



**SWAMPSCOTT**  
— PUBLIC LIBRARY —

**BOARD OF LIBRARY TRUSTEES**

**MINUTES**

**January 23, 2020**

Attending: Ellen Winkler, Tript Sembhi, John Tripp, Susan Conner, Alyce Deveau,

Presentation of the minutes of prior meetings- The minutes of the meeting of December 16 and January 16 were presented and accepted.

Ellen distributed an evaluation form for the trustees to evaluate the two companies that submitted proposals for Library Programmer.

They worked through the evaluation and found that Lavallee Brensinger Architects scored higher than Aaron Cohen Associates.

Alyce said that she would send the evaluation to Laura Spathanas for her input. Once all of the information is gathered she will notify Ron Mendes so that he can open the bids to see if the work is affordable.

The group discussed the continuation of the renovation project of the meeting room. Alyce and Susan made some suggestions for future projects. Atkinson flooring, who is doing the carpeting, will be contacted for flooring ideas outside the elevator. Alyce had contacted Landry Shades for a quote for new blinds for the windows. Alyce and Max had spoken about the electric panel in the meeting room. Max Kasper was going to speak with the electrical inspector, Jim Samms, to see if it needed to be updated.

Ellen mentioned that she hoped that we could put a movable wall in place so that the room could be divided into two for special meetings.

Meeting ended at 8:00 pm

Next meeting is scheduled for Thursday, February 20, 2020 at 7:00 pm

Respectfully submitted,

Alyce Deveau