

**TOWN OF SWAMPSCOTT
TREE COMMITTEE AGENDA**

Received by Town Clerk November 9, 2023, 9:46am
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Notice is hereby given that the Tree Committee will be holding a public meeting in person on Thursday November 16, 2023 beginning at 6:30 pm

Meeting location: Elihu Thomson Administration Building, 22 Monument Avenue, Swampscott, MA 01907, 1st floor conference room

Members		Town Officials
Jim Olivetti, Chair	Ana Nenshati	Gino Cresta, Director of DPW and Tree Warden (Ex-officio) Katie Phelan, Select Board Liaison
Jennifer Honig, Vice Chair	Brian Drummond	
Richard Frenkel	Tara Gallagher	
Verena Karsten	Robert Levy	

Item	Person Responsible
General Items	
1. Minute taker assignment	Tara
2. Public comment (first 10 minutes of every meeting)	Jim
3. Approval of minutes from October 19, 2023	Jim
4. Administrative topics for tree committee <ul style="list-style-type: none"> • December Minute taker - Jim • Jen will chair the December meeting 	Jim
5. Publicity/communications ideas <ul style="list-style-type: none"> • Identify publicity opportunities • Eagle Scout tree inventory project covered in 11/23 newsletter 	Richard
6. Updates from the Tree Warden <ul style="list-style-type: none"> • Tree Removals & Plantings • Tree wells & asphaltting • Other 	Gino
Tree Planting and Conservation	
7. Fall Planting – update & review of experience	Ana/Gino
8. Tree Preservation Bylaw – update	Jen
9. Memorial Arboretum re-dedication - update	Verena
10. Capital appropriation request for public trees - update	Gino
11. Vinnin Square design guidelines – Committee response	Jim/All
12. Linscott Beech takedown – Timber + Salt document ideas	Gino/Jim
Tree Inventory	
13. Database status report	Richard
Other Business	
14. Planning Board Site Plan Special Permit – role for Tree Committee	Jim
15. Beech with amputated arms – to prune or not to prune	Jen/Ana
16. Confirmation of next meeting date	All

