



# Swampscott Contributory Retirement System

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## RETIREMENT ADMINISTRATOR

Nancy A. Lord

nlord@swampscottma.gov

AGENDA  
Tuesday, January 25, 2022  
1<sup>st</sup> Floor Conference Room  
Town Hall  
8:00am

### Open Session Call to Order

1. **Approve Minutes:**
  - November 23, 2021
  - November 23, 2021, Executive Session
  - December 21, 2021
2. **New Members**
  - Peter Grocki – SHA DOH 11/8/2021
  - Kristen Williams – TWN DOH 1/30/2022
  - Lisa Coult – SPS HR Manager DOH 1/18/2022
  - Amanda Low – SPS Long Term Sub DOH 01/3/2022
  - Karol Feliz -SHA Administrative Asst DOH 01/01/2022
3. **Retirements**
  - Ann Nechtem, Library Assistant, 47 years
4. **Deaths:**
  - Betty Lou Pop - DOD 1/9/2022 Option B Former SPS employee
5. **Administrative Reports Put on File:**
  - PERAC Memo #32 Cybersecurity
  - PERAC Memo #33 Tobacco list
  - PERAC Memo #34 Disability Data
  - PERAC Memo #35 Annual Review of Medical Testing Fee
  - PERAC Memo #1 Fraud Attempt
  - PERAC Memo #2 Limits under Chapter 46 of the Acts of 2002
  - PERAC Memo #3 Limits under Section 23 of Chapter 131 of the Acts of 2010
  - PERAC Memo#4 COLA Notice
  - Notice of Appeal/Sheila Armstrong
6. **Expenses/Financials:**

• Expense Warrant 12/2021A	\$80.71
• Expense Warrant 01/2022	At Meeting
• Payroll Warrant 01/31/2022	At Meeting
• People's Transfer to MM Account	At Meeting
• PRIM Transfer to Peoples	At Meeting
• November Financials	
7. **Refunds, Transfer, Rollovers**
  - Anne Keto – Former SPS Tutor 4 mos. - refund
  - George Fitzhenry – former SPS Custodian DOD 5/21/21 (Beneficiary Janet) refund
8. **Buyback/Makeup Request**
  - None
9. **Old Business:**
10. **New Business:**
11. **Administrator Updates:**
12. **Executive Session:**
  - In Accordance with MGL, to discuss the reputation, character, physical condition, or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual. (Section 9 Hearing.)

2022 JAN 20 PM 4 13  
TOWN OF SWAMPSCOTT  
RECEIVED