



Swampscott Contributory Retirement System

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AGENDA
October 23, 2018
1st Floor, Conference Room
8:00 A.M.

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2018 OCT 18 PM 4 11

Open Session Call to Order

1. **Approve Minutes:**
 - September 25, 2018

2. **Acceptance of New Member Enrollments:**

• Abigail Mace	SPS – Extended Day	09/24/2018
• Elaine McEntee-King	ESP-School	09/24/2018
• Caitlin Gavaghan	ESP-School	10/9/2018
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3. **Administrative Reports put on File:**
 - PERAC Memo #29 -Tobacco Company List
 - PERAC Memo #30 – Appropriation Data Due 10/31/18
 - PERAC Memo #31 – Disclosure of Compensation

4. **Expenses:**

• A/P warrant dated 10/23/2018	At Meeting
• Payroll warrant dated 10/23/2018	At Meeting

5. **Buyback Request:**
 - Justin Bragan, SPD – Police Officer - request to buyback Veterans service, Reserve service & summer employment (service TBD)

6. **Refunds, Transfer, Rollovers**
 - Charlene Gormley (Abebe) SPS -Transfer to MTRS
 - Elaine Vouboukis SPS – Refund of deductions
 - Collette Kelly Zemp SPS – Rollover of deductions

7. **Prior Business:**
 - Intra-Municipal Agreement
 - Other

8. **New Business:**
 - July Trial Balance
 - Administrator’s updates
 - Other

Executive Session

RFP Bid Opening for Legal Counsel