

**TOWN OF SWAMPSCOTT
TREE COMMITTEE AGENDA**

Received by Town Clerk
December 11, 2023, 8:00am

Notice is hereby given that the Tree Committee will be holding a public meeting in person on Tuesday December 19, 2023 beginning at 6:30 pm

Meeting location: Elihu Thomson Administration Building, 22 Monument Avenue, Swampscott, MA 01907, 1st floor conference room

Members		Town Officials
Jim Olivetti, Chair	Ana Nenshati	Gino Cresta, Director of DPW and Tree Warden (Ex-officio) Katie Phelan, Select Board Liaison
Jennifer Honig, Vice Chair	Brian Drummond	
Richard Frenkel	Tara Gallagher	
Verena Karsten	Robert Levy	

Item	Person Responsible
General Items	
1. Minute taker assignment	Jim
2. Public comment (first 10 minutes of every meeting)	Jen
3. Approval of minutes from November 16, 2023	Jen
4. Administrative topics for tree committee <ul style="list-style-type: none"> • January 2024 Minute taker – Brian • Long term goals for Swampscott’s trees – how to address? 	Jim
5. Publicity/communications <ul style="list-style-type: none"> • Tree Gift Fund promotion in newsletter – status • Identify other publicity opportunities 	Richard
6. Updates from the Tree Warden <ul style="list-style-type: none"> • Tree Removals & Plantings • Mulching newly planted trees – is it happening? • Beech with amputated arms - re-prune in winter? 	Gino
Tree Planting and Conservation	
7. Vinnin Square Design Guidelines –Committee response	Jim
8. Tree Preservation Bylaw – update	Jen
9. Arboretum re-dedication May 2024– next steps	Verena
10. Capital appropriation request for public trees - update	Gino
11. Linscott Beech takedown – Timber + Salt document ideas	Gino/Jim
Tree Inventory	
12. Status report	Richard
Other Business	
13. Planning Board Site Plan Special Permit – role for Tree Committee	Jim
14. Confirmation of next meeting date	All

