

# **TOWN OF SWAMPSCOTT**

**NOTICE OF MEETINGS OF TOWN DEPARTMENTS AND ALL TOWN BOARDS  
As Required by Chapter 28 of the Acts of 2009 which amends MGL Ch. 30A**

**Office of Swampscott Housing Authority**

**6 Duncan Terrace**

**Swampscott, MA 01907**

## **TOPICS TO BE DISCUSSED:**

**Agenda**

**Tuesday, November 13, 2018**

**5:30 PM**

**Approval of Minutes: October 9 , 2018**

**Approval of Vouchers for payment: November, 2018**

**UPDATE: CHAMP Waiting List Opening**

**NEW BUSINESS: F/Y 2018 Year End Reports**

**FY2019 Budget – All Programs**

**Adjournment:**

**Next Monthly Meeting: Tuesday, December 11, 2018.**

Please note that the Board may act on items in a different order than they appear on this agenda.

Also, if it so votes, the committee may go into Executive Session.

**PERSONS INTERESTED ARE ADVISED THAT, IN THE EVENT ANY MATTER TAKEN UP AT THE MEETING REMAINS UNFINISHED AT THE CLOSE OF THE MEETING, IT MAY BE PUT OFF TO A CONTINUED SESSION OF THIS MEETING WITHOUT FURTHER NOTICE.**

For your information the section of the M.G.L. that pertains to postings of meetings is as follows: Except in an emergency, in addition to any notice otherwise required by law, a public body shall post notice of every meeting at least 48 hours prior to such meeting, excluding Saturdays, Sundays and legal holidays. In an emergency, a public body shall post notice as soon as reasonably possible prior to such meeting. Notice shall be printed in a legible, easily understandable format and shall contain: the date, time and place of such meeting and a listing of topics that the chair reasonably anticipates will be discussed at the meeting. For meeting of a local public body, notice shall be filed with the Municipal clerk and posted in a manner conspicuously visible to the public at all hours in or on the municipal building in which the clerk's office is located.

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