and has already been posted on the Swampscott Web site and Facebook page. The posting as a "news" item on the Town's Web site triggered an automatic email to every resident who subscribes to the "news", so that responses are already coming and being compiled.

- Paper copies are available at Town Hall as well as a display flyer with a QR code for residents to capture
- Survey link will also go out via this week's Newsletter that Jody is working on
- Survey will also be promoted at the Farmers Market
- The link to the SWAC survey is on SWAC on Facebook and on the Town's Web page

The Swampscott Solid Waste Advisory Committee is inviting residents to participate in a survey to provide feedback on trash and recycling programs.

TAKE THE "TRASH" SURVEY

Survey is online. Paper copies available at Town Hall.

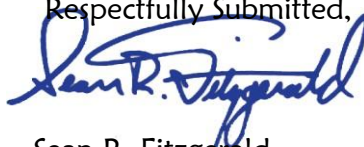
VETERANS

Captain Jennifer Harris's Commemoration of Life was well attended on Sunday, November 6th, 2022. Her annual memorial event is at the corner of Windsor and Foster.

I want to thank all of those who helped to coordinate this year's Veterans Day breakfast at the Senior Center and ceremony on Monument Ave. following breakfast. It is wonderful to see so many young citizens show up to thank Swampscott's veterans. A special thank you to Mike Sweeney, Swampscott's Veteran's Services Officer and his wife, Sarah, for all the work they put in to coordinate these events.

Additionally, U.S. Army Specialist Jared Raymond's memorial dedication will be Sunday, December 4th at the corner of Essex St. and the Cemetery. Last, but not least, if anyone is interested in buying a wreath for a veteran's grave, please visit contact Mike Sweeney at (781) 586-6911. Wreaths will be placed on December 17th at 11:00 A.M.

Respectfully Submitted,



Sean R. Fitzgerald
Town Administrator