



SWAMPSCOTT
— PUBLIC LIBRARY —

BOARD OF LIBRARY TRUSTEES

NEAL DECHILLO, CHAIR
ELLEN WINKLER, VICE CHAIR
TRIPT SEMBHI, SECRETARY

**Meeting
Minutes
11.1.22**

The meeting was called to order at 5:33 pm in the library. Present were Trustees Ellen Winkler, Tript Sembhi, Neal DeChillo, and Director: Jonathan Nichols

1. Director Report:

- Spoke to Amy at Town – Capital improvement update: \$150K approved
- Max put forward \$900K to address the front of the building to Capital Improvement
- Children's Room: Reduced services, down 6 staff until new hires are on board.
 - Had multiple meetings with Sean about staffing issues

2. Bob from Lavallee Brensinger Architects was invited to meet to review the 2020 Plans for future renovations and for trustees and director to provide new suggestions and updates to the existing plans.

- We provided our new changes and suggestions for Bob to incorporate into existing plans.
- Need a more comprehensive report and scope of work to present at next town meeting to possibly be part of the capital improvement budget and what may be needed to fund by fundraising or grants.
- What are our next steps?
 - Conceptual schematic designs
 - Marketing materials – renderings etc...
 - Conceptual budget with estimator \$5K +-
 - We need to provide the CIP improvement from the town that may impact this project.
 - Need ideas from the new director and staff
- Lavallee Brensinger will provide a detailed proposal for the next steps
 - Looking for end of March Q3 to have this phase completed.

**Next meeting
11.15.22 – 5:30pm**

The meeting was adjourned at 6:53pm.