



# Swampscott Contributory Retirement System

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Thomas H. Driscoll, Jr., Esq.

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Kevin F. Breen  
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## RETIREMENT ADMINISTRATOR

Nancy A. Lord  
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AGENDA  
July 23, 2019  
1<sup>st</sup> Floor, Conference Room  
8:00 A.M.

## Open Session Call to Order

1. **Approve Minutes:**
  - June 25, 2019
2. **Acceptance of New Member Enrollments:**
  - Caroline Margolis – SPL – Reference Librarian - DOH 6/24/2019
  - Elena Berube – TWN – DOH 7/15/2019
3. **Retirements:**
  - Elisabeth Coughlin SPL – Department Head - DOR 7/3/19
4. **Deaths:**
  - Eva Berry – DOD 7/9/19 (Survivor of Robert Berry)
5. **Administrative Reports Put on File:**
  - PERAC Memo #18 - Audits
  - PERAC Memo #19 - Mandatory retirement Board Trainings
6. **Expenses/Financials:**

• A/P Warrant 6/2019A	\$ 39,486.51
• A/P Warrant 7/2019	\$ At Meeting
• Payroll Warrant 7/31/2019	\$ At Meeting
7. **Refunds, Transfer, Rollovers, Buyback:**
  - Andrew Wood – Request to buyback Veteran's Service
  - Shane Corcoran – Transfer to Massport
8. **Review of Monthly Financials:**
  - May 2019
9. **New Business:**
  - Segal Consultants
  - Bank Reconciliations-Discussion on Treasurer's Role
  - Review Candidate Literature for Mailing
10. **Old Business:**
  - COLA-Plan for Going Forward-Meeting with FinCom/Town Administrator
  - Robert Vernava – Retirement Allowance Repayment
11. **Hearing:**
  - 91A Hearing-Kristina Scarponi

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TOWN OF SWAMPSCOTT  
TOWN CLERK