

Received by Town Clerk
March 6, 2024 1:05pm

Notice is hereby given that the **SWAMPSCOTT HOUSING AUTHORITY** will be holding a monthly business meeting at the following time and location:

Date: TUESDAY, March 12, 2024, **Begins at:** 5:30 PM **Location:** SWAMPSCOTT HOUSING AUTHORITY MAIN OFFICE 6 DUNCAN TERRACE WITH ZOOM OPTION

Time: Mar 12, 2024, 05:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/86276301797?pwd=YP8MKVIUDeWostaa2DW7xUYm7JdERs.1>

Meeting ID: 862 7630 1797

Passcode: 142633

AGENDA

I. Call Meeting to Order

II. Acceptance of the Minutes of Previous Meeting (s)

- Acceptance of Minutes of the Regular meeting of Jan 16, 2024

III. Bills and Communications

- Approval of Bills by Chair and or Treasurer

IV. Report of the Executive Director

- SHA Department reports (*Waitlist/Vacancy Report, Completed/Incomplete Work order report*)

V. Old Business

1. By-laws and Personnel Policies
2. Publication of minutes from previous meetings
3. Board member mandatory training.

VI. New Business

1. Retirement Board - Nancy Lord and Tom Driscoll in attendance
2. Board confirmation for wage match.
3. More Policy Updates, including Rent Collection Policy
4. Storm door project Duncan Terrace
5. Kitchen bathroom remodel, Ryan Place
6. PMR 2023
7. Vote to use 6 and 25 Duncan Terrace as office and community Space
8. Vote to use 25A Doherty Circle as community space
9. Tenant association report

VII. Adjournment

