

Swampscott Contributory Retirement Board  
AGENDA  
Wednesday, December 21, 2022  
8:00am  
3rd Floor Conference Room  
22 Monument Avenue, Swampscott MA

Received by Town  
Clerk 12/15/2022  
03:28PM

**Open Session  
Call to Order**

1. **Approve Meeting Minutes:**
  - November 23, 2022
2. **New Members:**
  - Catina DiMartino, SPS - Education Support Professional, DOH 10/31/2022
  - Jessie Stephens, SPS - Academic Tutor, DOH 10/31/2022
  - Andrew Restiano. SPS - Security Monitor, DOH 11/2/2022
  - Ryan Squires, DPW - Mechanical Equipment Operator, DOH 11/7/2022
  - Daniel Provencal-Fogarty, SPS - Building Substitute, DOH 11/8/2022
3. **Retirements:**
  - Patrick Keating - SFD - Firefighter – 19 years DOR 12/16/2022
4. **Deaths:**
  - Christine Corley - former SPS Clerk - DOD 11/10/2022
5. **Administrative Reports Put on File:**
  - PERAC Memo #29: 5% Local COLA Option
  - PERAC Memo #30: Proposed Regulations Regarding Compliance with the IRS Code
  - PERAC Memo #31: 840 CMR 10:10(3) & 10:15(1)(c) - Annual Review of Medical Testing Fee
  - PERAC Memo #32: Tobacco Company List
6. **Expenses/Financials:**
  - Expense Warrant 12/2022 At meeting
  - Payroll Warrant 12/30/2022 At meeting
  - People's Transfer to MM Account At meeting
  - PRIM transfer to People's At meeting
  - October Financials
7. **Refunds, Transfer, Rollovers**
  - Tanya Shallop - Former TWN Human Resources Director 1 mos
  - Emily Jodoin – Former SPS ESP – Transfer to MTRS 3 mos
8. **Buyback/Makeup Request**
  - Patrick Keating - Reserve Time 1 mos.
9. **Old Business**
  - COLA
10. **New Business:**
  - Calendar 2023 Budget
  - Winter 2022 Quarterly Newsletter
  - Affidavits
11. **Administrator Updates**
  - Vacation Carry Over Requests
  - Audit Follow Up