

**TOWN OF SWAMPSCOTT
TREE COMMITTEE AGENDA**

Received by Town Clerk
October 10, 2023, 8:00am

Notice is hereby given that the Tree Committee will be holding a public meeting in person on Thursday October 19, 2023 beginning at 6:30 pm

Meeting location: Elihu Thomson Administration Building, 22 Monument Avenue, Swampscott, MA 01907, 1st floor conference room

Members		Town Officials
Jim Olivetti, Chair	Ana Nenshati	Gino Cresta, Director of DPW and Tree Warden (Ex-officio) Katie Phelan, Select Board Liaison
Jennifer Honig, Vice Chair	Brian Drummond	
Richard Frenkel	Tara Gallagher	
Verena Karsten	Robert Levy	

Item	Person Responsible
General Items	
1. Minute taker assignment	Jen
2. Public comment (first 10 minutes of every meeting)	Jim
3. Approval of minutes from September 14, 2023	Jim
4. Administrative topics for tree committee <ul style="list-style-type: none"> • November Minute taker - Tara • Annual Report (completed) 	Jim/Verena
5. Publicity/communications ideas <ul style="list-style-type: none"> • Table at Farmer’s Market Sunday 9/17 (Review) • Eagle Scout Project publicity • Other publicity opportunities 	Jim/Brian/Richard
6. Updates from the Tree Warden <ul style="list-style-type: none"> • Tree Removals • Railroad Station Project • Mulching matters • Other 	Gino/Jim
Tree Planting and Conservation	
7. Fall Planting - status update	Ana/Gino
8. Tree Preservation Bylaw – status update	Jen
9. Memorial Arboretum - status update	Verena
10. Capital appropriation request for public trees	Gino
11. Linscott Beech – Timber + Salt document	Gino
12. Metal tags for labeling trees	Tara/Richard
13. Playground trees (Phillips, Abbott, Clarke)	Tara

Item	Person Responsible
14. Review of Approved Street Tree list	Ana
Tree Inventory	
15. Incorporating Eagle Scout project data	Richard
Other Business	
16. Trimming beech with amputated arms	Jen
17. Goals for Public Trees – Encouragement from Select Board	Jim
18. Planting fruit trees – initial discussion	Tara
19. Confirmation of next meeting date	All