

Historic District Commission Public Hearing Minutes – July 25, 2022

Time: 7:38PM – 9:10PM

Members Present: Ben Franklin, Richard Smith, Jer Jurma, Ingrid Strong, Sylvia Belkin

Members Absent: Andrew Steingiser

Staff Present: Marissa Meaney (Land Use Coordinator)

Location: VIRTUAL via Zoom

Agenda:

OTHER BUSINESS

1. Updates to the draft form of the new application to the Historic District Commission
 - Draft was circulated prior to meeting by Ben Franklin
 - Commission worked to make changes to application page that would make it more user-friendly
 - Created a more succinct list of guidelines to aid applicants, particularly when it comes to knowing what supporting documentation is required
 - The Commission discussed the possible adoption of clearer guidelines for more specific applications (i.e. temporary structures, monuments, benches, etc.)
 - Marissa will make PDF document “fillable” when it is ready
 - Marissa to also check with Marzie or Pete to see if Town Meeting vote is required to change application
2. Approval of past meeting minutes

MOTION: I. Strong to approve minutes dated 7.11.22. R. Smith seconds; unanimously approved.
3. September meeting scheduled for Thursday, September 8th at 7:30PM