



**Swampscott School Building Committee  
Swampscott Elementary School**

**MEETING AGENDA**

**Date: Tuesday, February 25, 2020**  
**Time: 6:30pm**  
**Location: Swampscott High School**  
**Room B208**  
**200 Essex Street**  
**Swampscott, MA 01907**

**Purpose/Agenda**

1. Public Comments
2. Approval of Minutes: February 4, 2020
3. Schedule Update
  - a. Recent Activity
  - b. Two-Week Look-Ahead
  - c. Three-Month Overview
4. "Project Charter" Discussion/Review and Approval
5. Site Evaluations
6. Programming Meetings with Faculty and Staff
7. Sub-Committee Updates
  - a. Next Community Forum – March 5th
  - b. Communications
8. Next SBC Meeting – March 3rd
9. Adjournment

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