



Invitation for Bids

IFB No. 2021-012

Lawn Maintenance and Mowing of Town Properties (Three (3) Year Contract)

ADDENDUM #3

RELEASE DATE:

Monday March 15, 2021

**Town of Swampscott
Attn: M. Ronald Mendes, Esq.
designated Chief Procurement Officer
22 Monument Ave
Swampscott, MA 01907
(781) 596-8850**

Description of Addendum

The Town of Swampscott hereby provides this addendum to its Invitation for Bid #2021-012. The purpose of this addendum is to answer several questions that have been raised by bidders recently:

1. Can the Town provide a copy of the terms under the most recent contract for these services?
 - a. Attached to the bid online at www.swampscottma.gov/bids is a copy of the expiring contract.
2. Does the town perform any type of leaf collection in the fall for these sites?
 - a. The Town handles Fall leaf collection. Fall leaf collection work is done in-house and is not part of the contract.
3. The Bid Value for this project is listed in Construction Journal for \$80,000.00. Does this amount reflect the annual budget for this project?
 - a. \$80,000 is the expected annual budget for this contract.
4. Is there a Bid Bond Requirement?
 - a. As a maintenance contract under Ch. 30B, there is no Bid Bond requirement.
5. Do you require to have the Performance (or Payment) Bond on an annual basis or at the start of the first year's contract?
 - a. There is a requirement in the bid that the winning bidder provide a Performance (or Payment) Bond for at least the First Year of the Contract. Subsequent years are required annually either by a replacement Bond or a Continuation Certificate. Additionally, there is a requirement that the winning bidder provide a Certificate of Insurance attesting that the contractor maintains the minimum required levels of liability and worker's compensation insurance.
6. Are there any escalation costs for fuel if it were to exceed \$4.00 per gallon?
 - a. This contract will not provide for fuel escalation costs.
7. With the current unemployment situation and the state not releasing the new rates to cover the increase, business cannot project this year or the next 2 what our rate will be. Would the town permit an increase for unemployment wage percentage increases if this were to occur?
 - a. This bid is for a price certain. It is expected that there will be no adjustments to price once the contract is finalized.
8. Are we required to submit Weekly Payroll Reports since we are not paying the Prevailing Wage Rate?
 - a. Since this contract is NOT a prevailing wage contract, there is not requirement to submit weekly payroll sheets.