

**TOWN OF SWAMPSCOTT  
OPEN SPACE & RECREATION PLAN COMMITTEE**

Elihu Thomson Administration Building  
22 Monument Avenue, Swampscott, MA 01907

Received by Town Clerk  
8:00 am on 12/6/2023

<b>Members</b>	<b>Town Officials</b>
<ol style="list-style-type: none"><li>1. Tania Lillak, Chair</li><li>2. Toni Bandrowicz, Vice Chair</li><li>3. Sierra Munoz</li><li>4. Brian Longin</li><li>5. Steven Banks</li><li>6. Lauryn Hart</li><li>7. Shauna Vera</li></ol>	Danielle Strauss, Recreation Director Marzie Galazka, Director of Community and Economic Development Katie Phelan, Select Board Liaison

**Notice is hereby given that the Swampscott Open Space & Recreation Plan Committee will be holding a public meeting virtually by Microsoft Teams on Tuesday, December 12, 2023 beginning at 7:00 pm.**

Pursuant to Chapter 107 of the Acts of 2022 (the “Act”), as amended by Chapter 2 of the Acts of 2023, this meeting of the Open Space and Recreation Plan Committee will be conducted via remote participation. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found within this posting below.

No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the Town of Swampscott’s website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.

**Access to the meeting can be obtained online. Please note that if accessing the meeting online or on the smartphone app, you will be muted upon entering the meeting but can be unmuted to speak by using the “raise your hand” feature in the application.**

**ONLINE:**

- Click here: <https://bit.ly/swampscottosrpc>
- **NOTE:** YOU WILL NEED COMPUTER SPEAKERS IN ORDER TO HEAR THIS MEETING

## AGENDA

Item	Person Responsible
1. Minute taker assignment	Tania
2. Public comment <ul style="list-style-type: none"><li>▪ The first 15 minutes of every meeting. Public comment muted for the remainder of the meeting.</li></ul>	Tania
3. Approval of minutes from November 2023 <i>Word doc</i>	Tania
4. Action items from last meeting's minutes (not in agenda)	Tania
5. New business <ul style="list-style-type: none"><li>▪ Charter By-Laws</li><li>▪ Farmer's Market</li></ul>	Tania
6. OSRP Airtable review – Goals 16-20	Tania
7. Student Involvement update (Goal #67, #68)	Brian and Lauryn
8. Memorial/Monument policy update (Goal #1)	Brian
9. Property Acquisition/Hadley/Linscott update (Goal #9, #43)	Tania
10. Green Corridor update (Goals #72-78)	Toni and Brian
11. Task Force update – Rights of Ways, Paper Streets, Public Ways & Easements (Goal #48)	Steve
12. Community Development update – Grants, Rail Trail (Goal #42), etc.	Marzie
13. Swampscott Conservancy update	Toni and Sierra
14. Committee/Department update – Climate Action Plan	Sierra
15. Committee/Department update – Tree (Goal #24, 28) <ul style="list-style-type: none"><li>▪ Minutes from November 16, 2023 <i>Word doc</i></li></ul>	Tania
16. Committee/Department update – Conservation Commission	Toni
17. Committee/Department update – CPA	Brian
18. Committee/Department update – Master Plan	Shauna
19. Committee/Department update – Recreation Commission	Danielle
20. Other business that may properly come before the committee	Any
21. Confirmation of next meeting date – January 9, 2024	Tania