

# TOWN OF SWAMPSCOTT

NOTICE OF MEETINGS OF TOWN DEPARTMENTS AND ALL TOWN BOARDS  
As Required by Chapter 28 of the Acts of 2009 which amends MGL Ch. 30A

## SWAMPSCOTT HOUSING AUTHORITY

Wednesday, November 15, 2017

5:30 PM

Office of Swampscott Housing Authority  
6 Duncan Terrace Swampscott, MA 01907

### TOPICS TO BE DISCUSSED:

Agenda

Wednesday, November 15, 2017

5:30 PM

Approval of Minutes: October 10, 2017

Approval of Minutes: October 24, 2017

Approval of Vouchers for payment: November, 2017

NEW BUSINESS: FY2017- Year End Certifications

1. Top Five Salaries;
2. Certification of Compliance with Notification Procedures;
3. Certification of Year End Financial Statements.

Adjournment:

Next Monthly Meeting: Tuesday, December 12, 2017.

Please note that the Board may act on items in a different order than they appear on this agenda.  
Also, if it so votes, the committee may go into Executive Session.

**PERSONS INTERESTED ARE ADVISED THAT, IN THE EVENT ANY MATTER TAKEN UP AT THE MEETING REMAINS UNFINISHED AT THE CLOSE OF THE MEETING, IT MAY BE PUT OFF TO A CONTINUED SESSION OF THIS MEETING WITHOUT FURTHER NOTICE.**

For your information the section of the M.G.L. that pertains to postings of meetings is as follows: Except in an emergency, in addition to any notice otherwise required by law, a public body shall post notice of every meeting at least 48 hours prior to such meeting, excluding Saturdays, Sundays and legal holidays. In an emergency, a public body shall post notice as soon as reasonably possible prior to such meeting. Notice shall be printed in a legible, easily understandable format and shall contain: the date, time and place of such meeting and a listing of topics that the chair reasonably anticipates will be discussed at the meeting. For meeting of a local public body, notice shall be filed with the Municipal clerk and posted in a manner conspicuously visible to the public at all hours in or on the municipal building in which the clerk's office is located.

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TOWN CLERK  
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