Town of Swampscott
Select Board Regular Session Minutes
May 3, 2023 – 6:00 P.M.
Swampscott High School, 200 Essex Street
Room B129

SELECT BOARD MEMBERS PRESENT: MARY ELLEN FLETCHER, DAVID GRISHMAN, PETER SPELLIOS, DOUG THOMPSON

MEMBERS ABSENT: KATIE PHELAN

OTHER TOWN OFFICIALS PRESENT: SEAN FITZGERALD, TOWN ADMINISTRATOR, PATRICK LUDDY, TOWN TREASURER/COLLECTOR, AMY SARRO, DIRECTOR OF FINANCE & ADMINISTRATION, PETE KANE, DIRECTOR OF HUMAN RESOURCES/ASSISTANT TOWN ADMINISTRATOR, CHIEF GRAHAM ARCHER, FF PUPPY RYAN, POLICE CHIEF RUBEN QUESADA, CAPT. JOSEPH KABLE, CAPT. TOM HENNESSEY, SGT. JON LOYTE

OTHER: NONE

A. PUBLIC COMMENTS: MARY DECHILLO, 7 ROCKLAND ST.: 1) ASKS THAT THE TOWN'S ORGANIZATIONAL CHART BE UPDATED FROM THE 2016 VERSION; 2) FEELS THERE IS A NEED FOR A PROFESSIONAL PLANNER. THERE ARE A LOT OF VOLUNTEER BOARDS INVOLVED BUT THERE DOESN'T SEEM TO BE ANY COHESIVENESS DESPITE THERE BEING MANY LARGE PROJECTS; 3) SHE ALSO WOULD LIKE THERE TO BE AN OPEN MEETING LAW TRAINING AS NOT ALL BOARD CHAIRS UNDERSTAND THE NEED FOR A QUORUM.

B. NEW AND OLD BUSINESS *(POSSIBLE ACTION/VOTES OF THE BOARD)*

1. **SWEARING-IN OF SELECT BOARD MEMBERS:** TOWN CLERK JARED LALIBERTE, SWORE IN RE-ELECTED SELECT BOARD MEMBER DAVID GRISHMAN AND NEWLY ELECTED MEMBER DOUGLAS THOMPSON.

2. **INTRODUCTION OF FF PUPPY RYAN:** CHIEF GRAHAM ARCHER INTRODUCED THE DEPARTMENT'S NEW FIRE PUPPY, RYAN. FF RYAN IS A CHOCOLATE LAB AND THE CHIEF GOT HIM TO HELP WITH DEPARTMENT MORALE. FIREFIGHTERS HAVE TAKEN TO HIM AND SPEND A TREMENDOUS AMOUNT OF TIME WITH HIM AND NOW EACH OTHER. CHIEF ARCHER FEELS HE IS A REAL BENEFIT TO THE STAFF. MS. FLETCHER DONATED RYAN TO THE DEPARTMENT. SHE TRAINED THE LITTER TO THE SOUNDS OF THE SIRENS OVER 4 WEEKS SO HE WOULDN'T BE PHASED BY THE NOISE. HE'S ONE OF SEVEN AND WAS PICKED FOR THE DEPARTMENT BECAUSE OF HIS TEMPERAMENT.

3. **CHILDREN'S MENTAL HEALTH WEEK PROCLAMATION:** MR. GRISHMAN READ THE CHILDREN'S MENTAL HEALTH WEEK PROCLAMATION. IF YOU NEED HELP, CALL 988 TO SPEAK TO AN INDIVIDUAL TRAINED TO INTERVENE IF YOU ARE DEPRESSED, LONELY OR HAVE OTHER ISSUES. CHIEF QUESADA: THE POLICE DEPARTMENT HAS MENTAL HEALTH COUNSELORS AS WELL AS PRACTITIONERS AVAILABLE 24/7. TA FITZGERALD: PLEASE REACH OUT IF YOU KNOW ANYONE STRUGGLING. WE'VE SEEN TOO MANY TRAGEDIES, INCLUDING SUICIDES. 988 IS A NATIONWIDE SUICIDE HOTLINE. MR. SPELLIOS: THIS IS ABOUT MENTAL HEALTH, WE'VE ALL DEALT WITH IT AND KNOW PEOPLE WHO ARE DEALING WITH IT. THERE IS NO STIGMA AND WE ARE ALL SUFFERING ONE WAY OR ANOTHER. THE MORE WE TALK AND NORMALIZE IT, THE MORE LIKELY PEOPLE WILL BE TO REACH OUT FOR HELP. HE APPRECIATES THAT TA FITZGERALD BRINGS THIS UP AGAIN AND AGAIN. TA FITZGERALD: WE HAVE EVENTS TO BRING PEOPLE TOGETHER, THAT WE LIVE IN A WONDERFUL TOWN AND PEOPLE NEED TO FEEL NEEDED. MR. THOMPSON: THANKED MR. SPELLIOS FOR SPEAKING ABOUT HIS CHALLENGES WANTS TO EMPHASIZE HOW IMPORTANT THIS IS AND ASKED FOR A LIST OF THE TOWN'S RESOURCES. TA FITZGERALD MET WITH HEALTH DIRECTOR JEFF VAUGHAN AND PUBLIC HEALTH NURSE NEIA ILLINGWORTH ABOUT A YOUTH SURVEY, ARE THEY USING ALCOHOL, DRUGS EARLIER, WHAT ARE YOUTH BEING SEEN FOR IN THE HOSPITAL, HOW DO WE CREATE A PLAN BASED ON WHAT WE'RE SEEING. WE NEED TO ADDRESS THESE ISSUES.

4. **BEACH STICKER ANNOUNCEMENT:** HEATHER IMPEARTRICE, VISUAL ARTS TEACHER AT SWAMPSCOTT HIGH SCHOOL, CREATED THE 2023 BEACH STICKER. THIS IS FROM A PHOTOGRAPH SHE TOOK AT PHILIPS BEACH. MS. IMPEARTRICE RECEIVED BEACH STICKER 001.

5. **HUMPHREY ST. TRAFFIC UPDATES:** CHIEF QUESADA IS HERE WITH HIS TEAM TO TALK ABOUT TRAFFIC SAFETY. OUR PRIMARY FUNCTION IS TO ENSURE PEDESTRIANS AND DRIVERS ARE SAFE. LT. HENNESSY NOTED THAT THERE WAS A SIGNIFICANT

statistical drop in speeding that he personally experienced in Salem. The Dept. will leave up speed boards and capture real data. Streets in Town have not been designed for pedestrian safety and we're looking at ways to prioritize where we make investments. We can install more than twenty but these are prioritized for maximum benefit. We're buying two portable speed tables and intend to install 10-20 permanent speed tables. Lt. Hennessy is continuously looking for grants to help pay for these. There are two officers trained in grant writing. Mr. Spellios: appreciates the work that's gone into this but believes we need to look at the resources we put into this and what those resources support. Every traffic calming measure we installed last year are now gone. I would like to have a conversation about statistics. I don't understand all of the numbers and I'm not sure speed tables are the answer. Who is the traffic engineer who looked at them? This is a great start but I believe we have a traffic enforcement problem, not a speed problem and feels police presence isn't there as it should be; that we are being reactive as opposed to proactive. TA Fitzgerald takes responsibility for last year's speed bumps being removed. We've done some projects to ensure that pedestrian safety is a priority, we have a traffic engineer and we've met with various departments to discuss pedestrian safety as well as discussed applying for COPS grants to support pedestrian safety and MA DOT Safe Routes to School grants. We're talking about enforcement strategies that include more than pulling people over. The roads are one of the most clear & present dangers to pedestrian safety. Drivers need to be more aware. We're starting to blend infrastructure, enforcement and education. Chief Quesada: we are continuing to work on traffic safety daily. The numbers shouldn't skew anyone's thinking due to daily variables. Let's think outside the box, use drones to monitor traffic. I want to shed that negative perception. Mr. Spellios: would like more information on these speed tables. TA Fitzgerald: we're going to hear complaints but pedestrian safety is a priority and we'll continue to make improvements. Mr. Spellios: there's no need to return, just get it done. Mr. Grishman: would like this working group to return in a few weeks with data and recommendations to keep our residents safe. Lt. Hennessey: our officers are out there every day working hard, they've been recognized by different groups, we've never not taken responsibilities seriously and we're doing more with less. I'm proud to lead them daily. Mr. Thompson: spent a lot of time talking to people and traffic is an issue. I would like to see a clear plan, that the Traffic Committee is engaged and we can validate that speed tables are working. I would like to make sure we have a real plan that can be implemented before it gets busy. Ms. Fletcher: when looking at statistics, communication with the Board would help. There may be mitigating circumstances as to why tickets are issued or not. This is a good move. No one is questioning your dedication. Capt. Kable: I expect speed tables to help with productivity. We can respond but drivers see us and slow down. Speed tables allow us to be in another location where we may be more productive. If the public perception is more traffic enforcement, it may takes us away from something else. Speed tables will help with that. TA Fitzgerald & Mr. Thompson thanked Capt. Kable for his succinct reply. Chief Quesada also discussed holding officers accountable, asking them to report what they are doing during their shifts. Mr. Spellios: I am grateful that you've asked for speed tables and this is a good first step. TA Fitzgerald: we'll give everyone a sense that we're going to make streets safer. This working group will come back after Town Meeting to discuss how the speed tables are working. Hopefully we'll have 10 constructed by the end of the summer, using chapter 90 funds and Chief Quesada will return with statistics.

6. **Discussion & possible vote to close the FY2024 Town Warrant:** we're meeting on Wednesday, May 10th, after the Planning Board meeting of May 8th. Mr. Spellios requests that the warrant and budget are the only items on the agenda.

   Article 1 – All set

   Article 2 – All set; the Select Board will report on this.

Upon **MOTION**, duly made by Mary Ellen Fletcher, seconded by Doug Thompson, it was unanimously **VOTED** to recommend favorable action consistent with Fin Comm on Article 2: All in favor: yes. Any opposed: no. Motion passes.

Article 3 – all set

Article 4 – Mr. Spellios would like to talk more about the DEI position and using ARPA funds for this position and something has to give on the Senior Planning position. Mr. Thompson asked about the DEI position. TA Fitzgerald: we have some funding to hire a consultant and plans to hire a DEI director in the 4TH quarter. Funds will also come from ARPA funds and salary reserve. There was a discussion about the FY25 budget supporting a full time person. TA Fitzgerald has a plan, there may be some reorganization to ensure a successful DEI position. Ms. Fletcher supports using ARPA funds to see what the needs are in the Town and school district. Putting a position to handle all of our needs will be fine. Mr. Thompson: also supports as a full time position with the Town and Schools sharing. I'm ok with the allocation as long as we are committed and using ARPA funding to make it happen. TA Fitzgerald shares the board's concerns, this is a position I would like to see.

Upon **MOTION**, duly made by Peter Spellios, seconded by Mary Ellen Fletcher, it was unanimously **VOTED** to recommend favorable action on Article 4: All in favor: yes. Any opposed: no. Motion passes.

Article 5 - TA Fitzgerald: we continue to believe this is a good way to manage. I'll be meeting with the Superintendent to discuss finances and the amount of money they need to manage special education. We're going to learn trends that will help us get a level of funding in the future. Mr. Spellios is worried that we're using the $310K to balance this year's school budget. We can't be using tools like this to avoid balancing the budget. Ms. Fletcher: agrees but feels better with the circuit breaker agreement, and that the average will be less than that circuit breaker makes her feel better. Fin Comm will do the motion.

Upon **MOTION**, duly made by Peter Spellios, seconded by Mary Ellen Fletcher, it was unanimously **VOTED** to recommend favorable action on Article 5: All in favor: yes. Any opposed: no. Motion passes.

Article 6 – all set, fin com

Article 7 – all set, fin com

Article 8 – all set, fin com

Article 9 –all set, fin com

Article 10 – Mr. Spellios: we have a signed Purchase & Sale agreement that we need approval for from Town Meeting. I haven't seen a budget for cost. We need to vote and work with Fin Comm to get final motion language. We need an update for ARPA and a vision for ARPA's use. TA Fitzgerald will get answers and bring to the Board during next week's meeting. Ms. Fletcher is concerned about guaranteeing 70% will be Swampscott veterans or residents. Currently, less than 25% of Machon has Swampscott residents. How do we ensure that Swampscott veterans will benefit? If it's not clear, I'm not going to feel as good. TA Fitzgerald: we'll be partnering with a firm that will help us ensure a successful project. Under Fair Housing, there are income restrictions and thresholds. We need to reach out to our veterans to make sure they are aware of this. We've scheduled a meeting with DHACD to make sure we do everything we can to ensure Swampscott residents are considered. Ms. Fletcher: do we have a market analysis that we can fill it with veterans? Can we say we want veterans, seniors, and residents first. I want to be able to say at Town Meeting that we can take care of Swampscott veterans and residents. Mr. Spellios: we're going to meet to discuss how the Machon lottery and marketing plan worked. As a Board, when we issue the RFP and executed agreements, we voted to allow the maximum number allowed by the state, which is 70% but still

subject to fair housing laws. We haven't done forensics yet but either the demographics don't exist (30% & 60% AMI) or there is a marketing problem. Let's understand what we did and what the non-profit did for marketing. There were 27 applicants but only 9 either qualified or accepted a unit. We have the opportunity to do a much better marketing job because we have partners in the veterans groups but we can't guarantee that there will be 70% Swampscott residents, it's a preference but not a guarantee. Mr. Grishman: what can we do before Town Meeting to get the data? Mr. Thompson: it's important for us to be clear, we all want to move forward, we know the fair housing restrictions and should have the demographics. Mr. Spellios would like to invite Affordable Housing Trust to one of our meetings next week.

Article 11 – No action

Article 12 – Mr. Spellios requests a one-hour executive session before our next meeting.

Article 13 – Recommended favorable action – no change

Article 14 – recommended favorable action – no change

Article 15 – all set

Article 16 – there was a discussion about the different line items and how Fin Com and CIC voted. Fin Com is not revisiting their recommendations.

- TA Fitzgerald discussed his request for $50,000 to plan Town Hall upgrades including using the basement as meeting space. He will bring this back every year. The infrastructure is there. We need more space to meet. This would be a prudent investment. The $50,000 allows us to get cost estimates and a feasibility study. The space is 3x more than what we currently have. I renovated the basement in the last town hall I worked in. Mr. Thompson asked why Fin Com didn't recommend three line items. Ms. Fletcher: because the $50,000 was just for a consultant but the build-out would be much higher and it's a want, not a need. Mr. Spellios agrees that the need is clear. There isn't enough staff space or collaboration space in Town hall and the TA has been consistent in asking for it. He would like to ask Fin Comm to reconsider this line item. Mr. Grishman: echoes this. We've had meetings in the 1st floor conference room and it's tight. Ms. Fletcher: we have a very large meeting space in the library on the 3rd floor. Are we identifying space that we already have? To spend $50,000 and not have a plan doesn't work. We have a capital plan that we haven't started. Mr. Spellios: the basement is large and will accommodate a large number of people as well as give Town Hall collaboration space. Maybe we'll find out we don't need it or we find a $100,000 option to create a collaboration space. Mr. Thompson would like more information such as how many times would such a space be used? Mr. Grishman: we'll have further discussion next week.
- Line item 26 - firearms. Mr. Spellios would like to know what happens to the old firearms. TA Fitzgerald will report back.
- Clarke School line item. Ms. Fletcher would like more information such as whether or not we need the Clarke School and if the School Committee has had a discussion about this. Per Mr. Spellios - the School Committee talked about the schools. The plan is for pre-school and admin are leaving the Middle school to open up more space in the Middle school. I don't think there are going to be empty spaces. The plan has always been to retrofit Clarke and keep it active. Ms. Fletcher: there's a $6MM design plan in the future. There was a brief discussion regarding the $1MM for pedestrian safety around schools.

Article 17 – the Planning Board will make the motion and the Select Board will report on this article. Amendment to zoning by-law requires a 2/3 vote per Town Counsel. Ms. Fletcher: Planning Board said it only requires 50%. Mr. Thompson: The Planning Board has a few concerns but I can be supportive of this.

Ms. Fletcher: I am supportive but would be more supportive if it is by special permit. Mr. Grishman and Mr. Spellios are supportive as well.

Upon **MOTION**, duly made by Peter Spellios, seconded by Doug Thompson, it was unanimously **VOTED** to recommend favorable action on Article 17: All in favor: yes. Any opposed: no. Motion passes.

Article 18 – the Planning Board voted to recommend favorable action Monday night.

Upon **MOTION**, duly made by Mary Ellen Fletcher, seconded by Doug Thompson, it was unanimously **VOTED** to recommend favorable action on Article 18: All in favor: yes. Any opposed: no. Motion passes.

Article 19 – table until the Planning Board talks about Monday.

Article 20 – Vinnin sq – Mr. Spellios has stated that he is recusing himself from discussions about Vinnin Sq. Tabled until the Planning Board talks about it Monday.

Articles 21 – the Planning Board recommended favorable action.

Upon **MOTION**, duly made by Peter Spellios, seconded by Doug Thompson, it was unanimously **VOTED** to recommend favorable action on Article 21: All in favor: yes. Any opposed: no. Motion passes.

Article 22 – Ms. Fletcher will report on at Town Meeting.

Article 23 – Earth Removal will report on Article 23.

Article 24 - Ms. Fletcher will make the motion at Town Meeting. TA Fitzgerald: the ACO and Deb Newman will report on this.

Upon **MOTION**, duly made by Peter Spellios, seconded by Mary Ellen Fletcher, it was unanimously **VOTED** to recommend favorable action on Article 24: All in favor: yes. Any opposed: no. Motion passes.

Article 25 – the Board recommended favorable action last week. Mr. Thompson will report on article 25. Mr. Spellios: the language is Marblehead's but I asked the Town Administrator to bring this forward. There was a discussion about fines. Mr. Thompson: Marblehead passed the article then came back this year to address fines.

Article 26 – TA Fitzgerald: the Solid Waste Committee recommends indefinitely postponing. I don't agree and would like to report back for the fall Town Meeting with a proposal. Every town meeting should have language to help change behaviors to address environmental challenges. I suggested that Solid Waste consider banning other one-use items too. We have to retrain our consumerism. Mr. Spellios is encouraged that they are working on a recommendation for fall Town Meeting. He would like us to talk to business owners. Mr. Thompson: we have two articles about the environment. Mr. Thompson will report on article 26 too.

Upon **MOTION**, duly made by Peter Spellios, seconded by Doug Thompson, it was unanimously **VOTED** to recommend indefinite postponement on Article 26: All in favor: yes. Any opposed: no. Motion passes.

Article 27 – Mr. Spellios would like to ask Ms. Phelan to report on articles 27-29.

Article 28 – all set

Article 29 – Mr. Spellios is in favor of this as it is a non-binding petition but sends an important message. This will be reviewed next week.

7. **Discussion & update on the Hawthorne/Pier 4:** TA Fitzgerald: we had a wonderful event last week and have three options for future use. We want to find ways to get more feedback and a consensus for the best future use of this property and encourage everyone to share their ideas and be open to other ideas. We need to come

to a timeline and a date to advance a project that we can take to state partners. Mr. Spellios: a vacant building is a bad idea. Having a plan is the #1 priority. Mr. Grishman and I are meeting with the design team. I think people felt the ideas at the Hawthorne were arrived at pretty quickly, seeing three versions of open space. We shouldn't negate the process at the Hawthorne and should have three different ideas. We heard a lot of conversation about revenue (loss, replacement and cost) but we haven't talked about that as a group. We an discuss that here after Town Meeting. TA Fitzgerald: we left finances out so the best ideas didn't get weighed down with cost. Mr. Thompson: we are starting to spend money very soon on this. The bonding will come due soon, we're losing tax revenue. Design is one thing but who's in charge of the business plan? Who will coordinate the expenditures? I hope we have clarity as to who's responsible? Time is of the essence. Make sure we leverage what we're spending. TA Fitzgerald: I am responsible and am worried about it being vacant. I've put some things in play to ensure it isn't left empty. We stepped in and helped protect the Town from what was going to be an adverse development. Ms. Fletcher: we need to make sure the building is filled. I didn't feel like the first meeting was well organized. None of my ideas was at the second meeting and no one is listening. I've heard this from others. We just saw the same ideas for open space. I'm not in support of 100% open space. I want to see balance and not a total loss of revenue. I would like to see a pier, make sure the next meeting is more organized. Mr. Thompson would like to see cost estimates. Mr. Spellios: the three ideas aren't grand enough. We need to challenge ourselves, dream it. I wish we had more ideas that weren't open space too. Ms. Fletcher: what about Pinnacle? Can we pose the question of what their opinion is? Mr. Spellios: we can talk to them. They are taking in the consideration of Hawthorne into the Hadley. We need to talk after Town Meeting. Mr. Grishman: do we have enough time or should we extend the use beyond 12/31/25? Mr. Spellios: that date is a check on us for us to hold us accountable and for us to report back to Town Meeting. Mr. Grishman: we have a unique opportunity. TA Fitzgerald: Fin Com voted down $100,000 for Town facilities. We need funding in the budget. Ms. Fletcher: we need a report.

8. **Discussion & update on Hadley School Re-Use:** Table until Executive session next week.

C. VOTES OF THE BOARD

1. Approval of the consent agenda – Mr. Spellios asked to table until he can send edits.

CONSENT AGENDA

The Consent agenda is designed to expedite the handling of routine and the miscellaneous business of the Board. The Select Board may adopt the entire consent Agenda with one motion. At the request of any Board member, any item(s) may be removed from the Consent Agenda and placed on the Regular Agenda for discussion.

Consent Agenda Items:

1. Vote to approve minutes of the regular meeting of 4/12/23
2. Vote to approve minutes of the regular meeting of 4/19/23

D. TOWN ADMINISTRATOR'S REPORT

i. FY24 Warrant/Reports: Mr. LaLiberte finished last year's and is having them bound.

ii. Recreation: Thanked everyone for coming out for our 2ND Town wide yard sale; there is a fireworks fundraiser on May 23RD.

iii. Hawthorne:

iv. Health: Board of Health is coming up with new certification of rodent control without using poisons.

v. Veterans: There are a number of veterans event coming up in anticipation of Memorial Day.

vi. Senior Center: there's a caretaker's conference this Saturday at 10:00. Registration is required and all caretakers are encouraged to attend.

vii. Public Safety: Promotional hiring processes are happening.

viii. Human Resources: filling open positions.

ix. Library: Lilac dedication to Lou Gallo is May 8th at 10:00 a.m.

x. Call 988 if you need help.

E. SELECT BOARD TIME

Ms. Fletcher: congratulate Mr. Grishman & Mr. Thompson on their campaign wins. Appreciate the hard work and love democracy; 2) thanked Dennis Zorin

Mr. Grishman: Executive session at 5:00 or 5:30 on Wednesday, 5/10 for one hour. Mr. Spellios, can we meet before the 10th in case we need to meet again? Meet Tuesday, 5/9, executive & regular sessions.

Ms. Phelan: Absent.

Mr. Spellios: Nothing to add.

Mr. Thompson: Is happy to be here; Ran to bring people together and to facilitate the plans we've been talking about. I love this town. Heard from people who are happy and those who aren't with what is happening out there. There are a lot of people who are not informed. Maybe there are new ways to engage people – it's a major objective of mine and to get information out there. All of this planning is exciting but I feel we need to double down on, hire a planner, engage professionals to help. Equity, climate, affordable housing are important to me and I will be a contributor over the next few years.

Upon **MOTION**, duly made by Mary Ellen Fletcher, seconded by Doug Thompson, it was unanimously **VOTED:** to adjourn at 9:49 P.M.: All in favor: yes. Any opposed: no. Motion carries.

True attest,

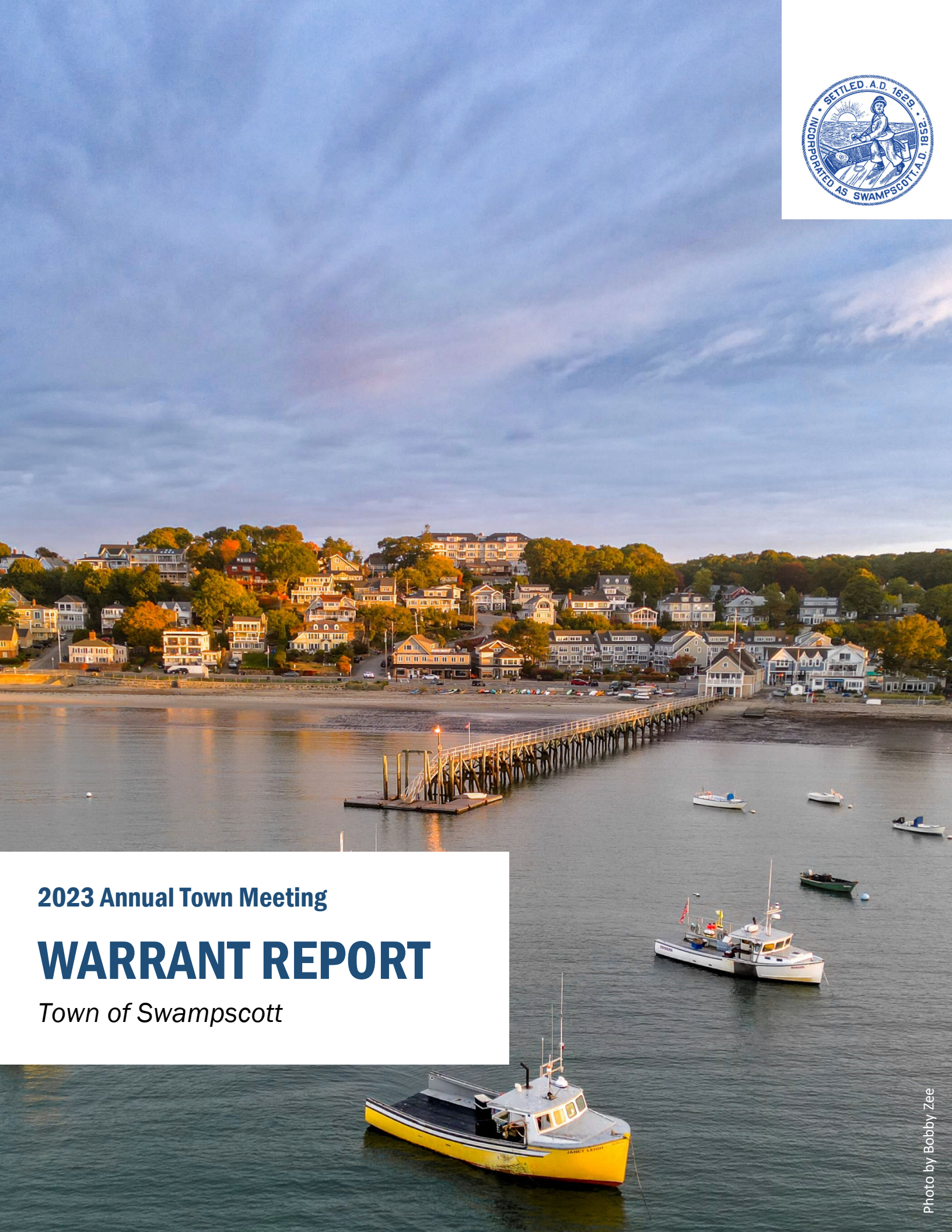
Dianne Marchese

Dianne Marchese, Administrative Assistant to the Town Administrator & Select Board

Minutes approved by the Select Board on XXXX

Attachments:

FY24 Town Warrant
TA Report



2023 Annual Town Meeting

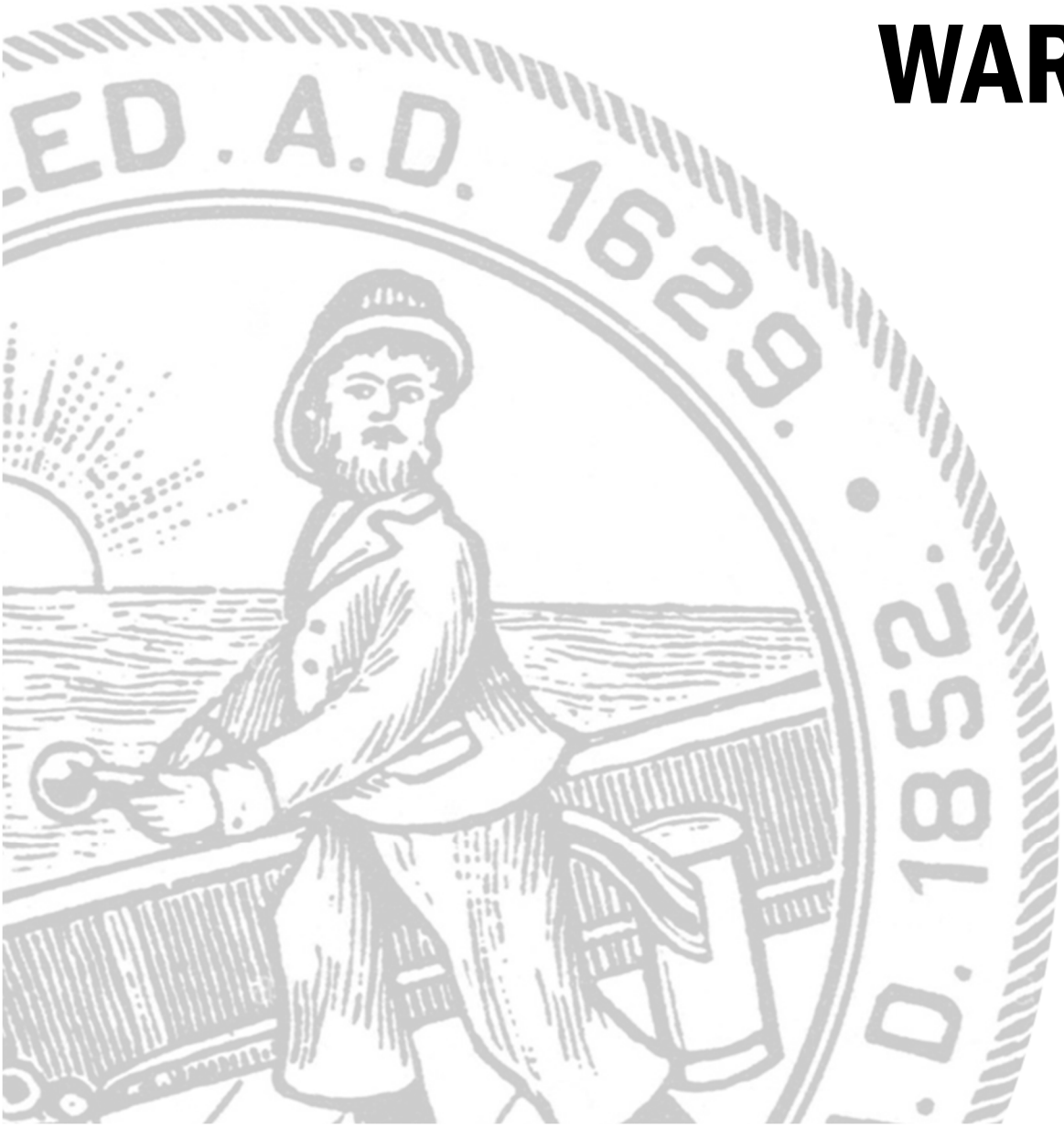
WARRANT REPORT

Town of Swampscott

Photo by Bobby Zee

The Town of Swampscott

2023 ANNUAL TOWN MEETING WARRANT



April 25, 2023

Election Day

May 15, 2023

Annual Town Meeting

TABLE OF CONTENTS

2023 Annual Town Meeting Warrant

WARRANT FOR ANNUAL TOWN MEETING

ARTICLE 1 – Reports of the Town Boards and Committees 2

MISCELLANEOUS ARTICLE

ARTICLE 2 – Approval of Climate Action & Resilience Plan 2

FINANCIAL ARTICLES

ARTICLE 3 – Approve Bills of Prior Fiscal Years 2
ARTICLE 4 – Appropriation for Fiscal Year 2024 Operating Budget 3
ARTICLE 5 – Establish a Special Education Reserve Fund 15
ARTICLE 6 – Establish a Special Purpose Stability Fund – Opioid Settlement Payments 15
ARTICLE 7 – Approve Transfer of Water Enterprise Fund Retained Earnings 16
ARTICLE 8 – Approve Transfer of Sewer Enterprise Fund Retained Earnings 16
ARTICLE 9 – Appropriation from Transportation Infrastructure Fund 16
ARTICLE 10 – Acquisition of Land: 12-24 Pine Street 17
ARTICLE 11 – Disposition of Land: 12-24 Pine Street & A Portion of 10 New Ocean Street 17
ARTICLE 12 – Disposition of Land: Hadley Elementary School 17
ARTICLE 13 – Extension of Use: Hawthorne-by-the-Sea 18
ARTICLE 14 – Amend General Bylaws: Revolving Funds 18

CAPITAL ARTICLES

ARTICLE 15 – Appropriation for Chapter 90 Roadway Improvements 18
ARTICLE 16 – Appropriation for Recommended Capital Projects 19

AMENDMENTS TO ZONING & GENERAL BYLAWS

ARTICLE 17 – Amend Zoning By-law: Accessory Dwelling Units 20
ARTICLE 18 – Amend Zoning By-law: Site Plan Special Permit 21
ARTICLE 19 – Amend Zoning By-law: Hadley School Overlay District 21
ARTICLE 20 – Amend Zoning By-law: Vinnin Square Rezoning 21
ARTICLE 21 – Amend Zoning Map: Rezone Certain Parcels from A-2 to A-4 22
ARTICLE 22 – Amend General Bylaws: Adoption of Section for Town Clerk Ministerial Changes 22
ARTICLE 23 – Amend General Bylaws: Earth Removal 22
ARTICLE 24 – Amend General Bylaws: Prohibit Feeding of Wildlife 23
ARTICLE 25 – Amend General Bylaws: Gas-Powered Leaf Blowers 23
ARTICLE 26 – Amend General Bylaws: Amendment to Plastic Straw and Stirrer Prohibition Bylaw to Include Plastic Takeout Containers 23

MISCELLANEOUS ARTICLES

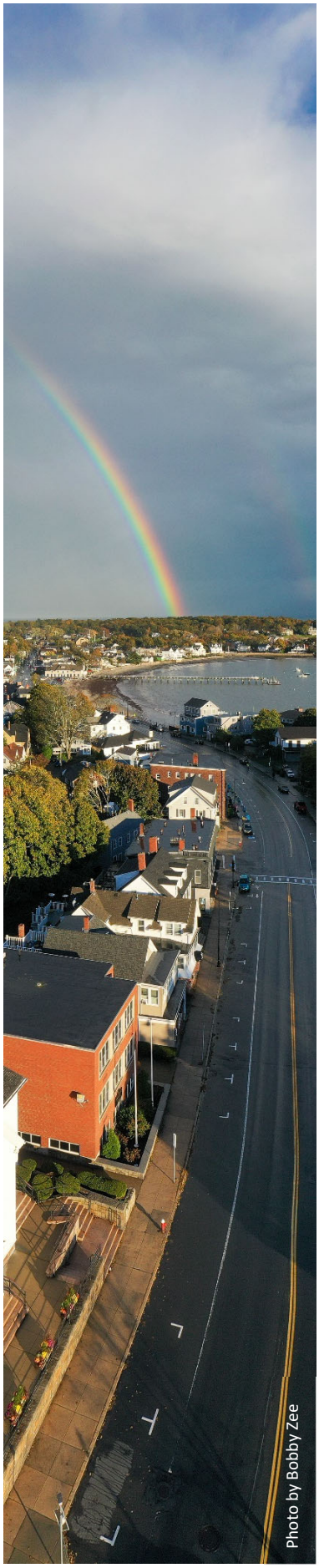
ARTICLE 27 – Grant of Easement to National Grid at 10 Whitman Road (New Elementary School) 24
ARTICLE 28 – Acceptance of G.L. Chapter 41 Section 110A: Saturday as Legal Holiday 24

CITIZENS' PETITION ARTICLE

ARTICLE 29 – Citizens' Petitioned Article for Resolution in Support of Changing the State Flag & Seal of Massachusetts 24

APPENDICES

APPENDIX A – Capital Improvement Committee Report 26



APPENDIX B – Climate Action & Resilience Plan 31
APPENDIX C – Sketch Plan: 10 New Ocean Street 46
APPENDIX D – Proposed Zoning By-law Amendment: Accessory Dwelling Unit 47
APPENDIX E – Proposed Zoning By-law Amendment: Site Plan Special Permit 51
APPENDIX F – Proposed Zoning By-law Amendment: Hadley School Overlay District 53
APPENDIX G – Proposed Zoning Map Amendment: Hadley School Overlay District 55
APPENDIX H – Proposed Zoning By-law Amendment: Vinnin Square Rezoning 56
APPENDIX I – Proposed Zoning Map Amendment: Vinnin Square Rezoning 69
APPENDIX J – Proposed Zoning Map Amendment: A2 to A4 70
APPENDIX K – Proposed General Bylaw Amendments: Earth Removal 71
APPENDIX L – Proposed General Bylaw Amendment: Feeding of Wildlife 73
APPENDIX M – Proposed General Bylaw Amendment: Plastic Takeout Containers 76
APPENDIX N – Definition of Financial Terms Commonly Used at Town Meetings 79
APPENDIX O – Table of Motions 80

REPORT OF THE FINANCE COMMITTEE

May 2023 Town Meeting | Fiscal Year 2024 Budget

The Finance Committee is pleased to present the annual budget for Fiscal Year 2024 (FY24). We would like to thank the Town Administrator and town and school staff who have helped us in our deliberations over the past several months. In particular, we would like to recognize Amy Sarro, Patrick Luddy, Trang Vu and Cheryl Herrick-Stella, as well as the Capital Improvements Committee and town department heads. The discussions over the last several months have been thought-provoking and productive and help keep Swampscott on a solid financial path.

For the last several years, the town has been operating under fiscally prudent operating policies: these policies include limiting the growth in the tax levy to 2.0% plus a projection for new growth of $425,000. In accordance with this policy the Finance Committee is recommending a FY24 budget that is increasing by $2,082,897 or 3.06% over FY23's budget. This policy has helped limit the growth in the town's tax rate and allowed the town to build reserve funds that give us the flexibility to address some of the town's current and future capital needs while at the same time it has built up an unused levy capacity of $8.8M. Recent decisions to address some of our aging infrastructure by building a new, state of the art town-wide elementary school, and purchase of the Hawthorne and Archer Street properties to preserve some of the dwindling open space within the town, are not likely to have been affordable had the town not taken steps to bolster its financial resources in previous years.

The current global and national economic conditions continue to include economic uncertainty. We have been living in a higher-than-normal inflationary environment for much of the last fiscal year. External forces on town finances such as inflation and the hot labor market make the challenge of living within our financial policies that much more difficult. Approximately 79% of the of the town's operating and school budget is made up of personnel and benefit costs that are largely driven by collective bargaining agreements and are generally not open for review or debate during the annual budget cycle.

On the non-personnel side of the budget, there are a mere five line items that account for over 80% of the town's non-personnel budget. These items include Health Care, Debt Service, Pension costs, Charter School Assessments, and Insurance. While the town does make decisions that impact our Debt Service, many of the other costs are not directly within the town's control. These costs also are carrying some of the larger increases versus last year, putting continued pressure on the entirety of the operating budget. We question whether the town will be able to continue to live within our financial guidelines in future years, while still providing a high level of service from the town and the schools that lives up to the town's expectations.

The School Department continues to adjust to educating in the post-Covid environment amid challenging and changing needs of our students. Rising special education costs for out-of-district tuition is another example of costs that are largely out of the town's control. In FY24 these costs are anticipated to rise by $310,000 or 14%. Given the unpredictable nature of these expenses, after several years of consideration, the town is recommending the creation of a Special Education Stabilization Fund which would be initially funded with a one-time transfer of free cash of $310,000. Future funding is primarily expected to come from Medicaid reimbursements and could also come from Free Cash or other sources.

The FY24 budget provides for a nearly 5% increase in our pension costs. This increase not only provides for current year pension obligations but continues the town on a path toward fully funding our pension liability by the year 2031. The town's unfunded actuarial pension liability is projected to be approximately $37M at the end of FY24. Reaching our goal of being fully funded is dependent upon the performance of the investments that support the pension liability, and variations in the expected and actual performance could lead to a change in this strategy, as could changes in state regulations as to when cities and towns are required to reach full funding.

The town also has an underfunded Other Post-Employment Benefits (OPEB) liability of just under $100 million. The town's intent is to increase contributions to funding this liability after the pension liabilities are resolved. This is largely due to the fact that there is no currently mandated state requirement to fully fund OPEB, and we are currently operating in a pay as you go methodology. We have much work to do to fund this liability and while we have made some funding contributions in prior years, the reserve balance currently only covers approximately 3% of the total $100 million dollar liability.

We must continue to invest in capital items so that the town's assets do not deteriorate and require larger expenditures to repair or replace in future years. This year's plan contains items that maintain our infrastructure including continued water main replacement with zero interest MWRA loans, town and state funded dollars for street paving, enhancements to the DPW yard, and town-wide traffic improvements to enhance pedestrian safety. The importance of a long-term capital plan cannot be understated. While our ability to be forward looking has improved in recent years, we still have room to improve. Looking ahead past FY24 we will be considering the need for a new ladder truck, ongoing water main replacements, renovations and enhancements at the Clarke School, and major Middle School renovations. We must continue to keep these needs in the forefront as we manage the cost of multiple projects and enhancements that the town currently has underway. The capital budget proposed by the Finance Committee is the result of multiple deliberations on prioritizing the multitude of proposed improvements while balancing our spend levels and working to live within our financial guidelines.

The continued financial discipline that the town has been operating within for many years has put us in an enviable reserve position. Some of these reserve balances are now available to help mitigate the impact that these projects would have on the taxpayers. Our General Stabilization fund sits at $6.14M or 8.7% of general fund expenditures, which is slightly below our goal of 9.0% -10.0%. Our Capital Stabilization fund contains $1.36M or 1.9% of general fund expenditures, also just below our guidelines of 2.0% - 4.0% of general fund expenditures. Our free cash balance contains $2.1M or 3.1% of general fund expenditures and slightly ahead of the lower end of our preferred range. Our tighter approach to operating budgets as well as inflationary pressures are likely to mean that we may have fewer unexpended appropriations to fall to free cash and provide us ways to contribute to our reserve funds without increasing the tax levy. Considering the significant capital needs of the town in the coming years and the expected utilization of some of the existing reserve balances to smooth out the debt service for the new elementary school, the need to find ways to add to these reserves will be a critical part of the Fall town meeting when tax rates are set.

Every year provides its own unique set of challenges as well as opportunities to find ways to meet the evolving needs of the town while continuing to enhance the great community that defines Swampscott. FY2024 was no different, but we are happy to present a balanced budget that fits within the town's operating policies.

The major decisions on strategic investments that the town has made to invest in our schools and our open space are bold moves to continue to better the town for both current and future generations. We continue to have major decisions to make regarding the use of the Hawthorne and Hadley properties and the Finance Committee looks forward to working with town leadership to evaluate potential revenue generating options which can help ease pressure on the operating budget while also spurring economic activity within the town.

We look forward to presenting the 2024 budget and hearing more perspectives at Town Meeting.

Respectfully submitted,

Swampscott Finance Committee

Eric Hartmann, Chair
Matt Kirschner, Vice-Chair
Naomi Dreeben
Joan Hilario
Suraj Krishnamurthi
Cinder McNerney
Adrian Rodriguez
Erik Schneider
Sunit Shah

SUMMARY OF REVENUE & EXPENSES

Town of Swampscott

	ACTUAL FY2022	STM ADJUSTED ESTIMATE	ORIGINAL ESTIMATE FY2024	ESTIMATE FY2024	% VARIANCE VS. EST FY23
I. PROJECTED REVENUE					
TAX LEVY LIMIT CALCULATION					
TAX LEVY LIMIT BASE (prior fiscal year limit)	$53,587,582	$55,488,682	$57,642,521	$57,642,521	
PRIOR YEAR AMENDED NEW GROWTH	$46,561	$128,434			
ANNUAL INCREASE TO LEVY LIMIT (2.5%)	$1,340,854	$1,390,428	$1,441,063	$1,441,063	
NEW GROWTH	$513,685	$634,977	$425,000	$425,000	
NEW TAX LEVY LIMIT	**$55,488,682**	**$57,642,521**	**$59,083,584**	**$59,083,584**	
PLUS: DEBT EXCLUSION	$1,698,817	$4,691,134	$4,671,480	$4,671,480	
MAXIMUM ALLOWABLE TAX LEVY	**$57,187,499**	**$62,333,655**	**$63,755,064**	**$63,755,064**	
CALCULATION OF TAX LEVY					
TOTAL APPROPRIATIONS + CHARGES	$71,283,627	$76,758,954	$79,763,876	$79,343,099	
LESS: ENTERPRISE FUND OFFSETS	($913,296)	($963,154)	($971,744)	($952,882)	
LESS: BUDGETED STATE AID	($6,248,753)	($6,687,552)	($6,754,428)	($7,043,567)	
LESS: BUDGETED LOCAL RECEIPTS	($4,685,029)	($6,028,883)	($5,170,065)	($5,483,640)	
LESS: BUDGETED ENTERPRISE FUND RECEIPTS	($6,952,553)	($7,325,201)	($7,930,441)	($7,828,165)	
LESS: TRANSFERS FROM FREE CASH	($1,250,000)	($1,250,000)			
LESS: OTHER AVAILABLE FUNDS	$0	($1,320,000)			
PLUS: OVERLAY	$162,162	$212,071	$200,000	$200,000	
SUBTOTAL (NET TAX LEVY)	**$51,396,158**	**$53,396,235**	**$59,137,199**	**$58,234,845**	**3.85%**
NET TAX LEVY PER POLICY	**$55,734,678**	**$58,549,372**	**$62,766,759**	**$62,766,759**	**7.20%**
EXCESS LEVY CAPACITY	**$5,791,341**	**$8,937,420**	**$4,617,865**	**$5,520,219**	
ACTUAL TAX COLLECTIONS	**$50,875,685**	**$42,145,648**			
TAX COLLECTION RATE	98.99%	78.93%			
STATE AID					
CHAPTER 70 AID	$4,509,966	$4,631,706	$4,678,023	$5,114,454	10.42%
UNRESTR. LOCAL AID	$1,422,619	$1,499,440	$1,514,434	$1,529,429	2.00%
CHARTER SCHOOL REIMB	$221,093	$467,657	$472,334	$341,857	-26.90%
VETERAN'S BENEFITS	$31,973	$26,351	$26,615	$18,943	-28.11%
VETERAN'S ABATEMENTS	$20,272	$20,272	$20,475	$0	-100.00%
ELDERLY EXEMPTIONS	$5,000	$5,000	$5,050	$0	-100.00%
VETERANS/ELDERLY EXEMPTIONS/VETERANS BENEFITS	***$57,245***	***$51,623***	***$52,139***	***$18,943***	-63.31%
STATE OWNED LAND	$1,862	$2,390	$2,414	$2,861	19.71%
PUBLIC LIBRARY OFFSET	$31,100	$34,736	$35,083	$36,023	3.71%
STATE AID	**$6,243,885**	**$6,687,552**	**$6,754,428**	**$7,043,567**	**5.32%**
LOCAL RECEIPTS					
MOTOR VEHICLE EXCISE	$2,416,860	$2,422,539	$2,500,000	$2,500,000	3.20%
MEALS TAX	$349,763	$374,946	$295,000	$345,000	-7.99%
ROOMS TAX	$44,919	$36,996	$15,000	$35,000	-5.40%
MEALS/ROOMS TAX	***$394,682***	***$411,942***	***$310,000***	***$380,000***	-7.75%
SHORT TERM RENTAL IMPACT FEE	$21,444	$15,332	$10,000	$20,000	30.45%
CANNABIS IMPACT FEES	$0	$0	$90,000	$0	0.00%

	ACTUAL FY2022	STM ADJUSTED ESTIMATE	ORIGINAL ESTIMATE FY2024	ESTIMATE FY2024	% VARIANCE VS. EST FY23
COMMUNITY IMPACT FEES	***$21,444***	***$15,332***	***$100,000***	***$20,000***	30.45%
BOAT EXCISE	$1,035	$1,035	$2,500	$5,000	383.09%
CANNABIS EXCISE	$80,909	$80,909	$90,000	$120,000	48.31%
PENALTIES/INTEREST ON OVERDUE TAXES	$301,939	$240,014	$200,000	$220,000	-8.34%
POLICE DETAIL ADMIN FEE	$57,649	$57,649	$40,000	$55,000	-4.60%
ASSESSORS RECEIPTS	$20	$20	$100	$100	400.00%
SELECTMENS RECEIPTS	$8,269	$8,269	$5,000	$7,500	-9.29%
TREASURERS RECEIPTS	$381	$381	$150	$150	-60.63%
COLLECTOR RECEIPTS	$11,731	$11,731	$17,000	$25,000	113.11%
CLERKS RECEIPTS	$27,745	$27,745	$30,000	$30,000	8.13%
TOWING	$3,675	$3,675	$2,500	$3,600	-2.04%
POOCH PASS	$645	$645	$1,000	$1,000	55.04%
HEALTH RECEIPTS	$29,456	$29,456	$12,000	$12,000	-59.26%
PLANNING BOARD RECEIPTS	$5,422	$5,422	$2,000	$3,500	-35.45%
BOARD OF APPEALS RECEIPTS	$16,950	$16,950	$17,000	$17,000	0.29%
POLICE RECEIPTS	$11,696	$11,696	$14,000	$14,000	19.70%
FIRE RECEIPTS	$26,021	$26,021	$25,000	$25,000	-3.92%
DPW RECEIPTS	$49,490	$49,490	$45,000	$60,000	21.24%
MOORING FEES	$15,917	$15,917	$12,000	$18,000	13.09%
SNOW REMOVAL APPLICATION FEES	$275	$275	$250	$250	-9.09%
FEES	***$0***	***$265,342***	***$223,000***	***$272,100***	2.55%
SOLID WASTE BAG FEES	$158,236	$0	$0	$0	0.00%
RENTALS	$228,447	$220,068	$165,025	$240,000	9.06%
PAYMENTS IN LIEU OF TAXES	$12,000	$18,000	$18,540	$18,540	3.00%
DEPT REVENUE - LIBRARY	$892	$0	$1,000	$1,000	0.00%
DEPT REVENUE - CEMETERY	$54,230	$55,173	$47,000	$55,000	-0.31%
DEPT REVENUE - RECREATION	$44,758	$43,010	$42,000	$50,000	16.25%
DEPT REVENUE - OTHER	$0	$0	$2,000	$2,000	0.00%
LIQUOR LICENSES	$49,791	$49,790	$50,000	$60,000	20.51%
BUILDING INSP. RECEIPTS	$592,353	$887,489	$550,000	$565,000	-36.34%
LICENSES & PERMITS	***$642,144***	***$937,279***	***$600,000***	***$625,000***	-33.32%
FINES/FORFEITS	$29,377	$29,377	$69,000	$75,000	155.30%
INVESTMENT INCOME	$200,210	$1,200,000	$800,000	$900,000	-25.00%
MISC RECURRING**	$8,591	$4,481	$0	$0	-100.00%
MISC NON-RECURRING**	$47,376	$84,382	$0	$0	-100.00%
SUBTOTAL CONTINUING LOCAL RECEIPTS	**$4,643,130**	**$6,028,883**	**$5,170,065**	**$5,483,640**	**-9.04%**
DEPT REVENUE - SCHOOL (NAHANT TUITION)	$0	$0	$0	$0	0.00%
SPED MEDICAID REIMB	$0	$0	$0	$0	0.00%
SUBTOTAL WITHDRAWN LOCAL RECEIPTS	**$0**	**$0**	**$0**	**$0**	**0.00%**
SUBTOTAL ALL LOCAL RECEIPTS	**$4,643,130**	**$6,028,883**	**$5,170,065**	**$5,483,640**	**-9.04%**
INTER-FUND ADJUSTMENTS					
ENTERPRISE FUND REIMB/INDIRECT COSTS	$926,048	$963,154	$1,148,732	$952,882	-1.07%
SUBTOTAL INTER-FUND REVENUE	**$926,048**	**$963,154**	**$1,148,732**	**$952,882**	**-1.07%**
ONE TIME REVENUE TO SUPPORT BUDGET					
FREE CASH USED TO REDUCE TAX RATE	$1,250,000	$1,250,000	$0	$0	-100.00%
OTHER AVAILABLE FUNDS	$0	$1,320,000	$0	$0	-100.00%
SUBTOTAL FROM ONE TIME REVENUE	**$1,250,000**	**$2,570,000**	**$0**	**$0**	**-100.00%**
NET OUT OVERLAY (NET OUT OF BUDGET ONLY)	($162,162)	($212,071)	($200,000)	($200,000)	-5.69%
NET OUT SUBSIDY TO SOLID WASTE ENTERPRISE		($1,350,000)	($1,400,046)	($1,361,184)	
TOTAL GENERAL FUND REVENUE	**$64,297,059**	**$68,083,753**	**$70,610,377**	**$70,153,750**	**3.04%**

	ACTUAL FY2022	STM ADJUSTED ESTIMATE	ORIGINAL ESTIMATE FY2024	ESTIMATE FY2024	% VARIANCE VS. EST FY23
ENTERPRISE FUNDS					
SEWER RECEIPTS	$2,998,614	$3,088,949	$3,034,185	$3,023,685	-2.11%
WATER RECEIPTS	$4,162,994	$4,470,849	$4,522,368	$4,430,592	-0.90%
PEG RECEIPTS (Ent. Fund '20-forward)	$184,119	$170,487	$184,997	$184,997	8.51%
PEG-TRANSFER FROM RETAINED EARNINGS		$150,560	$0	$0	
SOLID WASTE RECEIPTS	$0	$173,950	$188,890	$188,890	8.59%
SUBTOTAL FROM ENTERPRISE FUNDS	**$7,345,727**	**$8,054,795**	**$7,930,441**	**$7,828,165**	**-2.81%**
TOTAL REVENUE (GENERAL & ENTERPRISE)	**$71,642,786**	**$77,488,548**	**$79,940,864**	**$79,343,099**	**2.39%**

	ACTUAL FY2022	STM ADJUSTED ESTIMATE	ORIGINAL ESTIMATE FY2024	ESTIMATE FY2024	% VARIANCE VS. EST FY23
II. BUDGETED EXPENSES					
LEGISLATIVE/TOWN MEETING					
TOWN MODERATOR	$0	$200	$200	$200	0.00%
FINANCE COMMITTEE	$2,691	$3,010	$3,010	$3,010	0.00%
RESERVE FUND	$0	$150,000	$125,000	$125,000	-16.67%
TOTAL LEGISLATIVE/TOWN MEETING	**$2,691**	**$153,210**	**$128,210**	**$128,210**	**-16.32%**
ADMINISTRATION & FINANCE					
SELECTBOARD	$12,630	$29,000	$16,500	$16,500	-43.10%
TOWN ADMINISTRATOR	$282,942	$305,628	$299,169	$299,169	-2.11%
TOWN ACCOUNTANT	$239,116	$272,912	$280,217	$280,217	2.68%
ASSESSORS	$129,590	$156,962	$131,628	$131,628	-16.14%
TREASURER/COLLECTOR	$327,548	$362,840	$366,726	$366,726	1.07%
INFORMATION TECHNOLOGY	$555,440	$561,300	$593,734	$593,734	5.78%
PARKING ENFORCEMENT	$2,520	$4,791	$3,291	$3,291	-31.31%
LEGAL/LIABILITY INSURANCE	$703,268	$835,000	$867,500	$888,500	6.41%
HUMAN RESOURCES	$141,520	$248,277	$241,030	$241,030	-2.92%
SALARY RESERVES/END OF EMPLOYMENT	$194,220	$218,367	$152,429	$152,429	-30.20%
TOWN CLERK/ELECTIONS	$192,109	$186,450	$179,850	$179,850	-3.54%
TOTAL ADMINISRATION & FINANCE	**$2,780,902**	**$3,181,527**	**$3,132,075**	**$3,153,075**	**-0.89%**
COMMUNITY & ECONOMIC DEVELOPMENT					
CONSERVATION COMMISSION	$894	$1,650	$1,650	$1,650	0.00%
COMMUNITY DEVELOPMENT	$234,738	$223,236	$231,664	$231,664	3.78%
BOARD OF APPEALS	$11,717	$10,500	$8,000	$8,000	-23.81%
BUILDING DEPT.	$234,752	$252,665	$271,819	$255,819	1.25%
HEALTH DEPT.	$169,154	$188,246	$179,316	$195,316	3.76%
RECREATION	$59,798	$59,689	$60,000	$60,000	0.52%
HISTORICAL COMMISSION	$6,279	$4,000	$3,000	$3,000	-25.00%
TOTAL COMMUNITY DEVELOPMENT	**$717,332**	**$739,986**	**$755,449**	**$755,449**	**2.09%**
PUBLIC SERVICES					
FACILITIES	$554,342	$564,869	$542,627	$542,627	-3.94%
DPW - CEMETERY	$211,833	$194,441	$188,153	$197,153	1.39%
DPW - GENERAL	$1,330,480	$1,311,615	$1,249,082	$1,294,082	-1.34%
SOLID WASTE/RECYCLING	$1,364,023	$0	$0	$0	0.00%
TOTAL PUBLIC SERVICES	**$3,460,678**	**$2,070,925**	**$1,979,862**	**$2,033,862**	**-1.79%**

	ACTUAL FY2022	STM ADJUSTED ESTIMATE	ORIGINAL ESTIMATE FY2024	ESTIMATE FY2024	% VARIANCE VS. EST FY23
PUBLIC SAFETY					
POLICE	$4,282,987	$4,017,634	$4,131,403	$4,131,403	2.83%
CONSTABLES	$0	$100	$100	$100	0.00%
HARBORMASTER	$25,317	$26,549	$25,549	$25,549	-3.77%
FIRE	$3,905,702	$3,779,063	$4,002,589	$4,002,589	5.91%
EMERGENCY MANAGEMENT	$2,173	$4,695	$7,500	$7,500	59.74%
TOTAL PUBLIC SAFETY	**$8,216,179**	**$7,828,041**	**$8,167,141**	**$8,167,141**	**4.33%**
HUMAN SERVICES					
SENIOR CENTER	$225,286	$263,925	$263,656	$263,656	-0.10%
VETERANS SERVICES	$90,252	$83,200	$83,200	$93,200	12.02%
LIBRARY	$732,152	$826,045	$843,000	$843,000	2.05%
TOTAL HUMAN SERVICES	**$1,047,690**	**$1,173,170**	**$1,189,856**	**$1,199,856**	**2.27%**
REGIONAL VOCATIONAL DISTRICT					
REGIONAL VOCATIONAL DISTRICT	$587,126	$630,472	$661,996	$510,475	-19.03%
TOTAL REGIONAL VOC TECH DISTRICT	**$587,126**	**$630,472**	**$661,996**	**$510,475**	**-19.03%**
SWAMPSCOTT PUBLIC SCHOOLS					
SWAMPSCOTT PUBLIC SCHOOLS	**$29,376,863**	**$30,222,917**	**$31,008,713**	**$31,008,713**	**2.60%**
Nahant Tuition Revolving	*$0*	*$0*	*$0*	*$0*	*0.00%*
Special Education Tuition Revolving	*$0*	*$0*	*$0*	*$0*	*0.00%*
TOTAL PUBLIC SCHOOLS *(incl. revolving funds)*	***$29,376,863***	***$30,222,917***	***$31,008,713***	***$31,008,713***	***2.60%***
OTHER					
DEBT SERVICE	$3,392,929	$6,857,356	$7,069,844	$7,069,844	3.10%
EMPLOYEE BENEFITS	$12,647,455	$13,349,404	$13,882,729	$14,210,225	6.45%
STATE ASSESSMENTS & OFFSETS	$1,672,962	$1,863,846	$1,901,123	$1,916,900	2.85%
TOTAL OTHER	**$17,713,346**	**$22,070,606**	**$22,853,696**	**$23,196,969**	**5.10%**
TOTAL EXPENSES GENERAL FUND	**$63,902,807**	**$68,070,854**	**$69,876,998**	**$70,153,750**	**3.06%**
ENTERPRISE FUNDS					
SEWER EXPENSES	$2,873,851	$3,131,771	$3,023,685	$3,023,685	-3.45%
WATER EXPENSES	$4,332,943	$4,488,665	$4,522,368	$4,430,592	-1.29%
PEG EXPENSES	$254,839	$394,005	$184,997	$184,997	-53.05%
SOLID WASTE EXPENSES	$0	$1,523,950	$1,550,074	$1,550,074	1.71%
TOTAL EXPENSES ENTERPRISE FUNDS	**$7,461,633**	**$9,538,391**	**$9,281,125**	**$9,189,349**	**-3.66%**
TOTAL APPROPRIATIONS	**$71,364,440**	**$77,609,245**	**$79,158,123**	**$79,343,099**	**2.23%**

NOTICE OF ANNUAL TOWN MEETING

Monday, May 15, 2023, 7:00 PM

To Town Meeting Members:

Notice is hereby given in accordance with Article II, Section 2 of the General Bylaws of the Town of Swampscott that the Annual Town Meeting will be held on Monday, May 15, 2023, beginning at 7:00 pm in the Swampscott High School Auditorium located at 200 Essex Street, Swampscott.

The required identification badge is to be picked up at the auditorium entrance when you check in.

Town Moderator Michael McClung will preside.

Respectfully,

Jared H. LaLiberte
Town Clerk

NOTICE OF PRECINCT CAUCUS MEETINGS

Caucus meetings for all Swampscott precincts have been scheduled for Monday, May 15, 2023, beginning at 6:45 pm in the Swampscott High School located at 200 Essex Street, Swampscott. Room assignments are as follows:

Precinct 1 – Room B128	Precinct 3 – Room C103	Precinct 5 – Room C105
Precinct 2 – Room C101	Precinct 4 – Room C104	Precinct 6 – Room C107

NOTES: Please remember that it is YOUR responsibility to be recorded as being present with the door checkers prior to entering the auditorium for EACH session. Excessive absences are cause for removal from Town Meeting membership. Also, please remember the following:

1. You must wear (display) your Town Meeting identification badge at all times; and
2. Remember to use the microphones when speaking on any issue so that your comments may be recorded on the official transcript of the meeting and be heard by your fellow members in the hall and residents viewing the live cable telecast.

Respectfully,

Jared H. LaLiberte
Town Clerk

TOWN WARRANT | MAY 15, 2023

Town of Swampscott

ARTICLE 1 *REPORTS OF THE TOWN BOARDS AND COMMITTEES*

To hear and act on the reports of Town Officials, Boards, and Committees.

Comment: This routine Article appears every year to allow Town groups to make reports.

Sponsored by the Select Board

ARTICLE 2 *APPROVAL OF CLIMATE ACTION & RESILIENCE PLAN*

To see if the Town will vote to authorize the Select Board to adopt a Climate Action & Resilience Plan substantially in the form included in Appendix B, which was developed by the Swampscott Climate Action Plan Committee, that establishes a framework to mitigate and protect against the impacts of Climate Change, including but not limited to goals and actions to achieve net zero emissions by 2050, or take any action relative thereto.

Comment: The 2022 ATM approved the Climate Action Resolution which established goals to achieve net-zero greenhouse gas emissions. Based on the resolution, the Select Board appointed a Climate Action Plan Committee with the charge of creating a new guidance that provides a framework to make the community stronger, healthier, and more resilient while reducing our contribution to climate change.

Sponsored by the Climate Action Plan Committee

The Select Board will report on this Article at Town Meeting.

ARTICLE 3 *APPROVE BILLS OF PRIOR FISCAL YEARS*

To see if the Town will vote to authorize payment of bills of prior fiscal years totaling $4,974.72, and as funding therefor, to raise and appropriate or transfer from available funds a sum of money for such purposes; or take any action relative thereto.

Comment: The purpose of this article is to provide a mechanism to pay bills that come in from time to time that are expenses of prior fiscal years. The following table provides the list of bills for which certain Departments are requesting payment.

DESCRIPTION	DEPT	INV. DATE	AMOUNT	ORG-OBJ
JOHN'S SEWER & DRAIN CLEANING	Facilities	05/03/2022	$270.00	0119202-52026
ESSEX MEDIA GROUP	Legal Ads	02/27/2021	$841.32	0117302-52048
RYAN MARINE SERVICES	Harbormaster	07/01/2021	$3,750.00	0129502-52026
WEST MARINE PRO	Harbormaster	09/11/2021	$113.40	0129502-52026
TOTAL			**$4,974.72**	

Sponsored by the Town Administrator

This Article requires a 4/5 vote per Mass. General Law.

The Select Board recommends favorable action on this Article.

The Finance Committee recommends favorable action on this Article.

ARTICLE 4 *APPROPRIATION FOR FISCAL YEAR 2024 OPERATING BUDGET*

To act on the report of the Finance Committee on the Fiscal Year 2024 budget and to raise and appropriate or transfer from available funds money for the operation of the Town's Departments and the payment of debt service and all other necessary and proper expenses for the year, or take any action relative thereto.

Comment: Please see the remarks from the Finance Committee regarding the FY2024 Town Operating Budget. The Finance Committee may alter or change its recommendations on the floor of Town Meeting.

Sponsored by the Finance Committee

The Select Board will report on this Article at Town Meeting.

The Finance Committee recommends favorable action on this Article.

FY2023 VOTED BUDGET	LINE ITEM NO.	ORG/OBJ	DEPARTMENTAL BUDGETS	TOWN ADMINISTRATOR RECOMMENDED FY2024	FINANCE COMMITTEE RECOMMENDED FY2024
		LEGISLATIVE/TOWN MEETING			
			TOWN MODERATOR		
$200		0111402 52000	MODERATOR EXPENSES	$200	$200
$200	**1**	**0111402**	**EXPENSE SUBTOTAL**	**$200**	**$200**
$200			TOTAL TOWN MODERATOR	$200	$200
			SELECTBOARD		
$4,000		0112202 52170	MEMBERSHIP	$4,000	$4,000
$5,000		0112202 52230	OFFICE SUPPLIES/EXPENSES	$2,500	$2,500
$20,000		0112202 52505	COMMUNITY PROGRAMS	$10,000	$10,000
$29,000	**2**	**0112202**	**EXPENSE TOTAL**	**$16,500**	**$16,500**
$29,000			TOTAL SELECTBOARD	$16,500	$16,500
			FINANCE COMMITTEE		
$2,510		0113101 51015	FINANCE COMMITTEE SECRETARY STIPEND	$2,510	$2,510
$2,510	**3**	**0113101**	**PERSONNEL SUBTOTAL**	**$2,510**	**$2,510**
$500		0113102 52000	EXPENSES	$500	$500
$500	**4**	**0113102**	**EXPENSE SUBTOTAL**	**$500**	**$500**
$150,000		0113103 53024	RESERVE FUND	$125,000	$125,000
$150,000	**5**	**0113103**	**EXPENSE SUBTOTAL**	**$125,000**	**$125,000**
$153,010			TOTAL FINANCE COMMITTEE	$128,010	$128,010
$182,210		**LEGISLATIVE/TOWN MEETING TOTAL**		**$144,710**	**$144,710**
		ADMINISTRATION & FINANCE			
			TOWN ADMINISTRATOR		
$23,792		0112301 51015	PART-TIME ADMINISTRATIVE SUPPORT	$22,525	$22,525
$66,555		0112301 51020	EXECUTIVE ASSISTANT	$67,575	$67,575
$159,793		0112301 51058	TOWN ADMINISTRATOR(CONTRACT)	$165,487	$165,487
$19,738		0112301 51100	OTHER COMPENSATION(CONTRACT)	$20,132	$20,132
$269,878	**6**	**0112301**	**PERSONNEL SUBTOTAL**	**$275,719**	**$275,719**
$2,400		0112302 52009	OFFICE SUPPLIES/EXPENSES	$2,000	$2,000
$1,450		0112302 52170	MEMBERSHIP	$1,450	$1,450
$25,000		0112302 52191	CONTRACTED CONSULTING SERVICES	$15,000	$15,000
$500		0112302 52230	TOWN HALL GENERAL SUPPLIES	$500	$500
$5,000		0112302 52504	TOWN HALL EVENTS	$3,500	$3,500
$1,400		0112302 52506	CIVIC RECOGNITION	$1,000	$1,000
$35,750	**7**	**0112302**	**EXPENSE SUBTOTAL**	**$23,450**	**$23,450**
$305,628			TOTAL TOWN ADMINISTRATOR	$299,169	$299,169

FY2023 VOTED BUDGET	LINE ITEM NO.	ORG/OBJ	DEPARTMENTAL BUDGETS	TOWN ADMINISTRATOR RECOMMENDED FY2024	FINANCE COMMITTEE RECOMMENDED FY2024
			ACCOUNTING		
$130,500		0113501 51010	TOWN ACCOUNTANT(CONTRACT)	$136,577	$136,577
$8,000		0113501 51100	OTHER COMPENSATION(CONTRACT)	$8,000	$8,000
$50,762		0113501 51120	ASSISTANT ACCOUNTANT	$52,490	$52,490
$189,262	**8**	**0113103**	**PERSONNEL SUBTOTAL**	**$197,067**	**$197,067**
$150		0113502 52090	MILEAGE	$150	$150
$3,500		0113502 52101	EDUCATIONAL EXPENSE	$3,500	$3,500
$500		0113502 52170	MEMBERSHIPS	$500	$500
$10,000		0113502 52191	CONTRACTED CONSULTING SERVICES	$5,000	$5,000
$2,000		0113502 52230	OFFICE SUPPLIES/EXPENSES	$2,000	$2,000
$2,500		0113502 53003	CONFERENCE/SEMINARS	$2,000	$2,000
$18,650	**9**	**0113502**	**EXPENSE SUBTOTAL**	**$13,150**	**$13,150**
$65,000		0113503 53026	AUDIT	$70,000	$70,000
$65,000	**10**	**0113503**	**EXPENSE SUBTOTAL**	**$70,000**	**$70,000**
$272,912			TOTAL ACCOUNTING	$280,217	$280,217
			ASSESSING		
$69,627		0114101 51010	ASSESSING DIRECTOR (CONTRACT)	$40,000	$40,000
$23,100		0114101 51016	ADMIN SUPPORT (CBA)	$30,503*	$30,503*
$0		0114101 51100	OTHER COMPENSATION (CBA)	$400*	$400*
$335		0114101 51107	SICK INCENTIVE	$0	$0
$93,062	**11**	**0114101**	**PERSONNEL SUBTOTAL**	**$70,903**	**$70,903**
		*Increased hours for admin support; other comp is a notary stipend			
$500		0114102 52003	APPELLATE TAX BOARD	$0	$0
$60,000		0114102 52042	CONTRACTED CONSULTING SRVCS	$60,000	$60,000
$400		0114102 52090	TRAVEL IN STATE	$150	$150
$1,500		0114102 52101	EDUCATIONAL EXPENSES	$0	$0
$500		0114102 52170	MEMBERSHIPS	$325	$325
$1,000		0114102 52230	OFFICE SUPPLIES/EXPENSES	$250	$250
$63,900	**12**	**0114102**	**EXPENSE SUBTOTAL**	**$60,725**	**$60,725**
$156,962			TOTAL ASSESSING	$131,628	$131,628
			TREASURY/CUSTOMER SVC		
$82,315		0114501 51010	TREASURER/COLLECTOR(CONTRACT)	$91,731	$91,731
$55,318		0114501 51016	CUSTOMER SERVICE REP. (CBA)	$58,219	$58,219
$3,000		0114501 51100	OTHER COMPENSATION(CONTRACT)	$2,500	$2,500
$1,000		0114501 51106	LONGEVITY	$1,050	$1,050
$600		0114501 51107	SICK INCENTIVE	$0	$0
$40,889		0114501 51120	ASSISTANT TREASURER (Part Time)	$42,341	$42,341
$63,118		0114501 51121	CUST SERVICE SUPERVISOR	$66,588	$66,588
$246,240	**13**	**0114501**	**PERSONNEL SUBTOTAL**	**$262,429**	**$262,429**
$300		0114502 52090	TRAVEL IN STATE	$150	$150
$2,500		0114502 52101	CONFERENCES	$650	$650
$800		0114502 52170	MEMBERSHIPS	$50	$50
$30,000		0114502 52191	CONTRACTED CONSULTING SERVICES	$30,000	$30,000
$2,000		0114502 52230	OFFICE SUPPLIES/EXPENSES	$500	$500
$10,000		0114502 5223X	TOWN WIDE OFFICE SUPPLIES	$10,000	$10,000
$55,000		0114502 52250	TOWN POSTAGE ACCOUNT	$50,000	$50,000
$2,500		0114502 52251	SURETY BONDS	$2,947	$2,947
$5,000		0114502 52502	TAX TITLE	$3,000	$3,000
$7,000		0114502 52900	BANK SERVICE FEES	$6,000	$6,000
$1,500		0114502 53034	CONFERENCE/SEMINARS	$1,000	$1,000
$116,600	**14**	**0114502**	**EXPENSE SUBTOTAL**	**$104,297**	**$104,297**
$362,840			TOTAL TREASURY/CUSTOMER SVC	$366,726	$366,726

FY2023 VOTED BUDGET	LINE ITEM NO.	ORG/OBJ	DEPARTMENTAL BUDGETS	TOWN ADMINISTRATOR RECOMMENDED FY2024	FINANCE COMMITTEE RECOMMENDED FY2024
			LEGAL/ INSURANCE		
$180,000		0115102 52000	TOWN COUNSEL CONTRACT	$160,000	$160,000
$2,500		0115102 52001	INTEREST OWED	$2,500	$2,500
$7,500		0115102 57055	DEDUCTIBLES/SELF-INSURANCE	$5,000	$5,000
$645,000		0115102 57060	PROPERTY & CASUALTY INSURANCE	$700,000	$721,000*
$835,000	**15**	**0115102**	**EXPENSE SUBTOTAL**	**$867,500**	**$888,500**
$835,000			TOTAL LEGAL/ INSURANCE	$867,500	$888,500
		*Includes additional for Hawthorne property			
			HUMAN RESOURCES		
$100,000		0115201 51016	HUMAN RESOURCES DIRECTOR (CONTRACT)	$103,962	$103,962
$69,627		0115201 51120	HR GENERALIST & BENEFIT COORDINATOR	$70,694	$70,694
$10,000		0115201 5112?	DIVERSITY COORDINATOR	$6,000	$6,000
$20,000		0115201 51122	INTERNS/TEMPORARY HELP	$5,500	$5,500
$199,627	**16**	**0115201**	**PERSONNEL SUBTOTAL**	**$186,155**	**$186,155**
$2,500		0115202 52047	EMPLOYMENT SCREENING	$2,500	$2,500
$2,500		0115202 5204X	RECRUITMENT & ENTRANCE EXAMS	$10,000	$10,000
$150		0115202 52090	TRAVEL IN STATE	$125	$125
$9,000		0115202 52102	EMPLOYEE TUITION REIMBURSEMENT	$9,000	$9,000
$5,000		0115202 52104	PROFESSIONAL DEV.-TOWN WIDE	$5,000	$5,000
$5,000		0115202 52106	EMPLOYEE RECOGNITION	$7,500	$7,500
$20,000		0115202 52107	EMPLOYEE ASSISTANCE	$10,000	$10,000
$1,000		0115202 52116	ADVERTISING EXPENSES	$2,000	$2,000
$500		0115202 52170	MEMBERSHIP	$1,250	$1,250
$1,500		0115202 52230	OFFICE SUPPLIES/EXPENSES	$500	$500
$1,500		0115202 53003	CONFERENCE/SEMINARS	$1,000	$1,000
$48,650	**17**	**0115202**	**EXPENSE SUBTOTAL**	**$54,875**	**$54,875**
$52,747		0115203 51000	SALARY RESERVE	$20,000	$20,000
$75,620		0115203 51501	END OF EMPLOYMENT-SCHOOL	$52,429	$52,429
$60,000		0115203 51502	END OF EMPLOYMENT-TOWN	$50,000	$50,000
$30,000		0115203 51503	PERFORMANCE MANAGEMENT	$30,000	$30,000
$218,367	**18**	**0115203**	**EXPENSE SUBTOTAL**	**$152,429**	**$152,429**
$466,644			TOTAL HUMAN RESOURCES	$393,459	$393,459
			TECHNOLOGY		
$5,000		0115502 52024	LIBRARY COMPUTER MAINTENANCE	$5,000	$5,000
$32,000		0115502 52026	EQUIPMENT MAINTENANCE	$36,850	$36,850
$152,000		0115502 52043	FINANCIAL SYSTEMS	$159,600	$159,600
$126,000		0115502 52044	IT CONTRACT SERVICES	$132,000	$132,000
$20,900		0115502 52046	PHONE SYSTEM CONTRACT SERVICES	$21,500	$21,500
$20,000		0115502 52049	SOFTWARE-POLICE	$22,000	$22,000
$8,000		0115502 52050	SOFTWARE-FIRE	$8,500	$8,500
$29,400		0115502 52052	WIRELESS PHONES	$32,000	$32,000
$22,000		0115502 52053	SOFTWARE-BUILDING	$23,284	$23,284
$3,000		0115502 52054	SOFTWARE-DPW	$3,000	$3,000
$110,000		0115502 52325	SOFTWARE LIC/SUBSCRIPTIONS	$110,000	$110,000
$25,500		0115502 53022	TELEPHONES (MOST DEPARTMENTS)	$35,000	$35,000
$7,500		0115502 58500	HARDWARE/EQUIPMENT	$5,000	$5,000
$561,300	**19**	**0115502**	**EXPENSE SUBTOTAL**	**$593,734**	**$593,734**
$561,300			TOTAL TECHNOLOGY	$593,734	$593,734
			PARKING CLERK		
$1,791		0129301 51010	PARKING CLERK STIPEND	$1,791	$1,791
$3,000		0129302 52230	OFFICE SUPPLIES/EXPENSES	$1,500	$1,500

FY2023 VOTED BUDGET	LINE ITEM NO.	ORG/OBJ	DEPARTMENTAL BUDGETS	TOWN ADMINISTRATOR RECOMMENDED FY2024	FINANCE COMMITTEE RECOMMENDED FY2024
$4,791	**20**	**0129302**	**EXPENSE SUBTOTAL**	**$3,291**	**$3,291**
$4,791			TOTAL PARKING CLERK	$3,291	$3,291
			TOWN CLERK		
$80,698		0116101 51010	TOWN CLERK (CONTRACT)	$84,800	$84,800
$55,783		0116101 51016	ADMIN SUPPORT (CBA)	$53,000	$53,000
$2,300		0116101 51020	OVERTIME (CBA)	$0	$0
$9,800		0116101 51021	POLL WORKERS (TEMPORARY STAFF)	$11,000	$11,000
$2,500		0116101 51030	CUSTODIANS	$500	$500
$600		0116101 51107	SICK INCENTIVE	$0	$0
$151,681	**21**	**0116101**	**PERSONNEL SUBTOTAL**	**$149,300**	**$149,300**
$1,900		0116103 52026	EQUIPMENT MAINTENANCE	$2,650	$2,650
$650		0116103 52090	TRAVEL/SEMINARS	$1,500	$1,500
$300		0116103 52170	MEMBERSHIPS	$360	$360
$3,019		0116103 52230	OFFICE SUPPLIES/EXPENSES	$1,040	$1,040
$7,000		0116103 52501	TOWN MEETING	$3,000	$3,000
$20,000		0116103 52991	ELECTION EXPENSES	$20,000	$20,000
$1,900		0116103 53021	TOWN REPORTS	$2,000	$2,000
$34,769	**22**	**0116103**	**EXPENSE SUBTOTAL**	**$30,550**	**$30,550**
$186,450			TOTAL TOWN CLERK	$179,850	$179,850
$3,152.527		**ADMINISTRATION & FINANCE TOTAL**		**$3,115,575**	**$3,136,575**
		COMMUNITY & ECONOMIC DEVELOPMENT			
			CONSERVATION COMMISSION		
$500		0117102 52000	EXPENSES	$500	$500
$800		0117102 52101	PROF DEVELOP/MEMBERSHIPS	$800	$800
$350		0117102 52103	PROFESSIONAL DEVELOPMENT	$350	$350
$1,650	**23**	**0117102**	**EXPENSE SUBTOTAL**	**$1,650**	**$1,650**
$1,650			TOTAL CONSERVATION COMMISSION	$1,650	$1,650
			COMMUNITY DEVELOPMENT		
$109,242		0117201 51075	DIR OF COMMUNITY DEVELOP (CONTRACT)	$114,683	$114,683
$64,507		0117201 51080	ASST DIR OF COMMUNITY DEVELOPMENT	$73,385*	$73,385*
$43,005		0117201 51089	LAND USE BOARD COORDINATOR (PART TIME)	$37,114	$37,114
$216,754	**24**	**0117201**	**PERSONNEL SUBTOTAL**	**$225,182**	**$225,182**
		*Senior Planner position increased to help hiring efforts			
$1,805		0117202 52000	EXPENSES	$1,805	$1,805
$190		0117202 52090	TRAVEL IN STATE	$190	$190
$475		0117202 52101	EDUCATION	$475	$475
$394		0117202 52170	MEMBERSHIPS	$394	$394
$3,000		0117202 52191	CONTRACTED CONSULTING SERVICES	$3,000	$3,000
$618		0117202 53003	CONFERENCE/SEMINARS	$618	$618
$6,482	**25**	**0117202**	**EXPENSE SUBTOTAL**	**$6,482**	**$6,482**
$223,236			TOTAL COMMUNITY DEVELOPMENT	$231,664	$231,664
			BOARD OF APPEALS		
$10,500		0117302 52048	LEGAL ADS	$8,000	$8,000
$10,500	**26**	**0117302**	**EXPENSE SUBTOTAL**	**$8,000**	**$8,000**
$10,500			TOTAL BOARD OF APPEALS	$8,000	$8,000
			BUILDING		
$80,000		0125101 51010	BLDG. INSPECTOR'S SALARY (CONTRACT)	$98,685	$98,685
$25,442		0125101 51015	WIRE INSPECTOR'S SALARY	$25,442	$25,442

FY2023 VOTED BUDGET	LINE ITEM NO.	ORG/OBJ	DEPARTMENTAL BUDGETS	TOWN ADMINISTRATOR RECOMMENDED FY2024	FINANCE COMMITTEE RECOMMENDED FY2024
$55,318		0125101 51016	ADMIN SUPPORT (CBA)	$55,113	$55,113
$1,327		0125101 51031	ASST. PLUMBING INSP.SALARY	$1,327	$1,327
$26,504		0125101 51033	PLUMBING INSPECTORS SALAR	$26,503	$26,503
$1,327		0125101 51034	ASST. ELECTRIC INSPECTOR	$1,327	$1,327
$50,112*		0125101 51092	LOCAL INSPECTOR	$28,710	$28,710
$0		0125101 51100	OTHER COMPENSATION (CBA)	$1,376	$1,376
$825		0125101 51106	LONGEVITY	$1,375	$1,375
$600		0125101 51107	SICK INCENTIVE (CBA)	$0	$0
$241,455	**27**	**0125101**	**PERSONNEL SUBTOTAL**	**$239,860**	**$239,860**
		*Local inspector was increased last year during Building Inspector vacancy			
$2,660		0125102 52000	OFFICE SUPPLIES/EXPENSES	$2,660	$2,660
$5,000		0125102 52027	INSPECTIONS & TESTS	$10,000	$10,000
$2,000		0125102 52101	EDUCATIONAL EXPENSES	$1,000	$1,000
$600		0125102 52170	MEMBERSHIPS	$600	$600
$750		0125102 52231	BOOKS	$1,000	$1,000
$200		0125102 58500	EQUIPMENT	$16,700	$700
$11,210	**28**	**0125102**	**EXPENSE SUBTOTAL**	**$31,960**	**$15,960**
$252,665			TOTAL BUILDING	$271,820	$255,820
			BOARD OF HEALTH		
$81,190		0151001 51010	HEALTH DIRECTOR	$82,558	$82,558
$800		0151001 51030	OVERTIME (CBA)*	$1,165	$1,165
$75,426		0151001 51032	PUBLICE HEALTH NURSE	$76,443	$76,443
$1,850		0151001 51106	LONGEVITY	$1,850	$1,850
$500		0151001 51119	STIPEND	$0	$0
$159,766	**29**	**0151001**	**PERSONNEL SUBTOTAL**	**$162,016**	**$162,016**
		*Overtime for admin at BOH meetings			
$250		0151002 52000	BOARD EXPENSES	$300	$300
$800		0151002 52027	INSPECTIONS & TESTS	$800	$800
$6,900		0151002 52029	FLU SHOTS	$6,900	$6,900
$200		0151002 52090	TRAVEL IN STATE	$100	$100
$1,500		0151002 52170	MEMBERSHIPS/PROF DEVELOPMENT	$1,900	$1,900
$15,000		0151002 52191	OUTSIDE SERVICES	$4,000	$20,000
$2,900		0151002 52230	OFFICE SUPPLIES/EXPENSES	$2,500	$2,500
$800		0151002 52500	STATE MANDATED CHARGES	$800	$800
$130		0151002 54800	FUEL	$0	$0
$28,480	**30**	**0151002**	**EXPENSE SUBTOTAL**	**$17,300**	**$33,300**
$188,246			TOTAL BOARD OF HEALTH	$179,316	$195,316
			HISTORICAL COMMISSION		
$4,000		0119502 53027	HISTORICAL COMMISSION	$3,000	$3,000
$4,000	**31**	**0119502**	**EXPENSE SUBTOTAL**	**$3,000**	**$3,000**
$4,000			TOTAL HISTORICAL COMMISSION	$3,000	$3,000
			RECREATION (GENERAL FUND)		
$25,000		0163001 51026	AUXILIARY STAFF (LIFEGUARDS)	$25,000	$25,000
$25,000	**32**	**0163001**	**PERSONNEL SUBTOTAL**	**$25,000**	**$25,000**
$14,689		0163002 52230	BEACH STICKER PROCESSING & SUP	$15,000	$15,000
$3,000		0163002 52330	LIFEGUARD SUPPLIES	$3,000	$3,000
$7,000		0163002 52500	COMMUNITY EVENTS	$7,000	$7,000
$10,000		0163002 52503	4TH OF JULY	$10,000	$10,000
$34,689	**33**	**0163002**	**EXPENSE SUBTOTAL**	**$35,000**	**$35,000**
$59,689			TOTAL RECREATION (GF)	$60,000	$60,000

FY2023 VOTED BUDGET	LINE ITEM NO.	ORG/OBJ	DEPARTMENTAL BUDGETS	TOWN ADMINISTRATOR RECOMMENDED FY2024	FINANCE COMMITTEE RECOMMENDED FY2024
$739,986		**COMMUNITY & ECONOMIC DEVELOPMENT TOTAL**		**$755,450**	**$755,450**
		PUBLIC SERVICES			
			FACILITIES		
$48,185		0119201 51010	DIRECTOR OF FACILITIES (CONTRACT)*	$50,962	$50,962
$56,745		0119201 51034	CUSTODIANS	$40,495	$40,495
$74,894		0119201 511000	MAINTENANCE SALARIES*	$53,961	$53,961
$500		0119201 51106	LONGEVITY	$600	$600
$600		0119201 51107	SICK INCENTIVE	$0	$0
$10,000		0119201 51020	ASST DIRECTOR OF FACILITIES (STIPEND)	$10,000	$10,000
$21,245		0119201 51130	ADMIN. ASSISTANT (CBA)*	$29,109	$29,109
$212,169	**34**	**0119201**	**PERSONNEL SUBTOTAL**	**$185,127**	**$185,127**
		*Director & Maintenance salaries are 60/40 split with schools; admin assistant is a 50/50 split			
$60,000		0119202 52026	BUILDING MAINT-TOWN	$65,000	$65,000
$10,000		0119202 52042	CONTRACTED CONSULTING SERVICES	$10,000	$10,000
$135,000		0119202 52191	OUTSIDE SERVICES-TOWN	$125,000	$125,000
$1,000		0119202 52230	OFFICE SUPPLIES/EXPENSES	$1,000	$1,000
$110,000		0119202 52335	OPER EXP ELECTRIC	$110,000	$110,000
$35,000		0119202 52336	OPER EXP FUEL GAS	$45,000	$45,000
$700		0119202 52170	MEMBERSHIPS	$500	$500
$1,000		0119202 53003	CONFERENCE/SEMINARS	$1,000	$1,000
$352,700	**35**	**0119202**	**EXPENSE SUBTOTAL**	**$357,500**	**$357,500**
$564,869			TOTAL FACILITIES	$542,627	$542,627
			CEMETERY		
$33,290		0149101 51010	DIRECTOR (CONTRACT)	$35,242*	$35,242*
$10,000		0149101 51030	OVERTIME (CBA)	$10,000	$10,000
$131,618		0149101 511000	PERSONNEL (CBA)	$122,498	$122,498
$3,238		0149101 51106	LONGEVITY	$663	$663
$178,146	**36**	**0149101**	**PERSONNEL SUBTOTAL**	**$168,403**	**$168,403**
		*25% of Director's Salary			
$5,545		0149102 52000	BUILDING EXPENSES	$5,000	$5,000
$2,000		0149102 52026	EQUIPMENT MAINTENANCE	$3,500	$12,500
$1,250		0149102 52410	UNIFORMS	$1,250	$1,250
$7,500		0149102 53009	LANDSCAPING	$10,000	$10,000
$16,295	**37**	**0149102**	**EXPENSE SUBTOTAL**	**$19,750**	**$28,750**
$194,441			TOTAL CEMETERY	$188,153	$197,153
			DPW		
$33,290		0149901 51010	DIRECTOR	$35,242*	$35,242*
$35,000		0149901 51030	OVERTIME (CBA)	$40,000	$40,000
$5,000		0149901 51043	POLICE DETAILS	$2,000	$2,000
$41,040		0149901 51044	PART TIME STAFF (SUMMER)*	$35,000	$35,000
$343,147		0149901 511000	PERSONNEL (CBA)	$347,925	$347,925
$3,388		0149901 51106	LONGEVITY	$813	$813
$460,865	**38**	**0149901**	**PERSONNEL SUBTOTAL**	**$460,980**	**$460,980**
		*25% of Director's Salary; PT Staff 12 weeks starting in May			
$15,000		0149902 52002	FUEL	$15,000	$15,000
$40,000		0149902 52026	EQUIPMENT MAINTENANCE	$37,500	$37,500
$7,500		0149902 52027	SIGNS	$6,000	$6,000
$2,000		0149902 52031	TOWN VEHICLE MAINTENANCE	$2,000	$2,000
$60,000		0149902 52330	OPER EXP SUPPLIES	$55,000	$55,000
$3,750		0149902 52410	UNIFORMS (CBA)	$3,750	$3,750
$25,000		0149902 52421	HIGHWAY MAINTENANCE	$25,000	$25,000

FY2023 VOTED BUDGET	LINE ITEM NO.	ORG/OBJ	DEPARTMENTAL BUDGETS	TOWN ADMINISTRATOR RECOMMENDED FY2024	FINANCE COMMITTEE RECOMMENDED FY2024
$10,000		0149902 53001	SHADE TREES	$10,000	$10,000
$10,000		0149902 53005	CONTRACT WORK	$10,000	$10,000
$80,000		0149902 53006	CONTRACT GRASS WORK	$80,000	$80,000
$90,000		0149902 53007	CONTRACT SIDEWALK WORK/PATCHING	$80,000	$80,000
$15,000		0149902 53009	LANDSCAPING	$15,815	$15,815
$2,500		0149902 53010	LEAF DISPOSAL	$2,500	$2,500
$80,000		0149902 53011	CONTRACT-FIELD MAINTENANCE	$78,885	$78,885
$35,000		0149902 53012	DEBRIS REMOVAL	$32,500	$32,500
$5,000		0149902 53013	ELECTRICAL REPAIRS	$5,000	$5,000
$10,000		0149902 53014	WASTE PRODUCT REMOVAL	$13,126	$13,126
$120,000		0149902 53023	STREET LIGHTING	$121,027	$121,027
$610,750	**39**	**0149902**	**EXPENSE SUBTOTAL**	**$593,102**	**$593,102**
$1,071,615			TOTAL DPW	$1,054,082	$1,054,082
			SNOW & ICE		
$60,000		0149903 51044	SNOW & ICE OT	$45,000	$60,000
$180,000		0149903 52200	SNOW & ICE	$150,000	$180,000
$240,000	**40**	**0149903**	**EXPENSE SUBTOTAL**	**$240,000**	**$240,000**
$240,000			TOTAL SNOW & ICE	$195,000	$240,000
$2,070,925		**PUBLIC SERVICES TOTAL**		**$1,979,862**	**$2,033,862**
		PUBLIC SAFETY			
			POLICE		
$140,539		0121001 51010	CHIEF (CONTRACT)	$145,546	$145,546
$0		0121001 5101X	DEPUTY CHIEF *NEW*	$110,577	$110,577
$102,610		0121001 51011	CAPTAINS SALARY & WAGES (CBA)	$107,993	$107,993
$344,909		0121001 51012	LIEUTENANTS SAL. & WAGES (CBA)	$277,344	$277,344
$472,301		0121001 51013	SERGEANTS SALARY & WAGES (CBA)	$500,723	$500,723
$1,270,312		0121001 51014	PATROL OFFICERS (CBA)	$1,168,290	$1,168,290
$60,522		0121001 51015	ADMINISTRATIVE SUPPORT	$61,652	$61,652
$8,000		0121001 51019	MATRONS	$6,500	$6,500
$19,755		0121001 51020	PART-TIME CLERICAL	$20,057	$20,057
$51,194		0121001 51121	ANIMAL CONTROL OFFICER	$52,501	$52,501
$20,000		0121001 51022	INVESTIGATIONS & ID'S (CBA)	$35,018	$35,018
$306,592		0121001 51023	EDUCATIONAL INCENTIVES (CBA)	$358,180	$358,180
$30,000		0121001 51024	ADVANCED MED CERT (CBA)	$30,576	$30,576
$365,000		0121001 51030	OVERTIME/RESERVES & SPEC (CBA)	$365,000	$365,000
$25,000		0121001 51040	FITNESS INCENTIVE (CBA)	$25,000	$25,000
$126,480		0121001 51050	HOLIDAY PAY (CBA)	$132,744	$132,744
$18,068		0121001 51062	OVERTIME 5&2 SCHEDULE (CBA)	$18,157	$18,157
$6,000		0121001 51063	OVERTIME COURT (CBA)	$0	$0
$18,000		0121001 51064	OVERTIME INVESTIGATIONS (CBA)	$18,000	$18,000
$82,000		0121001 51065	OVERTIME TRAINING (CBA)	$130,000	$130,000
$29,000		0121001 51066	BODY WORN CAMERA STIPEND (CBA)	$30,000	$30,000
$4,730		0121001 51100	VACATION BUY BACK/ONE TIME PMTs (CBA)	$5,500	$5,500
$4,000		0121001 51103	OUT-OF-GRADE PAY (CBA)	$4,000	$4,000
$86,190		0121001 51106	LONGEVITY (CBA)	$88,384	$88,384
$0		0121001 51108	LIQUOR LICENSE STIPEND	$3,000	$3,000
$233,777		0121001 51116	SHIFT & COURT DIFFERNTIAL (CBA)	$243,732	$243,732
$23,250		0121001 51119	ACCREDITATION STIPEND (CBA)	$22,500	$22,500
$3,848,229	**41**	**0121001**	**PERSONNEL SUBTOTAL**	**$3,960,973**	**$3,960,973**
$5,000		0121004 52000	EXPENSES-BLDG	$5,000	$5,000
$25,000		0121004 52026	EQUIPMENT MAINTENANCE	$25,000	$25,000

FY2023 VOTED BUDGET	LINE ITEM NO.	ORG/OBJ	DEPARTMENTAL BUDGETS	TOWN ADMINISTRATOR RECOMMENDED FY2024	FINANCE COMMITTEE RECOMMENDED FY2024
$1,500		0121004 52090	TRAVEL IN STATE	$500	$500
$2,500		0121004 52101	EDUCATION INCENTIVES (CBA)	$2,500	$2,500
$11,000		0121004 52150	MOBILE RADIO	$11,000	$11,000
$3,750		0121004 52170	MEMBERSHIPS	$4,000	$4,000
$24,000		0121004 52180	TRAINING	$20,000	$20,000
$1,280		0121004 52070	TESTING & RECRUITING	$1,280	$1,280
$16,500		0121004 52230	POL-OFFICE SUPPLY/EXPENSE	$16,500	$16,500
$28,000		0121004 52410	UNIFORMS	$31,244	$31,244
$11,500		0121004 52412	AMMUNITION/WEAPONS	$13,950	$13,950
$5,500		0121004 53000	NEMLEC DUES	$5,500	$5,500
$25,125		0121004 54800	FUEL	$31,456	$31,456
$3,750		0121004 52335	ACO EXPENSES	$2,500	$2,500
$5,000		0121004 58500	EQUIPMENT	$0	$0
$169,405	**42**	**0121004**	**EXPENSE SUBTOTAL**	**$170,430**	**$170,430**
$4,017,634			TOTAL POLICE	$4,131,403	$4,131,403
			CONSTABLE		
$100		0126001 51010	ELECTED OFFICIALS SALARY & WAGES	$100	$100
$100	**43**	**0126001**	**PERSONNEL SUBTOTAL**	**$100**	**$100**
$100			TOTAL CONSTABLE	$100	$100
			HARBORMASTER		
$13,800		0129501 51010	OFFICER'S SALARY	$13,800	$13,800
$6,500		0129501 51067	HARBORMASTER PATROL	$6,500	$6,500
$20,300	**44**	**0129501**	**PERSONNEL SUBTOTAL**	**$20,300**	**$20,300**
$3,500		0129502 52026	EQUIPMENT MAINTENANCE	$2,500	$2,500
$749		0129502 52410	UNIFORMS	$749	$749
$500		0129502 54800	FUEL	$500	$500
$1,500		0129502 58500	EQUIPMENT	$1,500	$1,500
$6,249	**45**	**0129502**	**EXPENSE SUBTOTAL**	**$5,249**	**$5,249**
$26,549			TOTAL HARBORMASTER	$25,549	$25,549
			FIRE		
$133,790		0122001 51010	CHIEF (CONTRACT)	$139,994	$139,994
$344,863		0122001 51011	CAPTAINS SALARY & WAGES (CBA)	$369,582	$369,582
$295,206		0122001 51012	LIEUTENANTS SAL. & WAGES (CBA)	$367,092	$367,092
$1,625,661		0122001 51014	FIREFIGHTER'S SAL. & WAGES (CBA)	$1,516,602	$1,516,602
$98,059		0122001 51015	DEPUTY CHIEF (CBA)	$110,112	$110,112
$0		0122001 5101X	ADMINISTRATIVE ASSISTANT *NEW*	$56,058	$56,058
$8,583		0122001 51016	OFFICE CLERK STIPEND (CBA)	$0	$0
$16,000		0122001 51024	TRAINING STIPEND (CBA)	$16,000	$16,000
$41,106		0122001 51025	SICK LEAVE BUY BACK (CBA)	$30,000	$30,000
$5,556		0122001 51026	FIRE INVESTIGATOR STIPEND (CBA)	$4,504	$4,504
$6,944		0122001 51027	MECHANIC STIPEND (CBA)	$7,505	$7,505
$515,000		0122001 51030	OVERTIME (CBA)	$515,000	$515,000
$15,000		0122001 51040	FITNESS INCENTIVE (CBA)	$15,000	$15,000
$118,450		0122001 51050	HOLIDAY PAY (CBA)	$115,000	$115,000
$51,088		0122001 51100	LONGEVITY (CBA)	$74,000	$74,000
$6,000		0122001 51103	OUT-OF-GRADE PAY (CBA)	$5,000	$5,000
$0		0122001 51106	HAZARDOUS MATERIAL STIPEND (CBA)	$48,000	$48,000
$3,000		0122001 51115	EMERGENCY MGMT STIPEND (CBA)	$1,501	$1,501
$116,176		0122001 51116	SHIFT DIFF-NIGHT (CBA)	$166,080	$166,080
$116,176		0122001 51117	WEEK END DIFFERENTIAL (CBA)	$166,080	$166,080
$3,493		0122001 51118	EMS TRAINING COORDINATOR (CBA)	$3,752	$3,752

FY2023 VOTED BUDGET	LINE ITEM NO.	ORG/OBJ	DEPARTMENTAL BUDGETS	TOWN ADMINISTRATOR RECOMMENDED FY2024	FINANCE COMMITTEE RECOMMENDED FY2024
$3,493		0122001 51119	FIRE TRAINING SUPERVISOR (CBA)	$3,752	$3,752
$3,523,644	**46**	**0122001**	**PERSONNEL SUBTOTAL**	**$3,730,614**	**$3,730,614**
$8,000		0122004 52000	EXPENSES-BLDG	$5,000	$5,000
$65,000		0122004 52026	EQUIPMENT MAINTENANCE	$55,000	$55,000
$2,500		0122004 52027	FIRE PREVENTIONS	$2,500	$2,500
$475		0122004 52090	TRAVEL IN STATE	$475	$475
$1,250		0122004 52150	COMMUNICATIONS	$1,000	$1,000
$25,000		0122004 52180	TRAINING/TESTING	$20,000	$20,000
$2,194		0122004 52230	OFFICE SUPPLIES/EXPENSES	$2,000	$2,000
$40,000		0122004 52410	PROTECTIVE CLOTHING	$35,000	$35,000
$2,000		0122004 53003	CONFERENCE/SEMINARS	$2,000	$2,000
$2,000		0122004 54205	FIRE HOSE	$2,000	$2,000
$7,000		0122004 54800	FUEL	$7,000	$7,000
$100,000		0122004 56054	LYNN DISPATCH	$140,000	$140,000
$255,419	**47**	**0122004**	**EXPENSE SUBTOTAL**	**$271,975**	**$271,975**
$3,779,063			TOTAL FIRE	$4,002,589	$4,002,589
			EMERGENCY MANAGEMENT		
$2,195		0129101 51010	DIRECTOR	$5,000	$5,000
$2,500		0129102 52000	EXPENSES	$2,500	$2,500
$4,695	**48**	**0129102**	**EXPENSE SUBTOTAL**	**$7,500**	**$7,500**
$4,695			TOTAL EMERGENCY MANAGEMENT	$7,500	$7,500
$7,828,041		**PUBLIC SAFETY TOTAL**		**$8,167,141**	**$8,167,141**
		HUMAN SERVICES			
			SENIOR CENTER (GENERAL FUND)		
$85,327		0154101 51015	EXECUTIVE DIRECTOR	$86,635	$86,635
$11,820		0154101 51016	ADMINISTRATIVE ASSISTANT	$10,534	$10,534
$55,212		0154101 51026	OUTREACH WORKER	$56,058	$56,058
$56,316		0154101 51121	PROGRAM & VOLUNTEER COORD.	$57,179	$57,179
$22,000		0154101 51027	VAN DRIVERS	$20,000	$20,000
$230,675	**49**	**0154101**	**PERSONNEL SUBTOTAL**	**$230,406**	**$230,406**
$2,000		0154103 52026	VEHICLE MAINTENANCE	$2,000	$2,000
$2,000		0154103 52193	GENERAL MAINTENANCE	$2,000	$2,000
$2,250		0154103 52230	OFFICE SUPPLIES/EXPENSES	$2,250	$2,250
$2,200		0154103 52232	JANITORIAL SUPPLIES	$2,200	$2,200
$5,500		0154103 52505	COMMUNITY PROGRAMS	$5,500	$5,500
$15,000		0154103 52507	ADULT CARE SERVICES	$15,000	$15,000
$2,300		0154103 54800	FUEL	$2,300	$2,300
$2,000		0154103 58500	EQUIPMENT	$2,000	$2,000
$33,250	**50**	**0154103**	**EXPENSE SUBTOTAL**	**$33,250**	**$33,250**
$263,925			TOTAL SENIOR CENTER	$263,656	$263,656
			VETERAN'S SERVICES		
$33,200		0154302 52194	VETERAN'S AGENT SERVICES	$33,200	$43,200
$33,200	**51**	**0154302**	**EXPENSE SUBTOTAL**	**$33,200**	**$43,200**
$50,000		0154303 53010	ASSISTANCE	$50,000	$50,000
$50,000	**52**	**0154303**	**EXPENSE SUBTOTAL**	**$50,000**	**$50,000**
$83,200			TOTAL VETERAN'S SERVICES	$83,200	$93,200
			LIBRARY (GENERAL FUND)		
$96,540		0161001 51010	DIRECTOR (CONTRACT)	$103,962	$103,962
$67,645		0161001 51011	ASSISTANT DIRECTOR	$70,190	$70,190

FY2023 VOTED BUDGET	LINE ITEM NO.	ORG/OBJ	DEPARTMENTAL BUDGETS	TOWN ADMINISTRATOR RECOMMENDED FY2024	FINANCE COMMITTEE RECOMMENDED FY2024
$25,861		0161001 51015	SECRETARY/BOOKKEEPER (CBA)	$28,486	$28,486
$60,161		0161001 51045	CHILDREN'S LIBRARIAN (CBA)	$93,230	$93,230
$51,400		0161001 51046	CIRCULATION LIBRARIAN (CBA)	$164,676	$164,676
$64,674		0161001 51047	REFERENCE LIBRARIAN (CBA)	$103,557	$103,557
$55,334		0161001 51049	LIBRARY ASSISTANTS (CBA)	$0	$0
$60,709		0161001 51051	ADULT ASSISTANTS - P/T (CBA)	$0	$0
$35,266		0161001 51052	AV PROCESSORS (CBA)	$41,420	$41,420
$68,838		0161001 51054	LIBRARIAN (CBA)	$0	$0
$4,500		0161001 51100	OTHER COMPENSATION (CBA)	$2,000	$2,000
$5,213		0161001 51106	LONGEVITY (CBA)	$4,729	$4,729
$5,804		0161001 51107	SICK INCENTIVE (CBA)	$0	$0
$601,945	**53**	**0161001**	**PERSONNEL SUBTOTAL**	**$612,250**	**$612,250**
$2,500		0161002 52000	BUILDING EXPENSES	$1,400	$1,400
$100		0161002 52090	TRAVEL IN STATE	$50	$50
$2,400		0161002 52105	PROGRAMMING	$2,000	$2,000
$1,000		0161002 52180	TRAINING/TESTING	$0	$0
$77,500		0161002 52191	OUTSIDE SERVICES	$82,000*	$82,000*
$950		0161002 52230	OFFICE SUPPLIES/EXPENSES	$1,800	$1,800
$10,000		0161002 52505	COMMUNITY PROGRAMS	$7,500	$7,500
$900		0161002 53022	TELEPHONES (MOST DEPARTMENTS)	$1,000	$1,000
$95,350	**54**	**0161002**	**EXPENSE SUBTOTAL**	**$95,750**	**$95,750**
		*Increase in Noble contract			
$128,750		0161003 55010	LIBRARY MATERIALS	$135,000	$135,000
$128,750	**55**	**0161003**	**EXPENSE TOTAL**	**$135,000**	**$135,000**
$826,045			TOTAL LIBRARY	$843,000	$843,000
$1,173,170		**HUMAN SERVICES TOTAL**		**$1,189,856**	**$1,199,856**
		PUBLIC SCHOOLS			
			REGIONAL VOC TECH		
$630,472	**56**	**10300**	**TOTAL REGIONAL VOC TECH**	**$661,996**	**$510,475**
$30,222,917	**57**	**0199202**	**TOTAL PUBLIC SCHOOLS**	**$31,008,713**	**$31,008,713**
$1,607,136			*NAHANT TUITION REVOLVING*	*$1,647,314*	*$1,647,314*
$85,000			*SPECIAL EDUCATION TUITION REVOLVING*	*$85,000*	*$85,000*
$31,915,053			TOTAL PUBLIC SCHOOLS (incl. Revolving Funds)	$32,741,027	$32,741,027
$32,545,525		**SWAMPSCOTT PUBLIC SCHOOLS TOTALS**		**$33,403,023**	**$33,251,502**
			DEBT SERVICE		
$4,075,140		0171002 57600	PRINCIPAL	$3,869,739	$3,869,739
$2,772,216		0171002 57610	INTEREST	$3,195,105	$3,195,105
$10,000		0171002 57630	BOND ISSUANCE COSTS	$5,000	$5,000
$6,857,356	**58**	**0171002**	**EXPENSE SUBTOTAL**	**$7,069,844**	**$7,069,844**
$6,857,356			TOTAL DEBT SERVICE	$7,069,844	$7,069,844
			EMPLOYEE BENEFITS		
$505,000		0191402 53028	PAYROLL TAX	$530,000	$530,000
$15,000		0191402 53031	UNEMPLOYMENT	$15,000	$15,000
$115,000		0191402 57010	INJURY POLICE/FIRE	$110,000	$110,000
$290,000		0191402 57011	WORKERS COMP BENEFITS	$295,800	$295,800
$6,807,217		0191402 57050	EMPLOYEE GROUP/HEALTH	$6,984,205	$7,311,701
$5,603,587		0191402 57070	CONTRIB PENSION CONTRIB	$5,934,124	$5,934,124
$13,600		0191402 57080	NON-CONTRIB PENSION CONT	$13,600	$13,600

FY2023 VOTED BUDGET	LINE ITEM NO.	ORG/OBJ	DEPARTMENTAL BUDGETS	TOWN ADMINISTRATOR RECOMMENDED FY2024	FINANCE COMMITTEE RECOMMENDED FY2024
$13,349,404	**59**	**0191402**	**EXPENSE SUBTOTAL**	**$13,882,729**	**$14,210,225**
$13,349,404			TOTAL EMPLOYEE BENEFITS	$13,882,729	$14,210,225
			STATE CHARGES/ASSESSMENTS		
$24,120		10800 56520	MOSQUITO CONTROL PROJECTS	$24,602	$25,278
$5,788		10800 56530	AIR POLLUTION DISTRICTS	$5,904	$6,111
$8,440		10800 56540	METRO. AREA PLANNING	$8,609	$8,783
$11,700		10800 56545	RMV NON-RENEWAL SURCHARGE	$11,934	$10,560
$348,947		10800 56550	MBTA	$355,926	$367,562
$96,751		10800 56570	SCHOOL CHOICE ASSESSMENT	$98,686	$168,951
$1,337,028		10800 56580	CHARTER SCHOOL ASSESSMENT	$1,363,769	$1,293,632
$31,072		10800 56581	PUBLIC LIBRARY OFFSET	$31,693	$36,023
$1,863,846		**10800**	**EXPENSE SUBTOTAL (NOT AN APPROPRIATION)**	**$1,901,123**	**$1,916,900**
$1,863,846			TOTAL STATE ASSESSMENTS	$1,901,123	$1,916,900
$68,070,854			**TOTAL GENERAL FUND (GF) APPROPRIATIONS**	**$69,876,998**	**$70,153,750**
			SEWER ENTERPRISE FUND		
$232,759		90151 5100	PERSONNEL (CBA)	$243,090	$243,090
$33,290		90151 51010	DIRECTOR (CONTRACT)	$35,242*	$35,242*
$53,367		90151 51016	CLERICAL (CBA)	$59,510	$59,510
$10,500		90151 51030	OVERTIME (CBA)	$10,500	$10,500
$23,500		90151 51039	STANDBY (CBA)	$23,500	$23,500
$3,000		90151 51043	POLICE DETAILS	$2,000	$2,000
$1,300		90151 51106	LONGEVITY (CBA)	$1,638	$1,638
$39,000		90151 51150	ENGINEER (CONTRACT)	$40,000*	$40,000*
$396,716	**60**	**90151**	**PERSONNEL SUBTOTAL**	**$415,480**	**$415,480**
		*25% of Director's Salary; 50% of Assistant Engineer's Salary			
$30,000		90152 52000	FUEL	$30,000	$30,000
$25,328		90152 52026	EQUIPMENT/MAINTENANCE	$25,000	$25,000
$25,000		90152 52042	CONSULTING SERVICES	$0	$0
$211,660		90152 52191	LIFT STATION OPER/MAINT	$200,000	$200,000
$7,000		90152 52241	SEWER BILLS	$7,000	$7,000
$90,677		90152 52335	OPER EXP ELECTRIC	$80,000	$80,000
$2,500		90152 52410	UNIFORMS	$2,500	$2,500
$70,158		90152 52990	EXPENSES	$65,000	$65,000
$50,000		90152 53007	PAVING	$50,000	$50,000
$30,000		90152 53024	SEWER RESERVE FUND	$30,000	$30,000
$1,000,000		90152 58611	LYNN SEWER ASSESSMENT	$1,000,000	$1,000,000
$1,542,322	**61**	**90152**	**EXPENSE SUBTOTAL**	**$1,489,500**	**$1,489,500**
$466,013		90159 51100	INDIRECT TOWN SERVICES	$468,781	$468,781
$1,000		90159 52300	ADMINISTRATION FEES/CHRG	$1,000	$1,000
$148,078		90159 57070	PENSION CONTRIBUTION	$124,008	$124,008
$370,400		90159 57600	PRINCIPAL ON BONDS	$331,167	$331,167
$207,242		90159 57610	INTEREST ON BONDS	$193,749	$193,749
$1,192,733	**62**	**90159**	**EXPENSE SUBTOTAL**	**$1,118,705**	**$1,118,705**
$3,131,771			**TOTAL SEWER ENTERPRISE FUND**	**$3,023,685**	**$3,023,685**

FY2023 VOTED BUDGET	LINE ITEM NO.	ORG/OBJ	DEPARTMENTAL BUDGETS	TOWN ADMINISTRATOR RECOMMENDED FY2024	FINANCE COMMITTEE RECOMMENDED FY2024
			WATER ENTERPRISE FUND		
$211,793		90251 5100	PERSONNEL (CBA)	$240,877	$240,877
$33,290		90251 51010	DIRECTOR (CONTRACT)	$35,242*	$35,242*
$53,367		90251 51016	CLERICAL (CBA)	$59,510	$59,510
$20,000		90251 51030	OVERTIME (CBA)	$20,000	$20,000
$23,500		90251 51039	STANDBY (CBA)	$23,500	$23,500
$5,775		90251 51041	FLUSHING HYDRANTS	$6,000	$6,000
$4,000		90251 51043	POLICE DETAILS	$2,000	$2,000
$3,850		90251 51106	LONGEVITY (CBA)	$3,588	$3,588
$15,600		90251 51119	STIPEND (CBA- LICENSES)	$17,160	$17,160
$39,000		90251 51150	ENGINEER (CONTRACT)	$40,000*	$40,000*
$410,175	**63**	**90251**	**PERSONNEL SUBTOTAL**	**$447,877**	**$447,877**
		*25% of Director's Salary; 50% of Assistant Engineer's Salary			
$30,000		90252 52000	FUEL	$30,000	$30,000
$25,511		90252 52026	EQUIPMENT/MAINTENANCE	$25,000	$25,000
$7,000		90252 52241	WATER BILLS	$7,000	$7,000
$2,500		90252 52410	UNIFORMS	$2,500	$2,500
$137,304		90252 52990	EXPENSES	$100,000	$100,000
$50,000		90252 53007	PAVING	$50,000	$50,000
$25,000		90252 53024	WATER RESERVE FUND	$25,000	$25,000
$2,652,649		90252 58611	MWRA WATER	$2,700,000	$2,608,224
$2,929,965	**64**	**90252**	**EXPENSE SUBTOTAL**	**$2,939,500**	**$2,847,724**
$466,613		90259 51100	INDIRECT TOWN SERVICES	$469,331	$469,331
$160,068		90259 57070	PENSION CONTRIBUTION	$145,410	$145,410
$515,000		90259 57600	PRINCIPAL ON BONDS	$515,000	$515,000
$6,844		90259 57610	INTEREST ON BONDS	$5,250	$5,250
$1,148,525	**65**	**90259**	**EXPENSE SUBTOTAL**	**$1,134,991**	**$1,134,991**
$4,488,665			**TOTAL WATER ENTERPRISE FUND**	**$4,522,368**	**$4,430,592**
			PUBLIC EDUCATION GOVERNMENT-ACCESSS (PEG) ENTERPRISE FUND		
$39,050		90351 51044	ASSISTANT PRODUCER	$39,831	$39,831
$27,050		90351 51119	PEG COORDINATOR STIPEND	$27,591	$27,591
$32,333		90351 51122	VIDEO INTERNS	$36,790	$36,790
$98,433	**66**	**90351**	**PERSONNEL SUBTOTAL**	**$104,212**	**$104,212**
$43,472		90352 52025	NEW EQUIPMENT	$28,500	$28,500
$16,500		90352 52026	EQUIPMENT MAINTENANCE	$17,100	$17,100
$10,345		90352 52170	DUES/SUBSCRIPTIONS	$10,950	$10,950
$3,250		90352 52180	TRAINING	$4,450	$4,450
$5,550		90352 52230	GENERAL SUPPLIES	$5,015	$5,015
$203,706		90358 52000	SMALL CAPITAL & OTHER EXPENSES	$0	$0
$12,750		90359 51100	INDIRECT TOWN SERVICES	$14,770	$14,770
$295,572	**67**	**90358**	**EXPENSE SUBTOTAL**	**$80,785**	**$80,785**
$394,005			**TOTAL PEG ENTERPRISE**	**$184,997**	**$184,997**
			SOLID WASTE ENTERPRISE FUND		
$8,640		90451 51030	DPW OVERTIME (CBA)	$8,500	$8,500
$8,640	**68**	**90451**	**PERSONNEL SUBTOTAL**	**$8,500**	**$8,500**
$1,464,000		90451 52000	SOLID WASTE & RECYCLING CONTRACT	$1,504,082	$1,504,082
$12,000		90451 52420	YARD WASTE	$12,000	$12,000
$10,500		90451 52423	WASTE ZERO	$10,500	$10,500
$2,500		90451 52424	REPLACEMENT CARTS & PARTS	$500	$500
$500		90451 52425	MATTRESS RECYCLING	$500	$500
$4,032		90451 52426	COMPOSTING	$4,992	$4,992

FY2023 VOTED BUDGET	LINE ITEM NO.	ORG/OBJ	DEPARTMENTAL BUDGETS	TOWN ADMINISTRATOR RECOMMENDED FY2024	FINANCE COMMITTEE RECOMMENDED FY2024
$2,500		90451 52427	SOLID WASTE ADVISORY EXPENSE	$2,500	$2,500
$1,500		90451 52428	EXPENSES & MAILINGS	$1,500	$1,500
$0		90451 52429	HAZARDOUS MATERIAL DROPOFF	$5,000	$5,000
$17,778		90451 51100	INDIRECT TOWN SERVICES	$0	$0
$1,515,310	**69**	**90451**	**EXPENSE SUBTOTAL**	**$1,541,574**	**$1,541,574**
$1,523,950			**TOTAL SOLID WASTE ENTERPRISE**	**$1,550,074**	**$1,550,074**
$9,538,391			**ENTERPRISE FUNDS (EF) TOTALS**	**$9,281,125**	**$9,189,349**
$77,609,245			**TOTAL APPROPRIATIONS (GF & EF)**	**$79,158,123**	**$79,343,099**

ARTICLE 5 *ESTABLISH A SPECIAL EDUCATION RESERVE FUND*

To see if the Town will vote to accept the provisions of G.L. c.40, §13E, authorizing the School Department to establish a reserve fund to be utilized in upcoming fiscal years to pay without further appropriation, for unanticipated or unbudgeted costs of special education out of district tuition or transportation, such funds to be distributed only after a majority vote of the School Committee and the Select Board; and further, to transfer $310,000 from Free Cash to said reserve fund; or take any action in relation thereto.

Comment: This article seeks to establish a reserve fund which authorizes the School Department to expend such funds held in the Fund for unanticipated or unbudgeted costs of Special Education. The intent is to transfer 100% of Medicaid reimbursement receipts to the Fund. By statute, any interest or income that accrues will remain in the Fund.

Sponsored by the Town Administrator

The Select Board will report on this Article at Town Meeting.

The Finance Committee recommends favorable action on this Article.

ARTICLE 6 *ESTABLISH A SPECIAL PURPOSE STABILIZATION FUND – OPIOID SETTLEMENT PAYMENTS*

To see if the Town will vote, pursuant to the provisions of G.L. c.40, §5B, to create a new special purpose stabilization fund, to be known as the Opioid Settlement Stabilization Fund, which may be expended for all of the purposes allowed by law, including those outlined in applicable opioid-litigation settlement documents, a document prepared by the Substance Abuse Bureau of the Commonwealth's Office of Health and Human Services Department, found at https://www.mass.gov/doc/massachusetts-abatement-terms/download entitled "Abatement Strategies", and consistent with any state guidelines or regulations further clarifying allowable uses of opioid litigation settlement funds; and further, to adopt the last paragraph of said §5B and dedicate to such fund, without further appropriation, 100% of the opioid litigation settlement funds received by the Town, or take any action relative thereto.

Comment: This article seeks to establish a special purpose stabilization fund related to settlement payments received from the opioid settlement, which can only be expended for purposes of abating the impacts of the opioid epidemic in accordance with the terms of the settlement agreement and state guidelines. The funds are coming from the National Opioid Settlement and Janssen Settlement as a participating subdivision dated July 21, 2021, as well as the Town's subdivision allocation of the Walmart, Allergen, CVS, Walgreens, Teva, and Johnson & Johnson Municipal Abatement funds. The Town will be receiving a total of $1.06 million through annual payments from 2023-2038. Future appropriations and transfers from this stabilization fund will be through a vote at future Town Meetings.

Sponsored by the Town Administrator

This Article requires a 2/3 vote.

The Select Board recommends favorable action on this Article.

The Finance Committee recommends favorable action on this Article.

ARTICLE 7 *APPROVE TRANSFER OF WATER ENTERPRISE FUND RETAINED EARNINGS*

To see if the Town will vote to transfer from the Retained Earnings of the Water Enterprise Fund to the account of Current Revenue the sum of $28,000 to be used and applied by the Select Board to mitigate increases in the water rate, or take any action relative thereto.

Comment: Surplus revenue is money not set aside for any special purpose. It results from the difference between estimates and actual receipts of water user fees and other revenues plus unexpended funds from the Water Department's budget. This is normally surplus revenue available for Town Meeting to be used to reduce rates for the coming year.

Sponsored by the Town Administrator

The Select Board recommends favorable action on this Article.

The Finance Committee recommends favorable action on this Article.

ARTICLE 8 *APPROVE TRANSFER OF SEWER ENTERPRISE FUND RETAINED EARNINGS*

To see if the Town will vote to transfer from the Retained Earnings of the Sewer Enterprise Fund to the account of Current Revenue the sum of $43,000 to be used and applied by the Select Board to mitigate increases in the sewer rate, or take any action relative thereto.

Comment: Surplus revenue is money not set aside for any special purpose. It results from the difference between estimates and actual receipts of sewer user fees and other revenues plus unexpended funds from the Sewer Department's budget. This is normally surplus revenue available for Town Meeting to be used to reduce rates for the coming year.

Sponsored by the Town Administrator

The Select Board recommends favorable action on this Article.

The Finance Committee recommends favorable action on this Article.

ARTICLE 9 *APPROPRIATION FROM TRANSPORTATION INFRASTRUCTURE FUND*

To see if the Town will vote to appropriate the sum of $6,722.00 received in the Transportation Infrastructure Fund, a receipt reserved for appropriation account, for expenses associated with the impact of transportation network services on municipal roads, bridges, and other transportation infrastructure, including any incidental or related costs, or take any action relative thereto.

Comment: This allows spending funds that are received from the Mass. Dept. of Public Utilities that are collected from ride-share services (Uber, Lyft). The number of rides from the previous calendar year that originated within each city or town are charged a per-ride assessment of $0.20. Money is then distributed to cities and towns from the Commonwealth Transportation Infrastructure Fund, which is a special revenue fund earmarked for use by cities and towns "to address the impact of transportation network services on municipal roads, bridges and other transportation infrastructure or any other public purpose substantially related to the operation of transportation network services" in the Town.

Sponsored by the Town Administrator

The Select Board recommends favorable action on this Article.

The Finance Committee recommends favorable action on this Article.

ARTICLE 10 *ACQUISITION OF LAND: 12-24 PINE STREET*

To see if the Town will vote to authorize the Select Board to acquire, by purchase, gift or eminent domain, a fee simple interest in property located at 12-24 Pine Street, Swampscott, being Assessor's Tax Map 3-4-0, containing 0.360 acres, more or less, and described in a deed recorded with the Essex South District Registry of Deeds in Book 40542, Page 4, together with any improvements thereto, for general municipal purposes and for purposes of conveyance; and, further, to raise and appropriate, transfer and/or borrow a sum of money to fund said acquisition; and, further, to authorize the Select Board to enter into all agreements and execute any and all instruments on behalf of the Town as may be necessary or appropriate to effectuate said acquisition, or take any action relative thereto.

Comment: The intent of the article is to allow the Town to acquire the property in order to provide a need in the community while further support redevelopment in this prime neighborhood.

Sponsored by the Select Board

The Select Board will report on this Article at Town Meeting.

The Finance Committee will report on this Article at Town Meeting.

ARTICLE 11 *DISPOSITION OF LAND: 12-24 PINE STREET & A PORTION OF 10 NEW OCEAN STREET*

To see if the Town will vote to authorize the Select Board to convey certain property, as follows: (a) a parcel of land containing 0.360 acres, more or less, and all improvements thereon, located at 12-24 Pine Street, identified as Assessor's Tax Map 3-4-0, and described in a deed recorded with the Essex South District Registry of Deeds in Book 40542, Page 4, and (b) a parcel of land, and all improvements thereon, being a portion of that property located at 10 New Ocean Street, identified as Assessor's Tax Map 3-3-0, and described in a deed recorded with the Essex South District Registry of Deeds in Book 1555, Page 45, said parcel shown on a sketch plan as set forth in Appendix C, on file with the Town Clerk, for affordable housing with a preference for veterans and inclusion of a new VFW Post 1240 and such other purposes as the Select Board shall determine, and on such terms and conditions as the Select Board shall deem appropriate; and to authorize the Select Board to enter into all agreements and take any and all actions as may be necessary or convenient to accomplish the foregoing purposes, or take any action relative thereto.

Comment: This article directs the Select Board to utilize the acquired property at 12-24 Pine Street to seek and lead redevelopment of the property in order to provide for affordable housing with a preference for veterans and a new VFW Post 1240 for Veterans Crossing.

Sponsored by the Select Board

The Select Board will report on this Article at Town Meeting.

The Finance Committee will report on this Article at Town Meeting.

ARTICLE 12 *DISPOSITION OF LAND: HADLEY ELEMENTARY SCHOOL*

To see if the Town will vote to authorize the Select Board to convey a parcel of land containing 1.386 acres, more or less, and all improvements thereon, located at 20 Redington Street, identified as Assessor's Tax Map 2-27-0, and described in a deed recorded with the Essex South District Registry of Deeds in Book 2084, Page 334, for hotel and associated accessory uses and public parking, and on such terms and conditions as the Select Board shall deem appropriate; and to authorize the Select Board to enter into all agreements and take any actions as necessary or convenient to accomplish the foregoing purposes, or take any action relative thereto.

Comment: The purpose of this article is to grant the Select Board the ability to seek redevelopment plans for the Hadley Elementary School prior to its closure. This timing is important as it will help to reduce the amount of time between closure of the school and start of any construction work on its redevelopment.

Sponsored by the Select Board

The Select Board will report on this Article at Town Meeting.

The Finance Committee will report on this Article at Town Meeting.

ARTICLE 13 *EXTENSION OF USE: HAWTHORNE-BY-THE-SEA*

To see if the Town will vote to extend the right of the Select Board, as previously granted by the vote under Article 1 of the June 14, 2022 Special Town Meeting, to extend the use until December 31, 2025 of all or a portion of the Town-owned property located at 149-169 Humphrey Street, identified as Assessor's Tax Map 2-185-0 and 2-189-0, and described in a deed recorded with the Essex South District Registry of Deeds in Book 41343, page 220 through 231, for such purposes as the Select Board shall determine, and on such terms and conditions as the Select Board shall deem appropriate; and to authorize the Select Board to enter into all agreements and take any and all actions as may be necessary or convenient to accomplish the foregoing purposes, or take any action relative thereto.

Comment: The June 14, 2022 Special Town Meeting vote that authorized the purchase of the Hawthorne Restaurant limited the Select Board to allow the use of the property until December 31, 2023. The Select Board seeks the ability to extend the use period in order to reduce the amount of time between closure of the restaurant and start of any construction work for the property's redevelopment.

Sponsored by the Select Board

The Select Board recommends favorable action on this Article.

The Finance Committee recommends favorable action on this Article.

ARTICLE 14 *AMEND GENERAL BYLAWS: REVOLVING FUNDS*

To see if the Town will vote to amend the Town of Swampscott General Bylaws Article XXI, Section 2 to establish the annual spending limit for the Council on Aging Revolving Fund in accordance with G.L. Chapter 44, §53E 1/2, with such updated expenditure limit, to be applicable for each fiscal year until such time as Town Meeting votes, prior to July 1 in any year, to increase the same for the ensuing fiscal year; provided, however, that at the request of the entity authorized to expend such funds, the Select Board, with the approval of the Finance Committee, may increase such limit, for that fiscal year only, all set forth in the below table, or take any action relative thereto.

Comment: The intent of this article is to increase the spending limit for the Town's Council on Aging Revolving Fund. The COA offers increased programming which necessitates this increase.

PROGRAM OR PURPOSE	FISCAL YEAR SPENDING LIMIT
COUNCIL ON AGING	**$~~30,000~~75,000**

Sponsored by the Town Administrator

The Select Board recommends favorable action on this Article.

The Finance Committee recommends favorable action on this Article.

ARTICLE 15 *APPROPRIATION FOR CHAPTER 90 ROADWAY IMPROVEMENTS*

To see if the Town will vote to accept and appropriate the sum of $300,000 or such other amount as is made available, to repair, construct or reconstruct streets, together with all necessary work incidental thereto, including engineering, in conjunction with the Commonwealth of Massachusetts, under General Laws Chapter 90 or otherwise; and to transfer for this purpose any unexpended balance of appropriations voted for this purpose at prior Town Meetings, or take any action relative thereto.

Comment: The purpose of this article is to appropriate monies approved by the Legislature for highway and traffic safety projects as approved by the Massachusetts Department of Transportation. Refer to Appendix A for the complete Capital Improvement Committee report and Project No. 6 for this matter.

Sponsored by the Town Administrator

The Select Board recommends favorable action on this Article.

The Finance Committee recommends favorable action on this Article.

ARTICLE 16 *APPROPRIATION FOR RECOMMENDED CAPITAL PROJECTS*

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow the necessary funds to pay costs of various capital projects, including, as applicable, equipping of capital items to be acquired, and all incidental and related costs for capital projects, all as described in the chart below.

Each numbered item will be considered a separate appropriation; with the budgeted amount to be spent only for the stated purpose; or take any action relative thereto.

(Project Nos. refer to Appendix A; Finance Committee changes highlighted in green)

Comment: The above projects were recommended for funding in FY2024 by the Capital Improvement Committee (CIC). Refer to Appendix A for the complete CIC report.

Sponsored by the Capital Improvements Committee

This Article requires a 2/3 vote for borrowing.

The Select Board will report on this Article at Town Meeting.

The Finance Committee recommends favorable action on this Article.

PROJ. NO.	DEPARTMENT	PROJECT TITLE	ADMINISTRATOR RECOMMENDED	CIC RECOMMENDED	FINANCE COMMITTEE RECOMMENDED	FUNDING SOURCE
1	DPW	Equipment (Dump Truck, Sander)	$247,000	$247,000	$247,000	Borrowing (G)
2	DPW	Level/Grade Field at Philips Park	$150,000	$150,000	$150,000	Borrowing (G)
3	DPW	Paving (Cemetery)	$50,000	$50,000	$50,000	Perpetual Care
4	DPW	Paving (Non-Chapter 90)	$350,000	$350,000	$350,000	Borrowing (G)
5	DPW	Pedestrian Safety Traffic Improvements	$1,000,000	$1,000,000	$1,000,000	Borrowing (G)
6	DPW	Seawall Repairs	$250,000	$250,000	$250,000	Borrowing (G)
7	Facilities	Clarke Renovation	$200,000	$200,000	$200,000	Borrowing (G)
8	Facilities	DPW Yard Improvements & Site Study	$100,000	$100,000	$100,000	Borrowing (G)
9	Facilities	Green Communities Projects	$100,000	$100,000	$100,000	Grants - State
10	Facilities	High School Media Center Shades	$50,000	$50,000	$50,000	Surplus Capital
11	Facilities	Hybrid Pick-Up with Snowplow	$75,000	$75,000	$75,000	Surplus Capital
12	Facilities	Library Entries	$100,000	$100,000	$100,000	Borrowing (G)
13	Facilities	Middle School Media Center Improvements	$70,000	$70,000	$70,000	Borrowing (G)
14	Facilities	Middle School Security Upgrades	$30,000	$30,000	$30,000	Borrowing (G)
15	Facilities	Municipal Property Capital	$100,000	$100,000	**$0**	N/A
16	Facilities	Police Station Controls Upgrades	$50,000	$50,000	$50,000	Borrowing (G)
17	Facilities	School Network Upgrades	$140,000	$140,000	$140,000	50% Grants - State/ 50% Borrowing (G)
18	Facilities	School Phone Improvements	$100,000	$100,000	$100,000	Borrowing (G)
19	Facilities	Senior Center Improvements	$50,000	$50,000	$50,000	Borrowing (G)
20	Facilities	Town Hall Basement	$50,000	$50,000	**$0**	N/A

PROJ. NO.	DEPARTMENT	PROJECT TITLE	ADMINISTRATOR RECOMMENDED	CIC RECOMMENDED	FINANCE COMMITTEE RECOMMENDED	FUNDING SOURCE
21	Facilities	Town Hall Exterior Restoration	$300,000	$300,000	$300,000	Borrowing (G)
22	Fire	Remove Town Fire Alarm Equipment	$36,000	$36,000	$36,000	Borrowing (G)
23	Library	Service Enhancements – Furniture	$40,000	$40,000	$40,000	Surplus Capital
24	PEG & Facilities	High School Auditorium Upgrade	$400,000	$400,000	$400,000	Borrowing (G)
25	Police	Cruiser & Cruiser Laptop Replacement	$92,000	$92,000	$92,000	Borrowing (G)
26	Police	Firearms Upgrades	$20,500	$20,500	$20,500	Borrowing (G)
27	School	Interactive White Boards	$100,000	$100,000	$100,000	Surplus Capital
28	School	MS STEM Lab Upgrades	$30,000	$30,000	$30,000	Surplus Capital
29	Senior Center	Electric Van for Medical Rides	$40,000	$40,000	$40,000	Grants - Federal
30	Sewer	Cemetery Surplus Fill	$250,000	$250,000	**$0**	N/A
31	Sewer	Lift Station Upgrades	$200,000	$200,000	$200,000	Grants - State
32	Town Administrator	Digitization of Departmental Records	$70,000	$70,000	$70,000	Borrowing (G)
33	Town Administrator	Lynn Dispatch	$50,000	$50,000	$50,000	Borrowing (G)
34	Town Administrator	Vinnin Square Planning	$100,000	$100,000	$100,000	Borrowing (G)
35	Water	Water Main Replacement	$750,000	$750,000	$750,000	Borrowing (W)
		PROJECT TOTALS:	**$5,740,500**	**$5,740,500**	**$5,340,500**	**Borrowing (G)**

ARTICLE 17 *AMEND ZONING BY-LAW: ACCESSORY DWELLING UNITS*

To see if the Town will vote to amend the Swampscott Zoning By-Law Section "5.11.0.0. Accessory Apartments" by inserting the language shown in red and deleting the language shown in red strikethrough as set forth in Appendix D, or take any action relative thereto.

Comment: The Zoning Bylaws currently permit interior accessory dwelling units (referred to as "accessory apartments" in the current bylaw). This proposal updates the phrasing to the current standard of "accessory dwelling unit" while also permitting detached accessory dwelling units by right. Accessory dwelling units provide for wider housing options that can be more affordable.

Sponsored by the Planning Board

This Article requires a 2/3 vote.

The Select Board will report on this Article at Town Meeting.

ARTICLE 18 *AMEND ZONING BY-LAW: SITE PLAN SPECIAL PERMIT*

To see if the Town will vote to amend the Swampscott Zoning By-Law Sections 5.2.2.1. and 5.4.3.0. pertaining to site plan special permit granting authority by inserting the language shown in red and deleting the language shown in red strikethrough as set forth in Appendix E, or take any action relative thereto.

Comment: The Planning Board is requesting that it become the site plan special permit granting authority in all cases. Currently the Planning Board is the special permit granting authority only if petitioner is requesting a site plan special permit. For instances that also include any other special permits or variances, the site plan special permit granting authority shifts to the ZBA. By maintaining site plan special permit granting authority under the Planning Board, it will ensure ease-of-understanding for applicants while also consistency of decisions in cases of site plan special permits.

Sponsored by the Planning Board

This Article requires a 2/3 vote.

The Select Board will report on this Article at Town Meeting.

ARTICLE 19 *AMEND ZONING BY-LAW: HADLEY SCHOOL OVERLAY DISTRICT*

To see if the Town will vote to amend the Swampscott Zoning By-Law and Zoning Map to add and establish a new Overlay District, being the Hadley School Overlay District, to allow a hotel with associated accessory uses and public parking as set forth in Appendices F and G and to re-number the Table of Contents and Zoning By-law accordingly, or take any action relative thereto.

Comment: The bylaw will allow for the creation of a special zoning district on the Hadley property with explicit allowances and restrictions including the allowance of a hotel with accessory uses and public parking.

Sponsored by the Planning Board

This Article requires a 2/3 vote.

The Select Board will report on this Article at Town Meeting.

ARTICLE 20 *AMEND ZONING BY-LAW: VINNIN SQUARE REZONING*

To see if the Town will vote to amend the Swampscott Zoning By-law and Zoning Map to (i) amend the Swampscott Zoning By-law relative to multi-family Buildings containing more than 8 units in the Business B-4 Zoning District by inserting the language shown in red and deleting the language shown in red strikethrough as set forth in Appendix H, and (ii) rezone the following parcels of land that are currently zoned in the Business B-3 District to be zoned in the Business B-4 District, as established by the Zoning By-law Section 2.1.0.0.: parcels 17-9E, 17-9F, 17-10A, and 17-10B, as set forth in Appendix I, or (iii) take any action relative thereto.

Comment: This proposed article updates and expands the B4 zone to allow any redevelopment in this zone to include multi-family mixed use buildings by right, subject to Design Guidelines established for the zone. The purpose of the proposed amendment reflects the Town's goal of complying with section 3A of the Zoning Act (MGL Ch40A Section 3A) by May 2024, which is anticipated to overlay sections of Vinnin Square. Proactive rezoning of the B4 will provide the opportunity for redevelopment that has the potential to replace portions of a single-story, single-building mall and create a walkable, mixed-use neighborhood. This could help to meet the town's housing needs, bolster municipal tax revenues, provide improved conditions and opportunities for existing businesses and local entrepreneurs, improve community character, and enhance sustainability – all without the environmental destruction and expense that goes along with development of natural areas.

Sponsored by the Planning Board

This Article requires a 2/3 vote.

The Select Board will report on this Article at Town Meeting.

ARTICLE 21 *AMEND ZONING BY-LAW AND ZONING MAP: REZONE CERTAIN PARCELS FROM A-2 TO A-4*

To see if the Town will vote to amend the Swampscott Zoning By-law and Zoning Map to rezone the following parcels of land that are currently zoned in the Residence A-2 District to be zoned in the Residence A-4 District, as established by the Zoning By-Law Section 2.1.0.0.: parcels 6-1, 6-1B, 6-1C, 6-1D, 6-1E, 6-2, 6-3, 6-4, 6-4A, 6-5, 6-6, 6-7, and 6-8 all as shown in Appendix J, or take any action relative thereto.

Comment: This zoning map update will rezone properties currently zoned as A-2 to the A-4 zoning district. The surrounding area to this small block is currently zoned A-4. Approval of this zoning change will bring these properties into the same zoning district as the adjacent area while also bringing most of the properties into use-conformance.

Sponsored by the Planning Board

This Article requires a 2/3 vote.

The Select Board will report on this Article at Town Meeting.

ARTICLE 22 *AMEND GENERAL BYLAWS: ADOPTION OF SECTION FOR TOWN CLERK MINISTERIAL CHANGES*

To see if the Town will vote to amend the Town of Swampscott General Bylaws Article I by inserting a new Section 7 authorizing the Town Clerk to make ministerial clerical corrections to the Bylaws, as follows:

Section 7. Town Clerk Ministerial Changes.
The Town Clerk shall be authorized to assign to Bylaws adopted or amended by Town Meeting appropriate numbers or letters to Bylaw sections, subsections, paragraphs and subparagraphs where none are specifically approved by Town Meeting; and if such numbering or lettering is approved by Town Meeting, to make non-substantive editorial revisions to the same to ensure consistent and appropriate sequencing and numbering; and to make non-substantive editorial revisions to references regarding such numbering or lettering as contained within the Bylaws to ensure accuracy and conformity, where all such editorial revisions shall be identified with a footnote which describes the revision and the reason therefor.

, or take any action relative thereto.

Comment: Approval of this article will allow the Town Clerk to make ministerial, non-substantive edits and corrections to the Town's General Bylaws.

Sponsored by the Town Administrator

The Select Board recommends favorable action on this Article.

ARTICLE 23 *AMEND GENERAL BYLAWS: EARTH REMOVAL*

To see if the Town will vote to amend the Town of Swampscott General Bylaws Article XIII, Earth Removal, by inserting the language shown in red and deleting the language shown in red strikethrough as set forth in Appendix K, or take any action relative thereto.

Comment: The article seeks to update the definition of "Earth Removal," decrease the threshold for soil removal that requires a permit by the Select Board, and corrects discrepancy in the number of committee members.

Sponsored by the Earth Removal Advisory Committee

The Select Board recommends favorable action on this Article.

ARTICLE 24 *AMEND GENERAL BYLAWS: PROHIBIT FEEDING OF WILDLIFE*

To see if the Town will vote to amend the Town of Swampscott General Bylaws by adding a new Article XXVIII, Feeding of Wildlife, as set forth in Appendix L, or take any action relative thereto.

Comment: This bylaw is proposed to help limit the habitualization of wild animals within the community. Human feeding of wild animals encourages those wild animals to frequent and then settle within the area. This has a wider impact on the animal network as it can then exacerbate conflicts with wild animals such as coyotes.

Sponsored by the Town Administrator

The Select Board will report on this Article at Town Meeting.

ARTICLE 25 *AMEND GENERAL BYLAWS: GAS-POWERED LEAF BLOWERS*

To see if the Town will vote to amend the Town of Swampscott General Bylaws by adding a new Article XXIX, Gas-Powered Leaf Blowers, as follows:

ARTICLE XXIX Gas-Powered Leaf Blowers

Section 1. Gas-Powered Leaf Blowers Prohibited at Certain Times
Use of gas-powered leaf blowers shall be prohibited in the Town of Swampscott from Memorial Day to Labor Day of each year. Such leaf blowers shall be permitted during the remainder of the year, subject to any rules or regulations adopted by the Select Board governing said use.

Section 2. Exceptions
The Select Board or its delegee may allow the use of gas-powered leaf blowers in any situation that is deemed, in the Board or its delegee's sole discretion, to be an emergency.

, or take any action relative thereto.

Comment: This proposed amendment would limit the timeframe when gas-powered leaf blowers may be used within the community. The proposed language is the same bylaw language currently in place in Marblehead which was approved at their 2022 Annual Town Meeting.

Sponsored by the Select Board

The Select Board recommends favorable action on this Article.

ARTICLE 26 *AMEND GENERAL BYLAWS: AMENDMENT TO PLASTIC STRAW AND STIRRER PROHIBITION BYLAW TO INCLUDE PLASTIC TAKEOUT CONTAINERS*

To see if the Town will vote to amend the Town of Swampscott General Bylaws Article XXV, Single Use Plastic Beverage Straw and Stirrer Reduction in Business Establishments, to include a prohibition on single use plastic and Styrofoam takeout containers and utensils in business establishments, by inserting the language shown in red and deleting the language shown in red strikethrough as shown in Appendix M, or take any other action relative thereto.

Comment: The proposed amendment would revise the existing bylaw to also restrict the use of plastic takeout containers.

Sponsored by the Town Administrator

The Select Board will report on this Article at Town Meeting.

ARTICLE 27 *GRANT OF EASEMENT TO NATIONAL GRID AT 10 WHITMAN ROAD (NEW ELEMENTARY SCHOOL)*

To see if the Town will vote to authorize the Select Board to grant to Massachusetts Electric Company, also known as National Grid, on such terms and conditions as the Select Board deems appropriate, a permanent utility easement on a portion or portions of the Town-owned property located at the easterly side of Whitman Road and the southwesterly side of Orchard Road and described in an Order of Taking recorded with the Essex South District Registry of Deeds in Book 2792, Page 419, which portion or portions are approximately shown on the sketch entitled " National Grid – 10 Whitman Rd Easement, dated September 16, 2022, on file with the Town Clerk, or take any action relative thereto.

Comment: This easement is necessary as part of the construction of the new elementary school for the town.

Sponsored by the Town Administrator

The Select Board recommends favorable action on this Article.

ARTICLE 28 *ACCEPTANCE OF G.L. CHAPTER 41 SECTION 110A: SATURDAY AS LEGAL HOLIDAY*

To see if the Town will vote to accept the provisions of G.L. c.41, §110A, which provides that any public office in Town may remain closed on any or all Saturdays as may be determined from time to time, and as a result, the provisions of G.L. c.4, §9 apply in the case of such closing of any such office on any Saturday to the same extent as if such Saturday were a legal holiday, or take any action relative thereto.

Comment: The VOTES ACT of January 1, 2023 changed the deadline to register to vote from 21 days to 10 days before an election. With the elections being on Tuesdays, this moves the deadline from a Tuesday to a Saturday. Accepting the provisions above will allow the last day to register to vote in person be on a Friday, where Town Hall will be open for that purpose from 8am-8pm. Voters are still able to register on-line through the RMS until midnight which is how the majority of voters are registered. In the previous 4 years, there has only been one person who registered to vote in person in lieu of online. This changes nothing for actual voting in the election, those are governed under a separate statute.

Sponsored by the Town Administrator

The Select Board recommends favorable action on this Article.

ARTICLE 29 *CITIZENS' PETITIONED ARTICLE FOR RESOLUTION IN SUPPORT OF CHANGING THE STATE FLAG & SEAL OF MASSACHUSETTS*

We, the undersigned Registered Voters of the Town, hereby petition your honorable board to insert the following Article in the Warrant for the Swampscott Annual Town Meeting of May 15th, 2023.

Sponsored by Aaron Berdofe, et al.

The Select Board will report on this Article at Town Meeting.

Resolution in Support of Changing the State Flag & Seal of Massachusetts

Whereas the history of the Commonwealth of Massachusetts is replete with instances of conflict between the European Colonists and the Native Nations of the region, who first extended the hand of friendship to the Colonists on their shores in 1620, and helped them to survive starvation during the settlers' first winters on their land;

Whereas members of the Native Nations for whom the Commonwealth of Massachusetts is named were ambushed and killed by Myles Standish, first commander of the Plymouth Colony, at Wessagusett (now Weymouth) in April of 1623, barely two years after the Pilgrims arrived;

Whereas the Colonial broadsword held by a white hand above the head of the Indigenous person on the Massachusetts Flag and Seal is modeled after Myles Standish's own broadsword, borrowed for that purpose from the Pilgrim Hall in Plymouth by the illustrator Edmund Garrett in 1884;

Whereas the belt binding the Native's cloak on the Flag and Seal is modeled after a belt worn by Metacomet, known to the English as King Philip, who was among the Indigenous leaders that resorted to a mutually destructive war in 1675-76 in defense of Native lands against Colonial encroachment;

Whereas the proportions of the body of the Indigenous person on the Flag and Seal were taken from the skeleton of an Indigenous person unearthed in Winthrop, the bow modeled after a bow taken from an Indigenous man shot and killed by a colonist in Sudbury in 1665, and the facial features taken from a photograph of an Ojibwe chief from Great Falls, Montana, considered by the illustrator to be a "fine specimen of an Indian," though not from Massachusetts;

Whereas the history of relations between Massachusetts since Colonial times and the Native Nations who continue to live within its borders includes the forced internment of thousands of so-called "praying Indians" on Deer Island, in Boston Harbor, where they died by the hundreds of exposure in the winter of 1675, the enslavement of Indigenous people in Boston, Bermuda, and the Caribbean Islands, the offering of 40 pounds sterling as bounty for the scalps of Indigenous men, women and children in Massachusetts beginning in 1686, increased to 100 pounds sterling for the scalps of Indigenous adult males by 1722, half that amount for Indigenous women and children;

Whereas Indigenous people were legally prohibited from even stepping foot into Boston from 1675 until 2004, when that Colonial law was finally repealed;

Whereas the 400th anniversary of the landing of the Colonists at Plymouth Plantation, which gave rise to the long chain of genocidal wars and deliberate government policies of cultural destruction against Native Nations of this continent, occurred in the year 2020, affording every citizen of the Commonwealth a chance to reflect upon this history and come to an appreciation of the need for better relations between the descendants of the Colonial immigrants and the Native Nations of the Commonwealth;

Whereas the land area now known as the Town of Swampscott, shares a rich Native history with modern tribal Nations such as the Massachusett, the Abenaki, the Penacook and the Mi'kmaq, who inhabited this area long before the first colonial settlers arrived in 1628;

Now, therefore, **BE IT RESOLVED** that the Town of Swampscott hereby adopts this resolution in support of the work of the Special Commission on the Official Seal and Motto of the Commonwealth, established by a Resolve of the General Court in 2021 and appointed by the Governor to recommend changes to the current flag and seal of Massachusetts, and **in support of a new flag and seal for the Commonwealth** that may better reflect our aspirations for harmonious and respectful relations between all people who now call Massachusetts home. The town clerk shall forward a copy of this resolution to Sen. Brendan Crighton and Rep. Jennifer Armini, with the request that they support the work of the aforementioned Special Commission and advocate for a new flag and seal for the Commonwealth.

APPENDIX A

Capital Improvement Committee Report

To the Finance Committee, Town Meeting members, and the residents of Swampscott:

Town staff have conducted a detailed review of capital projects to be undertaken in the near and long-term. Careful development of the Town's capital plan continues to help stabilize the Town's tax rate and increase visibility of larger capital projects in the Town's future, while ensuring our investments are directed towards projects that align with the Town's priorities and bring lasting benefits to our community.

1. OVERVIEW AND PURPOSE OF THE CIP

Swampscott Town Officials and staff, like our counterparts in other communities in Massachusetts, expend a great deal of effort each year establishing a municipal budget. This budget must realistically balance the ever-increasing needs and costs of delivering services to their constituents while at the same time staying within the financial constraints mandated by available tax revenues. In an acknowledgement of the precarious nature of the annual budgetary process, the Town Charter mandates the use of a Capital Improvements Program (CIP) to aid Town officials in scheduling the investment of Town resources.

The Charter provides legal guidance as to authorization, purpose, description, and preparation of the CIP. The CIP also serves to prepare a financial plan for capital projects included in the Master Plan. The primary goal of the CIP is to schedule and plan for pending capital expenditures, so that the peaks and valleys in the Town's annual tax levy are mitigated to the extent possible. In short, the largest expenditures are anticipated and scheduled, while the smaller expenditures are worked into the plan in regular intervals to help stabilize the tax rate.

This document is structured to provide a multi-year recommended program of major capital projects and expenditures, and the majority of CIC discussion and analysis focuses on allocations for the upcoming fiscal year. The Swampscott CIP is a budgetary document that schedules all anticipated major capital Town expenditures for an extended period and includes a fiscal analysis that aids in prioritizing the expenditures. The program, when adopted and fully utilized, serves to ensure that the services and facilities necessary to meet the community's needs are provided in accordance with the financial capabilities of Swampscott.

2. ADVANTAGES OF A CIP

A Capital Improvements Program offers many advantages including the following:

1. Stabilizes year to year variations in capital outlays.
2. Pre-emptive acquisitions are made more feasible and defensible (e.g., land acquired for Town uses such as water supply, public works, and recreation).
3. In conjunction with capital reserve funds, interest payments may be reduced or eliminated by leveraging cash on hand for purchases as opposed to issuing bonds.
4. Enables Towns to establish growth control measures (in conjunction with the master plan).
5. Facilitates implementation of the master plan through scheduling of proposed projects over time. This type of programming can eliminate duplication and a random approach in making capital outlays.
6. Furnishes a total picture of the municipality's major needs, discourages piecemeal expenditures, and serves to coordinate the activities of various departments.
7. Establishes priorities for projects based on need and cost and permits anticipation of revenues and expenditures.
8. Serves as a public information tool by explaining to the public the Town's plans for major expenditures.

3. CIC COMMITTEE MEMBERSHIP
The Capital Improvements Committee (CIC) is comprised of five (5) members appointed by the Town Moderator.

4. DEFINITION OF A CAPITAL IMPROVEMENT
The Swampscott Town Charter establishes a threshold capital project value of $20,000. For a project to be considered for inclusion in the CIP, the project must meet or exceed the threshold value, have a useful life of three (3) years or more, and not be considered an annual, on-going, operating expense. Projects that require bond financing are also included in the CIP.

Examples of such improvements include:

1. Land acquisition and development for public purpose
2. Building purchases or major facility renovations and repairs
3. Vehicles, equipment and machinery
4. Road and infrastructure renovations resulting in long-term improvement in road capacity or conditions Special studies such as resource assessments or development of a Master Plan
5. Certain technology purchases, upgrades and replacements that meet CIP requirements

5. PREPARATION, ADOPTION, AND REVIEW OF THE CIP
Each year at the request of the Town Administrator, Town staff send the appropriate sections of the CIP document to all Town Department Heads and ask for updates, changes, and additions. Over the past several years, this process has commenced in early fall and concluded in spring. In future years, this process is planned to commence in early summer with a stated reply deadline from Department Heads, Board and Committees of late summer/early fall. Town Staff accumulates the returned information and incorporates it into the Master CIP document, highlighting those items that have changed from the previous year. Town Staff also update the Master CIP Text document and spreadsheet to indicate the new multi-year range.

At each CIC meeting, Town Department recommendations are reviewed and vetted by the committee for potential inclusion and/or update to the CIP. If there are any projects that the CIC would like more information about, they either request that Town staff obtain the information or ask that a Department Head come to an upcoming CIC meeting to explain the project(s).

Throughout the process, the CIC continues meeting to review all the proposed changes and/or additions to capital projects, the costs and benefits associated with each such project and to eventually finalize the numbers and descriptions associated with each project. Town staff actively monitor expenditures against previously approved projects so that borrowed funds can be redirected towards newly authorized projects without increasing total Town debt. Upon final review, the CIC seeks to balance or level-fund the requests over multi-year periods. Once this is accomplished, the Committee votes to adopt the recommended CIP and submits the CIP to the Finance Committee with recommendations to Town Meeting to make the necessary appropriations for the first year of the plan (i.e., the next fiscal year).

6. 2024-2028 CIP PROJECTS
Below is a table that contains a description of projects sorted by project start year and then by department. The CIC understands the need to balance our expenditures between infrastructure projects, such as road, water/sewer, and facility improvements, with projects that advance our sustainability goals and make Swampscott a more enjoyable place to live for all ages. It is our hope that these documents will help facilitate the presentation of the 2024-2028 CIP to the Select Board and Finance Committee, as well as help all Town committees and boards better understand the nature of the proposed capital projects that the Town is facing, and how these projects impact the financial stability of the Town of Swampscott.

The Capital Improvements Committee recommends approval of the projects listed in the “CIC Recommended” column in Article 16 of the town meeting warrant.

7. THE PLAN FOR FUTURE YEARS

Each year the committee looks to improve the Town's capital review process. Our planned process improvements have three themes:

1) Timing of the review cycle. Preparing a complete list of proposed projects, including input from Department heads and the Town Administrator, affords more time for discussion, refinement, and prioritization ahead of Town Meeting.
2) Retrospective analysis of previously funded projects. Reviewing the actual costs and outcomes for active and completed projects vs the original requests will help us increase transparency, accountability, and effectiveness in applying capital funds in future years.
3) A streamlined project request template that aligns with how the CIC makes approval decisions. While the methodology developed in recent years in collaboration with the Collins Center provided a structure for prioritizing requests, the scores are subjective, and CIC does not rely on these scores rigidly for decision making. We plan to draft a shorter "narrative" request format, supplemented with quantitative inputs, which we expect will be more efficient both for requestors and CIC while maintaining transparency in decision making that taxpayers expect.

A fundamental goal for the CIC is to build a planning process that will eliminate, to the extent feasible, being confronted with substantial capital expenses that require funding on an emergency basis. We believe that proper planning, combined with a comprehensive review of the Town's capital assets, will bring us closer to achieving that goal.

In closing, we want to thank Town staff for all their assistance and efforts to forge a comprehensive update for the Town's Capital Improvement Planning, along with the staff's year-round efforts to provide accurate, timely support for the CIC's activities. This process will continue to evolve, as there will always be room for improvement, and we are confident that a thoughtful and robust CIP will be one of the more important financial planning tools central to Swampscott's long-term financial stability.

Respectfully,

Capital Improvement Committee
Ryan Hale, Chair
Kelley Begin
David Brodsky
Richard Raymond
Jeremiah Sullivan

TOWN OF SWAMPSCOTT
FY2024-2028 CAPITAL PLAN – LIST OF PROJECTS

PROJ. NO.	DEPARTMENT	PROJECT	FY2024	FY2025	FY2026	FY2027	FY2028
1	Community Development	Branding/Wayfinding	$0	$50,000	$0	$0	$0
2	DPW	Digitization of Cemetery Records	$0	$0	$0	$250,000	$0
3	DPW	Equipment (Dump Truck, Sander)	$247,000	$0	$0	$0	$0
4	DPW	Level/Grade Field at Philips Park	$150,000	$0	$0	$0	$0
5	DPW	Paving (Cemetery)	$50,000	$0	$0	$0	$0
6	DPW	Paving (Chapter 90)	$300,000	$0	$0	$0	$0
7	DPW	Paving (Non-Chapter 90)	$350,000	$350,000	$350,000	$350,000	$350,000

PROJ. NO.	DEPARTMENT	PROJECT	FY2024	FY2025	FY2026	FY2027	FY2028
8	DPW	Pedestrian Safety Traffic Improvements	$1,000,000	$150,000	$0	$0	$0
9	DPW	Seawall Repairs	$250,000	$0	$0	$0	$0
10	Facilities	Clarke Renovation	$200,000	$450,000	$6,000,000	$0	$0
11	Facilities	DPW Yard Improvements & Site Study	$100,000	$300,000	$0	$0	$0
12	Facilities	Facilities Director Electric Vehicle	$0	$0	$80,000	$0	$0
13	Facilities	Field House Improvements	$0	$150,000	$150,000	$0	$0
14	Facilities	Fire Station Improvements	$0	$50,000	$200,000	$0	$0
15	Facilities	Fish House Electrical & Fire Protection Improvements	$0	$0	$0	$300,000	$0
16	Facilities	Green Communities Projects	$100,000	$100,000	$100,000	$0	$0
17	Facilities	High School Lobby & Cafeteria Flooring	$0	$100,000	$0	$0	$0
18	Facilities	High School Media Center Shades	$50,000	$0	$0	$0	$0
19	Facilities	High School RTU & Controls Improvements	$0	$0	$1,000,000	$0	$0
20	Facilities	High School & Middle School Paving	$0	$0	$750,000	$0	$0
21	Facilities	Hybrid Pick-Up with Snowplow	$75,000	$0	$0	$0	$0
22	Facilities	Library Controls & Electrical	$0	$100,000	$0	$0	$0
23	Facilities	Library Entries	$100,000	$800,000	$0	$0	$0
24	Facilities	Library Flooring Replacement	$0	$100,000	$0	$0	$0
25	Facilities	Middle School Major Renovation	$0	$0	$0	$1,000,000	$60,000,000
26	Facilities	Middle School Media Center Improvements	$70,000	$150,000	$0	$0	$0
27	Facilities	Middle School Security Upgrades	$30,000	$180,000	$0	$0	$0
28	Facilities	Middle School & High School Landscaping Improvements	$0	$100,000	$0	$0	$0
29	Facilities	Municipal Buildings Solar Canopy	$0	$0	$0	$250,000	$0
30	Facilities	Municipal Property Capital	$100,000	$0	$0	$0	$0
31	Facilities	Police Station Controls Upgrades	$50,000	$0	$0	$0	$0
32	Facilities	Roofing Forest Ave Field Complex	$0	$80,000	$0	$0	$0
33	Facilities	School Network Upgrades	$140,000	$70,000	$70,000	$70,000	$70,000
34	Facilities	School Phone Improvements	$100,000	$0	$0	$0	$0
35	Facilities	Senior Center Improvements	$50,000	$0	$0	$0	$0
36	Facilities	Town Hall Basement	$50,000	$0	$0	$0	$0
37	Facilities	Town Hall Exterior Restoration	$300,000	$0	$0	$0	$0
38	Facilities	Town Hall HVAC Upgrades	$0	$0	$200,000	$0	$0
39	Fire	New Ladder Truck	$0	$1,650,000	$0	$0	$0
40	Fire	Remove Town Fire Alarm Equipment	$36,000	$0	$0	$0	$0
41	Fire	Replace Car 22	$0	$70,000	$0	$0	$0
42	Fire	Replacement Cascade System	$0	$83,000	$0	$0	$0
43	Library	Service Enhancements – Furniture	$40,000	$0	$0	$0	$0
44	PEG & Facilities	High School Auditorium Upgrade	$400,000	$300,000	$0	$0	$0

PROJ. NO.	DEPARTMENT	PROJECT	FY2024	FY2025	FY2026	FY2027	FY2028
45	Police	Cruiser & Cruiser Laptop Replacement	$92,000	$0	$55,000	$0	$55,000
46	Police	Firearms Upgrades	$20,500	$11,500	$40,500	$0	$0
47	School	Interactive White Boards	$100,000	$100,000	$100,000	$0	$0
48	School	MS STEM Lab Upgrades	$30,000	$0	$0	$0	$0
49	Senior Center	Electric Van for Medical Rides	$40,000	$0	$0	$0	$0
50	Sewer	Cemetery Surplus Fill	$250,000	$0	$0	$0	$0
51	Sewer	Lift Station Upgrades	$200,000	$0	$0	$0	$0
52	Town Administrator	Digitization of Departmental Records	$70,000	$70,000	$70,000	$70,000	$0
53	Town Administrator	Lynn Regional Dispatch	$50,000	$0	$0	$0	$0
54	Town Administrator	Vinnin Square Planning	$100,000	$0	$0	$0	$0
55	Water	Water Main Replacement	$750,000	$0	$0	$0	$0
56	Water	Water Meter Replacement	$0	$3,000,000	$0	$0	$0
		PROJECT TOTALS:	**$6,040,500**	**$8,564,500**	**$9,165,500**	**$2,290,000**	**$60,475,000**

FUNDING		FY2024	FY2025	FY2026	FY2027	FY2028
NON-EXCLUDED BORROWING	GENERAL FUND BORROWING	$3,835,500	$5,379,500	$9,030,500	$2,255,000	$440,000
	WATER BORROWING	$750,000	$3,000,000	$0	$0	$0
	SEWER BORROWING	$82,000	$0	$0	$0	
DEBT EXCLUSIONS	GENERAL FUND BORROWING	$0	$0	$0	$0	$60,000,000
GRANT FUNDING	E-RATE FEDERAL GRANT	$70,000	$35,000	$35,000	$35,000	$35,000
GRANT FUNDING	GREEN COMMUNITIES	$100,000	$100,000	$100,000	$0	$0
GRANT FUNDING	CHAPTER 90 (estimate)	$300,000	$0	$0	$0	$0
GRANT FUNDING	MSBA	$0	$0	$0	$0	$0
	TOTAL FUNDING	**$6,040,500**	**$8,564,500**	**$9,165,500**	**$2,290,000**	**$60,475,000**

APPENDIX B

Climate Action & Resilience Plan

RESILIENT SWAMPSCOTT
CLIMATE ACTION FOR OUR COMMUNITY

Resilient Swampscott

Climate Action & Resilience Plan

Prepared by Kim Lundgren Associates, Inc.

Resilient Swampscott

Swampscott is home to a beautiful coastline, flourishing parks and woodlands, and vibrant and connected neighborhoods. While climate change presents unique challenges for our community, we will continue to take bold and strategic steps to ensure our town remains a great place to live, play, work and visit. Our Climate Action Plan, *Resilient Swampscott*, is the framework to make our community stronger, healthier, and more resilient while reducing our contribution to climate change.

The goals, strategies, and actions in this plan are organized into **5 KEY FOCUS AREAS:**

Buildings & Energy

Driving the transition to resilient, net-zero buildings alongside the generation and delivery of clean energy.

Transportation

Prioritizing low-carbon mobility by developing a safe and accessible public transportation system and accelerating the transition to electric vehicles.

Resilience & Vulnerability

Preparing the community for climate-driven emergencies through critical infrastructure improvements and strengthened natural and social systems.

Natural Resources

Providing equitable access and protection to open spaces, tree canopy, habitats, and water resources through resilient infrastructure and land stewardship.

Solid Waste & Recycling

Creating a robust waste management system that reduces energy demand and emissions by reducing, reusing, diverting or recycling material.

The plan's **3 GUIDING PRINCIPLES** represent Swampscott's values and goals for implementation:

Community

Elevating community voices through meaningful engagement.

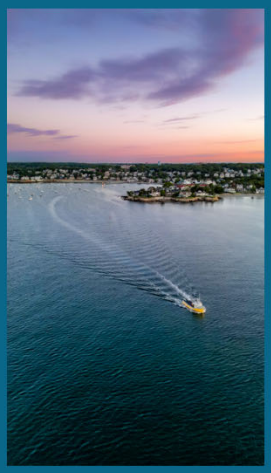
Equity

Ensuring equitable access to services and opportunities.

GHG Reduction

Reducing community-wide greenhouse gas emissions.

"**Swampscott is leading the way to a more sustainable future!** We all have a responsibility on a level to fight climate change and we need to take swift and deliberate steps to address climate change. Our collective health, well-being, and quality of life depends on it – not to mention the homes, businesses, beaches, and places that we love. Our climate action plan is **rooted in equity** to ensure that all residents have the resources they need to thrive and **grounded by data** and technical expertise that will guide our next steps. Successfully reducing our greenhouse gas emissions and preparing our community for the impacts of climate change will require an all-hands-on-deck approach. I hope that you will join us in supporting and implementing *Resilient Swampscott*, our roadmap to a better future for everyone in our community."



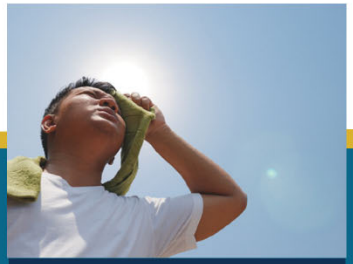
Sean Fitzgerald
Town Administrator

"Another winter storm with coastal flooding hit our community this past winter, and we hear and read about the dire consequences of climate change in the news. I'm excited that our town has a climate action plan tailored to our needs as we seek to join other Massachusetts communities that are leading on climate change and building a more sustainable future. **Let's step up the pace and work on this, together!"**

Martha Schmitt
Chair, Climate Action Plan Committee

How is Climate Change Impacting Swampscott?

There is no doubt that we are facing new challenges that accompany a changing climate. With more frequent storms eroding our beaches, floods inundating our main streets, and heat waves threatening our health and safety, it is becoming harder to safeguard assets like our homes, businesses, infrastructure, and quality of life. From transforming our energy and transportation systems to protecting human health and well-being, *Resilient Swampscott* aims to ensure that everyone in our community can be resilient in the face of these impacts.



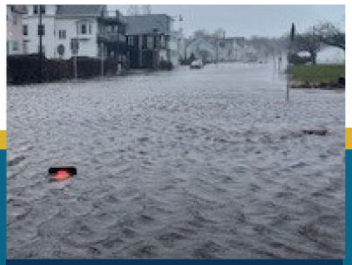
Heat Waves

2 days

Average number of extreme heat days above 90 °F in Essex County between 2017-2021

29 days

Average number of extreme heat days projected by 2050



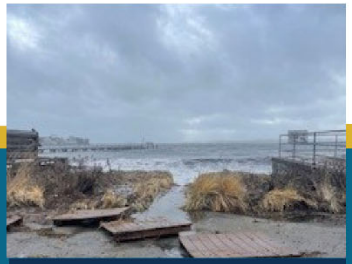
Increased Flooding

8 inches

Level of sea rise in Boston between 1950-2016

Up to 20 inches

Level of sea rise projected in Boston by 2050



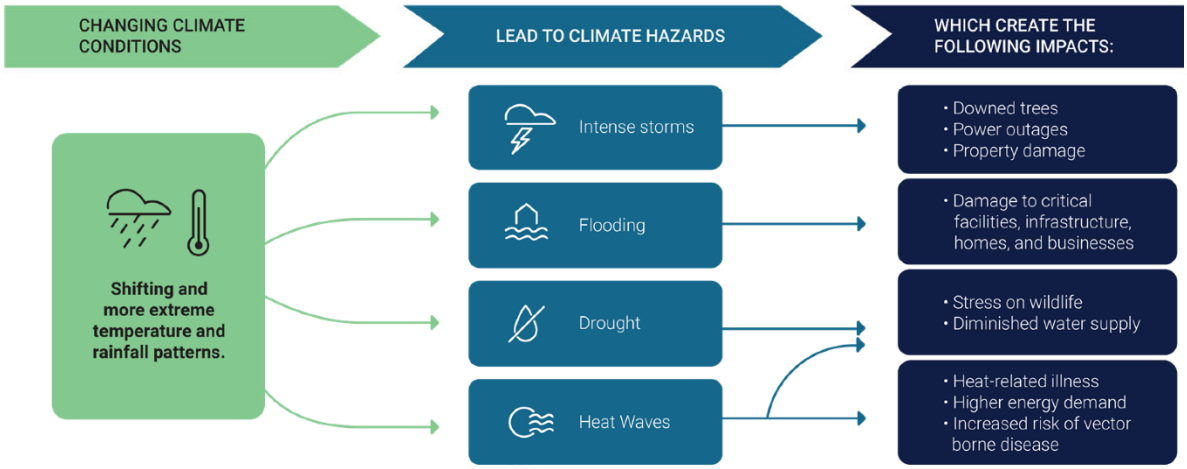
Intense Storms

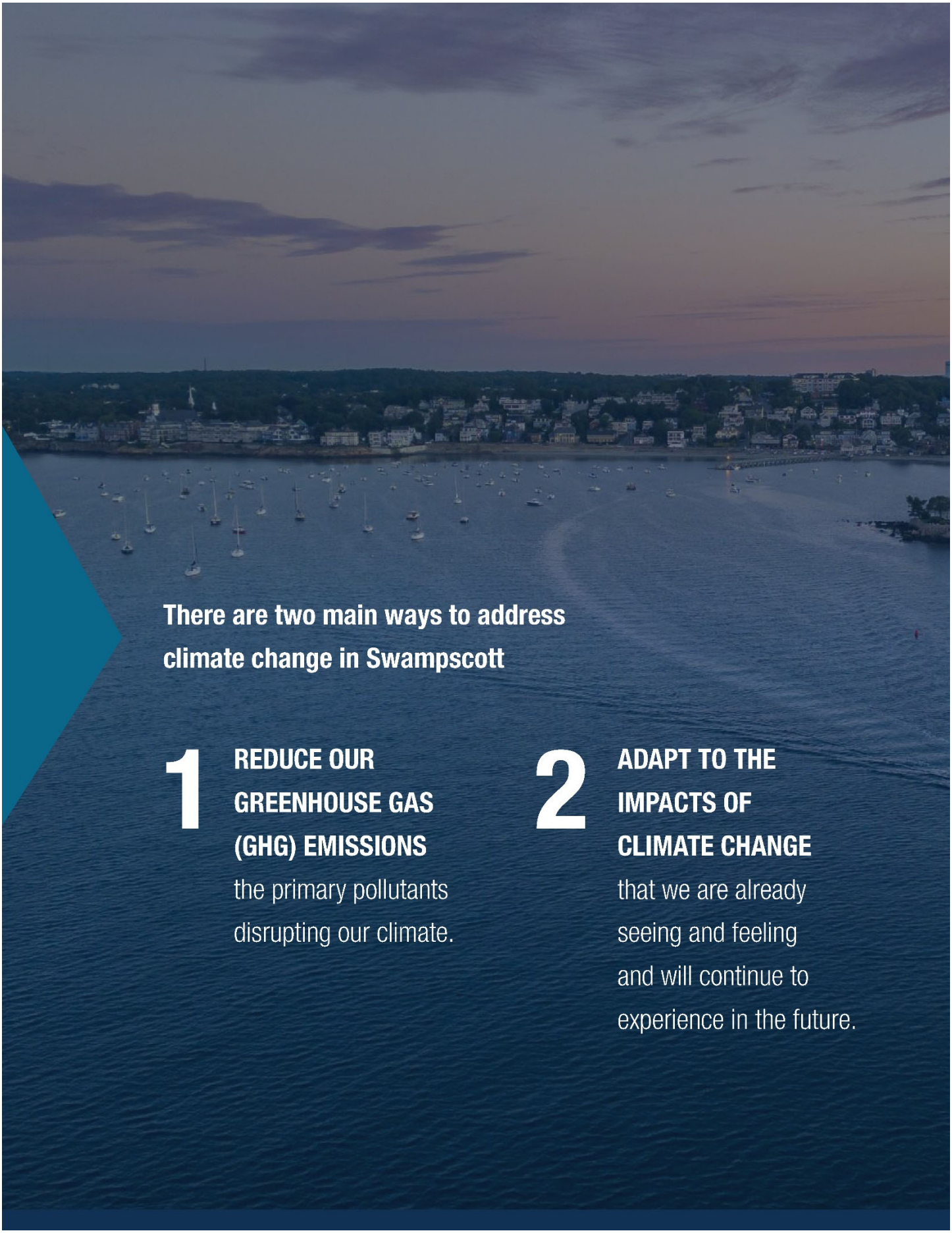
9%

Increase in annual precipitation in Essex County between 1980 and 2020

9%

Additional increase in annual precipitation in Swampscott projected by 2050





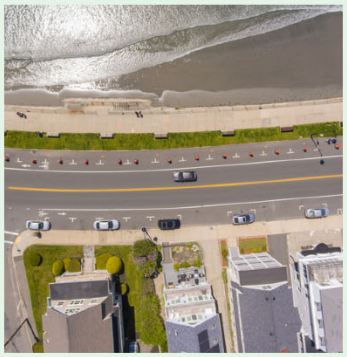
There are two main ways to address climate change in Swampscott

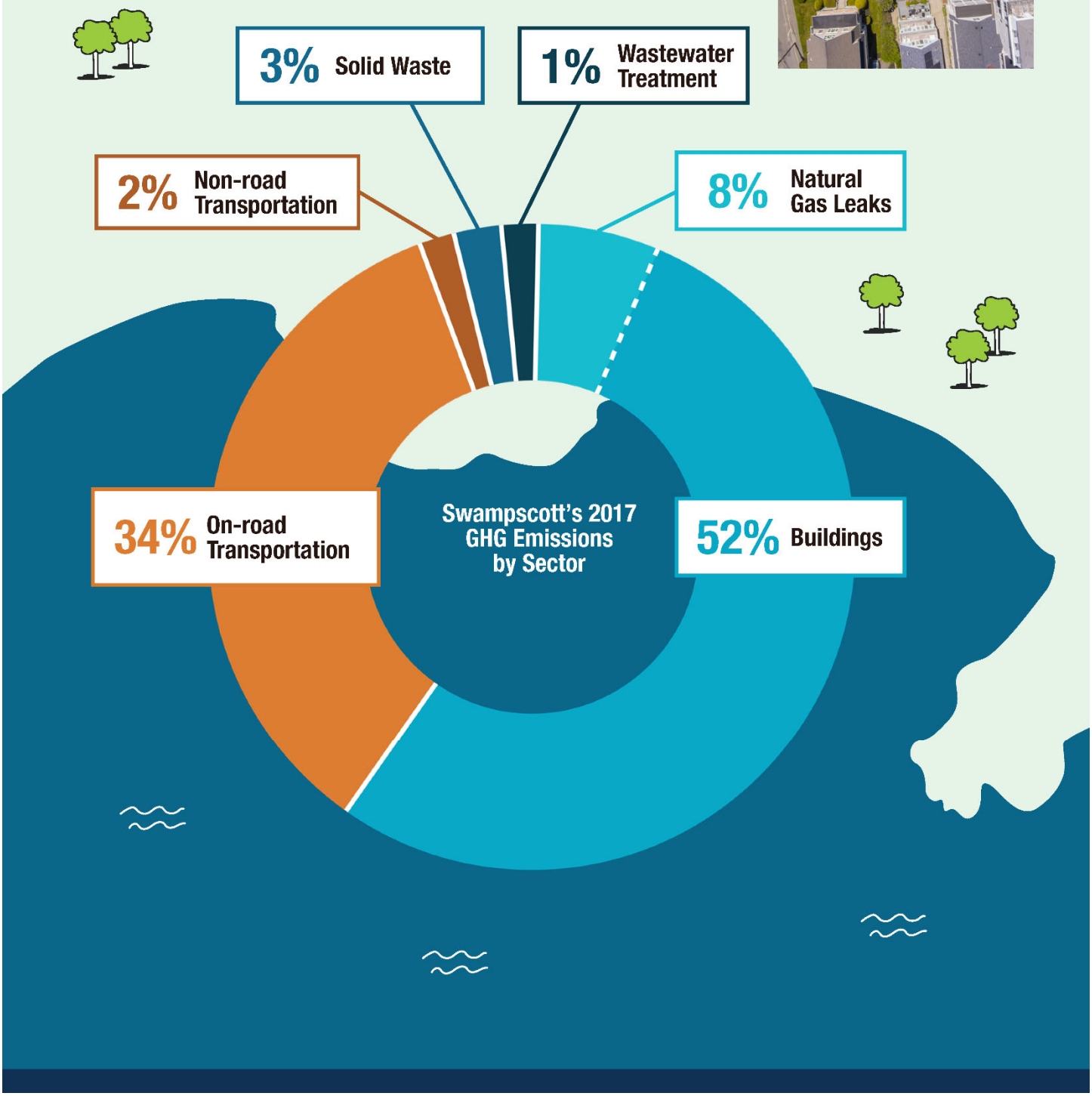
1 REDUCE OUR GREENHOUSE GAS (GHG) EMISSIONS
the primary pollutants disrupting our climate.

2 ADAPT TO THE IMPACTS OF CLIMATE CHANGE
that we are already seeing and feeling and will continue to experience in the future.

Swampscott's Contribution to Climate Change

Greenhouse gas (GHG) emissions are produced when we use fossil fuels to heat our buildings, power our vehicles, and incinerate our waste. Understanding where Swampscott's GHG emissions are coming from will allow our community to take bold action to minimize our community's contribution to climate change.

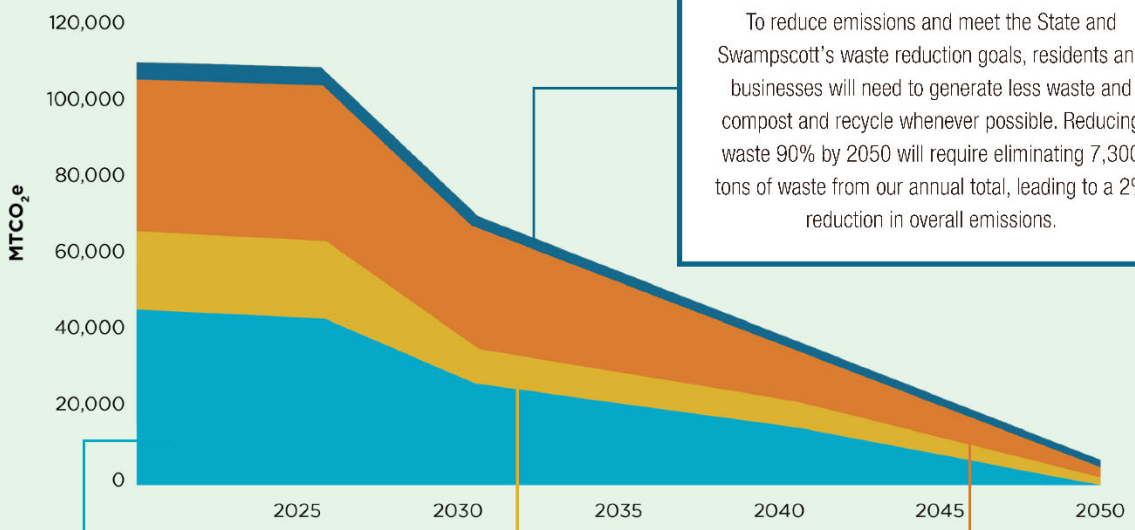




What Could the Future Look Like?

The strategies outlined in this plan are designed to help us reach our goals quickly and efficiently. In 2022, the Town of Swampscott passed a resolution to not only develop a comprehensive climate action plan, but also to achieve net zero emissions by 2050. The graph below models potential strategies that are most likely to reduce our community's GHG emissions to near zero* by mid-century.

Pathways to Zero



*The remaining emissions reductions that will be needed to reach net zero are expected to come from electrification of commercial medium- and heavy-duty trucks.

WASTE

To reduce emissions and meet the State and Swampscott's waste reduction goals, residents and businesses will need to generate less waste and compost and recycle whenever possible. Reducing waste 90% by 2050 will require eliminating 7,300 tons of waste from our annual total, leading to a 2% reduction in overall emissions.

BUILDINGS

Pursuing retrofits and electrification of existing buildings will provide meaningful GHG reductions. If Swampscott electrifies 100% of buildings by 2050, it will lead to a 45% reduction in GHG emissions.

RENEWABLE ENERGY

Reaching 100% renewable energy supply will require increasing participation in Swampscott Community Power and maximizing local solar generation and installing 3,400 new systems by 2050. These strategies will reduce overall GHG emissions by 14%.

TRANSPORTATION

Transportation strategies will lead to a 34% reduction in GHG emissions by 2050. Vehicle electrification will need to be accompanied by expanding EV charging infrastructure and increasing transit use and alternative modes of transportation.

Action Plan Summary

The planning process identified goals, strategies, and actions under each focus area that will reduce greenhouse gas (GHG) emissions and strengthen community and environmental resilience to climate change.

Buildings & Energy

Goal 1: Swampscott's energy infrastructure is emissions-free and supplied by 100% renewable energy.

1.1 Achieve 100% renewable energy for local electricity supply and reduce methane emissions in the gas distribution system.

- 1.1.A Increase enrollment in Swampscott Community Power 100% New England Green through ongoing promotion and education.
- 1.1.B Work with National Grid to prioritize repair of leaking gas pipes in town in accordance with the Massachusetts Gas System Enhancement Plan, ensure scheduling is coordinated with planned road paving, and report progress on a quarterly basis.

1.2 Maximize local renewable energy production and battery storage within Swampscott.

- 1.2.A Promote existing incentives to increase adoption of small-scale solar electricity, prioritizing low-income residents and landlords.
- 1.2.B Consider mechanisms such as a bulk purchasing program to encourage purchase of solar panels and battery storage among residents, businesses, and municipal departments.

Goal 2: Buildings in Swampscott are designed, constructed, and maintained to be resilient and produce net-zero emissions.

2.1 Pursue deep energy retrofits and electrification of existing buildings through a phased approach.

- 2.1.A Develop a targeted, multilingual campaign for weatherization and energy efficiency, prioritizing low-income residents, renters, and landlords.
- 2.1.B Establish and promote incentives, such as reducing or waiving permit fees, for projects that go beyond what is required by code, such as installing all-electric systems or utilizing energy from renewable or non-emitting energy sources.

2.2 Ensure that new development prioritizes the reduction of greenhouse gas emissions.

- 2.2.A Adopt the Municipal Opt-in Specialized Energy Code.
- 2.2.B Adopt the state's Commercial Property Assessed Clean Energy (C-PACE) program to support local financing of commercial clean energy projects.

Transportation

Goal 1: Swampscott's transportation system is safe, accessible, and minimizes emissions.

1.1 Reduce single-occupancy vehicle trips and enhance low-carbon mobility options.

- 1.1.A Expand existing bike path and the bike sharing network to connect to public transportation, schools, and businesses.
- 1.1.B Implement ridesharing/carpooling programs and investigate income-based transportation fee reduction programs.
- 1.1.C Implement shuttle service connecting major transit (e.g., commuter rail, Blue Line) to retail hubs and beaches.

1.2 Ensure that Swampscott's transportation infrastructure is safe and accessible to all.

- 1.2.A Improve access and safety for pedestrians and bicycles through enhanced streetscape features with a focus on high traffic areas.

Goal 2: Swampscott reduces transportation-related emissions through the electrification of cars, trucks, and buses.

2.1 Accelerate adoption among Swampscott residents, businesses, and municipal departments.

- 2.1.A Create a public awareness campaign for EV adoption and available charging stations.
- 2.1.B Enhance existing Efficiency and Procurement Policy for Town Vehicles to require purchase or lease of EVs for light-duty vehicle replacements and pilot or evaluation for medium- and heavy-duty vehicles.

2.2 Expand infrastructure and capacity needed for rapid electrification of vehicles in Swampscott.

- 2.2.A Increase EV charging stations at public parking facilities (e.g., Philip's Park, Fisherman's Beach, Police Station, new elementary school) and on-street locations.
- 2.2.B Expand existing training for relevant municipal staff to include EV maintenance and operations.

Resilience & Vulnerability

Goal 1: Swampscott's infrastructure and services are resilient to climate impacts.

1.1 Enhance critical infrastructure to be resilient to extreme weather and coastal flooding.

- 1.1.A Protect existing municipal assets from climate change through measures including, but not limited to, elevation of critical equipment and floodproofing.
- 1.1.B Assess impacts to critical infrastructure from severe weather conditions and develop a phased plan for upgrades.

1.2 Prepare Swampscott's assets for anticipated sea level rise and increasing extreme weather events.

- 1.2.A Expand the Coastal Flood Area Overlay District by adopting a locally regulated floodplain that includes areas outside of the FEMA-mapped 100-year floodplain boundary based upon local data.
- 1.2.B Update the Town's Hazard Mitigation Plan using the latest climate projections and analysis, including the Coastal Climate Change Study Final Report.

Goal 2: Community members have resources and information to be better prepared for climate change and its accompanying health impacts.

2.1 Expand reach and effectiveness of climate preparedness and response resources.

- 2.1.A Launch an inclusive, multilingual climate preparedness educational campaign targeting residents and businesses.
- 2.1.B Enhance climate change emergency preparedness and response training for Town staff, first responders, and residents.
- 2.1.C Establish a neighbor-to-neighbor network to enhance community connectivity and health.

Natural Resources

Goal 1: Swampscott's natural resources enhance community resilience.

1.1 Enhance, protect, and maintain natural resources and public green spaces.

- 1.1.A Establish a connected network of green spaces to reduce heat and minimize flood impacts, prioritizing neighborhoods near residents most vulnerable to climate impacts including, but not limited to, heat islands.
- 1.1.B Adopt landscape practices that support native biodiversity and improve water retention.
- 1.1.C Institute a requirement that trees that are removed or lost due to age, storms, or diseases must be replaced with native, climate-resilient species.

Goal 2: Infrastructure and open spaces support a healthy and diverse local ecosystem.

2.1 Prioritize sustainable land development and management practices.

- 2.1.A Secure funding to install green infrastructure on public properties throughout town.
- 2.1.B Place Conservation Restrictions on large Town-owned open space parcels.
- 2.1.C Launch an education campaign to promote regenerative landscape practices among residents, businesses, and municipal staff.

Solid Waste & Recycling

Goal 1: All possible solid waste is minimized by reducing consumption and diverting material from the waste stream by recycling or composting.

1.1 Establish programs to foster educated and responsible consumers.

- 1.1.A Create a REUSE program that taps multiple channels (e.g., dedicated space for community free exchange/thrift programs, enhancement of existing Library of Things, support for free repair events for seniors and lower income households).
- 1.1.B Establish a phased zero-waste-target education program within Town offices, buildings, and schools.

1.2 Increase recycling and composting in Swampscott.

- 1.2.A Implement a mandatory recycling and composting policy for schools and municipal buildings.
- 1.2.B Launch a town-wide outreach campaign to expand resident and business participation with available composting services.
- 1.2.C Engage with the local business community to improve their waste diversion profile, including guidance for diversion friendly packaging and containers.

Buildings & Energy

Driving the transition to smart and carbon neutral buildings alongside the generation and delivery of clean energy.

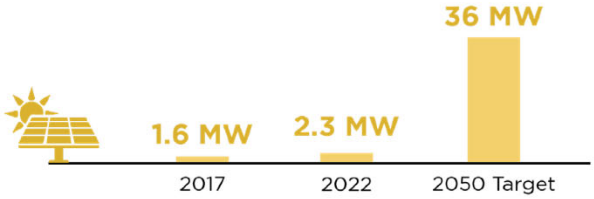
WHAT'S INCLUDED

- Achieving 100% renewable energy
- Improving efficiency and reducing emissions from existing buildings and new construction

BY THE NUMBERS

Residential Energy Use by Source[1]

Buildings represent the largest source of emissions (52%) in Swampscott, the majority of which come from residential use of electricity, natural gas, and oil.



Total Solar PV Capacity[2]

Ensuring a sustainable, resilient future requires shifting our electricity supply to renewable sources. Swampscott increased solar PV capacity by 36% between 2017 and 2022.

MEASURING SUCCESS

The following metrics will help Swampscott monitor progress toward our goals for Buildings & Energy.

Metric (unit)	Baseline Data	Baseline Year	2030 Target	2050 Target
Households electrified (# and % of households)[3]	214 households, 4%	2022	1,902 households, 38%	5,282 households, 100%
Installed solar capacity (MW)	2.3 MW	2022	17.8 MW (25% of potential reached)[4]	35.7 MW (100% of potential reached)
Enrollment in New England Green options through Swampscott Community Power (% of households)[5]	0.3%	2022	80%	100%
Open gas leaks(#)[6]	Grade G3SEI: 6 Grade 3: 85 Grade 2: 13	2021	Address all G3SEI and 3 grades	Reduce grade 2 by 50%

BE PART OF THE SOLUTION

Improve the energy efficiency of your home and take advantage of rebates and incentives offered by Mass Save to homeowners, renters, and landlords.

LEARN MORE

[1] Mass Save (2019). Electricity and Natural Gas Consumption Data.
[2] Massachusetts Clean Energy Center (2022). Production Tracking System.
[3] KLA Analysis (2022). Assessors Database.
[4] Total solar potential is based upon the amount of usable sunlight and viable roof space sourced from Google Project Sunroof.
[5] Swampscott Community Power (2022). Activity Through April 2022.
[6] HEET (2021). Annual Leaks Map.

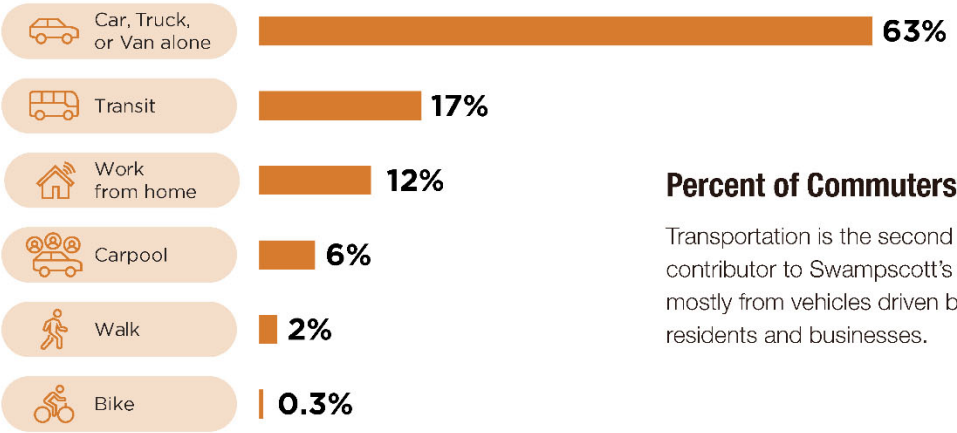
Transportation

Prioritizing low-carbon mobility by developing a safe and accessible public transportation system and accelerating the transition to electric vehicles.

WHAT'S INCLUDED

- Reducing car trips by ensuring that alternative modes of transportation, like walking, biking, and transit, are safe, accessible, and efficient
- Accelerating the transition to electric vehicles through widespread adoption and expanded charging infrastructure

BY THE NUMBERS



Percent of Commuters[1]

Transportation is the second largest contributor to Swampscott's emissions, mostly from vehicles driven by Swampscott residents and businesses.

MEASURING SUCCESS

The following metrics will help Swampscott monitor progress toward our goals for Transportation.

Metric (unit)	Baseline Data	Baseline Year	2030 Target	2050 Target
EVs registered in Swampscott (% of registered vehicles)[2]	1%	2022	19%	100%
Commuter mode (%)[1]	Drove alone: 63% Carpool: 6% Transit: 17% (~2,000 riders) Walking/biking: 23% Telecommuting: 12%	2020	20% increase in transit riders (~2,400 riders)	100% increase in transit riders (~4,000 riders)

BE PART OF THE SOLUTION

Walk or ride your bike to local destinations by utilizing Swampscott's trails and walking routes.

LEARN MORE

[1] U.S. Census Bureau (2021). American Community Survey 5-Year Estimates.
[2] MAPC Vehicle Census.

Resilience & Vulnerability

Preparing the community for climate-driven emergencies through critical infrastructure improvements and strengthened natural and social systems.

WHAT'S INCLUDED

- Designing and maintaining infrastructure that is resilient to climate impacts, including coastal flooding and extreme heat
- Improving community preparedness to climate impacts through effective emergency response and communications

BY THE NUMBERS

1,071

out of 4,121 homes face moderate flood risk

7

out of 15 social facilities* face major flood risk

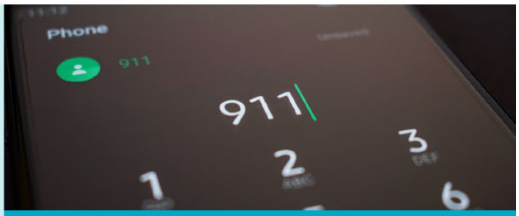
128.6%

increase in the number of days over 96ºF projected over the next 30 years[1]

MEASURING SUCCESS

The following metrics will help Swampscott monitor progress toward our goals for Resilience & Vulnerability.

Metric (unit)	Baseline Data	Baseline Year	2030 Target	2050 Target
Residential properties at moderate risk of flooding (%)[2]	26%	2022	Monitor & reduce	
Social facilities (e.g., schools, government buildings) at major risk of flooding (%)[2]	47%	2022	Monitor & reduce	
Heat-related emergency room visits[3]	2*	2017	Reduce to 0	

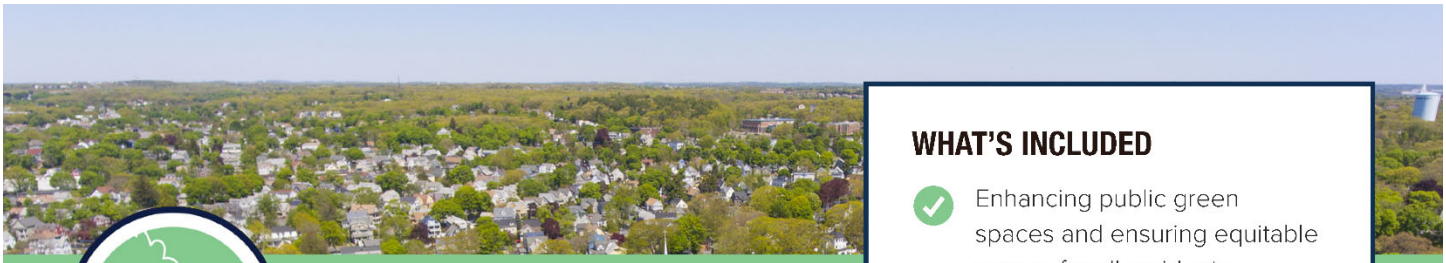


BE PART OF THE SOLUTION

Sign up for emergency alerts through Connect-CTY to be prepared for any type of emergency.

LEARN MORE

[1] Risk Factor (2023). Heat Factor for Swampscott, MA.
[2] Risk Factor (2023). Flood Factor for Swampscott, MA.
[3] U.S. Census Bureau (2021). American Community Survey 5-year Estimates.
* Down-scaled to Swampscott community from county-level estimate using population data.

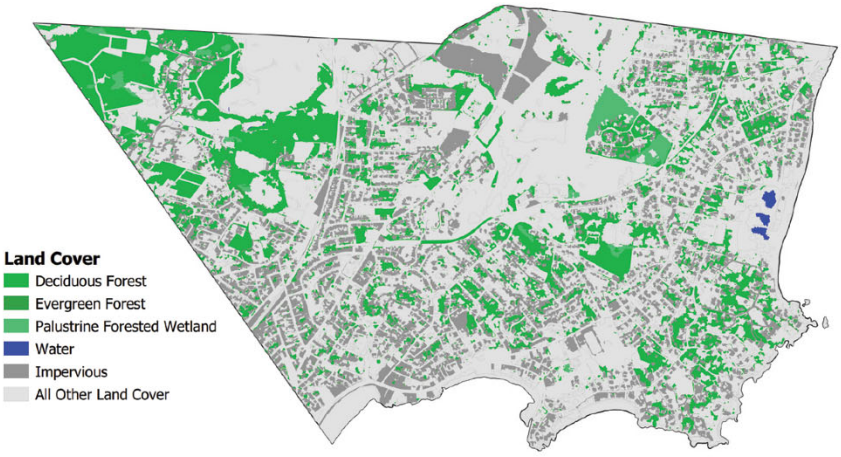


Natural Resources

Providing equitable access and protection to open spaces, tree canopy, habitats, and water resources through resilient infrastructure and land stewardship.

WHAT'S INCLUDED

- Enhancing public green spaces and ensuring equitable access for all residents
- Protecting and expanding natural resources to promote biodiversity and carbon sequestration
- Prioritizing resilient stormwater infrastructure that incorporates nature-based solutions



BY THE NUMBERS

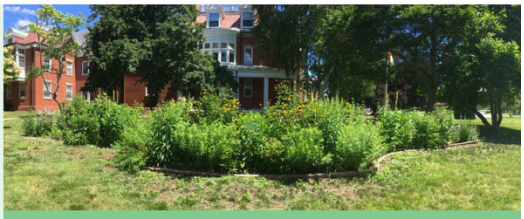
8.2%

reduction in tree canopy coverage from 2010, as 110 acres of tree canopy were lost to development

MEASURING SUCCESS

The following metrics will help Swampscott monitor progress toward our goals for Natural Resources.

Metric (unit)	Baseline Data	Baseline Year	2030 Target	2050 Target
Tree canopy cover (%)[1]	55%	2016	Monitor & increase	
Impervious surfaces (%)[2]	17%	2016	Less than 17%[3]	

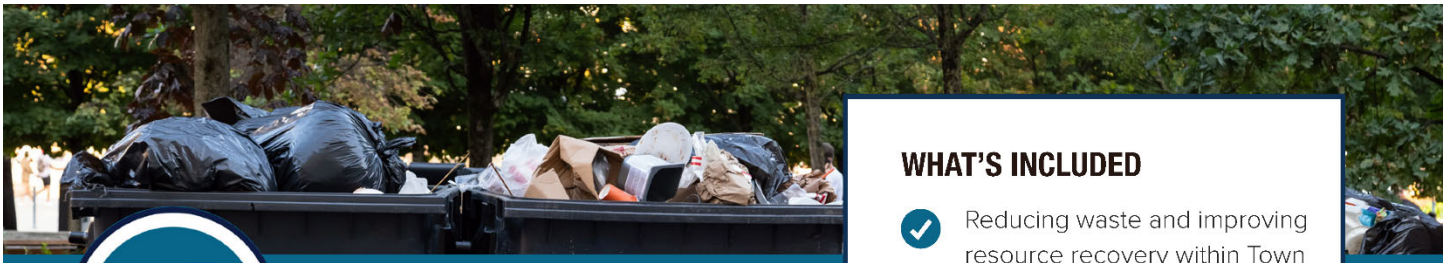


BE PART OF THE SOLUTION

Transition to native plantings that utilize less water, sequester more carbon, and absorb stormwater.

LEARN MORE

[1] Salem State University (2022). Swampscott Tree Canopy Analysis.
[2] Town of Swampscott (2021). Open Space & Recreation Plan Update.
[3] Trust for Public Land (2023). ParkScore.



Solid Waste & Recycling

Creating a robust waste management system that reduces energy demand and emissions by reducing, reusing, diverting or recycling material.

WHAT'S INCLUDED

- Reducing waste and improving resource recovery within Town operations and facilities
- Increasing recycling and composting in Swampscott
- Establishing programs to promote education around waste reduction

BY THE NUMBERS

As of 2022, we have reduced the amount of waste disposed through incineration or landfill by 13% from our 2018 baseline. If we continue to divert more waste to recycling and composting, and reduce the amount of waste we produce in the first place, we can also reduce emissions from transporting waste - sometimes across state lines due to limited landfill capacity in the Commonwealth.[1]

Waste diverted in Swampscott

Trash remaining that is sent to incineration or landfill (3,468 tons)

MEASURING SUCCESS

The following metrics will help Swampscott monitor progress toward our goals for Solid Waste & Recycling.

Metric (unit)	Baseline Data	Baseline Year	2030 Target	2050 Target
Total Residential Waste Disposed[2]	4,015 tons	2018	2,811 tons	402 tons
Household Generation Rate (lbs/household/year)[2]	1,612 lbs	2018	1,128 lbs	161 lbs

BE PART OF THE SOLUTION

Divert food waste and reduce GHG emissions by composting at home or participating in the community composting program.

LEARN MORE

[1] Town of Swampscott (2023). Internal Reports.
[2] MassDEP (2018). Municipal Solid Waste & Recycling Survey Responses.

Town of Swampscott

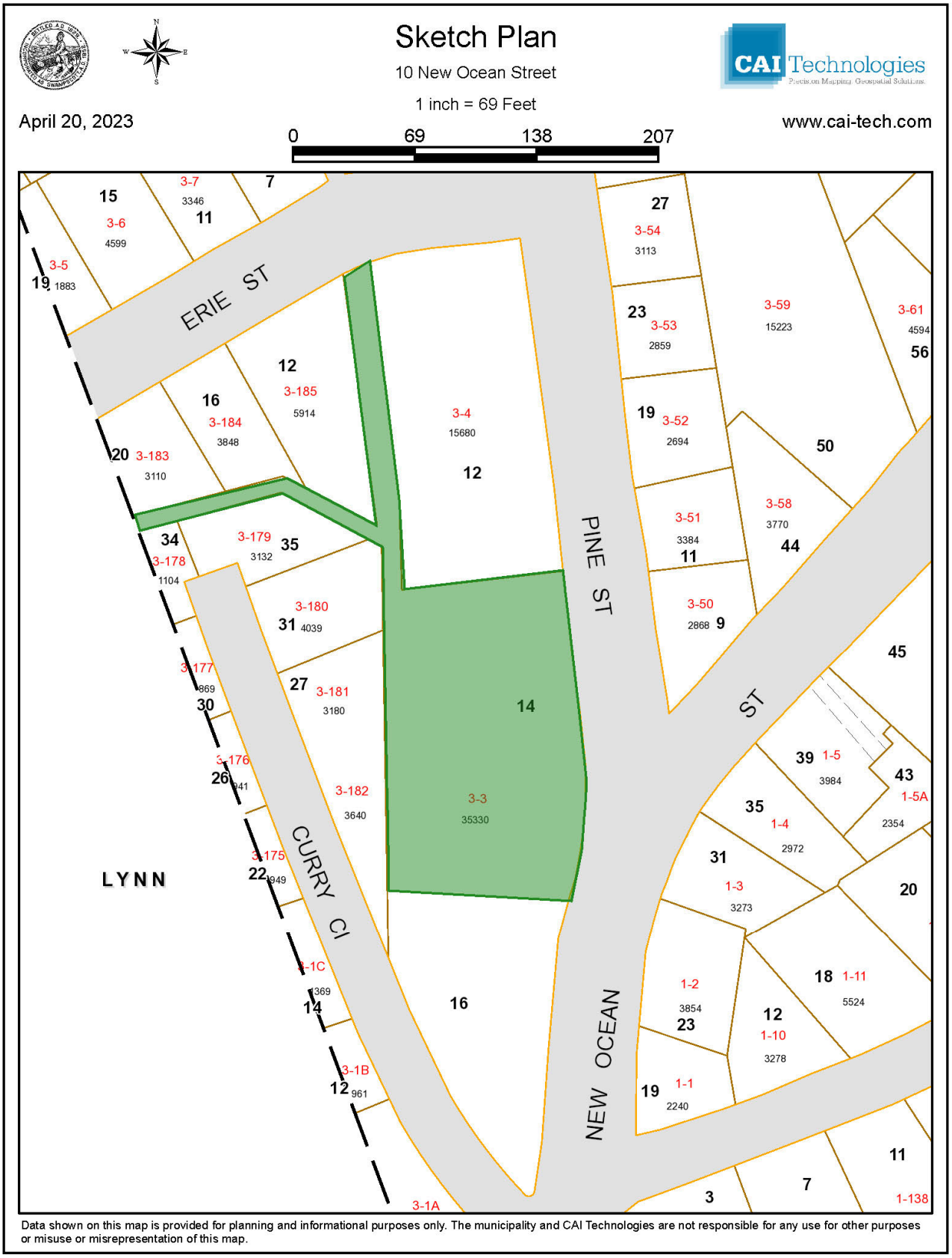
swampscottma.gov

Climate Action Plan Committee

swampscottma.gov/climate-action-plan-committee

APPENDIX C

Sketch Plan: 10 New Ocean Street



Data shown on this map is provided for planning and informational purposes only. The municipality and CAI Technologies are not responsible for any use for other purposes or misuse or misrepresentation of this map.

APPENDIX D

Proposed Zoning By-law Amendment: Accessory Dwelling Units

All proposed language changes outlined below with new language in red and removed language in red with a strike-through.

5.11.0.0. Accessory ~~Apartments~~ Dwelling Units

The provisions of this Section 5.11.0.0. outline the considerations and requirements for approval of ~~Accessory Apartments ("AA")~~ Accessory Dwelling Units (ADUs). The intent and purpose of this Section 5.11.0.0. is as follows:

5.11.0.1. Provide for flexibility within the existing zoning By-Law to afford an opportunity to accommodate additional living arrangements, both familial and non-familial;

5.11.0.2. ~~A p~~Plan for changing demographics and economic climate;

5.11.0.3. Increase ~~supply of affordable housing~~ diversity of housing options while respecting the residential character and scale of existing neighborhoods;

5.11.0.4. Provide a subsidized or non-subsidized form of housing that is generally less costly to produce and more affordable than similar units in multifamily buildings;

5.11.0.~~4~~5. Provide housing options for extended family and households with disabled persons, and homeowners seeking to age in place;

5.11.0.6. Permit the owner of an existing or a proposed detached dwelling to construct one additional dwelling unit; and

5.11.0.~~5~~7. Ensure compliance of new and existing ~~AA's~~ ADUs with building, safety, fire code standards and zoning provisions.

5.11.1.0. *Definitions*

5.11.1.1. ~~*Accessory Apartment or AA*: an area contained within an owner occupied single-family dwelling unit that maintains internal access and circulation to the dwelling unit, restricted to not more than two (2) bedrooms and no more than three (3) occupants, consisting of provisions for bathing, cooking and sleeping. The inclusion of an AA within a single family dwelling unit does not create a two-family dwelling. Furthermore, internal walls and doors, for purposes of privacy, and additional means of access / egress are not precluded. The AA shall be ancillary / subordinate in size, location and function to the dwelling unit. An AA shall only be permitted within a single-family dwelling and not within a detached accessory building.~~ Accessory Dwelling Unit or ADU: a self-contained housing unit, inclusive of sleeping, cooking and sanitary facilities on the same lot as a principal dwelling, subject to otherwise applicable dimensional and parking requirements, that: (i) maintains a separate entrance, either directly from the outside or through an entry hall or corridor shared with the principal dwelling, sufficient to meet the requirements of the state building code for safe egress and (ii) is not larger in floor area than ½ the floor area of the principal dwelling or 900 square feet, whichever is smaller.

5.11.2.0. *Applicability / Eligibility* ~~The Board of Appeals may issue a special permit to allow an AA in a single family home or for an expansion of an existing lawfully existing AA.~~ Subject to compliance with the requirements of Section 5.11.0.0., an ADU shall be permitted within a single-family dwelling, and within a detached accessory

structure, as of right. All relevant provisions of this Zoning Bylaw shall apply to ADUs and lots on which they are located, except as otherwise specified in Section 5.11.0.0.

5.11.3.0. *Design Standards for Accessory ~~Apartments~~ Dwelling Units*

5.11.3.1. Only one (1) ~~AA~~ ADU may be ~~created~~located per lot.

5.11.3.2. All new entrances shall be located on the side or rear of the structure, if proposed.

~~**5.11.3.3.** The AA ADU shall not have more than three (3) occupants.~~

5.11.3.~~4~~3. The ~~AA~~ ADU shall not have separate or independent utilities, such as water, sewer and electricity, from the dwelling unit. The ADU is further not permitted neither an additional trash nor recycling receptacle.

5.11.3.~~5~~4. ~~An AA shall not exceed eight hundred (800) sq. ft.~~ An ADU shall not exceed ½ the floor area of the principal dwelling or 900 square feet, whichever is smaller.

~~**5.11.3.6.** The owner(s) of the residence in which the AA is created must continue to occupy either the primary dwelling unit or the AA as their primary residence, except for bona fide temporary absences.~~

~~**5.11.3.7.** The Board of Appeals shall have the discretion to review and require additional on-site parking. All parking requirements for the AA shall be provided on the property within existing designated parking areas.~~

5.11.3.5. Any newly-constructed, changed, or altered accessory structure proposed to be used for an ADU shall have a maximum height one and one-half (1.5) stories and fifteen (15) feet.

5.11.3.6. The ADU shall not house more than three (3) occupants at any given time.

5.11.3.7. Preexisting detached structures eligible for conversion to an ADU may be demolished and reconstructed within the existing footprint, in accordance with Section 2.2.7.2. of the Zoning Bylaw.

5.11.3.8. In addition to the minimum parking required for the principal dwelling, the ADU shall have one (1) dedicated off-street parking space. All parking requirements for the ADU shall be provided on the lot within existing designated parking areas.

~~**5.11.4.0.** *Use Restriction* To ensure continued compliance with owner-occupancy and other By-Law requirements by current as well as by any subsequent owners, AA's permitted under this By-Law shall be subject to a Use Restriction, to be recorded in the Essex Registry of Deeds. The Use Restriction, to be provided by the Inspector of Buildings, shall be the only form acceptable and shall include the following:~~

~~a. Notice that the existence of the AA is predicated upon occupancy by the owner, to whom the permit has been issued;~~

~~b. Notification to a buyer of the AA By-Law~~

~~c. Upon sale of the property, the new owner shall be required to file an application for a new special permit to maintain the AA;~~

~~d. Within thirty (30) days of receipt of a letter from the Inspector of Buildings determining a violation, a special permit shall be sought for the continuation of the AA. Failure to apply for the Special permit within thirty (30) days shall result in the AA being discontinued and the special permit shall automatically lapse and be null and void;~~

~~e. Require that current and future property owners notify the Inspector of Buildings in the event the AA has been or will voluntarily be discontinued; and~~

~~f. The dwelling unit remains a single family dwelling unit and the AA cannot be used except in accordance with the requirements of this By-Law and any conditions set forth in the applicable special permit.~~

5.11.~~7~~5.0. *Criteria for Approval* The Zoning Board of Appeals may be required to grant a special permit or finding to ensure that the accessory structure containing the ADU complies with the dimensional requirements set forth in Section 2.2.7.0 and Section 2.3.6.0. ~~for an AA based upon making the findings set forth in Section 5.3.2.0. and upon determining that the proposed AA otherwise complies with the requirements of this By-Law.~~ In order to provide adequate dwelling units for disabled and handicapped individuals, the Board of Appeals will allow reasonable deviation from the stated conditions where necessary to install features that facilitate access and mobility for disabled persons in addition to any requirements in accordance with the Mass. State Building Code and as exempt pursuant M.G.L. Chapter 40A, Section 3.

5.11.~~5~~6.0. *Procedural Requirements* The Zoning Board of Appeals shall hold a public hearing, in accordance with M.G.L Chapter 40A, Section 9, where the construction of the ADU requires any additional dimensional relief in the form of a special permit or finding. Should a special permit or finding be granted, the property owner, prior to the issuance of any building permit, shall record a copy of the special permit or finding with the Southern Essex Registry of Deeds and duly submit evidence of recording to the Building Commissioner. ~~for AA's allowed by special permit. Prior to the issuance of a building permit, the property owner shall file a copy of the executed use restriction required pursuant to Section 5.11.4.0. above, and submit to the Inspector of Buildings evidence that it has been recorded in the Essex Registry of Deeds.~~

5.11.~~6~~7.0. *Application Requirements* Prior to a building permit being issued for an ~~AA~~ ADU, the applicant shall provide the following to the ~~Inspector of Buildings~~ Building Commissioner:

a. A completed application and filing fee as required.

b. Adequate information to determine compliance with the provisions set forth herein. This shall include, but not be limited to, a site plan, interior floor plans and building elevations.

c. A copy of the recorded, relevant special permit or finding granted by the Zoning Board of Appeals, if any. ~~Use Restriction in accordance with Section 5.11.4.0. above~~

~~**5.11.8.0.** *Monitoring, Inspections & Enforcement* The following methods are available to ensure continued compliance with these regulations as set forth:~~

~~1. In accordance with Section 5.11.4.0.(c), upon the sale of the property, the new owner shall be required to file a new application with the Inspector of Buildings. Upon filing, the Inspector of Buildings shall conduct an inspection of the AA for purposes of verifying compliance.~~

~~2. The Inspector of Buildings shall keep a cumulative list of all lawfully existing AAs in the Town of Swampscott and shall conduct annual inspectors of each such AA to confirm its compliance with the requirements of this By-Law, the applicable special permit and all applicable legal requirements. The Inspector of Buildings shall impose a inspection fee to be paid annually by each owner of an AA, provided, however, (i) such fee shall in no event be less than $100.00, (ii) such fee shall be due and payable on or before February 1st of each year, and (iii) failure of an owner of an AA to pay such fee within thirty (30) days of the date required shall be deemed a violation of this By-Law and a violation of the applicable special permit. If a complaint is filed with the Inspector of Buildings with regard to an unauthorized AA, the Inspector of Buildings shall inspect the AA for purposes of determining whether there is a violation. If a violation exists, the owner shall apply to the Board of Appeals, within thirty (30) days from the receipt of~~

~~letter from the Inspector of Buildings for a special permit for the continuation of the AA. Failure to apply for the special permit within thirty (30) days shall result in the AA being discontinued.~~

5.11.~~9~~8.0 *Pre-Existing ADUs ~~AA's.~~* ~~AA's~~ ADUs that were in existence prior to January 1, 2007 may be continued regardless of whether it complies with the Design Standards set forth in Section 5.11.3.0. ~~and without the requirement of a Special Permit as set forth in Section 5.11.2.0~~ above, provided that the following conditions are fulfilled:

1. Said ~~AA~~ ADU was in existence prior to January 1, 2007 and has been occupied for at least six (6) months since January 1, 2007 (The owners shall have the burden of proof to demonstrate such by furnishing evidence the existence of said ADU ~~AA~~); and

2. Provided that an application to the Building Commissioner ~~Inspector of Buildings~~ is submitted within 90 days from the date of approval of these regulations by the Attorney General, together with an non-refundable application fee in the amount of $350.00.~~; and~~

~~3. Provided that the applicant otherwise complies with the requirements set forth in Section 5.11.4.0. and 5.11.8.0.~~

The owner of any AA that was in existence prior to January 1, 2007 that does not comply with the requirements of this Section 5.11.~~9~~8.0. shall not be entitled to the protections of this Section 5.11.~~9~~8.0. and must within 90 days from the date of approval of ~~these regulations~~ this Bylaw Section by the Attorney General comply with enforcement regulations set forth by the Building Department. ~~either (i) immediately vacate and discontinue the use of such AA, or (ii) apply to the Board of Appeals for a Special Permit pursuant to Sections 2.2.3.0. and 5.11.2.0. of this By-Law and the AA will be subject to all of the requirements of Section 5.11.0.0. of this By-Law.~~

APPENDIX E

Proposed Zoning By-law Amendment: Site Plan Special Permit

All proposed language changes outlined below with new language in red and removed language in red with a strike-through.

5.2.2.1. The Board of Appeals shall have the power to hear and decide applications for special permits, including, without limitation, dimensional special permits~~, site plan special permits~~ and any other special permits permitted under this By-Law. Unless otherwise specified herein, the Board of Appeals shall serve as the special permit granting authority, to act in all matters in accordance with the provisions of this By-Law. The Planning Board shall have the power to hear and decide applications for site plan special permits ~~where it serves~~ and shall serve as the Site Plan Special Permit Granting Authority pursuant to Section 5.4.3.0. below.

5.3.1.0. *Special Permit Granting Authority*. Unless specifically designated otherwise, the ~~Board of Appeals~~Planning Board shall act as the special permit granting authority under this By-law.

5.4.3.0. *Procedures*. ~~In order to streamline the permitting process, the special permit granting authority for the purposes of site plan special permits under this Section 5.4.0.0. (the "Site Plan Special Permit Granting Authority") shall be (i) the Board of Appeals if the project or development requiring the site plan special permit also requires one (1) or more additional special permits or variances from the Board of Appeals, or (ii) the Planning Board in all other cases. In the case where a project or development requires a site plan special permit and one (1) or more additional special permits or variances, the applicant shall submit a single application for all such special permits or variances to the Board of Appeals. Notwithstanding the foregoing, any application for a Site Plan Special Permit filed with the Board of Appeals shall be automatically transferred to the Planning Board, and the Planning Board shall become the Site Plan Special Permit Granting Authority and the Board of Appeals shall take no further action with regard to an application for a Site Plan Special Permit, in either of the following circumstances: (a) the application pending before the Board of Appeals is amended so as to no longer require any other special permits or variances (except for a Site Plan Special Permit), or (b) all of the applicant's requests for other special permits or variances (except for the Site Plan Special Permit) are denied by the Board of Appeals.~~ The Special Permit Granting Authority for the purposes of site plan special permits under this Section 5.4.0.0. shall be the Planning Board in all cases, whether the project or development requires only the site plan special permit and no additional special permits or variances, or if the project or development requiring the site plan special permit also requires one (1) or more additional special permits or variances from the Board of Appeals.

~~Applicants for site plan special permits~~ In the case where a project or development requires a site plan special permit but no additional special permits or variances, the applicant shall submit six (6) copies of the site plan to the Planning Board. Seven (7) copies are required to be filed with the Planning Board if the project entails the demolition, in whole or in part, of any building structures which are seventy-five (75) years or older, two (2) copies of the site plan review materials with the application to the Town Clerk, one (1) copy of the site plan to the Town Planner, and within three (3) days thereafter shall also submit a copy of the site plan materials to the Board of Health, Inspector of Buildings, Town Engineer, Fire Department and Conservation Commission for their advisory review and written recommendations and/or comments.

~~if it is the Site Plan Special Permit Granting Authority for review,~~ In the case where a project or development requires a site plan special permit and one (1) or more additional special permits or variances, the applicant shall submit six (6) copies of the site plan to the Planning Board, seven (7) if the project entails the demolition, in whole or in part, of any building structures which are seventy-five (75) years or older, nine (9) copies of the site plan to the Board of Appeals ~~if it is the Site Plan Special Permit Granting Authority~~, two (2) copies of the site plan review materials with the application to the Town Clerk, one (1) copy of the site plan to the Town Planner, and within three (3) days thereafter shall also submit a copy of the site plan materials to the Board of Health, Inspector of Buildings, Town Engineer, Fire Department~~,~~ and Conservation Commission ~~and, if the Planning Board is not the Site Plan Special Permit Granting Authority, the Planning Board,~~ for each of their advisory review and written recommendations and/or comments.

~~Where the Board of Appeals is the Site Plan Special Permit Granting Authority, the Site Plan Special Permit Granting Authority shall not take final action on any Site Plan Special Permit until the earlier of (i) thirty-five (35) days after filing of the Site Plan Special Permit application with the Site Plan Special Permit Granting Authority, and (ii) receipt by the Site Plan Special Permit Granting Authority of written reports from the Board of Health, Inspector of Buildings, Town Engineer, Fire Department, Conservation Commission and, if the Planning Board is not the Site Plan Special Permit Granting Authority, the Planning Board. Where the Planning Board is the Site Plan Special Permit Granting Authority, t~~The Site Plan Special Permit Granting Authority shall not take final action on any Site Plan Special Permit until the earlier of (i) twenty (20) days after filing of the Site Plan Special Permit application with the Site Plan Special Permit Granting Authority, and (ii) receipt by the Site Plan Special Permit Granting Authority of written reports from the Board of Health, Inspector of Buildings, Town Engineer, Fire Department, and Conservation Commission. The Site Plan Special Permit Granting Authority shall review the site plan and approve it in accordance with the requirements and procedures otherwise applicable to special permits under G.L. c.40A and this By-Law, except as otherwise expressly provided in this Section 5.4.0.0. No deviation from an approved site plan shall be permitted without modification thereof which has received approval from the Site Plan Special Permit Granting Authority.

APPENDIX F

Proposed Zoning By-law Amendment: Hadley School Overlay District

All proposed language changes outlined below with new language in red.

1. Amend the Table of Contents of the Zoning By-law to add after Section 4.10.0.0. the following:

4.11.0.0. Hadley School Overlay District

4.11.1.0. *Purpose*
4.11.2.0. *Overlay District and Boundaries*
4.11.3.0. *Permitted Principal and Accessory Uses*
4.11.4.0. *Dimensional Regulations*
4.11.5.0. *Parking*
4.11.6.0. *Reuse of Existing Building*

2. Amend the Zoning By-law Section 2.1.2.0. "Establishment of Overlay Districts" to add the following:

2.1.2.8. Hadley School Overlay District

3. Amend the Zoning By-law and Official Zoning Map as referenced in Section 2.1.3.0. to add the new Hadley School Overlay District as applying to Swampscott Assessor's Map 2, Parcel 27, as shown on the plan included in Appendix G.

4. Amend the Zoning By-law to add after Section 4.10.0.0. a new section 4.11.0.0. as follows:

4.11.0.0. Regulations Pertaining to the Hadley School Overlay District

4.11.1.0. *Purpose*

The Hadley School Overlay District is meant to create needed hotel accommodation, promote economic development, and ensure that the redevelopment and preservation of the Hadley School building is of high-quality design and is consistent with visual character and identity of the Town of Swampscott. This bylaw is meant to establish development that protect historic and cultural resources and foster a connection between the district and the natural built environment.

4.11.2.0. *Overlay District and Boundaries*

The Hadley School Overlay District is superimposed over the underlying zoning district as set forth in this Zoning By-law and as designated on the Zoning Map and shall comprise of the property shown on the Town's Assessor's Map as Map 2, Lot 27. Within the Hadley School Overlay District, the requirements of the underlying zoning district and Zoning By-law generally continue to apply, subject to and with the benefit of the additional provisions of Section 4.11.0.0. To the extent there is a conflict between the requirements of the Zoning By-law and this Section, this Section 4.11.0.0 shall control.

4.11.3.0. *Permitted Principal and Accessory Uses*

The existing Hadley School Building may be redeveloped, as of right, for use as a Hotel with up to 60 rooms, as defined in Section 5.13.3.0, subject to compliance with this Section 4.11.0.0 and following site plan approval from the Planning Board pursuant to Section 5.4.0.0.

Except as specifically set forth herein to the contrary, the requirements of Section 5.13.0.0 shall apply to the Hadley School Overlay District. Ancillary facilities and services and amenities as referenced in Sections 5.13.3.4 and 5.13.3.5 are allowed as of right, subject to site plan approval, in the Hadley School Overlay District.

There shall be no limitations on the hours of operations of any restaurant or bar operating from the Hotel and any such establishment may provide both or either of indoor and outdoor seating as of right.

4.11.4.0. *Dimensional Regulations*

Minimum open space	15%
Minimum front and side yard setbacks	20 feet
Minimum rear yard setback	The main Building shall not be altered so as to be any closer to the rear lot line as exists on the effective date of this Section.
Minimum frontage	80 feet
Height	65 feet

4.11.5.0. *Parking*

There shall be a minimum of 0.3 parking spaces for each room in the Hotel. Additional parking beyond the minimum required may be provided on the Lot and made available for public use. A parking structure not to exceed fifteen (15) feet in height may be constructed.

4.11.6.0. *Reuse and Preservation of Existing Building*

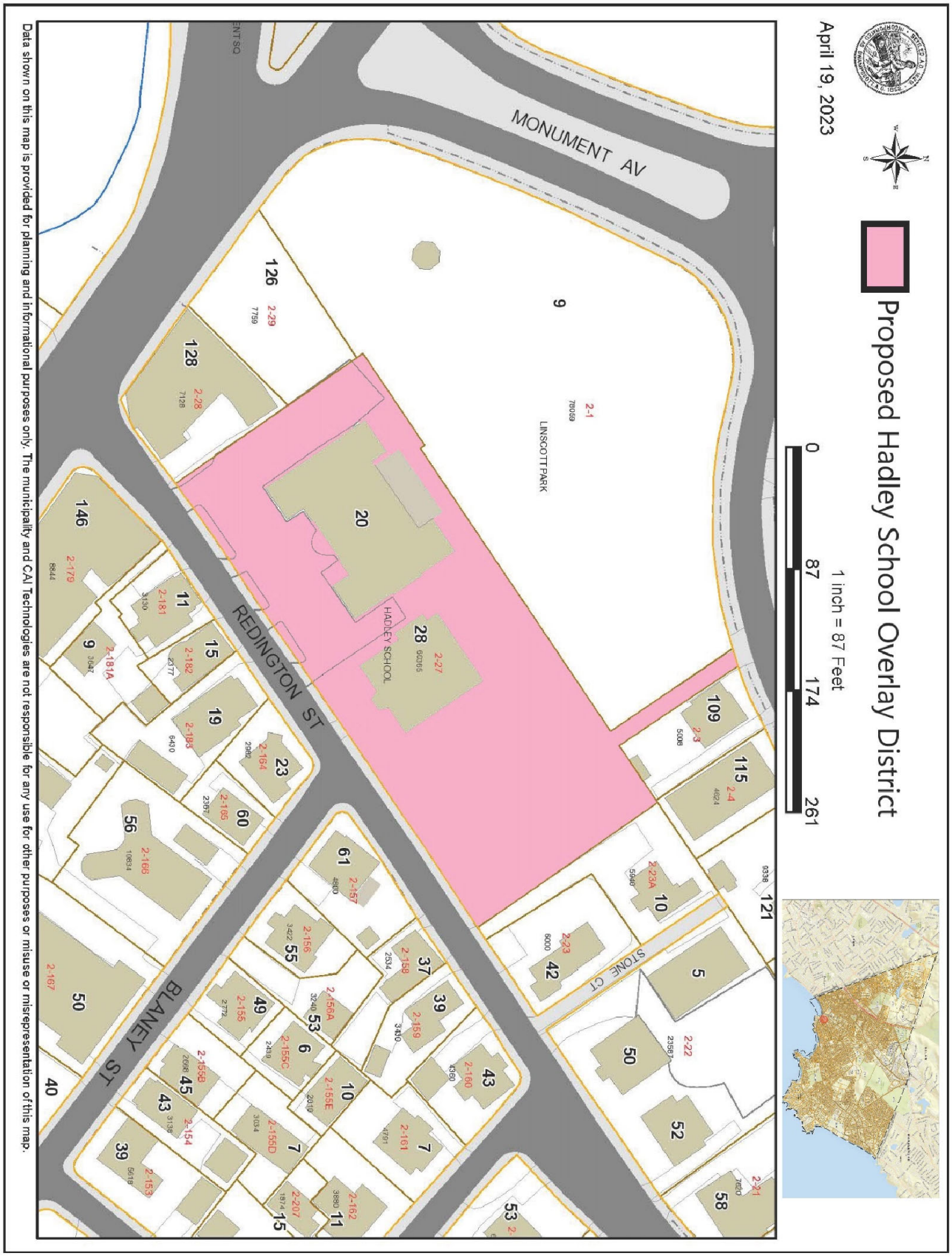
Any project permitted under this Section 4.11.0.0 shall reuse and preserve the existing Hadley School Building. Alterations shall be permitted as of right so long as those alterations comply with applicable dimensional regulations and a fully executed land development agreement.

4.11.7.0. *Stormwater*

Proposed development project shall be subject to Swampscott Bylaw requirement regarding Stormwater Management and Erosion Control, as applicable and subject to Infiltration and Inflow Offset Policy.

APPENDIX G

Proposed Zoning Map Amendment: Hadley School Overlay District



APPENDIX H

Proposed Zoning By-law Amendment: Vinnin Square Rezoning

All proposed language changes outlined below with new language in red and removed language in red with a strike-through.

1. Amend the Table of Contents of the Zoning By-law to add after the proposed Section 4.11.0.0. (Appendix F of this Town Warrant) the following:

4.12.0.0. Regulations Pertaining to Multi-Family Buildings containing more than 8 dwelling units in the B-4 District

- **4.12.1.0.** *Purposes*
- **4.12.2.0.** *Scope and authority*
- **4.12.3.0.** *Definitions*
- **4.12.4.0.** *Permitted uses*
- **4.12.5.0.** *Dimensional requirements*
- **4.12.6.0.** *Parking requirements*
- **4.12.7.0.** *Fractional units*
- **4.12.8.0.** *Noise*
- **4.12.9.0.** *Stormwater*
- **4.12.10.0.** *Off-Street parking, loading and landscaping*
- **4.12.11.0.** *Inclusionary Housing*
- **4.12.12.0.** *Administration*
- **4.12.13.0.** *Date of effect*
- **4.12.14.0.** *Severability*

2. Amend the Zoning By-law Section 2.2.1.0. “General” with the following:

2.2.1.0. *General*. No structure shall be erected or used or land used except as set forth in Section 2.2.3.0., "Table of Principal Uses", or as otherwise provided in this By-Law or by statute. Uses not expressly provided for herein are prohibited. Not more than one principal structure shall be placed on a lot, except in accordance with Section 2.3.4.0. Multiple principal uses shall be allowed in a single structure subject to the provisions of Section 2.2.3.0. below.

Symbols employed below shall mean the following:

Y – A permitted use as a matter of right.
N – An excluded or prohibited use.
SP – A use authorized under special permit from the Board of Appeals in accordance with Section 5.3.0.0. of this By-law.
SPR – A use authorized as a matter of right subject to Plan Review in accordance with Section 4.12.0.0. of this By-law.

3. Amend the Zoning By-law Section 2.2.3.0. "Table of Principal Uses" for only the following line items:

	PRINCIPAL USE	A-1	A-2	A-3	A-4	B-1	B-2	B-3	B-4	I	Off-Street Parking Group (See Art. 3.1.2.0)
A.	**RESIDENTIAL**										
3.	Multi-family dwelling containing not more than 8 dwelling units	N	N	N	SP	SP	SP	SP	~~SP~~ N	N	A-MF
3A.	Multi-family dwelling containing more than 8 dwelling units	N	N	N	N	SP	SP	SP	~~SP~~ SPR	N	A-MF
3B.	Multi-family dwelling containing not more than 3 dwelling units	N	N	SP	SP	SP	SP	SP	~~SP~~ N	N	A-MF
5.	Accessory Apartment (See §5.11.0.0.)	SP	SP	SP	SP	SP	SP	SP	~~SP~~ N	N	A
7.	Group Residence	SP	SP	SP	SP	SP	SP	SP	~~SP~~ N	N	See §3.1.2.4
E.	**COMMERCIAL**										
4.	Retail containing more than 10,000 s.f. of gross floor area (including storage and sales space, and accessory space)	N	N	N	N	SP	SP	SP	SP[1]	N	G
7.	Bakery containing 2,000 s.f. of gross floor area or more (where at least 25% of the premises is used for retail sales on premises)	N	N	N	N	SP	SP	SP	SP[1]	N	G
15.	Restaurant or coffee shop containing more than 7,500 s.f. of gross floor area	N	N	N	N	SP	SP	SP	SP[1]	N	E
16.	Restaurant or coffee shop abutting one or more residentially zoned properties that are being used for residential purposes	N	N	N	N	SP	SP	SP	SP[1]	N	E
17.	Restaurant including entertainment (dancing, live music, DJ, live entertainment.) (not including televisions or background music)	N	N	N	N	SP	SP	SP	SP[1]	N	E
18.	Restaurant providing delivery service (using more than one delivery vehicle per shift)	N	N	N	N	SP	SP	SP	SP[1]	N	E
19.	Restaurant – with curbside pick-up / curbside delivery	N	N	N	N	N	SP	SP	SP[1]	N	E
41.	Drive-Through in connection with any lawfully existing use (See §5.12.0.0.)	N	N	N	N	N	N	SP	SP[1]	N	N/A
42.	Any Permitted Use open before 7:00 a.m. or later than 10:00 p.m.	N	N	N	N	SP	SP	SP	SP[1]	SP	N/A
46.	Any allowed use involving the sale and/or consumption of alcohol	N	N	N	N	SP	SP	SP	SP[1]	SP	N/A
G.	**MISCELLANEOUS**										
5.	At or above grade parking structure/garage accessory to a project that includes a multi-family dwelling containing more than 8 dwelling units	N	N	N	N	SP	SP	SP	SPR	N	N/A

[1]Where such use is included as part of a Development Project pursuant to Section 4.12.0.0., such use shall be allowed as-of-right without any requirement for a Special Permit.

4. Amend the Zoning By-law Section 2.2.5.0. "Non-Residential Accessory Uses" with the following:

2.2.5.0. *Non-Residential Accessory Uses*. Any use permitted as a principal use, including by Plan Review in accordance with Section 4.12.0.0 of this By-Law, is also permitted as an accessory use in non-residential districts provided such use is customarily incidental to the main or principal building or use of the land. Any use authorized as a principal use by special permit may also be authorized as an accessory use by special permit provided such use is customarily incidental to the main or principal building or use of the land. Any use not allowed in the district as a principal use is also prohibited as an accessory use. Accessory uses are permitted only in accordance with lawfully existing principal uses. In all instances where site plan review and approval is required for a principal use, the addition of any new accessory use to the principal use, where such addition exceeds the thresholds established in Section 5.4.0.0., shall also require site plan review and approval.

5. Amend the Zoning By-law Section 2.2.10.1. with the following:

2.2.10.1. Properties in the B-3 and B-4 District that have existing commercial space that is proposed to be eliminated as part of a proposed project shall replace in the proposed project such commercial space in the same or greater amount than the existing commercial space being eliminated. ~~Such commercial space shall be provided for on the same floor as it existed prior to construction of the new project.~~ For the purposes of this Section 2.2.10.1, "existing commercial space" shall include occupied or vacant areas within an existing space that is currently or most recently has been used for a commercial purpose. Notwithstanding the foregoing, the provisions of this Section 2.2.10.1 shall not apply to any proposed project in the B-4 District containing more than 8 dwelling units.

6. Amend the Zoning By-law Section 2.3.4.0. "Multiple Principal Structures" by adding the following:

2.3.4.5. Notwithstanding the foregoing, multiple residential or mixed-use buildings containing more than 8 dwelling units each shall be allowed as of right subject to the Requirements of 4.12.0.0. within the B-4 zoning district provided each such building complies with the dimensional requirements applicable within such district.

7. Amend the Zoning By-law Section 2.3.8.0. "Additional Regulations" by adding the following:

2.3.8.11. The terms of this Section 2.3.8.0. shall not apply to Development Projects subject to Plan Review in accordance with Section 4.12.0.0. of this By-law.

8. Amend the Zoning By-law Section 3.1.2.0. "Number of Spaces" by amending the table for only the following line items:

OFF-STREET PARKING USE GROUP	OFF-STREET PARKING REQUIREMENT
G	One per each two hundred ~~(200~~fifty (250) square feet of gross floor area
I	One per staff member, one per employee, plus one per each two hundred ~~(200~~fifty (250) square feet of gross floor area

9. Amend the Zoning By-law Section 3.1.2.0. "Number of Spaces" with the following:

3.1.2.3. Required spaces may be provided on the same lot with the principal use or on a contiguous or nearby lot in the same district, provided that no space is counted as meeting the requirement of more than one (1) use 2- way except as allowed below) and provided further that the distance between such parking lot and the use it serves shall not exceed ~~two~~three hundred (~~200~~300) feet.

3.1.2.4. For any uses(s) not assigned to an Off-Street Parking Group in Section 2.2.3.0. above (except where Section 2.2.3.0. indicates "None" or "N/A"), the Inspector of Buildings shall determine the required amount of off-street parking reasonably necessary to accommodate the proposed uses(s), provided, however, where the underlying use(s) requires a Special Permit pursuant to Section 2.2.3.0. (as designated by "SP") above, the Board of Appeals, and not the Inspector of Buildings, shall determine the required amount of off-street parking reasonably necessary to accommodate the proposed uses(s) for all use(s) not assigned to an Off-Street Parking Group in Section 2.2.3.0. above (except where Section 2.2.3.0. indicates "None" or "N/A").

10. Amend the Zoning By-law Section 3.1.6.0. "Off-Street Loading" with the following:

3.1.6.0. *Off-Street Loading*. All buildings requiring the delivery of goods, supplies, or materials, or shipments of the same shall have bays and suitable maneuvering space for off-street loading of vehicles as the Inspector of Buildings determines is reasonably necessary to accommodate the demands of the building or use(s), provided, however, where the underlying building or use(s) requires a Special Permit pursuant to Section 2.2.3.0. (as designated by "SP") above, the Board of Appeals shall determine the required amount of off-street loading bays, and where the underlying building or use(s) requires a Site Plan Special Permit in accordance with Section 5.4.0.0. below, the Site Plan Special Permit Granting Authority shall determine the number of off-street loading bays reasonably necessary to accommodate the demands of the building or use(s). Off-Street Loading Bays shall be subject to the following additional requirements:

11. Amend the Zoning By-law Section 3.2.4.2. "Signs in the B-3, B-4, and I Districts" with the following:

3.2.4.2. *Signs in the B-3, B-4, and I Districts*.

(a) In the B-3, B-4, and I-Districts upon the issuance of a permit from the Inspector of Buildings as provided in Section 3.2.6.0. below and, as applicable, upon the issuance of a Special Permit by the Board of Appeals where the underlying use requires or required a Special Permit in accordance with Section 2.2.3.0. (as designated by "SP") or a Site Plan Special Permit by the Site Plan Special Permit Granting Authority where the development requires or required a Site Plan Special Permit in accordance with Section 5.4.0.0., there shall be permitted for each permitted commercial use one (1) sign attached flat against the wall of the building where such use is located identifying the name, standard logo, and/or standard graphics of the user, provided, however, uses located in the end unit of a building (i.e., where the front and side of the premises containing the permitted use are comprised of exterior walls of the building) may have one (1) sign on each of the front and side(s) of the building. No sign for any permitted use shall have a display area greater than sixty (60) square feet in size, provided, however, permitted commercial uses having an area of more than ten thousand (10,000) g.s.f. shall be permitted to have a display area of up to one hundred and twenty (120) square feet in size, provided that such sign is designed as part of the architectural decor of the building. No sign shall be more than four (4) feet in height except as expressly provided herein. For the purposes of this Section 3.2.4.2. individually illuminated channel letters identifying the name of a commercial business, together with an ancillary so-called "pill sign" directly underneath the individually illuminated letters, shall be considered a single sign provided that such individual letters and the pill sign shall in no event in the aggregate exceed four (4) feet in height, and the total area of the letters and the pill sign do not exceed the maximum display area otherwise permitted for the sign (i.e., sixty (60) s.f. or one hundred twenty (120) s.f., as applicable). Where there is more than one (1) permitted commercial user in a single building, there must be at least a three (3) foot buffer in between each sign. An example of individual channel letters and a pill sign is set forth in Figure 5 of Appendix B to this By-Law.

12. Amend the Zoning By-law Section 4.4.0.0. "Regulations Pertaining to Specific Uses" with the following:

4.4.5.0. *Multi-Family and Mixed-Use Developments in the B-4 District*. ~~All~~Except for Development Projects subject to Plan Review in accordance with Section 4.12.0.0 of this By-Law, all multi-family and mixed-use developments must meet the following design criteria and the Permit Granting Authority shall, in addition to the findings set forth in Sections 5.3.2.0 and 5.4.0.0, make findings confirming that each of the following design criteria has been met:

4.4.5.1. There shall be a continuous open green space across the entirety of the required front yard setback. Only access points for sidewalks and driveways shall be allowed to extend into this open green space.

4.4.5.2. All off-street parking areas shall be located behind or to the side of the principal structure on the lot. No parking area shall be located closer to the front lot line than the front building façade.

4.4.5.3. In order to ensure the production of a significant number of more reasonably-priced dwelling units (whether rental or for sale), unless waived or modified by the Special Permit Granting Authority, no more than 30% of the total dwelling units in a multifamily or mixed-use development in the B-4 District shall contain two (2) or more bedrooms.

Any Development Project subject to Plan Review shall comply with Design Guidelines (as such term is defined in Section 4.12.3.0).

13. Amend the Zoning By-law to add after the proposed Section 4.11.0.0. (Appendix F of this Town Warrant) a new section 4.12.0.0. as follows:

4.12.0.0. Regulations Pertaining to Multi-Family Buildings containing more than 8 dwelling units in the B-4 District

4.12.1.0. *Purposes*. The purposes of this section are:

4.12.1.1. To encourage production of a variety of housing sizes and typologies to provide equal access to new housing throughout the community for people with a variety of needs and income levels;

4.12.1.2. Support vibrant neighborhoods by encouraging an appropriate mix and intensity of uses to support an active public space that provides equal access to housing, jobs, gathering spaces, recreational opportunities, goods, and services within a half-mile of a transit station;

4.12.1.3. Locate Housing within walking distance of public transit and town centers to promote general health, reduce the number of vehicular miles traveled, support economic development, and meet community-based environmental goals, including reducing greenhouse gases and improving air quality;

4.12.1.4. Preserve open space in a community by locating new housing within or adjacent to existing developed areas and infrastructure;

4.12.1.5. Provide public investment in public transit and pedestrian- and bike-friendly infrastructure; and

4.12.1.6. Increase the municipal tax base through private investment in new residential developments.

4.12.2.0. *Scope and authority*. This Section shall be applicable to any multi-family residential or mixed-use project within the B-4 district containing more than 8 dwelling units. The regulations for use, dimensions, and all other provisions of the Zoning By-law governing the Underlying Zoning district shall remain in full force, except as set forth in this Section 4.12.0.0.

4.12.3.0. *Definitions*. All definitions are as they appear in the Zoning By-law. As used in this Section 4.12.0.0, the following terms shall have the meanings set forth below.

APPLICANT — A landowner or other petitioner that files a Plan for a Development Project subject to the provisions of this by-law.

APPROVING AUTHORITY — The Planning Board of the Town of Swampscott acting as the authority designated to review Development Projects and issue approvals under this By-law.

AS-OF-RIGHT DEVELOPMENT — A Development Project allowable under this By-law without recourse to a special permit, variance, zoning amendment, or other form of zoning relief. A Development Project that is subject to the Plan Review requirement of this By-law shall be considered an As-of-Right Development.

DESIGN GUIDELINES – All Development Projects subject to Plan Review shall comply with Design Guidelines established from time to time by the Planning Board of the Town of Swampscott. Such Design Guidelines shall initially be established and adopted by the Planning Board of the Town of Swampscott within 120 days of the vote by Swampscott Town Meeting to approve adoption of this Section 4.12.0.0. Specific Design Guidelines may be waived only upon a finding by a majority of the Planning Board of the Town of Swampscott that such waiver is consistent with the purposes of this Section 4.12.0.0.

DEVELOPMENT LOT — One or more lots meeting the dimensional requirements of this By-law which are designated as a Development Lot on a Plan for a Development Project proposed within the B-4 district and for which Plan Approval is required under the provisions of this By-law. The lots comprising a Development Lot need not be in the same ownership but within the application review period the Applicant must demonstrate site control of all land shown on the Plan. Notwithstanding the foregoing and anything herein to the contrary, where a Development Project is proposed on a Development Lot located on all or a portion of the Redevelopment Area and such Development Lot does not itself meet the dimensional requirements under this By-law, the Development Lot for such Development Project shall, for the purposes of determining whether it meets the density, dimensional, landscaping and parking requirements of this By-law only, be deemed to include all of the parcels that comprise the Redevelopment Area as if they were a single Development Lot, regardless of ownership or control of such parcels and whether or not such Development Project actually includes such parcels.

DEVELOPMENT PROJECT — A multi-family residential or mixed-use development containing more than 8 dwelling units undertaken under this this By-law. The limits of a Development Project shall be identified on the Plan which is submitted to the Approving Authority for Plan Review.

PLAN — Plans depicting a proposed Development Project which is submitted to the Approving Authority for its review and approval in accordance with the provisions of this By-law.

PLAN APPROVAL — The Approving Authority's authorization for a proposed Development Project based upon a finding of compliance with this By-law after the conduct of a Plan Review.

PLAN REVIEW — The review procedure established by this By-law and administered by the Planning Board of the Town of Swampscott as the Approving Authority.

REDEVELOPMENT AREA – Shall include all of Swampscott Assessor Parcels 17-9, 17-9E, 17-9F, and 17-10B, as the same may be combined or subdivided, regardless of whether such lot are under common ownership or control, and shall be deemed to be a single Development Lot solely for the purposes of determining whether a Development Project meets the density, dimensional, landscaping and parking requirements of this By-Law.

UNDERLYING ZONING — The zoning requirements adopted pursuant to MGL c. 40A that are otherwise applicable to the B-4 district, as said requirements may be amended from time to time.

UNDULY RESTRICT — A provision of this By-law or other condition imposed by the Approving Authority that adds unreasonable costs or unreasonably impairs the economic feasibility of a proposed Development Project.

ZONING BY-LAW — The Zoning By-law of the Town of Swampscott, Massachusetts, adopted in accordance with and pursuant to the provisions of MGL c. 40A.

4.12.4.0. *Permitted uses*. The following uses shall be permitted in the B-4 district as an as-of-right development upon Plan Approval, subject to the density limits below and subject to the dimensional requirements set forth in this Bylaw unless the same are waived by the Approving Authority as set forth in Section 4.12.12.8 herein. All other uses shall be permitted only to the extent otherwise allowed in this Bylaw within the B-4 district.

USES ALLOWED AS-OF-RIGHT UPON PLAN REVIEW	
Development Project; provided such Development Project shall be limited to (a) not more than 30 dwelling units per acre where the proposed Development Project replaces at least 75% of the existing commercial space gross floor area, if any, existing on the Development Lot at any point within the five (5) year period prior to such application that is proposed to be eliminated as part of the Development Project; and (b) not more than 30 dwelling units per acre where the proposed Development Project is located on a Development Lot on which no commercial space is proposed to be eliminated as part of the Development Project, provided at least 50% of the gross floor area of the ground floor of such Development Project will be used as commercial space.	Yes
All other uses allowed by right in the B-4 District and which are included in a Development Project.	Yes

4.12.5.0. *Dimensional requirements*. Except as expressly provided in this Section 4.12.0.0, a Development Project shall be subject to the dimensional requirements set forth in Appendix A – Table of Dimensional Requirements.

4.12.6.0. *Parking requirements*. Except as expressly provided in this Section 4.12.0.0, a Development Project shall be subject to the off-street parking and loading requirements otherwise set forth in this Zoning By-Law.

4.12.7.0. *Fractional units*. When the application of the allowable density specified in Section 4.12.4.0 above, results in a number that includes a fraction, the fraction shall be rounded up to the next whole number.

4.12.8.0. *Noise*. An Application proposing the installation of exterior venting air conditioners, ventilators, blowers and similar equipment shall be required to demonstrate to the Approving Authority that the noise produced by such equipment will not be in excess of 60 decibels at 20 feet in any direction, or the distance to the nearest building having a residential use, whichever is the lesser. Upon construction and occupancy, noise from the Development Project, including resulting from air conditioners, ventilators, blowers and similar equipment, shall at all times comply with this requirement.

4.12.9.0. *Stormwater*. Proposed Development Projects shall be subject to Swampscott By-law requirements regarding Stormwater Management and Erosion Control, as applicable.

4.12.10.0. *Off-Street parking, loading and landscaping*. The Approving Authority may grant a Plan Approval making such modifications in the off-street parking, loading and landscaping standards, or prescribe safeguards and conditions as it shall warrant appropriate, provided that it finds that it is impractical to meet the standards and that such modifications are appropriate by reason of the proposed use and will not result in or worsen parking or traffic problems. The Approving Authority may impose conditions of use or occupancy appropriate to such modifications.

4.12.11.0. *Inclusionary Housing*. All Development Projects shall fully comply with the provisions of Section 4.8.0.0 Inclusionary Housing Regulations, except for the requirements of Section 4.8.3.0.

4.12.12.0. *Administration*. The Approving Authority shall adopt and file with the Town Clerk administrative rules relative to the application requirements and contents for Plan Review. The Plan Review process encompasses the following, as may be supplemented by the administrative rules:

4.12.12.1. *Preapplication review*. The Applicant is encouraged to participate in a preapplication review with the Approving Authority at a regular meeting(s) of the Approving Authority. The purpose of the preapplication review is to obtain the advice and direction of the Approving Authority prior to filing the application, including determining whether additional technical analyses listed in Section 4.12.12.2.c. of this By-law may be required. At the preapplication review the Applicant shall outline the proposal and seek preliminary feedback from the Approving Authority, other municipal review entities, and members of the public. The Applicant is also encouraged to request a site visit by the Approving Authority and/or its designee in order to facilitate preapplication review.

4.12.12.2. *Application Procedures*.

a) An application for Plan Approval shall be filed by the Applicant with the Town Clerk and a copy of the application, including the date of filing certified by the Town Clerk, shall be filed forthwith with the Approving Authority by the Applicant. The Applicant shall also file 17 copies of the application with the Building Inspector and with the Approving Authority. Said filing shall include any required forms provided by the Approving Authority. An application must include a site plan prepared by a certified architect, landscape architect, and/or a civil engineer registered in the Commonwealth of Massachusetts and that all Plans shall be signed and stamped, and drawings be prepared at a scale approved in advance by the Approving Authority.

b) As part of any application for Plan Approval, the Applicant must submit a form of AFFORDABLE HOUSING RESTRICTION that satisfies the requirements of Section 4.8.8.0. of the By-law.

c) As part of any application for Plan Approval, the Applicant may be required to submit one or more of the following technical analyses to the Approving Authority:

1. Surface and water pollution. A report on the impact of stormwater runoff on adjacent and downstream surface water bodies, subsurface groundwater and the water table.

2. Soils. A geotechnical report that details the potential dangers of erosion and sedimentation caused by the operation and maintenance of the proposed development. The report is to be prepared by a qualified professional geotechnical engineer.

3. Geotechnical analysis. If subsurface blasting is proposed, an analysis by a certified geotechnical engineer shall be required in accordance with MGL c. 148 showing whether such blasting will have any extraordinary adverse impacts on nearby property.

4. Traffic impact. A report from a registered professional engineer on existing street capacities, estimated average daily traffic generation, composition, peak hour levels and directional flows resulting from the proposed development, proposed methods to mitigate the estimated traffic impact and methodology and sources used to derive existing data and estimations.

5. Sample board. Identification of all major exterior materials, colors and finishes.

6. Noise. Documentation as necessary to demonstrate that the noise produced by exterior venting air conditioners, ventilators, blowers and similar equipment will not be in excess of 60 decibels at 20 feet in any direction, or the distance to the nearest building having a residential use, whichever is the lesser.

7. Evidence that the Development Project complies with the Design Guidelines or that a waiver of any portion of the Design Guidelines is consistent with the purposes of this Section 4.12.0.0.

d) Review fees. The Applicant shall be required to pay for reasonable consulting fees to provide peer review of the application for the benefit of the Approving Authority. Such fees shall be held by the Town in an interest- bearing escrow account, and shall be used only for expenses associated with the use of outside consultants employed by the Approving Authority in reviewing the Plan application. Any surplus funds remaining after the completion of such review, including any interest accrued, shall be returned to the Applicant forthwith.

e) Upon receipt by the Approving Authority, applications for Plan Approval shall be distributed to the Select Board, Health Department, Affordable Housing Trust, Building Inspector, Conservation Commission, Department of Public Works, the Fire and Police Departments and the Water and Sewer Commission. Any reports from these parties shall be submitted to the Approving Authority within 60 days of filing of the application.

f) Within 30 days of filing of an application with the Approving Authority, the Approving Authority or its designee shall evaluate the proposal with regard to its completeness and shall submit an advisory report, in writing, to the Applicant certifying the completeness of the application. Where an application is found to be incomplete, the Approving Authority or its designee shall provide a statement describing required items that were missing from the application. The Approving Authority or its designee shall forward to the Applicant, with its report, copies of all recommendations received to date from other boards, commissions or departments.

4.12.12.3. Public hearing. The Approving Authority shall hold a public hearing and review all applications with notice and publication consistent with the requirements specified in of MGL c. 40A.

4.12.12.4. Prior to the granting of any Plan Approval for a Development Project, the Applicant must demonstrate to the satisfaction of the Swampscott Affordable Housing Trust, that the method by which such affordable rents or affordable purchase prices are computed shall be consistent with state or federal guidelines for affordability applicable to the Town.

4.12.12.5. Plan Approval decision.

4.12.12.5.1. The Approving Authority shall make a decision on the application for Plan Approval by a simple majority vote and shall file said decision with the Town Clerk within 120 days of the opening of the public hearing. The time limit for public hearings and taking of action by the Approving Authority may be extended by written agreement between the Applicant and the Approving Authority. A copy of such agreement shall be filed with the Town Clerk.

4.12.12.5.2. Failure of the Approving Authority to take action within 120 days or extended time, if applicable, shall be deemed to be an approval of the application if that constructive approval is effectuated as required in Section 4.12.12.5.3.

4.12.12.5.3. An Applicant who seeks approval because of the Approving Authority's failure to act on an application within the 120 days or extended time, if applicable, must notify the Town Clerk, in writing, within 14 days

from the expiration of said time limit for a decision, of such approval and that a copy of that notice has been sent by the Applicant to parties in interest as defined in MGL Chapter 40A, Section 11, by mail and that each such notice specifies that appeals, if any, shall be made pursuant to MGL c. 40A and shall be filed within 20 days after the date the Town Clerk received such written notice from the Applicant that the Approving Authority failed to act within the time prescribed.

4.12.12.5.4. The Approving Authority's findings, including the basis of such findings, shall be stated in a written decision of approval, conditional approval or denial of the application. The written decision shall contain the name and address of the Applicant, identification of the land affected and its ownership, and reference by date and title to the Plans that were the subject of the decision.

4.12.12.5.5. The decision of the Approving Authority, including the detailed reasons therefor, shall be filed with the Town Clerk and the Building Inspector. A copy of the decision shall be mailed to the Applicant and to the owner if other than the Applicant by the Approving Authority certifying that a copy of the decision has been filed with the Town Clerk and that all Plans referred to in the decision are on file with the Approving Authority. A notice of the decision shall be sent to parties in interest and to persons who requested a notice at the public hearing.

4.12.12.5.6. Effective date. If 20 days have elapsed after the decision has been filed in the office of the Town Clerk without an appeal having been filed or if such appeal, having been filed, is dismissed or denied, the Town Clerk shall so certify on a copy of the decision. If the application is approved by reason of the failure of the Approving Authority to timely act, the Town Clerk shall make such certification on a copy of the application. A copy of the decision or application shall be recorded with the title of the land in question in the Essex County Registry of Deeds or the Essex Land Registry District, and indexed in the grantor index under the name of the owner of record or recorded and noted on the owner's certificate of title. The responsibility and the cost of said recording and transmittal shall be borne by the Applicant.

4.12.12.5.7. Criteria for approval. The Approving Authority shall approve the Development Project upon finding that it complies with the requirements of this Section 4.12.0.0, including without limitation, that such Development Project complies with the Design Guidelines (unless such have been waived in accordance with the definition of Design Guidelines in Section 4.12.3.0).

4.12.12.5.8. Criteria for conditional approval. The Approving Authority may impose conditions on a Development Project as necessary to ensure compliance with this this By-law, or to mitigate any extraordinary adverse impacts of the Development Project on nearby properties, insofar as such conditions are compliant with the provisions of MGL c. 40A and applicable regulations and do not Unduly Restrict opportunities for development. The Approving Authority may require construction of an approved

Development Project to be phased for the purpose of coordinating the Development Project with any mitigation required to address extraordinary adverse Development Project impacts on nearby properties.

4.12.12.5.9. Criteria for denial. The Approving Authority may deny an application for Plan Approval pursuant to this By-law if it finds one or more of the following:

4.12.12.5.9.1. The Development Project does not meet the conditions and requirements set forth in this Section 4.12.0.0, including without limitation, the Design Guidelines (unless such have been waived in accordance with the definition of Design Guidelines in Section 4.12.3.0).

4.12.12.5.9.2. The Applicant failed to submit information and fees required by this Section 4.12.0.0. and necessary for an adequate and timely review of the design of the Development Project or potential Development Project impacts.

4.12.12.5.9.3. It is not possible to adequately mitigate significant adverse Development Project impacts on nearby properties by means of suitable conditions.

4.12.12.6. Time limit. A Plan Approval shall remain valid and shall run with the land indefinitely, provided that construction has commenced within two years after the decision issues, which time shall be extended by the time required to adjudicate any appeal from such approval. Said time shall also be extended if the Applicant is actively pursuing other required permits for the project may be extended if the Planning Board finds there is good cause for the failure to commence construction, or as may be provided in an approval for a multiphase development project.

4.12.12.7. Appeals. Pursuant to MGL c. 40A, Section 17, any person aggrieved by a decision of the Approving Authority may appeal to the Superior Court or the Land Court Department within 20 days after the Plan Approval decision has been filed in the office of the Town Clerk.

4.12.12.8. Waivers. The Approving Authority may at its discretion authorize waivers in the Plan Approval with respect to the dimensional, landscaping, and parking requirements set forth in this this By-law upon a finding that such waiver will allow the Development Project to achieve the density, affordability and/or physical character allowable under this By-law. However, the Approving Authority may not waive any portion of the Affordable Housing requirements in Section 4.12.11.0 of this By-law or the density limits in Section 4.12.4.0 of this By-law.

4.12.12.9. Fair housing requirement. All Development Projects shall comply with applicable federal, state and local fair housing laws.

4.12.13.0. *Date of effect*. The effective date of this By-law shall be the date on which such adoption is voted upon by Town Meeting pursuant to the requirements of MGL c.40A § 5.

4.12.14.0. *Severability*. The provisions of this section are severable. If any provision of this section is held invalid, the other provisions shall not be affected but shall remain in full force.

14. Amend the Zoning By-law Section 5.2.0.0. "Board of Appeals" with the following:

5.2.2.1. The Board of Appeals shall have the power to hear and decide applications for special permits, including, without limitation, dimensional special permits, site plan special permits and any other special permits permitted under this By-Law. Unless otherwise specified herein, the Board of Appeals shall serve as the special permit granting authority, to act in all matters in accordance with the provisions of this By-Law. The Planning Board shall have the power to hear and decide applications for site plan special permits and Plan Approval where it serves as the Site Plan Special Permit Granting Authority pursuant to Section 5.4.3.0. below and as Approving Authority pursuant to Section 4.12.0.0 above, respectively.

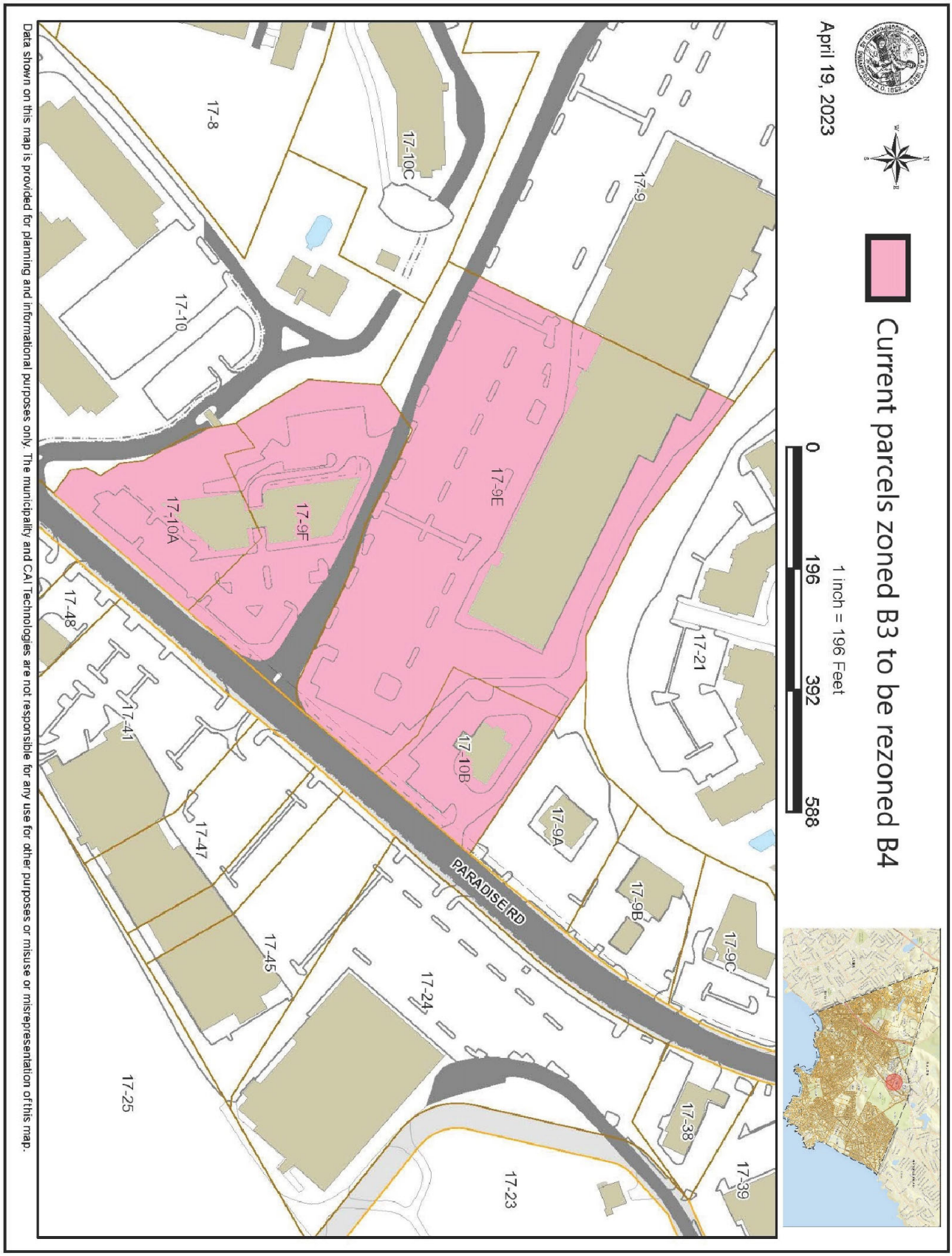
15. Amend the Zoning By-law Appendix A "Table of Dimensional Requirements: Section 2.3.2.0." with the following:

DISTRICT	Minimum lot area (sq. ft.)	Minimum lot frontage (ft.)	Maximum height	Minimum Open Space
A1	30,000	125	2.5 stories but not in excess of 35 feet	25%
A2	20,000	100	2.5 stories but not in excess of 35 feet	25%
A3	10,000	80	2.5 stories but not in excess of 35 feet	25%
A4	10,000	80	2.5 stories but not in excess of 35 feet	25%
B1	10,000 for dwellings	80 for dwellings	2.5 stories but not in excess of 35 feet[2]	15%
B2	10,000 for dwellings	80 for dwellings	40 feet[2]	15%
B3 and I	15,000 for dwellings; 40,000 all others	100 for dwellings; 200 all others	35 feet for dwellings; 40 feet all others[2]	15%
B4	40,000	~~200~~100	5 stories (not to exceed 65 feet); if building has front setback of a minimum of 175 feet, 7 stories (not to exceed 85 feet)	10%

[2] Parapets may extend no more than 2 feet above the maximum building height.

APPENDIX I

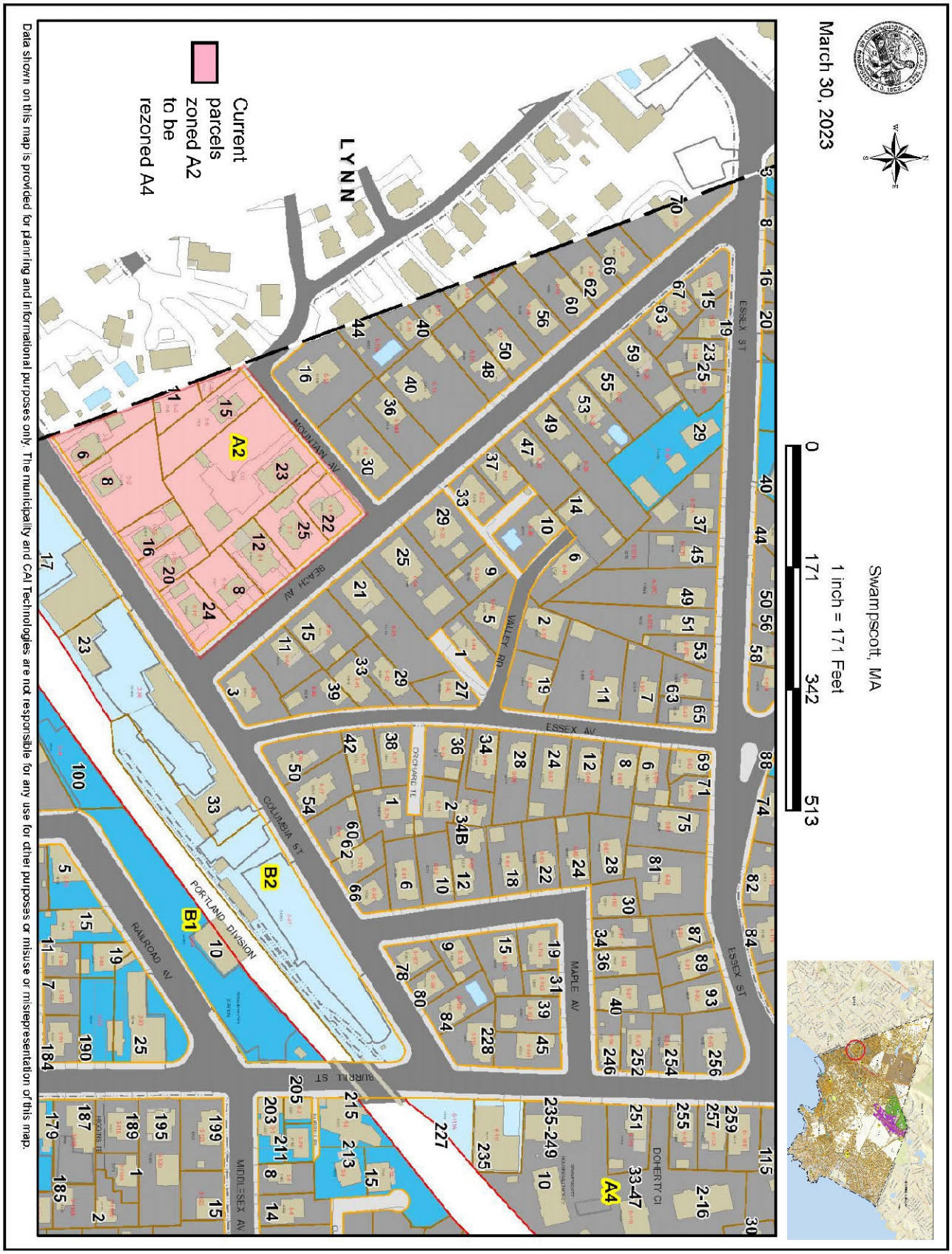
Proposed Zoning Map Amendment: Vinnin Square Rezoning



Data shown on this map is provided for planning and informational purposes only. The municipality and CAI Technologies are not responsible for any use for other purposes or misuse or misrepresentation of this map.

APPENDIX J

Proposed Zoning By-law and Zoning Map Amendment: A2 to A4



APPENDIX K

Proposed General Bylaw Amendments: Earth Removal

All proposed language changes outlined below with new language in red and removed language in red with a strike-through.

ARTICLE XIII

EARTH REMOVAL

SECTION 1. DEFINITIONS

(a) For the purposes of this by-law, "Earth Removal" shall include the removal ~~off site~~ of any form of soil, including without limitation, sod, loam, peat, humus, clay, sand, stone, gravel, rock, and ledge~~.~~ from its natural location, by any means, including but not limited to, stripping, excavating, mining or blasting and whether or not such soil is moved from the lot to another location on the same lot or off the lot by truck, conveyance or any other means.

SECTION 3. EARTH REMOVAL PROCEDURE

(a) Permit Required - The removal of more than ~~600~~ 400 cubic yards of earth as defined in Section 1 herein ~~from any parcel of land~~ shall, except as herein provided, be allowed only in accordance with a written permit issued by the Board. The Board may grant a permit for such removal and for structures accessory thereto in accordance with the procedure set forth herein. Any permit granted hereunder shall lapse within six (6) months if substantial use has not sooner commenced, except for good cause shown to the Board. No permit for removal shall be granted unless the Board finds that such removal (subject to the conditions imposed by the permit) will not be contrary to the best interests of the Town; and no removal operations subsequently undertaken under such permit shall continue if contrary to such interests. Removal of earth material shall be considered contrary to the best interest of the Town if it will:

1. Be injurious or dangerous to the public health or safety;

2. Produce noise, vibration, dust or other effects in amounts which are unreasonable, detrimental or otherwise interfere with the normal use of adjacent property or otherwise creates a nuisance;

3. Have a material adverse effect on the health, safety or overall quality of life for the inhabitants of the Town;

4. Have an adverse effect on natural resources, including but not limited to, the recharge of the water table or condition of the groundwater, surface water, or wetlands; or otherwise results in noncompliance with applicable federal, state, or local environmental laws or regulations, including the Massachusetts Wetlands Protection Act; or

5. Cause excessive traffic congestion or damage to roadways.

(b) Application for Permit - Any person, as defined in the Town of Swampscott General Bylaw, intending to engage in earth removal, as defined in Section 1 herein,~~is bylaw wishing to remove~~ which is estimated to involve the removal of more than ~~600~~ 400 cubic yards of soil shall file a formal application with the Board, which application shall include the following specific information and supporting ~~earth from a property shall file a formal application with the Board, which application shall include the following specific information and sup-porting~~ documentation:

SECTION 9. GENERAL ADMINISTRATION

(c) Upon the petition of the owner, permit holder, abutters, or upon its own initiative, the Board may hold a new hearing and reissue or modify the permit, subject to any conditions not in conflict with this by-law. Any modification to a permit, if determined to be material change by the Board, may also require a new public hearing.

SECTION 13. COMPLIANCE WITH OTHER RULES AND REGULATIONS

Notwithstanding any ~~of the foregoing rules and regulations~~provision of this by-law or any rules and regulations adopted pursuant to Section 14, the applicant shall comply with all other applicable federal, state, and local laws, regulations, rules and guidelines, including the Massachusetts Wetlands Protection Act.

SECTION 14. EARTH REMOVAL ADVISORY COMMITTEE

The Earth Removal Advisory Committee (hereinafter referred to as the "Committee") shall be established as follows and have the following powers and duties.

(a) The Committee shall consist of five (5) voting members, all residents of the town. One (1) member shall be chosen annually by the Board of Health. One (1) member shall be chosen annually by, and from, the Planning Board to serve a one-year term. One (1) member shall be chosen by, and from, the Conservation Commission to serve a one-year term. ~~Three (3)~~Two (2) members shall be appointed by the Board ~~initially for one-, two-, and three-year terms, respectively, and as their terms expire, their successors shall be appointed~~ for a ~~terms of~~ three-year term~~s~~. The terms of the members appointed by the Board shall begin and end at the Annual Town Meeting nearest to the date of their appointment and the third anniversary thereof, respectively. Any member may be appointed to succeed him- or herself. An excavation engineer and a representative of the Fire Department may~~shall~~ be appointed as a non-voting member (town residency not required). ~~Two (2) alternate voting members shall be appointed by the Board for terms of three (3) years, or take any action related thereto.~~

SECTION 16. BLASTING PERMIT

No blasting shall be allowed unless permitted~~, with conditions imposed,~~ by the Fire Chief and otherwise in conformance with federal, state, and local law.

APPENDIX L

Proposed General Bylaw Amendment: Feeding of Wildlife

Article XXVIII

Feeding of Wildlife

SECTION 1. BACKGROUND AND PURPOSE.

(a) **Background**. The high density of human population in a largely developed area affords an environment for wildlife to live in close proximity to the residents and businesses of Swampscott. Human/wildlife interactions further increase in frequency when people intentionally and unintentionally provide food sources and other attractants to wildlife that may create or exacerbate conflicts. Wild animals are opportunistic feeders, so if a food source is readily available, they come to expect it and will habitually return to the site. When wildlife are conditioned to seek food sources from a yard, trash barrels, or dumpsters, conflicts can occur. Such incidents can precipitate harm to humans, pets, livestock, property, and the wildlife itself. This regulation is intended to focus on the human behaviors that contribute to habituating wildlife to occupy populated areas.

(b) **Purpose**. The intent of this Bylaw against Feeding of Wildlife is to protect the health and welfare of people, pets, and wildlife by prohibiting the intentional and unintentional feeding of wildlife.

SECTION 2. DEFINITIONS.

(a) **Attractant**: any substance including any grain; shelled, shucked, or unshucked corn; seeds; wheat; bread or bakery products; salt; any animal's meat or parts; fish or their parts; sugar, honey, molasses; scents; waste products; refuse; or any other feed or nutritive substance in any manner or form, so as to constitute for such wildlife, intentionally or unintentionally, a lure, attraction, or enticement to, on, or over any such areas, where such feed items have been placed, exposed, deposited, distributed, or scattered; or any auditory advice designed or employed, in any manner or form, so as to constitute for such wildlife, intentionally or unintentionally, a lure, attraction, or enticement to, on, or over any such areas, where such items have been placed, exposed, deposited, or distributed.

(b) **Bird Feeder**: any apparatus designed for the feeding of songbirds, including but not limited to seed, suet, shelled or unshelled nuts and peanuts, and dried fruits.

(c) **Cat**: any animal of the feline species.

(d) **Catch Container**: any device, extending beneath a bird feeder, to catch seed and other bird food, to prevent attraction of rodents, including but not limited to rats, squirrels, and chipmunks.

(e) **Enforcement** Authority: Swampscott Animal Control Officer, Police Officers, and/or agents of the Board of Health.

(g) **Feeding**: the intentional or unintentional act of placing, exposing, depositing, distributing, or scattering, directly or indirectly, of any attractant as defined in Section 2(a) herein.

(h) **Feral Cat**: any free-roaming cat existing in an untamed state, no longer considered domesticated.

(i) **Garbage/Trash/Refuse**: any waste that can reasonably attract wildlife including, but not limited to: food, food packaging, organic waste, soiled diapers, soiled cat litter, or scented cooking waste such as cooking oils, grease, and seasoning.

(j) **Owner/Keeper**: any person who has taken charge in the care of any cat, either feral or domesticated.

(k) **Person**: any resident, occupier, company, firm, corporation, tax payer, student, rental guest, organization, or other individual or business.

(l) **Stray Cat**: any cat that is free-roaming and having no known owner or keeper.

(m) **Town**: the Town of Swampscott, Massachusetts.

(n) **Wildlife**: any undomesticated and unrestrained animal or fowl, including but not limited to: coyotes, deer, foxes, opossums, raccoons, rodents, skunks, turkeys, birds of prey, and other animals or fowl.

(o) **Wildlife/Rodent Proof Waste Receptacles**: a fully enclosed container that effectively prevents wildlife from accessing the contents inside. This includes, but is not limited to: heavy-duty secured containers, metal topped latching dumpsters, enclosed storage areas such as sheds or other buildings. At a minimum the containers should have latching mechanisms and reinforced covers/lids.

SECTION 3. PROHIBITED ACTIVITY.

(a) No person shall intentionally or unintentionally feed any wildlife or otherwise use an attractant at any place, including but not limited to: residential areas, private yards, business properties, and public ways and areas within the town of Swampscott. Whenever a member of the Enforcement Authority becomes aware that wildlife has been found feeding on any substance, as defined above, and the landowner, business owner, and/or person committing the act has been notified by any person authorized to enforce this Bylaw, and wildlife is thereafter found feeding on any such substance, by commission or omission of the landowner or other person, such feeding shall be prima facie evidence that the feeding was with the knowledge or consent of the landowner and/or person who committed the act.

(b) No person shall feed any feral or stray cat. This section shall not apply to persons feeding feral or stray cats with the express purpose of adopting and domesticating said cat(s) within fourteen (14) days of the initial feeding by said persons and, in accordance with M.G.L c. 140, § 145B, having them vaccinated against rabies within ninety (90) days or upon said cat(s) reaching the age of six (6) months, whichever last occurs.

SECTION 4. GARBAGE/TRASH/REFUSE CONTAINERS/ENCLOSURES.

(a) In responding to a feeding issue, the Enforcement Authority shall make a determination as to whether or not the refuse containers on the premises are the source of the wildlife feeding problem.

(b) If the refuse containers are determined to be the source of the wildlife feeding problem, the landowner, person responsible for the premise, or business owner shall replace them with a more secure wildlife-proof container or permanent structure. Failure to comply with an order to replace or secure refuse containers identified as attractants within seven (7) days will constitute a violation of this section.

(c) If a container is marketed as wildlife-proof and is either damaged or ruptured by wildlife so that it may allow access to the attractant, repair or replacement must be made within seven (7) days after the damage is discovered. Failure to do so shall constitute a violation of this Bylaw.

(d) Any outdoor compactor, including but not limited to composters, containing any material edible to wildlife must not be accessible by wildlife. No trash or materials may be exposed, and doors must be kept closed and latched with a wildlife-proof mechanism except during loading or removing refuse. If damaged, repairs or replacement must occur within seven (7) days after damage is discovered or written notification by the Enforcement Authority, whichever event occurs first. Failure to do so shall constitute a violation of this Bylaw.

SECTION 5. EXCEPTIONS.

(a) Nothing in this Bylaw shall be construed to limit the feeding of domesticated waterfowl, as defined by the Division of Fisheries and Wildlife, by a farmer as defined in G.L. c.128, §1A on property owned or leased by him or her, or the feeding of waterfowl or any other birds by propagators licensed under M.G.L. ch. 131, §23 when such waterfowl or

other birds are confined in such a manner as may be required pursuant to said Section 23 and any rules and regulations issued under authority thereof; or the feeding by any person or his or her agents, invitees, or licensees of any animal lawfully kept as a pet by such person.

(b) Any action officially sanctioned by the Commonwealth of Massachusetts that would require feeding, baiting, or luring wildlife for management purposes, scientific projects, and research or study.

(c) Any person engaged in lawful agricultural pursuits, including but not limited to growing crops, crop-bearing plants, or raising livestock.

(d) This section shall not be interpreted so as to prohibit bird feeders. However, if a bird feeder is determined to be an attractant as herein defined, the enforcement authority shall notify the person responsible to remove the bird feeder(s) and seed debris within forty-eight (48) hours of receipt of written notice.

(e) The storage of refuse, food product, pet food, or other material or nutritive substance on any premises in a manner which does not constitute a lure, attraction, or enticement of wildlife on property within the Town of Swampscott, provided that if such storage is determined to be the source of a wildlife feeding problem, the landowner or person responsible for the premises will be required to take steps to render such storage area inaccessible to wildlife and the area near the storage be kept free from such debris. If any wildlife gains access to a storage area, the condition allowing access must be corrected or the stored material removed within forty-eight (48) hours. Failure to do so shall constitute a violation of this Bylaw.

SECTION 6. PENALTIES.

Any violation of any section may be enforced by any designated enforcement authority through non-criminal disposition, pursuant to M.G.L. ch. 40, § 21D and Article XII of the Town of Swampscott's General Bylaws, in accordance with the following schedule of fines:

First offense:	Warning
Second offense:	$50.00
Third offense:	$100.00
Each subsequent offense:	$300.00

APPENDIX M

Proposed General Bylaw Amendment: Plastic Takeout Containers

All proposed language changes outlined below with new language in red and removed language in red with a strike-through.

Article XXV

Single Use Plastic ~~Beverage Straw and Stirrer~~ Reduction in Business and Food Service Establishments

SECTION 1. PURPOSE AND INTENT.

This bylaw is enacted for the purpose of ~~eliminating~~ reducing the distribution of single use plastic straws, ~~and~~ stirrers and takeout containers and utensils by all Business Establishments and Food Establishments in the Town of Swampscott. The production and use of single use plastic takeout containers, utensils, straws and stirrers ~~have~~ has significant impacts on the environment, including, but not limited to: contributing to pollution of the land environment; creating a burden to solid waste collection and recycling facilities; entering storm drains that lead to waterways leading to the ocean causing the potential death of marine animals through ingestion; and requiring the use of millions of barrels of crude oil nationally for their manufacture.

SECTION 2. DEFINITIONS

"Business Establishment" means the following businesses: a retail store; supermarket; general department store; bar, tavern, lounge; restaurant and take-out restaurant, serving liquid, slurry, frozen, semi-frozen, or other forms of beverages to the public for consumption, not including nursing homes or nursing care or assisted living facilities or doctors or nurses or Emergency Medical Technicians providing straws to patients.

~~"Town Sponsored Event" means any event organized or sponsored by the Town of Swampscott or any department of the Town of Swampscott.~~

"Disposable Food Service Containers" means single-use disposable products for serving or transporting prepared, ready-to-consume food. These includes plates, bowls, trays, hinged or lidded containers and utensils.

"Food Establishment" means an operation that stores, prepares, packages, serves, vends, or otherwise provides food for human consumption, as further defined in 105 CMR 590.002. Any establishment requiring a permit to operate in accordance with the State Food Code, 105 CMR 590.000, et. seq., shall be considered a Food Establishment for purposes of this Bylaw.

"Plastic" is defined as any type of plastic resin, which may contain recycled material, and may be sold as recyclable, biodegradable, or compostable. The material is commonly categorized in terms of #1, #2, #3, #4, #5, #6, #7; plastic as referenced includes all categories. Plastic shall include polystyrene (sometimes called "Styrofoam," a Dow Chemical Co. trademarked form of insulation), a thermoplastic petrochemical material utilizing a styrene monomer and processed by any number of techniques including, but not limited to, fusion of polymer spheres (expandable bead polystyrene), injection molding, form molding, and extrusion-blow molding (extruded foam polystyrene), whether clear or solid (oriented polystyrene).

"Plastic Beverage Straw" means a tube made predominantly of plastic derived from either petroleum or a biologically based polymer, such as corn or other plant sources, for transferring a beverage from its container to the mouth of the drinker. "Plastic Beverage Straw" includes compostable and biodegradable petroleum or biologically based polymer straws, but does not include straws that are made from non-plastic materials, such as, but not limited to, paper, sugar cane, and bamboo.

"Plastic Stirrer" means a device that is used to mix beverages, intended for only one-time use, and made predominantly of plastic derived from either petroleum or a biologically based polymer, such as corn or other plant source. "Plastic Stirrer" includes compostable and biodegradable petroleum or biologically based polymer stirrers, but does not include stirrers that are made from non-plastic materials, such as, but not limited to, paper, sugar cane, and bamboo.

"Prepared Food" means any food or beverage prepared on the Food Establishment's premises, using any cooking or food preparation technique. This does not include any raw uncooked meat, fish, or eggs unless provided for consumption without further food preparation.

"Town Facility" means any building, structure, land, or park owned or operated by the Town of Swampscott, its agents, and departments.

"Town Facility Users" means all persons, societies, associations, organizations, or special event promotors who require a permission to use a Town Facility. Town Facility Users also includes concession contracts with the Town, Town-managed concessions, Town-sponsored events, and food services provided at the Town's expense.

SECTION 3. USE REGULATIONS

I. Plastic Beverage Straws and Plastic Stirrers

A. ~~Effective September 1, 2019 January 1, 2020,~~ Plastic Beverage Straws and Plastic Stirrers shall not be used or dispensed or sold in conjunction with the serving by Business Establishments or ~~at any~~ Town ~~Sponsored Event~~ Facility Users of liquid, slurry, frozen, semi-frozen, or other forms of beverages to the public for consumption. ~~The Town of Swampscott shall accept from Business Establishments any stock remaining after that date for disposal free of charge through January 30, 2020, at the DPW.~~

B. Nothing in this Bylaw prohibits the sale of Plastic Beverage Straws by supermarkets and general department stores in packages not in conjunction with the service of liquid, slurry, frozen, semi frozen, or other forms of beverages to the public for consumption.

C. Nothing in this Bylaw prohibits customers from using their own straws of any material for personal use in any Business Establishment.

II. Disposable Food Service Containers

A. Food Establishments shall not dispense or sell Prepared Food to customers in Disposable Food Service Containers and utensils made from Plastic.

B. Town Facility Users shall not dispense or sell Prepared Food to customers in Disposable Food Service Containers and utensils made from Plastic.

C. Nothing in this Bylaw prohibits the sale of Disposable Food Service Containers and utensils made from Plastic by supermarkets and general department stores in packages not in conjunction with the sale of Prepared Food to the public for consumption.

D. Nothing in this Bylaw prohibits customers from using their own containers or utensils of any material for personal use in any Food Establishment.

E. This subsection shall be effective as of January 1, 2024. The Town shall accept from Food Establishments any stock remaining after that date for disposal free of charge through January 30, 2024, at the DPW.

SECTION 4. ENFORCEMENT

A. This Bylaw may be enforced by any agents of the Board of Health. This Bylaw may be enforced through any lawful means in law or in equity, including, but not limited to, non-criminal disposition pursuant to G.L. c.40, §21D and Article XII of the Town's General Bylaws. If non-criminal disposition is elected, then any Business Establishment or Food Establishment which violates any provision of this ~~regulation~~ Bylaw shall be subject to the following penalties:

First Offense:	Written warning
2nd Offense:	$50 fine
3rd Offense:	$100 fine
4th and Subsequent Offenses:	$300 fine

Subsequent offenses shall be determined as offenses occurring within two years of the date of the first noticed offense. Each day or portion thereof shall constitute a separate offense. If more than one, each condition violated shall constitute a separate offense.

SECTION 5. SEVERABILITY

If any provision of this Bylaw is declared invalid, or unenforceable, the other provisions shall not be affected thereby.

APPENDIX N

Definition of Financial Terms Commonly Used at Town Meetings

Appropriation – An authorization by the Town Meeting to make expenditures and incur liabilities for specific purposes. An appropriation is usually limited in amount and as to the time when it may be expended.

Assessed Valuation – A valuation set upon real estate or other property by the Assessors as a basis for levying taxes.

Available Funds – See free cash.

Bond – A written promise to pay a specified sum of money by a fixed date, and carrying with it interest payments at a fixed rate, paid periodically. A Note is similar, but issued for a shorter period.

Cherry Sheet – A State form which shows an estimate of all of the State and County charges and reimbursements to the Town.

Debt and Interest – The amount of money necessary annually to pay the interest and the principal on the Town's outstanding debt. Also known as "Debt Service."

Fiscal Year – The budget period used by the Town running from July 1 of one year to June 30 of the next year. At the end of this period, the Town closes its books in order to determine its financial condition and the results of its operation.

Free Cash – The amount of money left after all prior years' uncollected taxes have been deducted from surplus revenue. This amount may be used as available funds by vote of the Town Meeting.

Overlay – The amount, up to 5% of the tax levy, raised by the Assessors in excess of appropriations and other charges to cover abatements and exemptions.

Overlay Reserve – Unused amount of the overlay for previous years, which the Town may transfer to Surplus Revenue after all abatements for such fiscal year are settled.

Receipts – The cash, which is actually received by the Town.

Reserve Fund – A fund voted by the Annual Town Meeting and controlled by the Finance Committee for extraordinary and unforeseen expenditures incurred by Town departments during the year.

Stabilization Fund – Special Reserve Fund that can be used by a 2/3 vote of the Town Meeting.

Surplus Revenue – The amount by which cash, accounts receivable and other assets exceed the liabilities and reserves. Used in calculating free cash.

Transfer – The movement of funds from one account to another. Transfers between accounts (other than the Reserve Fund) can be made only by vote of the Town Meeting.

Unexpended Balance – That portion of an appropriation or account not yet expended. Any such balances left at the end of the fiscal year are generally used as Surplus Revenue in calculating Free Cash.

APPENDIX O

Table of Motions

Reprinted from **Town Meeting Time**, by Johnson, Trustman and Wadsworth.
Copyright © 1962, by Little, Brown and Company (Inc.)

TABLE OF BASIC POINTS OF MOTION

Rank		Second Required	Debatable	Amendable	Vote Required	May Reconsider	May Interrupt
	PRIVILEGED MOTIONS						
1	Dissolve or adjourn sine die	Yes	No	No	Maj.	No	No
2	Adjourn to fix time or recess	Yes	Yes	Yes	Maj.	No	No
3	Point of no quorum	No	No	No	None	No	No
4	Fix the time to (or at) which to adjourn	Yes	Yes	Yes	Maj.	Yes	No
5	Question of privilege	No	No	No	None	No	Yes
	SUBSIDIARY MOTIONS						
6	Lay on the table	Yes	No	No	2/3	Yes	No
7	The previous question	Yes	No	No	2/3	No	No
8	Limit or extend debate	Yes	No	No	2/3	Yes	No
9	Postpone to a time certain	Yes	Yes	Yes	Maj.	Yes	No
10	Commit or refer	Yes	Yes	Yes	Maj.	Yes	No
11	Amend (or substitute)	Yes	Yes	Yes	Maj.	Yes	No
12	Postpone indefinitely	Yes	Yes	No	Maj.	Yes	No
	INCIDENTAL MOTIONS						
*	Point of order	No	No	No	None	No	Yes
*	Appeal	Yes	Yes	No	Maj.	Yes	No
*	Division of a question	Yes	Yes	Yes	Maj.	No	No
*	Separate consideration	Yes	Yes	Yes	Maj.	No	No
*	Fix the method of voting	Yes	Yes	Yes	Maj.	Yes	No
*	Nominations to committees	No	No	No	Plur.	No	No
*	Withdraw or modify a motion	No	No	No	Maj.	No	No
*	Suspension of rules	Yes	No	No	2/3***	No	No
	MAIN MOTIONS						
None	Main Motion	Yes	Yes	Yes	Var.	Yes	No
**	Reconsider or rescind	Yes	**	No	Maj.	No	No
None	Take from the table	Yes	No	No	Maj.	No	No
None	Advance an article	Yes	Yes	Yes	Maj.	Yes	No

* Same rank as motion out of which they arise.
** Same rank and debatable to same extent as motion being reconsidered.
*** Unanimous if rule protects minorities; out of order if rule protects absentees.

(Originally reprinted by permission of Richard B. Johnson.)

NOTES

NOTES

NOTES

TOWN OF SWAMPSCOTT
MASSACHUSETTS
2023 – 2024

SELECT BOARD	TERM EXPIRES
L. Neal Duffy, Chair	2023
David Grishman, Vice Chair	2023
MaryEllen Fletcher	2025
Catherine Phelan	2025
Peter Spellios	2024

PROFESSIONAL STAFF

Sean Fitzgerald, Town Administrator
S. Peter Kane, Assistant Town Administrator (Administration)
Gino Cresta, Assistant Town Administrator (Operations)
Amy Sarro, Director of Finance & Administration
Patrick Luddy, Treasurer/Collector
Dianne Marchese, Administrative Assistant

FINANCE COMMITTEE	TERM EXPIRES
Eric Hartmann, Chair – At Large	2023
Matthew Kirschner, Vice Chair – Precinct 2	2024
Joan Hilario – Precinct 1	2024
Naomi Dreeben – Precinct 3	2025
Cinder McNerney – Precinct 4	2023
Erik Schneider – Precinct 5	2025
Suraj Krishnamurthi – Precinct 6	2023
Adrian Rodriguez – At Large	2024
Sunit Shah – At Large	2025

Town of Swampscott

Office of the

Town Administrator

Elihu Thomson Administrative Building

22 Monument Avenue Swampscott, MA 01907

Sean R. Fitzgerald ***Tel: (781) 596-8850***

Swampscott Select Board
Town Administration Building
22 Monument Avenue
Swampscott, MA 01907

RE: May 3rd REPORT TO THE SELECT BOARD

Dear Select Board:

I am pleased to be able to offer the following report on programs and initiatives that are on-going in the Town of Swampscott, as well as some updates on a variety of things that have happened since my last report.

FY 24 WARRANT

The Warrant has been sent to the printer & will be mailed to Town Meeting members Thursday. Moderator McClung will email the warrant to all members as soon as the write-ins have been counted.

We are close to finalizing the annual report—this has not been completed in years due to some challenges in the Town Clerk's office but Jarred LaLiberte has done a terrific job coordinating and leading this effort to ensure we keep faith with this statutory responsibility. This Annual report will be sent to Town Meeting members as well and should help provide a good update on a variety of initiatives and efforts from all Town Departments and Committees.

I have challenged Jarred and the Town Hall team to win the best Town Report in the Commonwealth next year and have every confidence that we will give this competition a great run.

RECREATION

The annual Earth Day town-wide yard sale was a success last Saturday. This weekend, (tomorrow) weather permitting, is the 2nd annual Earth Day event at Town Hall from 10-1. The Friends of the Rail Trail will be holding a bike sale. There are several events coming up in May – check the Town calendar or the Recreation website to sign up for events such as the Wine Tasting at the Fish House or the Dinner & $10,000 fundraiser for the Town's annual fireworks event.

We have more events planned this year than ever so let us all get the word out about this low cost, no cost events that build community and celebrate community!

HAWTHORNE

The public meeting to discuss the future use of the Hawthorne went very well Wednesday. We had roughly 100 residents who attended and provided some critical feedback on three renderings provided by HDR, the design firm hired to help support the public engagement and preliminary designs for the site.

We need to be sure to engage the youth and other demographics in Swampscott so you will see some efforts to engage some feedback at a number of events this Summer in Swampscott as we seek to engage the broader communities in Town about the future potential of this extraordinary parcel of land.

HEALTH

Per the Board's concerns regarding the use of rodent poison, I reached out to Jeff Vaughan about permit applications. The Health Dept demolition sign-off sheet was recently updated to state: with regard to the size of the demolition, the Board of Health/Health Dept may require the permit applicant to hire the services of a licensed rodent control company and to provide a letter of certification of the rodent control to the Health

Department.

This will be done without the use of Second-Generation Anti-coagulant Rodenticides (SGARS). *NOTE: Health Director may request pest control services throughout demolition period;* the Public Health Nurse & Emergency Coordinator is at the Senior Center weekly now; Jeff will bring a compost bin to the Senior Center for their use. Visitors can also bring their garbage for free too & help reduce Swampscott's solid waste.

VETERANS

This past week, I met with Swampscott's Veteran's Agent Mike Sweeney to discuss a number of Veteran's Programs and initiatives. Please mark your Calanders for the upcoming Veterans' events on May 10th, 4PM-6PM, decorating veterans' graves; May 27-30, the annual Field of Heroes display on Town Hall lawn and May 29th the annual Memorial Day Ceremony, 10:00 AM, at the monument.

The Memorial Day will be followed by a collation at the VFW, 8 Pine Street and the SB members are invited. These events are on the Town calender and web site.

SENIOR CENTER

I encourage anyone who is a caretaker, or anyone who knows a caretaker, or might one day be a caretaker to attend the Caretaker's conference on Saturday at the High School. We have an all star list of presenters and speakers and I am sure it will be a wonderful event for all who attend.

Lunch is provided and there will be on-site daycare. Registration is required; Rep. Armini will be at the Senior Center on Thursday, May 11th for lunch.

PUBLIC SAFETY

The Fire Dept. now has a list of 57 candidates to draw from to fill vacancies. The first non-civil service promotional exam is this Saturday. The Chief feels that there was a good response to this and that there will be a good pool to draw from when officer vacancies become available.

The Police Dept. has three candidates going through their background checks now. They hope to have them interviewed and hired in time to attend the July academy in Lynnfield; There are 4 possible candidates for promotions before the Chief now.

HUMAN RESOURCES

A decision & offer will be made shortly to fill the Asst. Director of Planning; there was a large pool of candidates for the Asst. Town Clerk position. Jared and Pete are working through them now and should have an offer in soon.

LIBRARY

The library redesign should be live at the end of May; the Lilac tree dedication to Lou Gallo is Monday, May 8th at 10:00 at the library. Anyone who had the pleasure of knowing Swampscott's unofficial historian Lou Gallo is invited to attend; Jonathan relocated fiction from the basement to the 1st floor, much to the delight of readers!

Respectfully Submitted,

Sean R. Fitzgerald
Town Administrator