

Notice is hereby given that the **SWAMPSCOTT HOUSING AUTHORITY** will be holding a public hearing at the following time and location:

**Date:** TUESDAY, October 10, 2023, **Begins at:** 5:30 PM **Location:** SWAMPSCOTT HOUSING AUTHORITY MAIN OFFICE 6 DUNCAN TERRACE WITH ZOOM OPTION

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**Time: Oct 10, 2023, 05:30 PM Eastern Time (US and Canada)**

**Join Zoom Meeting**

<https://us06web.zoom.us/j/87162792518?pwd=t9IToHdHAz1dHe8UYtnjIG5sfHCW2.1>

**Meeting ID: 871 6279 2518**

**Passcode: 310879**

**AGENDA**

**I. Call Meeting to Order**

**II. Acceptance of the Minutes of Previous Meeting (s)**

- Acceptance of Minutes of the Regular meeting of Oct 19, 2023

**III. Bills and Communications**

- Approval of Bills by Chair and or Treasurer

**IV. Report of the Executive Director**

- SHA Department reports (*Waitlist/Vacancy Report, Completed/Incomplete Work order report*)

**V. Old Business**

- Review of Benchmarks for Executive Director during probationary period – worksheets, recertifications, etc. Also, discussion of training options.
- Lettering of the SHA Truck

**VI. New Business**

- Revised 2022-2023 Budget
- Review of air conditioner policy and truck policy
- Discussion of the 2022 fiscal audit report and response
- Annual Meeting date
- Swampscott Senior Tenant Association Report/Comment

**VII. Adjournment**

