

TOWN OF SWAMPSCOTT

NOTICE OF MEETINGS OF TOWN DEPARTMENTS AND ALL TOWN BOARDS
As Required by Chapter 28 of the Acts of 2009 which amends MGL Ch. 30A

Office of Swampscott Housing Authority
6 Duncan Terrace
Swampscott, MA 01907

TOPICS TO BE DISCUSSED:

Agenda
Tuesday, November 12, 2019
5:30 PM

Approval of Minutes: October 8, 2019

Approval of Vouchers for payment: November 2019

UPDATE: Roof Replacement Project #291052
Change Order #1
SHA Employees Vacation Policy
Family & Medical Leave MGL 175M

NEW BUSINESS:

Marzie Galazka, Director of Community & Economic Development
Agreed Upon Procedures (AUP) FY18
Rent Collection Policy
Equipment Capitalization & Depreciation Policy
9/30/19 Year-End Budget Reports
Advertisement- Executive Director Position

Adjournment:

Next Monthly Meeting: Tuesday, December 10, 2019.

Please note that the Board may act on items in a different order than they appear on this agenda.

Also, if it so votes, the committee may go into Executive Session.

PERSONS INTERESTED ARE ADVISED THAT, IN THE EVENT ANY MATTER TAKEN UP AT THE MEETING REMAINS UNFINISHED AT THE CLOSE OF THE MEETING, IT MAY BE PUT OFF TO A CONTINUED SESSION OF THIS MEETING WITHOUT FURTHER NOTICE.

For your information the section of the M.G.L. that pertains to postings of meetings is as follows: Except in an emergency, in addition to any notice otherwise required by law, a public body shall post notice of every meeting at least 48 hours prior to such meeting, excluding Saturdays, Sundays and legal holidays. In an emergency, a public body shall post notice as soon as reasonably possible prior to such meeting. Notice shall be printed in a legible, easily understandable format and shall contain: the date, time and place of such meeting and a listing of topics that the chair reasonably anticipates will be discussed at the meeting. For meeting of a local public body, notice shall be filed with the Municipal clerk and posted in a manner conspicuously visible to the public at all hours in or on the municipal building in which the clerk's office is located.

2019 NOV 7 AM 12 22
TOWN OF SWAMPSCOTT
RECORDS