



# Swampscott Contributory Retirement System

## CHAIRMAN

Thomas H. Driscoll, Jr., Esq.

## BOARD MEMBERS

John F. Behen, Jr., Vice Chair

Kevin F. Breen

Robert J. Powell, III

Amy Sarro

## RETIREMENT

## ADMINISTRATOR

Nancy A. Lord

nlord@swampscottma.gov

AGENDA  
Updated  
Tuesday, December 21, 2021  
1<sup>st</sup> Floor Conference Room  
Town Hall  
8:00am

## Open Session Call to Order

1. **Approve Minutes:**
  - November 23, 2021
2. **New Members**
  - Kellie Kraus - SPS DOH 11/4/2021
  - Angela Chamberlain – SPS DOH 11/15/2021
  - Yalexis Lopez – SPS DOH 12/14/2021
3. **Retirements**
  - None
4. **Deaths:**
  - William Hyde - Retired Firefighter - DOD 12/12/2021 Option C Disability
5. **Administrative Reports Put on File:**
  - PERAC Memo #32 Cybersecurity
  - PERAC Memo #33 Tobacco list
  -
6. **Expenses/Financials:**

• Expense Warrant 12/2021	\$ At Meeting
• Payroll Warrant 12/31/2021	\$603,420.69
• People's Transfer to MM Account	\$500,000
• PRIM Transfer to Peoples	\$500,000
• October Financials	
7. **Refunds, Transfer, Rollovers**
  - Lisa Stone – Former Extended Day Director SPS – 5.5 years, \$46,840.03
  - Adrianna Armano – Former Tutor SPS – 1.333 years, \$3198.07
  - Amanda Bondi – Transfer to Danvers SPS- 0.00 years, \$80.71
8. **Buyback/Makeup Request**
  - Jennifer Runyan – PT Service From 9/9/2016-11/22/2017
9. **Old Business:**
10. **New Business:**
  - Vacation Buyback N Lord 14 hours
  - Staffing
  - Scanner
  - Preliminary Audit Results
11. **Administrator Updates:**