

Swampscott Contributory Retirement Board
AGENDA
Tuesday, September 26, 2023 8:00am
First Floor Conference Room - 22 Monument Avenue, Swampscott MA

**Open Session
Call to Order**

Received by Town Clerk
September 20, 2023, 4:14pm

Approve Meeting Minutes:

- July 25, 2023
- August 29, 2023

New Members:

- Jocelyn Chan, SPS ABA Tutor, DOH 08/28/2023
- Carolyn Espinal, SPS Health Tutor, DOH 8/28/2023
- Chantal Horgan, SPS ABA Tutor, DOH 08/28/2023
- Ashley LeBlanc, SPS ESP, DOH 08/28/2023
- Emily O'Connor, SPS Spec Ed Tutor, DOH 08/28/2023
- Maureen Thomsen, SPS ESP, DOH 08/28/2023
- Janisa Negron, SPS ESP, DOH 09/05/2023

Retirements:

- None

Deaths:

- Gertrude MacKenzie, Surviving Spouse of Former SFD Captain Graham MacKenzie, DOD 08/17/2023
- Allen Turner, Former SPS & Library Custodian, DOD 08/23/2023

Administrative Reports Put on File:

- PERAC Memo #19/2023: Tobacco Company List

Expenses/Financials:

- Expense Warrant 9/2023 At Meeting
- Payroll Warrant 9/30/2023 At Meeting
- M&T Transfer to MM Account At Meeting
- M&T Transfer to PRIM At Meeting
- July Financials
- 2023 Budget

Refunds, Transfer, Rollovers

- Stephanie Leonard, Former SPS Admin Assist., Transfer to Essex Regional Ret. System, 6 yrs. 9 mos.
- Maihlikhaa Walker, Former SPS Tutor, Transfer to MTRS, 4 mos.
- Katherine Paster, Former SPS Literacy Tutor, Transfer to MTRS, 3 yrs. 10 mos.
- Pamela Heller, Former SPS Tutor/Substitute Refund, 6 yrs. 10 mos.
- Irma Chez, Former SHA Executive Director, Refund, 3 yrs. 5 mos.

Buyback/Makeup Request

- Cynthia Scott, SPS Special Ed Tutor, Buyback, 2 yrs. 2 mos.

New Business:

- Election of Elected Member
- Fall 2023 Newsletter

Old Business

- Blue Ribbon Committee Update
- COLA
- Public Presentation Update
- PEC Letter/Retiree Health Insurance/Retiree Rep
- Ch. 32 Sec. 20/Board Compensation
- Audit Update

Administrator Updates

- RFP Update