

SWAMPSCOTT HISTORICAL COMMISSION

MEETING MINUTES

MEETING LOCATION: Virtual Meeting

Thursday, January 13, 2022

6: 30 pm

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| <u>MEMBERS PRESENT:</u> | Dana Anderson, Kim Barry, Ryan Judkins, Jonathan Leamon, Justina Oliver, Nancy Schultz, Richard Smith |
| <u>MEMBERS ABSENT:</u> | Brad Graham, Jean Reardon |
| <u>OTHERS PRESENT:</u> | Angela Gile, Jill Susarrey, Debora Newman, Sylvia Belkin |
| <u>1. MEETING CALLED TO ORDER:</u> | J. Oliver called the meeting to order at 6:34 pm. |
| <u>2. APPROVAL OF MINUTES</u> | D. Anderson moved to approve with corrections. N. Schultz seconded. |
| <u>3. TREASURER'S REPORT</u> | <p>Patrick Luddy provided current balance: \$1,809.96. The Revolving Fund account, which currently has a balance of \$5,203.00, rolls over from year to year. Historic Property research bill of \$500 just authorized for Jackie Blombach, so updated balance is \$4703.00. While some funds may be needed for the upcoming History Festival (Swampscott's 170th Anniversary), a grant may cover all of it, per R. Judkins. J. Oliver is following up on a refund for plaques not delivered; Trang will check to be sure checks have not been cashed or determine whether refund is due. To carry over funds (to next fiscal year), we must have a paid invoice in hand. Our Annual Budget for FY22 is \$4,038, reduced from \$4,250 in FY21.</p> <p>Other budgeted and approved item (48" x 76" display case from "DISPLAYS2GO") has been on back order since early fall. J. Leamon recommends we order individual cases designed for niches in lieu of tall case now that room as</p> |

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| | <p>been laid out. Acrylic museum-quality case may be used, for example, to display ship model on niche.</p> |
| <p><u>4. REPORT ON NARA (NATIONAL ARCHIVES AND RECORDS ADMINISTRATION) GRANT APPLICATION</u></p> | <p>K. Barry reported that our grant application was denied for several reasons. NARA believed that we did not line up a professional archivist. They did not view our archivists as professionals. They felt that Donia's report was not specific enough and they didn't think Jane Ward was professional enough. K. Barry believes that Donia's report was very basic...not specific enough with recommendations in each category. D. Anderson asked if we can call NARA to determine what they would suggest we do to apply for a grant next year? K. Barry indicates their recommendations are contained in the report. NARA had 9-10 people review our grant proposal. We should consider sharing (and reinforcing) Jane Ward's credentials with the organization next time, as she is actually highly credentialed. NARA was also concerned with the amount of volunteer help we had proposed. In addition, we need a more accurate count of the volume of records in each location to more accurately frame the size of the project. D. Anderson suggests we reach out to the new/temporary librarian and connect with her since the Library is also involved in archive grants. K. Barry will share the PDF document with questions that were posed by the review Committee. R. Judkins mentioned the Essex Heritage Grant for potential archive funding. N. Schultz thanked Kim for all of her hard work on the grant, recognizing that they are not always awarded!</p> <p>\$9,000 in funds remaining from a Library Board grant (after Donia's grant work was completed) funded Jane Ward.</p> <p>Meanwhile, our archiving continues at 96 Burrill Street. J. Leamon pointed out that there is an empty room at the top (left) of the stairs that is potentially available for research as well as additional storage of archives. J. Oliver has offered to Molly at Historical Society to move materials over to 86 Burrill Street following recent tree/storm damage of Humphrey House.</p> |

the project moving along. N. Schultz has offered to talk to the Yacht Club for interest and involvement.

Would like to get announcement into February newsletter. Logo contest. R. Judkins contacted Reach Arts. Mass Festival grants opportunity...N. Schultz has offered to pursue \$1,500 grant; closes February 25th. Essex Heritage Grant Program is also available. No discussion with Recreation Dept on budget...R. Judkins will connect with Danielle on budget. Festival's grant is max of \$1,500.

Talk up local businesses if you have contacts in the community. Still trying to get people for craft demos, etc. Suzanne Hale wants the Girl Scouts to be involved as well. R. Judkins also reached out to the Boy Scouts and VFW.

Essex Shipbuilding museum demo potential...small boat work. We have a model ship to repair...if anyone knows of a model ship repair person please notify J. Leamon.

Library will support. N. Schultz recommends starting smaller and build up. We plan a Town Hall tour, Olmsted Tour and Town Hall Exhibit.

b. Exhibition (J. Leamon)

We plan to change the exhibit in Town Hall in April to line up with the 170th anniversary. Other topics: R. Judkins' researching your home history...J. Oliver's window repair woman...in person...outside. Video walk through of the exhibit...post it on the Facebook group. J. Oliver will also post the video on Zoom. J. Leamon has started a folder in the archives for our next exhibit. N. Schultz mentioned Pitman Pears, Samuel Pitman...info in the library, there's a photo of the first annual report. Early Selectman profile. Henry Thing, Chaissons (family of boatbuilders), the Thomson family...early leaders of the town.

Sylvia Belkin was the editor of the 150th anniversary book. She suggests we wait for 175th for next book. 3-4 months from start to publication. Also solicited ads for that book.

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| <p><u>8. 2025 Swampscott Master Plan and Goals</u></p> | <p>It's on the new website. R. Judkins suggested that J. Oliver circulate and we come up with ideas.</p> |
| <p><u>9. OLD BUSINESS</u></p> <p><u>a. 86 Burrill</u></p> <p><u>b. Preservation Awards</u></p> <p><u>c. Plaque Program</u></p> <p><u>d. Historic Properties: Preservation Projects Fund for the Fish House (due March 2022)</u></p> | <p>J. Leamon will reach out to determine availability of empty room on third floor adjacent to our current space.</p> <p>No updates</p> <p>R. Judkins has reached out for signmaker. B. Graham also trying to find one. R. Judkins has 4 formal quotes for plaque makers, and K. Barry has reached out to one for her proposal.</p> <p>Signs by MiCo; Michelle Barden is flexible and wants to try to work within our budget. MDO (medium density overlay)-weather resistant plywood; handpainted letters. We have a choice of MDO or white oak. We currently pay \$65 per sign/charge \$85...rest goes to revolving fund.</p> <p>Signs by MiCo: \$70 for MDO...white oak for \$90</p> <p>Ken McTague-works in PVC-\$85; 15% off for bulk orders</p> <p>Most prefer PVC. Marblehead uses PVC.</p> <p>Peppi Bolognese \$65-\$95</p> <p>12 people have ordered signs already. We must accommodate the first 5 where checks were sent. We should probably accommodate all of them. We need to confirm how many checks have been received as of the date of this meeting, and how many of those checks have actually been cashed.</p> <p>One quote for signfoam- \$95; PVC-\$65</p> <p>MOVED by R. Judkins: To order five signs as a sample; if initial review is favorable, provide further orders. Order 5 sign from Signs by MiCo and if acceptable, we will provide her with further orders. If necessary digitize the artwork for \$200 and this will come out of revolving fund. See if we can get</p> |

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| | <p>the artwork file from Bob’s executor. See how he did the dory.</p> <p>SECONDED BY R. Smith. Discussion followed. Motion approved with one dissenting vote.</p> <p>R. Smith and D. Anderson had to leave the meeting at 9 due to other commitments.</p> |
| <p><u>10. ADDITIONAL DISCUSSION</u></p> | <p>MOVED by R. Judkins: To appoint one person as a head organizer for the plaque program to be on top of our vendors and ensure orders are filled in timely fashion. N. Schultz was nominated.</p> <p>Discussion ensued and there was no second.</p> <p>J. Oliver and N. Schultz agreed to discuss further offline, and to collaborate, splitting tasks.</p> <p>53 Puritan Road-J. Leamon updated the Commission regarding additional information on this property and his update of MACRIS to reflect new material. The MACRIS material has been posted in the file on 53 Puritan Road and is available to the public. J. Leamon will notify Rich Baldacci regarding this new material and its relevance to the position of the HC regarding this property.</p> |
| <p><u>11. Closing</u></p> | <p>Motion to adjourn by R. Judkins. N. Schultz seconded. Meeting adjourned at 9:26 pm.</p> |
| <p><u>Next meeting: Thursday, February 3, 2022 6:30 p.m.</u></p> | |

Respectfully submitted,
Jonathan Leamon, Secretary
Swampscott Historical Commission