



*Town of Swampscott  
Select Board Regular Session Minutes  
April 19, 2023 – 6:00 P.M.  
Swampscott High School, 200 Essex Street  
Room B129*

**SELECT BOARD MEMBERS PRESENT:** NEAL DUFFY, MARY ELLEN FLETCHER, DAVID GRISHMAN, KATIE PHELAN, PETER SPELLIOS

**MEMBERS ABSENT:** NONE

**OTHER TOWN OFFICIALS PRESENT:** SEAN FITZGERALD, TOWN ADMINISTRATOR, PATRICK LUDDY, TOWN TREASURER/COLLECTOR, AMY SARRO, DIRECTOR OF FINANCE & ADMINISTRATION, PETE KANE, DIRECTOR OF HUMAN RESOURCES/ASST. TOWN ADMINISTRATOR, POLICE LT. WILLIAM WATERS, HARBORMASTER

**OTHER:** SENATOR BRENDAN CRIGHTON, REPRESENTATIVE JENNY ARMINI

**A. PUBLIC COMMENTS:** NONE

**B. NEW AND OLD BUSINESS** (*POSSIBLE ACTION/VOTES OF THE BOARD*)

1. **LEGISLATIVE DISCUSSION & UPDATE ON STATE BUDGET PROCESS:** MR. DUFFY: SEN. BRENDAN CRIGHTON AND REP. ARMINI HERE TO SHOW US HOW THE STATE BUDGET PROCESS WORKS AND FOR US TO EXPRESS SOME OF OUR CONCERNS. WE'VE HAD FINANCIAL GUIDELINES IN PLACE WHERE WE TRY NOT TO INCREASE OUR BUDGET MORE THAN 2% + \$425K IN NEW GROWTH BUT THIS IS BEING PUT TO THE TEST WITH THE NEW SCHOOL AND THE PURCHASE OF THE HAWTHORNE. SEN. CRIGHTON AND REP. ARMINI: FOCUSED ON THE NEEDS OF OUR COMMUNITIES. WE LOOK AT EVERYTHING TO SEE HOW WE CAN HELP. THEY RECENTLY PASSED A SUPPLEMENTAL BUDGET THAT INCLUDED FUNDS FOR UNIVERSAL SCHOOL MEALS, EMERGENCY FAMILY ASSISTANCE, CAPITAL BONDING, FUNDING FOR THE 40R PROGRAM, AND MORE, INCLUDING EXTENDING OUTDOOR DINING, FY24 CHAPTER 90 LEGISLATION (\$297K FOR SWAMPSCOTT), SENIOR CIRCUIT BREAKER, TALKED ABOUT FUNDING STREETS AROUND THE HADLEY SCHOOL. STATE BUDGET INCREASED AID, UNRESTRICTED AID HAS BEEN INCREASED, INCREASES IN SPECIAL EDUCATION AND THE BURDEN ON COMMUNITIES. THE GOVERNOR PROPOSED A 2<sup>ND</sup> SUPPLEMENTAL BUDGET TO HELP COMMUNITIES WITH THIS INCREASE. METCO GOT A \$5,000 INCREASE. THEY'VE BEEN PUSHING FOR ELECTRIFICATION OF THE MBTA BUT HIT A RUT DURING COVID AND THERE WAS NO PROGRESS WITH THE PREVIOUS ADMINISTRATION. THE CIP INCLUDED FUNDING OF \$10MM TO GET IT FAST TRACKED ALTHOUGH THERE ISN'T A CONCRETE PLAN OR SCHEDULE. A NUMBER OF COMMUNITIES HAVE COME TOGETHER TO WEIGH IN AS IT'S LONG OVERDUE AND WE NEED TO DECARBONIZE OUR FLEET TO REACH ZERO EMISSIONS GOALS. THERE IS NO UPDATE ON FUNDING FOR KING'S BEACH YET AND WE'VE REQUESTED A MEETING WITH THE NEW ADMINISTRATION. REP. ARMINI HAS IDENTIFIED A NUMBER OF FUNDING SOURCES WITH THE FEDERAL GOVERNMENT, WHICH ARE BASED ON ENVIRONMENTAL JUSTICE. IT'S DIFFICULT TO FIND OUT WHERE FUNDING IS BUT WE'RE GOING TO KEEP AFTER IT AND ARE HAPPY TO RETURN WITH UPDATES. DISCUSSIONS:

MR. DUFFY, REGARDING THE STATE BUDGET: CAN THE TOWN CONNECT WITH YOUR OFFICES TO FIND OUT WHERE WE STAND OR DO WE ASK THE STATE? REP. ARMINI: THESE ARE FORMULA BASED PROGRAMS. THERE'S MOVEMENT IN GRANT PROGRAMS AND SHE ENCOURAGES THE TOWN TO SEEK GRANTS. THEY'RE HERE TO SUPPORT YOUR APPLICATIONS TOO.

MR. SPELLIOS: THE TWO OF YOU ARE VERY APPROACHABLE AND ANYONE CAN REACH OUT TO YOU. ON THE REVENUE SIDE, HE FEELS THAT THE CHOKEHOLD OF THE STATE CONTINUES AND IT FALLS ON COMMUNITIES TO FIX THEIR REVENUE PROBLEMS AND THEY ARE CLAMORING FOR MORE LOCAL OPTIONS BUT THE LEGISLATURE HAS BEEN HISTORICALLY HESITANT TO ALLOW. OPTIONS SUCH AS OUTDOOR DINING & DRINKS TO GO, WHICH HAVE BEEN EXTENDED BUT NOT MADE PERMANENT AND THAT THIS FLEXIBILITY HAS SAVED OUR RESTAURANTS. THE TOWN DID EXACTLY WHAT THE LEGISLATURE SAID TO ALLOW CANNABIS SHOPS BUT THEN THE STATE REMOVES THOSE INCENTIVES WITH NO REASON PUTTING US IN A POSITION. HE WOULD LIKE THE SEN. AND REP. TO THINK ABOUT HOW TO GIVE COMMUNITIES THE TOOLS TO DO WHAT THEY NEED TO DO TO CREATE REVENUE AND QUALITY OF LIFE WITHOUT STATE INTERFERENCE. SEN. CRIGHTON: I LOVE LOCAL OPTIONS. PHILOSOPHICALLY AGREE.

MS. FLETCHER: HISTORICALLY WE'VE TAKEN A HIT ON CHAPTER 70 DUE TO THE FORMULA. WHAT CAN WE DO TO GET MORE MONEY, INCLUDING GRANTS? REP. ARMINI: CHAPTER 70 FORMULA ISN'T GOING TO CHANGE. SCHOOL CENSUS IS A BIG PART

OF THE FORMULA. SWAMPSCOTT LOST STUDENTS LAST YEAR. COMMUNITIES THAT HAD A BOOST IN STUDENTS GOT MORE MONEY. IT MIGHT BE WORTH INVESTING IN A GRANT WRITER, AT LEAST PART-TIME, FOR SCHOOLS. SEN. CRIGHTON: ASKED FOR DATA, CAN HELP US MAKE ARGUMENT TO INCREASE/CHANGE FORMULA. MR. SPELLIOS: WE DON'T GET TO THE MINIMUM FUNDING LEVEL. THE STUDENTS ARE THE ONES SUFFERING AND HE ASKED THAT WHEN THEY HAVE AUDIENCES WITH OTHER LEGISLATURES, TO LET THEM KNOW THE TOWN NEEDS HELP. MS. FLETCHER: WE'VE LOST A LOT OF REVENUE. WE NEED TO ADD PRESSURE TO CHANGE THE FORMULA.

SEN. CRIGHTON ADDED THAT THE SUMNER TUNNEL IS CLOSING IN JULY FOR REPAIRS THROUGH AUGUST THIS YEAR AND NEXT, PRE-PANDEMIC TRAFFIC IS BACK, WE HAVEN'T RECEIVED MITIGATION TO HELP WITH TRAFFIC LOCALLY OR REGIONALLY. THEY'VE DISCUSSED INCREASING BUS SERVICE AND WATER TRANSPORTATION AS A POTENTIAL SOLUTION TO GET CARS OFF THE ROAD BUT CAN'T FIND A FERRY. THE LYNN STATION WILL HAVE A TEMPORARY PLATFORM IN SEPT. 2024. MS. PHELAN STATED THAT SHE WOULD LOVE TO SEE THE FERRY BACK BUT FEELS IT IS COST PROHIBITIVE ALTHOUGH WELL-INTENTIONED.

2. **APPOINTMENT OF BARBARA YOZELL TO ANDREW'S CHAPEL:** UPON **MOTION**, DULY MADE BY PETER SPELLIOS, SECONDED BY DAVID GRISHMAN, IT WAS UNANIMOUSLY **VOTED** TO APPOINT BARBARA YOZELL TO THE ANDREW'S CHAPEL OVERSIGHT COMMITTEE TO FILL A VACANCY FOR A 3-YEAR TERM EXPIRING 2024: ALL IN FAVOR: YES. ANY OPPOSED: NO. **MOTION CARRIES.**

3. **UPDATE ON HADLEY SCHOOL REUSE:** TABLED.

4. **DISCUSSION & POSSIBLE VOTE ON FEES:** THIS WILL BE A DISCUSSION OF MOORING FEES ONLY BECAUSE BILLS ARE BEING MAILED THIS WEEK. THIS IS THE FIRST RATE INCREASE SINCE BEFORE LT. WATERS, HARBORMASTER, STARTED IN 2016. HE'S ACQUIRED 4 TRANSIENT MOORINGS AT \$50/NIGHT OR \$35 FOR STAYS UP TO 4 HOURS. THE BOARD EXPRESSED DISAPPOINTMENT IN NOT HAVING INFORMATION PROVIDED IN A TIMELY MANNER AND THAT INFORMATION WASN'T DETAILED AS TO WHY THESE INCREASES ARE NEEDED. MS. FLETCHER ASKED IF THE AVERAGE MOORING FEE IS \$8-10/SF IN OTHER COMMUNITIES, WHY SWAMPSCOTT IS AT \$5.50 AND IF THIS IS FAIR MARKET PRICING? WE LOOKED AT REGIONAL COSTS FOR DIFFERENT MOORINGS, THE HARBORMASTER FELT THIS IS A GOOD FIRST STEP AND WILL LOOK AT INCREASING THEM OVER THE NEXT FEW YEARS TO BRING THEM IN LINE WITH AREA COMMUNITIES. MR. SPELLIOS IS NOT READY TO LOOK AT MOORING FEES AS HE MADE SOME CALLS AND THIS ISN'T CLOSE TO OTHER BOATING COMMUNITIES. FIN COM WAS ASKING ABOUT CAPITAL FOR THE FISH HOUSE. WE GET \$20K/YEAR IN A 25 YEAR LEASE; THERE ARE A LARGE # OF BOATS THAT HAVEN'T PAID FOR WINTER STORAGE AND WHILE HE APPLAUDS THE EFFORT OF THE HARBORMASTER TO RAISE FEES, HE DOESN'T THINK WE HAVE ENOUGH DATA. THE BOARD WOULD LIKE TO SEE COMPARISONS OF LOCAL MOORINGS AND THE REASON WHY WE SHOULD BE WHERE WE'RE AT, WHAT PUBLIC VS. PRIVATE RATES ARE AND IF THERE ARE SERVICES THAT SWAMPSCOTT DOESN'T OFFER. LT. WATERS: WE DON'T HAVE THE AMENITIES OF THE BIGGER HARBORS (GAS DOCKS, WATER, ELECTRICITY) SO HE IS PROPOSING \$5.50/FOOT TO START AND IS PARTNERING WITH DOCKWA AT A COST OF \$3,000/YEAR. DOCKWA PREDICTS THE TOWN WILL MAKE MONEY USING THEM. THE TOWN HAS HAD GUEST MOORINGS IN THE PAST BUT NOW WE HAVE DEDICATED MOORINGS FOR PEOPLE TO SPEND THE NIGHT, GO ASHORE AND SPEND MONEY IN TOWN. AS SOON AS RATES ARE SET, WE'LL GET THE BILLS OUT. DOCKWA IS CONVENIENT FOR HIM AND CUSTOMER SERVICE. HE'LL BE ABLE TO SEE ON AN APP WHO HAS PAID, WHO IS IN ARREARS, ETC. THERE WAS A BRIEF DISCUSSION ABOUT THE TRAILERS AT PHILIPS BEACH? THIS IS A DPW ISSUE AND PHILIPS BEACH IS BEING BLOCKED OFF DUE TO OWNERS WHO WINTERED THEIR BOATS THERE WITHOUT PAYING THE FEE.

5. **DISCUSSION ON CAPITAL PROJECTS:** TABLED.

6. **DISCUSSION & POSSIBLE VOTE TO CLOSE THE FY2024 TOWN WARRANT:**

ARTICLE 1 – REPORTS: MR. GRISHMAN: THE HOUSING AUTHORITY WOULD LIKE TO PRESENT AN UPDATE AS TO THE STATUS. MR. GRISHMAN WILL REACH OUT TO THE MODERATOR. NO ACTION TAKEN.

ARTICLE 2 – PRIOR FY BILLS: THE SELECT BOARD WILL REPORT ON THIS.

UPON **MOTION**, DULY MADE BY PETER SPELLIOS, SECONDED BY MARY ELLEN FLETCHER, IT WAS UNANIMOUSLY **VOTED** TO RECOMMEND FAVORABLE ACTION CONSISTENT WITH FIN COMM ON ARTICLE 2: ALL IN FAVOR: YES. ANY OPPOSED: NO. MOTION PASSES.

ARTICLE 3 – FY24 OPERATING BUDGET: NO RECOMMENDATION UNTIL FIN COM HAS VOTED ON THIS. THE TA IS GOING TO REVIEW IT, LOOK AT A FEW THINGS INCLUDING THE DEI POSITION. NO ACTION TAKEN.

ARTICLE 4 – SPECIAL ED RESERVE FUND: THE TOWN ADMINISTRATOR IS SPONSORING. WE WILL NEED TOWN MEETING AUTHORITY TO APPROPRIATE INTO THIS RESERVE FUND, SUCH AS MEDICARE FUNDS. THERE WAS A DISCUSSION ABOUT WHEN AND HOW TO TRANSFER FUNDS AS WELL AS A POLICY TO HOW THESE FUNDS CAN BE USED. THE SUPERINTENDENT AND TA FITZGERALD WILL MEET REGULARLY AND MAKE RECOMMENDATIONS TO OUR RESPECTIVE BOARDS TO APPROVE AN ALLOCATION OF FUNDING TO DISCUSS THE NEEDS. A THRESHOLD HAS BEEN ESTABLISHED - \$450,000 AND A DRAFT AGREEMENT WRITTEN. MR. SPELLIOS – STRIKE SCHOOL COMMITTEE RECOMMENDATION BUT THEY CAN SPEAK TO IT AT TOWN MEETING. THE FINANCE COMMITTEE RECOMMENDED FAVORABLE ACTION. NO ACTION TAKEN.

ARTICLE 5 – OPIOID SETTLEMENT FUND: THIS IS SPONSORED BY THE TOWN ADMINISTRATOR. TOWN MEETING HAS TO VOTE TO SPEND OUT OF THIS STABILITY FUND. MR. KANE WILL ADD A DESCRIPTION IN THE COMMENTS THAT APPROPRIATIONS HAVE TO GO TO TOWN MEETING.

UPON **MOTION**, DULY MADE BY PETER SPELLIOS, SECONDED BY DAVID GRISHMAN, IT WAS UNANIMOUSLY **VOTED**: TO RECOMMEND FAVORABLE ACTION ON ARTICLE 5: ALL IN FAVOR: YES. ANY OPPOSED: NO. MOTION PASSES.

ARTICLE 6 – WATER ENTERPRISE FD: UPON **MOTION**, DULY MADE BY PETER SPELLIOS, SECONDED BY DAVID GRISHMAN, IT WAS UNANIMOUSLY **VOTED** TO RECOMMEND FAVORABLE ACTION ON ARTICLE 6: ALL IN FAVOR: YES. ANY OPPOSED: NO. MOTION PASSES.

ARTICLE 7 – SEWER ENTERPRISE FD: UPON **MOTION**, DULY MADE BY PETER SPELLIOS, SECONDED BY DAVID GRISHMAN, IT WAS UNANIMOUSLY **VOTED** TO RECOMMEND FAVORABLE ACTION ON ARTICLE 7: ALL IN FAVOR: YES. ANY OPPOSED: NO. MOTION PASSES.

ARTICLE 8 – TRANSPORTATION FD: UPON **MOTION**, DULY MADE BY PETER SPELLIOS, SECONDED BY DAVID GRISHMAN, IT WAS UNANIMOUSLY **VOTED** TO RECOMMEND FAVORABLE ACTION ON ARTICLE 8: ALL IN FAVOR: YES. ANY OPPOSED: NO. MOTION PASSES.

ARTICLE 9 – ACQUISITION OF 12-24 PINE: IT WAS AMENDED TO REMOVE THE FUNDING MECHANISM BUT MR. SPELLIOS WOULD LIKE TO SEE THAT PUT BACK AND JUST ADD “A CERTAIN AMOUNT” WITH NO SUM. NO ACTION TAKEN.

ARTICLE 10 – DISPOSITION OF 12-24 PINE: MR. SPELLIOS, 4<sup>TH</sup> LINE AFTER “HOUSING” ADD “WITH A PREFERENCE FOR VETERANS AND A INCLUSION OF A NEW VFW POST 1240”, ALSO ADD THIS IN THE COMMENT; MR. SPELLIOS BELIEVES ARTICLE 10 WILL INCLUDE A PORTION OF THE LAND WHERE THE EXISTING VFW SITS, NOT ALREADY SUBJECT TO LEASE AND THAT THE LANGUAGE INCLUDE THIS AS WELL AS 12-24 PINE ST. TA FITZGERALD WILL INCLUDE THE LANGUAGE IN THE COMMENT AND ADD THE LIST OF VETERANS’ CROSSING ORGANIZATIONS THAT MEET AT THE VFW. NO ACTION TAKEN.

ARTICLE 11 – DISPOSITION OF HADLEY: THIS RELATES TO THE POSSIBILITY THAT THE SELECT BOARD WILL HAVE AN EXPLANATION AT TOWN MEETING. MR. SPELLIOS THINKS ARTICLE 11 SHOULD REFERENCE HOTEL USE - AFTER THE DEED REFERENCE, IN THE FOURTH LINE, FOR SUCH PURPOSES CHANGE TO FOR HOSPITALITY OR HOTEL USE AND ASSOCIATED HOTEL USES, AND SUCH TERMS ETC. THE SELECT BOARD WILL REPORT ON IT BUT WON’T HAVE THE INFORMATION UNTIL TOWN MEETING. THERE WAS A DISCUSSION ABOUT THE LANGUAGE TO CONVEY, LEASE OR GIFT, WHICH HAS BEEN REVIEWED BY

TOWN COUNSEL. THE SCHOOL DEPT. HAS TO TRANSFER THE BUILDING TO THE TOWN BEFORE WE CAN ACT ON THE RFP BUT WE CAN SEEK RFPs. NO ACTION TAKEN.

MR. SPELLIOS ASKED THAT MR. KANE CLEARLY STATE THAT THE SELECT BOARD IS SPONSORING THE ARTICLE AND WILL REPORT ON AT TOWN MEETING.

ARTICLE 12 – HAWTHORNE EXTENSION OF USE LEASE: MS. PHELAN MADE A RECOMMENDATION TO CHANGE THE LANGUAGE TO USE. DISCUSSED CHANGING THE DATE OF THE EXTENSION OF THE LEASE TO 12/31/25 TO KEEP THE BUILDING FROM BEING EMPTY WHILE THE DESIGN & FUNDING ARE BEING WORKED OUT. ALSO, TOWN CAN SHARE SOME OF THE CAPITAL OBLIGATIONS WITH THE LESSEE FOR 2 YEARS; CHANGE LEASING TO USE OF PROPERTY IN THE COMMENT.

UPON **MOTION**, DULY MADE BY PETER SPELLIOS, SECONDED BY DAVID GRISHMAN, IT WAS UNANIMOUSLY **VOTED** TO RECOMMEND FAVORABLE ACTION ON ARTICLE 12: ALL IN FAVOR: YES. ANY OPPOSED: NO. MOTION PASSES.

ARTICLE 13 – REVOLVING FUNDS GEN'L BYLAW: UPON **MOTION**, DULY MADE BY PETER SPELLIOS, SECONDED BY KATIE PHELAN, IT WAS UNANIMOUSLY **VOTED** TO RECOMMEND FAVORABLE ACTION ON ARTICLE 13: ALL IN FAVOR: YES. ANY OPPOSED: NO. MOTION PASSES.

ARTICLE 14 – CH 90: MR. SPELLIOS ASKED THAT MR. KANE MAKE SURE PROJECT #6, PAVING, IS THE CORRECT PROJECT REFERENCED IN THE COMMENTS.

UPON **MOTION**, DULY MADE BY PETER SPELLIOS, SECONDED BY MARY ELLEN FLETCHER, IT WAS UNANIMOUSLY **VOTED** TO RECOMMEND FAVORABLE ACTION ON ARTICLE 14: ALL IN FAVOR: YES. ANY OPPOSED: NO. MOTION PASSES.

ARTICLE 15 – CAPITAL PROJECTS: ADD WHAT FIN COM FINALIZES THEIR RECOMMENDATION, PUT WHAT THEY FINALIZE AND HOLD A RECOMMENDATION UNTIL TOWN MEETING. THE SELECT BOARD WILL REPORT. NO ACTION TAKEN.

ARTICLE 16 – CLERK MINISTERIAL CHANGES: UPON **MOTION**, DULY MADE BY PETER SPELLIOS, SECONDED BY DAVID GRISHMAN, IT WAS UNANIMOUSLY **VOTED** TO RECOMMEND FAVORABLE ACTION ON ARTICLE 16: ALL IN FAVOR: YES. ANY OPPOSED: NO. MOTION PASSES.

ARTICLE 17 – EARTH REMOVAL: MR. SPELLIOS DOESN'T SEE THE LANGUAGE IN APPENDIX B LIMITING THE NUMBER OF BLASTING EVENTS FOR NON-QUARRY PERMITS. NO ACTION TAKEN UNTIL THE LANGUAGE IS CLEAR.

ARTICLE 18 – PROHIBIT FEEDING WILDLIFE: SPONSORED BY THE TOWN ADMINISTRATOR. THERE WILL BE FINES OF A WARNING/\$50/\$100/\$300 PER THE STATE STATUTE. THE ACO, POLICE DEPT. AND BOARD OF HEALTH AGENTS WILL BE ENFORCERS.

UPON **MOTION**, DULY MADE BY PETER SPELLIOS, SECONDED BY KATIE PHELAN, IT WAS UNANIMOUSLY **VOTED** TO RECOMMEND FAVORABLE ACTION ON ARTICLE 18: ALL IN FAVOR: YES. ANY OPPOSED: NO. MOTION PASSES.

ARTICLE 19 – GAS-POWERED LEAF BLOWERS: MR. SPELLIOS ASKS THAT THE SELECT BOARD SPONSOR THIS, IT IS THE SAME LANGUAGE THAT MARBLEHEAD PASSED LAST YEAR AND ALLOWS GAS POWERED LEAF BLOWERS IN THE SPRING AND FALL. MS. PHELAN WOULD LIKE TO SEE THIS SAY WHENEVER LEAVES ARE BEING BLOWN RATHER THAN LIMITING IT TO SUMMER BECAUSE SHE FEELS THEY ARE USED MORE FOR SPRING & FALL CLEAN UP. THE SELECT BOARD IS RECOMMENDING.

UPON **MOTION**, DULY MADE BY PETER SPELLIOS, SECONDED BY DAVID GRISHMAN, IT WAS UNANIMOUSLY **VOTED**: TO RECOMMEND FAVORABLE ACTION ON ARTICLE 19: ALL IN FAVOR: YES. ANY OPPOSED: NO. MOTION PASSES.

ARTICLE 20 – PLASTICS: TA FITZGERALD WOULD LIKE TO ADD STYROFOAM CONTAINERS TO THE LANGUAGE. HE IS TRYING TO FORCE A RENEWABLE RESOURCE FOR THESE CONTAINERS – SOME RESTAURANTS USE COMPOSTABLE AND RECYCLABLES AND WE'RE HOPING TO GET EVERYONE ONBOARD. HE ASKED KP LAW TO LOOK AT FALMOUTH WHO JUST INSTITUTED A PLASTIC

BAN ON TO GO CONTAINERS. SECTION 2E HAS JAN 1, 2024 FOR RESTAURANTS TO COMPLY. THERE WAS A DISCUSSION ABOUT TIMING & IMPLICATIONS AS WELL AS WHO IS STILL USING PLASTIC CONTAINERS (SOME OF THE SMALLER BUSINESSES ARE ALREADY DOING THIS WHILE THE LARGER ONES ARE STILL USING PLASTIC). THE TA WILL WORK WITH THE SUPERINTENDENT AND ASK THAT SHE SUPPORT THESE ENVIRONMENTAL CHANGES. MS. FLETCHER ASKED IF THIS IS FOR PLASTIC TAKEOUT CONTAINERS AND WANTS TO MAKE SURE BUSINESSES BUY IN AS SHE FEELS THIS WILL BE A BURDEN ON THEM. MR. GRISHMAN ALSO ASKED THAT SCHOOLS BUY IN AS WELL. NO ACTION TAKEN.

ARTICLES 21, 22, 23, & 25 – ADUs, SITE PLANS, HADLEY OVERLAY & REZONE CERTAIN PARCELS. MR. SPELLIOS WOULD LIKE TO TABLE THESE ARTICLES UNTIL THE PLANNING BOARD CHAIR CAN JOIN US ON MONDAY. NO ACTION TAKEN.

ARTICLE 24 – VINNIN SQ: MR. SPELLIOS: AS I’VE STATED BEFORE, I AM GOING TO RECUSE MYSELF FROM ANY ACTION ON ARTICLE 24 AND THEREFORE CANNOT ASK THAT THIS BE TABLED. MS. PHELAN WOULD LIKE TO TABLE ARTICLE 24 AS WELL. NO ACTION TAKEN.

THERE WERE QUESTIONS ABOUT WHO IS SPONSORING THESE ARTICLES AND WHETHER OR NOT TOWN COUNSEL REVIEWED EACH ARTICLE (YES AND THEY NOTED THAT THEY REQUIRE 2/3 MAJORITY VOTE).

ARTICLE 26 – NAT’L GRID EASEMENT: THIS IS SPONSORED BY THE TOWN ADMINISTRATOR.

UPON **MOTION**, DULY MADE BY PETER SPELLIOS, SECONDED BY DAVID GRISHMAN, IT WAS UNANIMOUSLY **VOTED** TO RECOMMEND FAVORABLE ACTION ON ARTICLE 26: ALL IN FAVOR: YES. ANY OPPOSED: NO. MOTION PASSES.

ARTICLE 27 – SAT AS LEGAL HOLIDAY: MS. SARRO SENT A SUMMARY – THIS IS REGARDING THE DEADLINE TO REGISTER TO VOTE AND ACCEPTING THESE PROVISIONS WILL LET VOTERS REGISTER ON FRIDAY IN PERSON BUT THEY CAN STILL REGISTER ONLINE UNTIL 11:59 PM ON THE SATURDAY 10 DAYS BEFORE THE ELECTION. WE HAVE TO PAY SOMEONE TO HAVE TOWN HALL OPEN ON A SATURDAY. THE COMMENT WILL BE UPDATED.

UPON **MOTION**, DULY MADE BY PETER SPELLIOS, SECONDED BY MARY ELLEN FLETCHER, IT WAS UNANIMOUSLY **VOTED**: TO RECOMMEND FAVORABLE ACTION ON ARTICLE 27: ALL IN FAVOR: YES. ANY OPPOSED: NO. MOTION PASSES.

ARTICLE 28 – CLIMATE ACTION: UNDER COMMENTS: CHANGE TO NET ZERO GREENHOUSE GAS EMISSIONS; CHANGE SENTENCE TO

“THAT PROVIDES A FRAMEWORK TO MOVE TOWARD MAKING OUR COMMUNITY STRONGER, HEALTHIER AND MORE RESILIENT WHILE REDUCING OUR CONTRIBUTION TO CLIMATE CHANGE”. MR. DUFFY WILL SEND THE FINAL PLAN BEFORE MONDAY AND WOULD LIKE TO SEE THIS AS THE SECOND ARTICLE TAKEN UP AT TOWN MEETING.

UPON **MOTION**, DULY MADE BY PETER SPELLIOS, SECONDED BY DAVID GRISHMAN, IT WAS UNANIMOUSLY **VOTED** TO PLACE ARTICLE 28 AS ARTICLE 2: ALL IN FAVOR: YES. ANY OPPOSED: NO. MOTION PASSES.

ARTICLE 29 – CITIZEN’S PETITION: THE BOARD MAKES A RECOMMENDATION. NO ACTION TAKEN.

## C. VOTES OF THE BOARD

### 1. APPROVAL OF THE CONSENT AGENDA

MINUTES OF 4/12/23 HAVE NOT BEEN COMPLETED AND WILL NOT BE VOTED ON TONIGHT.

### CONSENT AGENDA

*THE CONSENT AGENDA IS DESIGNED TO EXPEDITE THE HANDLING OF ROUTINE AND THE MISCELLANEOUS BUSINESS OF THE BOARD. THE SELECT BOARD MAY ADOPT THE ENTIRE CONSENT AGENDA WITH ONE MOTION. AT THE REQUEST OF ANY BOARD MEMBER, ANY ITEM(S) MAY BE REMOVED FROM THE CONSENT AGENDA AND PLACED ON THE REGULAR AGENDA FOR DISCUSSION.*

#### **CONSENT AGENDA ITEMS:**

1. VOTE TO APPROVE ONE-DAY LIQUOR LICENSE FOR CAFÉ AVELLINO FOR EVENT AT REACH ARTS, BURRILL ST., ON FRIDAY, APRIL 28, 2023, 6:00 PM – 10:00 PM
2. VOTE TO APPROVE ONE-DAY LIQUOR LICENSE FOR CAFÉ AVELLINO FOR EVENT AT REACH ARTS, BURRILL ST., ON SATURDAY, MAY 6, 2023, 4:00 PM – 9:00 PM
3. VOTE TO APPROVE ONE-DAY LIQUOR LICENSE FOR CAFÉ AVELLINO FOR EVENT AT REACH ARTS, BURRILL ST., ON FRIDAY, MAY 19, 2023, 6:00 PM – 10:00 PM
4. VOTE TO APPROVE MINUTES OF THE REGULAR MEETING OF 4/12/23

UPON **MOTION**, DULY MADE BY PETER SPELLIOS, SECONDED BY MARY ELLEN FLETCHER, IT WAS UNANIMOUSLY **VOTED** TO APPROVE THE CONSENT AGENDA, LESS THE MINUTES FROM 4/12/23, AS PRESENTED: ALL IN FAVOR: YES. ANY OPPOSED: NO. MOTION CARRIES.

#### **D. TOWN ADMINISTRATOR'S REPORT**

- i. FY24: FIN COM VOTED TO RECOMMEND ARTICLES 2-8 & 13 AND ALL OF THE PROJECTS CIC RECOMMENDED EXCEPT FOR AUDITORIUM UPGRADES, CEMETERY FILL, TOWN HALL BASEMENT DESIGN & TOWN CAPITAL NEEDS. THEY ARE SEEKING ADDITIONAL INFORMATION AND WILL VOTE ON THESE NEXT WEEK.
- ii. SCHOOLS: I HAVE BEEN MEETING WITH THE SUPERINTENDENT TO DISCUSS THE TOWN'S FINANCIAL CHALLENGES AND WILL PROVIDE A JOINT MEMO NEXT WEEK.
- iii. PROPOSED ZONING CHANGES: ON THE WARRANT ARE PROPOSED ZONING FOR: ADUs, SITE PLAN SPECIAL PERMIT, HADLEY, VINNIN SQUARE, MAP ZONE A2 CHANGE TO A4.
- iv. SISTER COMMUNITY: REGGIE PAGAN CALLED ME FROM HER HOMETOWN IN PUERTO RICO OF COAMO AND INTRODUCED MYSELF AND BOTH CHIEFS TO THE MAYOR AND HIS STAFF.
- v. BUILDING: THE FOUNDATION FOR THE NEW SCHOOL IS BEING POURED THIS WEEK. STEVE CUMMINGS HAS RECEIVED MINIMAL COMPLAINTS FROM NEIGHBORS; THE ELM ST. PROJECT IS KICKING OFF IN MAY OR JUNE.
- vi. FIRE: 85 INDIVIDUALS SHOWED UP FOR THE TEST. WE ARE STILL AWAITING RESULTS.
- vii. POLICE: SIX OFFICERS TOOK THE EXAM, MOVING FORWARD WITH FOUR. OF THE 65 WHO TOOK THE PO TEST, 38 PASSED. OF THIS GROUP 13 TOOK THE PT TEST AND ONLY 9 PASSED. TEN HAVE COMMITTED TO TAKING THE MAKE UP TEST; SPD IS WORKING WITH THE SCHOOL DEPT. TO RETOOL THEIR EMERGENCY PREPAREDNESS PLAN.
- viii. RECREATION: 2<sup>ND</sup> ANNUAL EARTH DAY YARD SALE SATURDAY, AND EARTH DAY IS SATURDAY, APRIL 29<sup>TH</sup>. BOY SCOUTS WILL BE DOING A CLEAN UP ON ARCHER ST. AND THERE WILL BE A BICYCLE SALE TO BENEFIT THE RAIL TRAIL.
- ix. HAWTHORNE: WED, APRIL 26<sup>TH</sup> 6PM IN THE HS CAFETERIA IS THE NEXT COMMUNITY EVENT.
- x. HEALTH: DIAPER DRIVE IS ONGOING.
- xi. DPW: THANKED JOHN MCCLAUGHLIN FOR HIS WORK; RECEIVED TOP SCORE FOR PUBLIC WATER SYSTEMS.
- xii. SENIOR CENTER: MET WITH HEIDI WHEAR RE: DEMENTIA TRAINING FOR STAFF.
- xiii. LIBRARY: IN DESIGN PHASE OF WEBSITE, SHOULD BE LAUNCHED IN MAY/EARLY JUNE; PLANNING A LILAC DEDICATION TO LOU GALLO ON MAY 8<sup>TH</sup>, 10AM.
- xiv. COMMUNITY DEVELOPMENT: THANKED MARZIE GALAZKA FOR HER WORK IN ZONING CHANGES AS WELL AS HAWTHORNE PROJECT AND OTHERS.
- xv. VETERANS: VETERANS' DAY EVENTS ARE ON THE TOWN'S CALENDAR.

- xvi.** AFFORDABLE HOUSING: CONTINUING TO MEET WITH MR. GRISHMAN AND HOUSING AUTHORITY REPRESENTATIVES TO FIND WAYS TO BUILD MORE AFFORDABLE AND INCLUSIVE HOUSING.
- xvii.** FIRST AMENDMENT AUDIT: WANT TOWN HALL TO BE PUBLIC AND TOWN EMPLOYEES TO BE SAFE. WE'VE DELINEATED WHAT IS PUBLIC AND PRIVATE IN TOWN HALL. PEOPLE WANT TO WALK AROUND AND TEST US.

MS. FLETCHER: WHAT IS THE TIMELINE FOR HIRING FOR POLICE AND FIRE? IF PROMOTIONAL TESTS ARE DONE AND PT TESTS FOR NEW OFFICERS. TA FITZGERALD WILL FOLLOW UP WITH CHIEF; WHAT IS THE PUBLIC WATER AWARD? TA FITZGERALD: OUTSTANDING PERFORMANCE AND ACHIEVEMENT IN COMPLIANCE RECOGNITION.

MS. PHELAN: HAS BEEN HEARING POSITIVE FEEDBACK ABOUT THE HAWTHORNE BUT PEOPLE FEEL IT CAN BE INTIMIDATING TO PARTICIPATE IN A LARGE-SCALE EVENT. IS THERE GOING TO BE OPPORTUNITIES FOR SMALLER GROUPS? TA FITZGERALD: WE TALKED ABOUT HAVING SMALLER GROUPS. RESIDENTS COME TO TOWN HALL AND TALK ABOUT THEIR IDEAS. HE ENCOURAGES ANYONE WHO WANTS A ONE ON ONE TO REACH OUT TO HIS OFFICE. WE CAN HAVE SMALLER EVENTS AND HE IS HAPPY TO WORK WITH HER OFFLINE. MS. PHELAN: HANDED OUT THE MAPS AT SCHOOL FOR ELEMENTARY STUDENTS' INPUT. MR. DUFFY: HAVING AT THE HAWTHORNE ADDED TO THE CHAOS. HOPEFULLY IT'LL BE BETTER AT THE HIGH SCHOOL.

## **E. SELECT BOARD TIME**

**MR. DUFFY:** NOTHING TO ADD

**MS. FLETCHER:** 1) THANKED ETHAN & NATHAN; 2) HOLOCAUST REMEMBRANCE WEEK, THERE WILL BE A DISPLAY; 3) WOULD LIKE TO SEE THE COYOTE PLAN; 4) WOULD LIKE TO GET AWAY FROM LAST MINUTE STUFF. WE NEED TO WORK ON A CALENDAR AND EXPECTATIONS. IT'S TOO TAXING ON VOLUNTEERS. EVERYONE IS WORKING NON-STOP.

**MR. GRISHMAN:** 1) ANCHOR FOOD PANTRY IS SEEING INCREASED FOOD INSECURITY. THE BOSTON FOOD BANK IS HAVING PROBLEMS KEEPING UP. THEY'RE IN NEED OF CANNED VEGETABLES, JUICE, RICE, SNACKS, ETC. ITEMS CAN BE DROPPED OFF AT 86 BURRILL ST. ON WEDNESDAYS, BETWEEN 5-6.

**MS. PHELAN:** 1) ECHOES MS. FLETCHER'S SENTIMENTS WITH HOLOCAUST REMEMBRANCE. THIS IS AN OPPORTUNITY TO BRING YOUR FAMILY AND EDUCATE YOURSELF. IT NEEDS TO BECOME PART OF THE EDUCATION WE'RE PROVIDING OUR STUDENTS; 2) GRACE'S GUIDE TO ENVIRONMENTAL EDUCATION IS ON THE WEBSITE. HOW DO OTHER RESIDENTS GET THEIR NEWS ON THE WEBSITE? MR. SPELLIOS: THERE NEEDS TO BE RIGID STANDARDS. TA FITZGERALD WE WILL WORK ON A POLICY.

**MR. SPELLIOS:** 1) APPRECIATE THAT THE HEALTH DEPT. IS GIVING NARCAN FOR FREE. IS THERE A PLAN FOR WHERE IT IS KEPT AROUND TOWN? IT IS IMPORTANT THAT WE DESTIGMATIZE NARCAN; 2) WOULD APPRECIATE PEDESTRIAN SAFETY BACK ON THE AGENDA AND WANTS TO UNDERSTAND THE PLAN - WHY AREN'T THE SPEEDBUMPS, FLASHING CROSSWALK SIGNS, OTHER INITIATIVES THAT HAVE BEEN APPROVED ALREADY DONE? HE WOULD LIKE TO SEE SPEED HUMPS AND BELIEVES THEY ARE COST EFFECTIVE AND ARE NOT AN ISSUE FOR PLOWS. HE WANTS TO SEE THE CAPITAL PLAN INCLUDE PEDESTRIAN SAFETY. PASSED A SPEED LIMIT CHANGE ON HUMPHREY STREET BUT SIGNS HAVEN'T BEEN PLACED. NEW SIGNS FOR PINE ST. HAVEN'T BEEN INSTALLED. HE DOESN'T SEE US ENFORCING TRAFFIC LAWS AND FOLLOWING THROUGH.

UPON **MOTION**, DULY MADE BY KATIE PHELAN, SECONDED BY DAVID GRISHMAN, IT WAS UNANIMOUSLY **VOTED:** TO ADJOURN AT 8:50 P.M.: ALL IN FAVOR: YES. ANY OPPOSED: NO. MOTION CARRIES.

TRUE ATTEST,

*Dianne Marchese*

DIANNE MARCHESE, ADMINISTRATIVE ASSISTANT TO THE TOWN ADMINISTRATOR & SELECT BOARD

MINUTES APPROVED BY THE SELECT BOARD ON JUNE 7, 2023

ATTACHMENTS:

BOARD APPOINTMENT MEMO

FY24 WARRANT

LIQUOR LICENSES FOR CAFÉ AVELLINO/REACH ARTS EVENTS

TA REPORT





# Town of Swampscott

Office of the

## Town Administrator

Elihu Thomson Administrative Building

22 Monument Aven

Swampscott, MA 01:

Tel: (781) 596-8850

Email: [sfitzgerald@swampscottma.gov](mailto:sfitzgerald@swampscottma.gov)

Sean R. Fitzgerald  
Town Administrator

**TO:** SELECT BOARD  
**FROM:** DIANNE MARCHESE, EXEC. SECRETARY TO TA & SB  
**SUBJECT:** 2023 BOARD AND COMMITTEE APPOINTMENTS  
**DATE:** APRIL 19, 2023

### OBJECTIVE

The Select Board must reappoint Swampscott's 2023 Boards, Committees, and Commissions.

### PROCESS

1. All current members up for reappointment were contacted to determine their interest in being reappointed
2. All Board Chairs were approached to confirm their support of reappointing members
3. A vacancy review was performed along with all current outstanding applications for committees to determine if there were any applicants who could potentially be considered in replacement of an existing member up for reappointment.

### 2023 REAPPOINTMENT SUMMARY

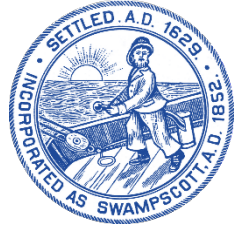
Committee	# of members	# of vacant seats	# of Terms Expiring 2023	# Seeking New appointment 2023	# Not seeking reappointment	Non-Responsive or Pending
Andrew's Chapel Restoration	6	1	0	1	0	0

### ANDREW'S CHAPEL OVERSIGHT COMMITTEE

The Committee is appointed by the Select Board and the Historical Commission and meets periodically to plan for and review repairs to this historic site.

- The Committee is comprised of six members
- One member is seeking a new appointment to fill a vacancy
- Town Administrator recommends appointing new member Barbara Yozell to fill a vacancy with a term expiring 6/30/24.

Dana Anderson	Member	3-year term	Term Expires 2024
Marilyn Cassidy	Member	3-year term	Term Expires 2023
Kim Barry	Member	3-year term	Term Expires 2023
Anne Quagrello	Member	3-year term	Term Expires 2025
Elizabeth Gallo	Member	3-year term	Term Expires 2025
Barbara Yozell	Member	3-year term	Term Expires 2024



**2023 Annual Town Meeting**

# **WARRANT REPORT**

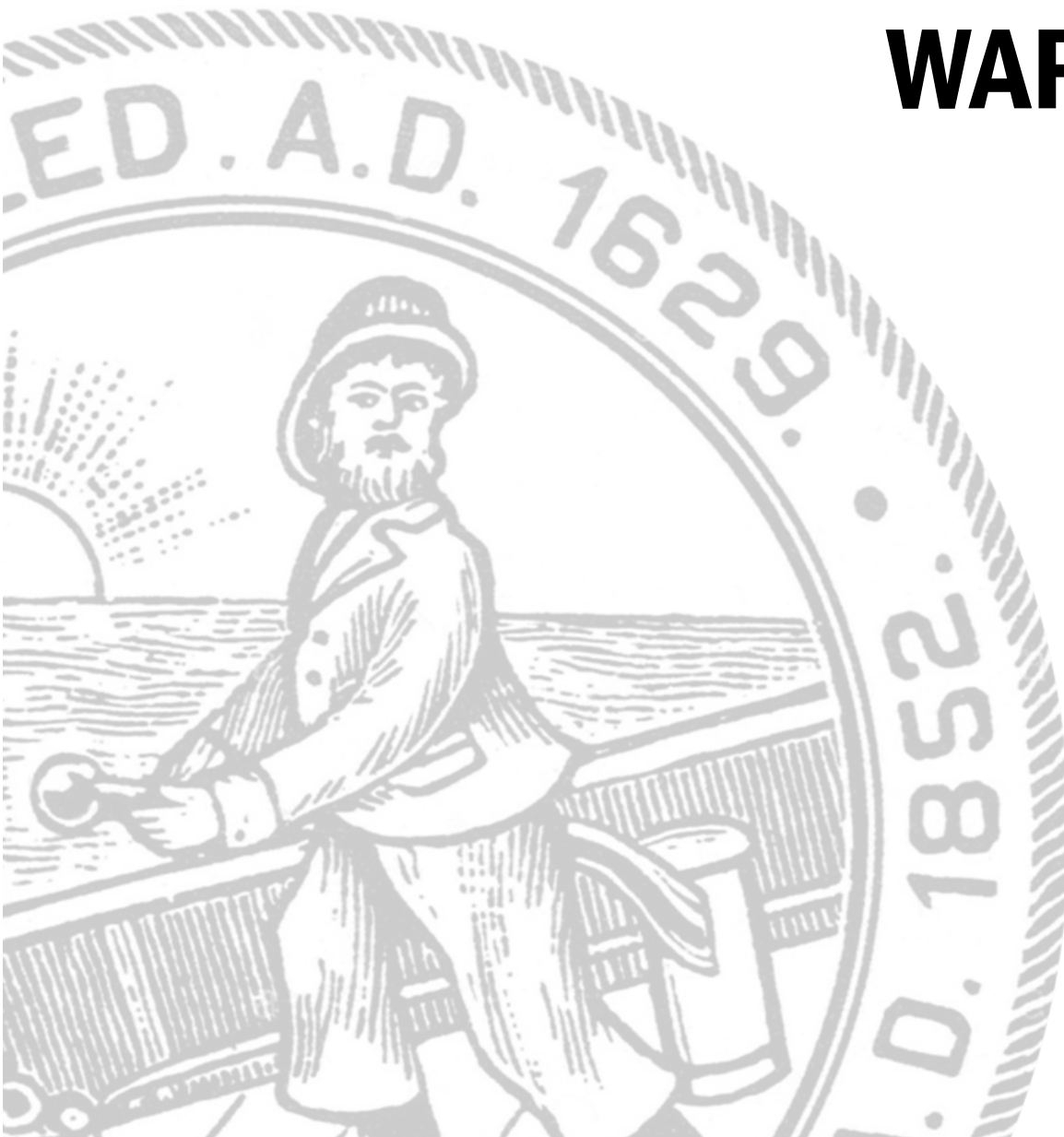
*Town of Swampscott*





**The Town of Swampscott**

# **2023 ANNUAL TOWN MEETING WARRANT**



April 25, 2023

Election Day

May 15, 2023

Annual Town  
Meeting

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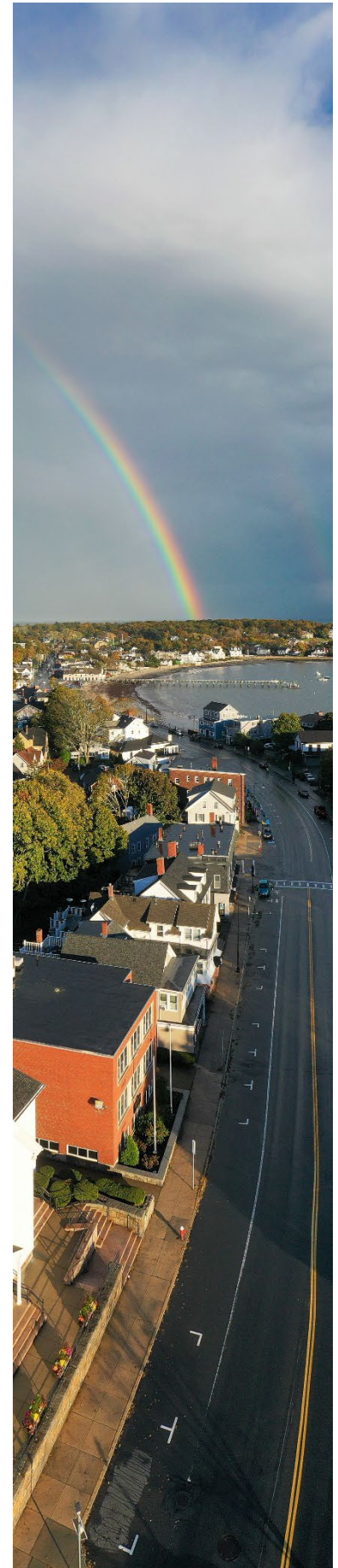
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# REPORT OF THE FINANCE COMMITTEE

May 2023 Town Meeting | Fiscal Year 2024 Budget

[Coming]

SUMMARY OF REVENUE & EXPENSES

Town of Swampscott

	ACTUAL FY2022	ADOPTED BUDGET FY2023	TOWN ADMINISTRATOR RECOMMENDED FY2024	FINANCE COMMITTEE RECOMMENDED FY2024	
<b>I. PROJECTED REVENUE</b>					
<b>TAX LEVY LIMIT CALCULATION</b>					
TAX LEVY LIMIT BASE (prior fiscal year levy limit)	\$XX,XXX,XXX	\$XX,XXX,XXX	\$XX,XXX,XXX	\$XX,XXX,XXX	





# NOTICE OF ANNUAL TOWN MEETING

Monday, May 15, 2023, 7:00 PM

To Town Meeting Members:

Notice is hereby given in accordance with Article II, Section 2 of the General Bylaws of the Town of Swampscott that the Annual Town Meeting will be held on Monday, May 15, 2023, beginning at 7:00 pm in the Swampscott High School Auditorium located at 200 Essex Street, Swampscott.

The required identification badge is to be picked up at the auditorium entrance when you check in.

Town Moderator Michael McClung will preside.

Respectfully,

Jared H. LaLiberte  
Town Clerk

## NOTICE OF PRECINCT CAUCUS MEETINGS

Caucus meetings for all Swampscott precincts have been scheduled for Monday, May 15, 2023, beginning at 6:45 pm in the Swampscott High School located at 200 Essex Street, Swampscott. Room assignments are as follows:

Precinct 1 – Room TBA  
Precinct 2 – Room TBA

Precinct 3 – Room TBA  
Precinct 4 – Room TBA

Precinct 5 – Room TBA  
Precinct 6 – Room TBA

**NOTES:** Please remember that it is YOUR responsibility to be recorded as being present with the door checkers prior to entering the auditorium for EACH session. Excessive absences are cause for removal from Town Meeting membership. Also, please remember the following:

1. You must wear (display) your Town Meeting identification badge at all times; and
2. Remember to use the microphones when speaking on any issue so that your comments may be recorded on the official transcript of the meeting and be heard by your fellow members in the hall and residents viewing the live cable telecast.

Respectfully,

Jared H. LaLiberte  
Town Clerk

# TOWN WARRANT | MAY 15, 2023

## Town of Swampscott

### ARTICLE 1 REPORTS OF THE TOWN BOARDS AND COMMITTEES

To hear and act on the reports of Town Officials, Boards, and Committees.

*Comment: This routine Article appears every year to allow Town groups to make reports.*

Sponsored by the  
Select Board

### ARTICLE 2 APPROVE BILLS OF PRIOR FISCAL YEARS

To see if the Town will vote to authorize payment of bills of prior fiscal years totaling \$4,974.72, and as funding therefor, to raise and appropriate or transfer from available funds a sum of money for such purposes; or take any action relative thereto.

*Comment: The purpose of this article is to provide a mechanism to pay bills that come in from time to time that are expenses of prior fiscal years. The following table provides the list of bills for which certain Departments are requesting payment.*

DESCRIPTION	DEPT	INV. DATE	AMOUNT	ORG-OBJ
JOHN'S SEWER & DRAIN CLEANING	Facilities	05/03/2022	\$270.00	0119202-52026
ESSEX MEDIA GROUP	Legal Ads	02/27/2021	\$841.32	0117302-52048
RYAN MARINE SERVICES	Harbormaster	07/01/2021	\$3,750.00	0129502-52026
WEST MARINE PRO	Harbormaster	09/11/2021	\$113.40	0129502-52026
<b>TOTAL</b>			<b>\$4,974.72</b>	

Sponsored by the  
Town Administrator

This Article requires a 4/5 vote per Mass. General Law.

The Select Board recommends...

The Finance Committee recommends favorable action on this Article.

### ARTICLE 3 APPROPRIATION FOR FISCAL YEAR 2024 OPERATING BUDGET

To act on the report of the Finance Committee on the Fiscal Year 2024 budget and to raise and appropriate or transfer from available funds money for the operation of the Town's Departments and the payment of debt service and all other necessary and proper expenses for the year, or take any action relative thereto.

*Comment: Please see the remarks from the Finance Committee regarding the FY2024 Town Operating Budget. The Finance Committee may alter or change its recommendations on the floor of Town Meeting.*

Sponsored by the  
Finance Committee

The Select Board recommends...

The Finance Committee recommends favorable action on this Article.

FY2023 VOTED BUDGET	LINE ITEM NO.	ORG/OBJ	DEPARTMENTAL BUDGETS	TOWN ADMINISTRATOR RECOMMENDED FY2024	FINANCE COMMITTEE RECOMMENDED FY2024
<b>LEGISLATIVE/TOWN MEETING</b>					
<b>TOWN MODERATOR</b>					
\$200		0111402 52000	MODERATOR EXPENSES	\$200	\$200
<b>\$200</b>	<b>1</b>	<b>0111402</b>	<b>EXPENSE SUBTOTAL</b>	<b>\$200</b>	<b>\$200</b>
\$200			TOTAL TOWN MODERATOR	\$200	\$200

FY2023 VOTED BUDGET	LINE ITEM NO.	ORG/OBJ	DEPARTMENTAL BUDGETS	TOWN ADMINISTRATOR RECOMMENDED FY2024	FINANCE COMMITTEE RECOMMENDED FY2024
<b><u>SELECTBOARD</u></b>					
\$4,000		0112202 52170	MEMBERSHIP	\$4,000	\$4,000
\$5,000		0112202 52230	OFFICE SUPPLIES/EXPENSES	\$2,500	\$2,500
\$20,000		0112202 52505	COMMUNITY PROGRAMS	\$10,000	\$10,000
<b>\$29,000</b>	<b>2</b>	<b>0112202</b>	<b>EXPENSE TOTAL</b>	<b>\$16,500</b>	<b>\$16,500</b>
\$29,000			TOTAL SELECTBOARD	\$16,500	\$16,500
<b><u>FINANCE COMMITTEE</u></b>					
\$2,510		0113101 51015	FINANCE COMMITTEE SECRETARY STIPEND	\$2,510	\$2,510
<b>\$2,510</b>	<b>3</b>	<b>0113101</b>	<b>PERSONNEL SUBTOTAL</b>	<b>\$2,510</b>	<b>\$2,510</b>
\$500		0113102 52000	EXPENSES	\$500	\$500
<b>\$500</b>	<b>4</b>	<b>0113102</b>	<b>EXPENSE SUBTOTAL</b>	<b>\$500</b>	<b>\$500</b>
\$150,000		0113103 53024	RESERVE FUND	\$125,000	\$125,000
<b>\$150,000</b>	<b>5</b>	<b>0113103</b>	<b>EXPENSE SUBTOTAL</b>	<b>\$125,000</b>	<b>\$125,000</b>
\$153,010			TOTAL FINANCE COMMITTEE	\$128,010	\$128,010
<b>\$182,210</b>			<b>LEGISLATIVE/TOWN MEETING TOTAL</b>	<b>\$144,710</b>	<b>\$144,710</b>
<b><u>ADMINISTRATION &amp; FINANCE</u></b>					
<b><u>TOWN ADMINISTRATOR</u></b>					
\$23,792		0112301 51015	PART-TIME ADMINISTRATIVE SUPPORT	\$22,525	\$22,525
\$66,555		0112301 51020	EXECUTIVE ASSISTANT	\$67,575	\$67,575
\$159,793		0112301 51058	TOWN ADMINISTRATOR(CONTRACT)	\$165,487	\$165,487
\$19,738		0112301 51100	OTHER COMPENSATION(CONTRACT)	\$20,132	\$20,132
<b>\$269,878</b>	<b>6</b>	<b>0112301</b>	<b>PERSONNEL SUBTOTAL</b>	<b>\$275,719</b>	<b>\$275,719</b>
\$2,400		0112302 52009	OFFICE SUPPLIES/EXPENSES	\$2,000	\$2,000
\$1,450		0112302 52170	MEMBERSHIP	\$1,450	\$1,450
\$25,000		0112302 52191	CONTRACTED CONSULTING SERVICES	\$15,000	\$15,000
\$500		0112302 52230	TOWN HALL GENERAL SUPPLIES	\$500	\$500
\$5,000		0112302 52504	TOWN HALL EVENTS	\$3,500	\$3,500
\$1,400		0112302 52506	CIVIC RECOGNITION	\$1,000	\$1,000
<b>\$35,750</b>	<b>7</b>	<b>0112302</b>	<b>EXPENSE SUBTOTAL</b>	<b>\$23,450</b>	<b>\$23,450</b>
\$305,628			TOTAL TOWN ADMINISTRATOR	\$299,169	\$299,169
<b><u>ACCOUNTING</u></b>					
\$130,500		0113501 51010	TOWN ACCOUNTANT(CONTRACT)	\$136,577	\$136,577
\$8,000		0113501 51100	OTHER COMPENSATION(CONTRACT)	\$8,000	\$8,000
\$50,762		0113501 51120	ASSISTANT ACCOUNTANT	\$52,490	\$52,490
<b>\$189,262</b>	<b>8</b>	<b>0113103</b>	<b>PERSONNEL SUBTOTAL</b>	<b>\$197,067</b>	<b>\$197,067</b>
\$150		0113502 52090	MILEAGE	\$150	\$150
\$3,500		0113502 52101	EDUCATIONAL EXPENSE	\$3,500	\$3,500
\$500		0113502 52170	MEMBERSHIPS	\$500	\$500
\$10,000		0113502 52191	CONTRACTED CONSULTING SERVICES	\$5,000	\$5,000
\$2,000		0113502 52230	OFFICE SUPPLIES/EXPENSES	\$2,000	\$2,000
\$2,500		0113502 53003	CONFERENCE/SEMINARS	\$2,000	\$2,000
<b>\$18,650</b>	<b>9</b>	<b>0113502</b>	<b>EXPENSE SUBTOTAL</b>	<b>\$13,150</b>	<b>\$13,150</b>
\$65,000		0113503 53026	AUDIT	\$70,000	\$70,000
<b>\$65,000</b>	<b>10</b>	<b>0113503</b>	<b>EXPENSE SUBTOTAL</b>	<b>\$70,000</b>	<b>\$70,000</b>
\$272,912			TOTAL ACCOUNTING	\$280,217	\$280,217
<b><u>ASSESSING</u></b>					
\$69,627		0114101 51010	ASSESSING DIRECTOR (CONTRACT)	\$40,000	\$40,000
\$23,100		0114101 51016	ADMIN SUPPORT (CBA)	\$30,503*	\$30,503*
\$0		0114101 51100	OTHER COMPENSATION (CBA)	\$400*	\$400*

FY2023 VOTED BUDGET	LINE ITEM NO.	ORG/OBJ	DEPARTMENTAL BUDGETS	TOWN ADMINISTRATOR RECOMMENDED FY2024	FINANCE COMMITTEE RECOMMENDED FY2024
\$335		0114101 51107	SICK INCENTIVE	\$0	\$0
\$93,062	11	0114101	PERSONNEL SUBTOTAL	\$70,903	\$70,903
		*Increased hours for admin support; other comp is a notary stipend			
\$500		0114102 52003	APPELLATE TAX BOARD	\$0	\$0
\$60,000		0114102 52042	CONTRACTED CONSULTING SRVCS	\$60,000	\$60,000
\$400		0114102 52090	TRAVEL IN STATE	\$150	\$150
\$1,500		0114102 52101	EDUCATIONAL EXPENSES	\$0	\$0
\$500		0114102 52170	MEMBERSHIPS	\$325	\$325
\$1,000		0114102 52230	OFFICE SUPPLIES/EXPENSES	\$250	\$250
\$63,900	12	0114102	EXPENSE SUBTOTAL	\$60,725	\$60,725
\$156,962			TOTAL ASSESSING	\$131,628	\$131,628
			<u>TREASURY/CUSTOMER SVC</u>		
\$82,315		0114501 51010	TREASURER/COLLECTOR(CONTRACT)	\$91,731	\$91,731
\$55,318		0114501 51016	CUSTOMER SERVICE REP. (CBA)	\$58,219	\$58,219
\$3,000		0114501 51100	OTHER COMPENSATION(CONTRACT)	\$2,500	\$2,500
\$1,000		0114501 51106	LONGEVITY	\$1,050	\$1,050
\$600		0114501 51107	SICK INCENTIVE	\$0	\$0
\$40,889		0114501 51120	ASSISTANT TREASURER (Part Time)	\$42,341	\$42,341
\$63,118		0114501 51121	CUST SERVICE SUPERVISOR	\$66,588	\$66,588
\$246,240	13	0114501	PERSONNEL SUBTOTAL	\$262,429	\$262,429
\$300		0114502 52090	TRAVEL IN STATE	\$150	\$150
\$2,500		0114502 52101	CONFERENCES	\$650	\$650
\$800		0114502 52170	MEMBERSHIPS	\$50	\$50
\$30,000		0114502 52191	CONTRACTED CONSULTING SERVICES	\$30,000	\$30,000
\$2,000		0114502 52230	OFFICE SUPPLIES/EXPENSES	\$500	\$500
\$10,000		0114502 5223X	TOWN WIDE OFFICE SUPPLIES	\$10,000	\$10,000
\$55,000		0114502 52250	TOWN POSTAGE ACCOUNT	\$50,000	\$50,000
\$2,500		0114502 52251	SURETY BONDS	\$2,947	\$2,947
\$5,000		0114502 52502	TAX TITLE	\$3,000	\$3,000
\$7,000		0114502 52900	BANK SERVICE FEES	\$6,000	\$6,000
\$1,500		0114502 53034	CONFERENCE/SEMINARS	\$1,000	\$1,000
\$116,600	14	0114502	EXPENSE SUBTOTAL	\$104,297	\$104,297
\$362,840			TOTAL TREASURY/CUSTOMER SVC	\$366,726	\$366,726
			<u>LEGAL/ INSURANCE</u>		
\$180,000		0115102 52000	TOWN COUNSEL CONTRACT EXP.	\$160,000	\$160,000
\$2,500		0115102 52001	INTEREST OWED	\$2,500	\$2,500
\$7,500		0115102 57055	DEDUCTIBLES/SELF-INSURANCE	\$5,000	\$5,000
\$645,000		0115102 57060	PROPERTY & CASUALTY INSURANCE	\$700,000	\$721,000*
\$835,000	15	0115102	EXPENSE SUBTOTAL	\$867,500	\$888,500
\$835,000			TOTAL LEGAL/ INSURANCE	\$867,500	\$888,500
		*Includes additional for Hawthorne property			
			<u>HUMAN RESOURCES</u>		
\$100,000		0115201 51016	HUMAN RESOURCES DIRECTOR (CONTRACT)	\$103,962	\$103,962
\$69,627		0115201 51120	HR GENERALIST & BENEFIT COORDINATOR	\$70,694	\$70,694
\$10,000		0115201 5112?	DIVERSITY COORDINATOR	\$6,000	\$6,000
\$20,000		0115201 51122	INTERNS/TEMPORARY HELP	\$5,500	\$5,500
\$199,627	16	0115201	PERSONNEL SUBTOTAL	\$186,155	\$186,155
\$2,500		0115202 52047	EMPLOYMENT SCREENING	\$2,500	\$2,500
\$2,500		0115202 5204X	RECRUITMENT & ENTRANCE EXAMS	\$10,000	\$10,000
\$150		0115202 52090	TRAVEL IN STATE	\$125	\$125
\$9,000		0115202 52102	EMPLOYEE TUITION REIMBURSEMENT	\$9,000	\$9,000

FY2023 VOTED BUDGET	LINE ITEM NO.	ORG/OBJ	DEPARTMENTAL BUDGETS	TOWN ADMINISTRATOR RECOMMENDED FY2024	FINANCE COMMITTEE RECOMMENDED FY2024
\$5,000		0115202 52104	PROFESSIONAL DEV.-TOWN WIDE	\$5,000	\$5,000
\$5,000		0115202 52106	EMPLOYEE RECOGNITION	\$7,500	\$7,500
\$20,000		0115202 52107	EMPLOYEE ASSISTANCE	\$10,000	\$10,000
\$1,000		0115202 52116	ADVERTISING EXPENSES	\$2,000	\$2,000
\$500		0115202 52170	MEMBERSHIP	\$1,250	\$1,250
\$1,500		0115202 52230	OFFICE SUPPLIES/EXPENSES	\$500	\$500
\$1,500		0115202 53003	CONFERENCE/SEMINARS	\$1,000	\$1,000
<b>\$48,650</b>	<b>17</b>	<b>0115202</b>	<b>EXPENSE SUBTOTAL</b>	<b>\$54,875</b>	<b>\$54,875</b>
\$52,747		0115203 51000	SALARY RESERVE	\$20,000	\$20,000
\$75,620		0115203 51501	END OF EMPLOYMENT-SCHOOL	\$52,429	\$52,429
\$60,000		0115203 51502	END OF EMPLOYMENT-TOWN	\$50,000	\$50,000
\$30,000		0115203 51503	PERFORMANCE MANAGEMENT	\$30,000	\$30,000
<b>\$218,367</b>	<b>18</b>	<b>0115203</b>	<b>EXPENSE SUBTOTAL</b>	<b>\$152,429</b>	<b>\$152,429</b>
\$466,644			TOTAL HUMAN RESOURCES	\$393,459	\$393,459
<b><u>TECHNOLOGY</u></b>					
\$5,000		0115502 52024	LIBRARY COMPUTER MAINTENANCE	\$5,000	\$5,000
\$32,000		0115502 52026	EQUIPMENT MAINTENANCE	\$36,850	\$36,850
\$152,000		0115502 52043	FINANCIAL SYSTEMS	\$159,600	\$159,600
\$126,000		0115502 52044	IT CONTRACT SERVICES	\$132,000	\$132,000
\$20,900		0115502 52046	PHONE SYSTEM CONTRACT SERVICES	\$21,500	\$21,500
\$20,000		0115502 52049	SOFTWARE-POLICE	\$22,000	\$22,000
\$8,000		0115502 52050	SOFTWARE-FIRE	\$8,500	\$8,500
\$29,400		0115502 52052	WIRELESS PHONES	\$32,000	\$32,000
\$22,000		0115502 52053	SOFTWARE-BUILDING	\$23,284	\$23,284
\$3,000		0115502 52054	SOFTWARE-DPW	\$3,000	\$3,000
\$110,000		0115502 52325	SOFTWARE LIC/SUBSCRIPTIONS	\$110,000	\$110,000
\$25,500		0115502 53022	TELEPHONES (MOST DEPTS.)	\$35,000	\$35,000
\$7,500		0115502 58500	HARDWARE/EQUIPMENT	\$5,000	\$5,000
<b>\$561,300</b>	<b>19</b>	<b>0115502</b>	<b>EXPENSE SUBTOTAL</b>	<b>\$593,734</b>	<b>\$593,734</b>
\$561,300			TOTAL TECHNOLOGY	\$593,734	\$593,734
<b><u>PARKING CLERK</u></b>					
\$1,791		0129301 51010	PARKING CLERK STIPEND	\$1,791	\$1,791
\$3,000		0129302 52230	OFFICE SUPPLIES/EXPENSES	\$1,500	\$1,500
<b>\$4,791</b>	<b>20</b>	<b>0129302</b>	<b>EXPENSE SUBTOTAL</b>	<b>\$3,291</b>	<b>\$3,291</b>
\$4,791			TOTAL PARKING CLERK	\$3,291	\$3,291
<b><u>TOWN CLERK</u></b>					
\$80,698		0116101 51010	TOWN CLERK (CONTRACT)	\$84,800	\$84,800
\$55,783		0116101 51016	ADMIN SUPPORT (CBA)	\$53,000	\$53,000
\$2,300		0116101 51020	OVERTIME(CBA)	\$0	\$0
\$9,800		0116101 51021	POLL WORKERS (TEMPORARY STAFF)	\$11,000	\$11,000
\$2,500		0116101 51030	CUSTODIANS	\$500	\$500
\$600		0116101 51107	SICK INCENTIVE	\$0	\$0
<b>\$151,681</b>	<b>21</b>	<b>0116101</b>	<b>PERSONNEL SUBTOTAL</b>	<b>\$149,300</b>	<b>\$149,300</b>
\$1,900		0116103 52026	EQUIPMENT MAINTENANCE	\$2,650	\$2,650
\$650		0116103 52090	TRAVEL/SEMINARS	\$1,500	\$1,500
\$300		0116103 52170	MEMBERSHIPS	\$360	\$360
\$3,019		0116103 52230	OFFICE SUPPLIES/EXPENSES	\$1,040	\$1,040
\$7,000		0116103 52501	TOWN MEETING	\$3,000	\$3,000
\$20,000		0116103 52991	ELECTION EXPENSES	\$20,000	\$20,000
\$1,900		0116103 53021	TOWN REPORTS	\$2,000	\$2,000
<b>\$34,769</b>	<b>22</b>	<b>0116103</b>	<b>EXPENSE SUBTOTAL</b>	<b>\$30,550</b>	<b>\$30,550</b>

FY2023 VOTED BUDGET	LINE ITEM NO.	ORG/OBJ	DEPARTMENTAL BUDGETS	TOWN ADMINISTRATOR RECOMMENDED FY2024	FINANCE COMMITTEE RECOMMENDED FY2024
\$186,450			TOTAL TOWN CLERK	\$179,850	\$179,850
<b>\$3,152.527</b>			<b>ADMINISTRATION &amp; FINANCE TOTAL</b>	<b>\$3,115,575</b>	<b>\$3,136,575</b>
			<b><u>COMMUNITY &amp; ECONOMIC DEVELOPMENT</u></b>		
			<b><u>CONSERVATION COMMISSION</u></b>		
\$500		0117102 52000	EXPENSES	\$500	\$500
\$800		0117102 52101	PROF DEVELOP/MEMBERSHIPS	\$800	\$800
\$350		0117102 52103	PROFESSIONAL DEVELOPMENT	\$350	\$350
<b>\$1,650</b>	<b>23</b>	<b>0117102</b>	<b>EXPENSE SUBTOTAL</b>	<b>\$1,650</b>	<b>\$1,650</b>
\$1,650			TOTAL CONSERVATION COMMISSION	\$1,650	\$1,650
			<b><u>COMMUNITY DEVELOPMENT</u></b>		
\$109,242		0117201 51075	DIR OF COMMUNITY DEVELOP (CONTRACT)	\$114,683	\$114,683
\$64,507		0117201 51080	ASST DIR OF COMMUNITY DEVELOPMENT	\$73,385*	\$73,385*
\$43,005		0117201 51089	LAND USE BOARD COORDINATOR (PART TIME)	\$37,114	\$37,114
<b>\$216,754</b>	<b>24</b>	<b>0117201</b>	<b>PERSONNEL SUBTOTAL</b>	<b>\$225,182</b>	<b>\$225,182</b>
			*Senior Planner position increased to help hiring efforts		
\$1,805		0117202 52000	EXPENSES	\$1,805	\$1,805
\$190		0117202 52090	TRAVEL IN STATE	\$190	\$190
\$475		0117202 52101	EDUCATION	\$475	\$475
\$394		0117202 52170	MEMBERSHIPS	\$394	\$394
\$3,000		0117202 52191	CONTRACTED CONSULTING SERVICES	\$3,000	\$3,000
\$618		0117202 53003	CONFERENCE/SEMINARS	\$618	\$618
<b>\$6,482</b>	<b>25</b>	<b>0117202</b>	<b>EXPENSE SUBTOTAL</b>	<b>\$6,482</b>	<b>\$6,482</b>
\$223,236			TOTAL COMMUNITY DEVELOPMENT	\$231,664	\$231,664
			<b><u>BOARD OF APPEALS</u></b>		
\$10,500		0117302 52048	LEGAL ADS	\$8,000	\$8,000
<b>\$10,500</b>	<b>26</b>	<b>0117302</b>	<b>EXPENSE SUBTOTAL</b>	<b>\$8,000</b>	<b>\$8,000</b>
\$10,500			TOTAL BOARD OF APPEALS	\$8,000	\$8,000
			<b><u>BUILDING</u></b>		
\$80,000		0125101 51010	BLDG.INSPECTOR'S SALARY (CONTRACT)	\$98,685	\$98,685
\$25,442		0125101 51015	WIRE INSPECTOR'S SALARY	\$25,442	\$25,442
\$55,318		0125101 51016	ADMIN SUPPORT (CBA)	\$55,113	\$55,113
\$1,327		0125101 51031	ASST.PLUMBING INSP.SALARY	\$1,327	\$1,327
\$26,504		0125101 51033	PLUMBING INSPECTORS SALAR	\$26,503	\$26,503
\$1,327		0125101 51034	ASST. ELECTRIC INSPECTOR	\$1,327	\$1,327
\$50,112*		0125101 51092	LOCAL INSPECTOR	\$28,710	\$28,710
\$0		0125101 51100	OTHER COMPENSATION (CBA)	\$1,376	\$1,376
\$825		0125101 51106	LONGEVITY	\$1,375	\$1,375
\$600		0125101 51107	SICK INCENTIVE(CBA)	\$0	\$0
<b>\$241,455</b>	<b>27</b>	<b>0125101</b>	<b>PERSONNEL SUBTOTAL</b>	<b>\$239,860</b>	<b>\$239,860</b>
			*Local inspector was increased last year during Building Inspector vacancy		
\$2,660		0125102 52000	OFFICE SUPPLIES/EXPENSES	\$2,660	\$2,660
\$5,000		0125102 52027	INSPECTIONS & TESTS	\$10,000	\$10,000
\$2,000		0125102 52101	EDUCATIONAL EXPENSES	\$1,000	\$1,000
\$600		0125102 52170	MEMBERSHIPS	\$600	\$600
\$750		0125102 52231	BOOKS	\$1,000	\$1,000
\$200		0125102 58500	EQUIPMENT	\$16,700	\$700
<b>\$11,210</b>	<b>28</b>	<b>0125102</b>	<b>EXPENSE SUBTOTAL</b>	<b>\$31,960</b>	<b>\$15,960</b>
\$252,665			TOTAL BUILDING	\$271,820	\$255,820

FY2023 VOTED BUDGET	LINE ITEM NO.	ORG/OBJ	DEPARTMENTAL BUDGETS	TOWN ADMINISTRATOR RECOMMENDED FY2024	FINANCE COMMITTEE RECOMMENDED FY2024
<b><u>BOARD OF HEALTH</u></b>					
\$81,190		0151001 51010	HEALTH DIRECTOR	\$82,558	\$82,558
\$800		0151001 51030	OVERTIME (CBA)*	\$1,165	\$1,165
\$75,426		0151001 51032	PUBLIC HEALTH NURSE	\$76,443	\$76,443
\$1,850		0151001 51106	LONGEVITY	\$1,850	\$1,850
\$500		0151001 51119	STIPEND	\$0	\$0
<b>\$159,766</b>	<b>29</b>	<b>0151001</b>	<b>PERSONNEL SUBTOTAL</b>	<b>\$162,016</b>	<b>\$162,016</b>
*Overtime for admin at BOH meetings					
\$250		0151002 52000	BOARD EXPENSES	\$300	\$300
\$800		0151002 52027	INSPECTIONS & TESTS	\$800	\$800
\$6,900		0151002 52029	FLU SHOTS	\$6,900	\$6,900
\$200		0151002 52090	TRAVEL IN STATE	\$100	\$100
\$1,500		0151002 52170	MEMBERSHIPS/PROF DEVELOPMENT	\$1,900	\$1,900
\$15,000		0151002 52191	OUTSIDE SERVICES	\$4,000	\$20,000
\$2,900		0151002 52230	OFFICE SUPPLIES/EXPENSES	\$2,500	\$2,500
\$800		0151002 52500	STATE MANDATED CHARGES	\$800	\$800
\$130		0151002 54800	FUEL	\$0	\$0
<b>\$28,480</b>	<b>30</b>	<b>0151002</b>	<b>EXPENSE SUBTOTAL</b>	<b>\$17,300</b>	<b>\$33,300</b>
\$188,246			TOTAL BOARD OF HEALTH	\$179,316	\$195,316
<b><u>HISTORICAL COMMISSION</u></b>					
\$4,000		0119502 53027	HISTORICAL COMMISSION	\$3,000	\$3,000
<b>\$4,000</b>	<b>31</b>	<b>0119502</b>	<b>EXPENSE SUBTOTAL</b>	<b>\$3,000</b>	<b>\$3,000</b>
\$4,000			TOTAL HISTORICAL COMMISSION	\$3,000	\$3,000
<b><u>RECREATION (GENERAL FUND)</u></b>					
\$25,000		0163001 51026	AUXILIARY STAFF (LIFEGUARDS)	\$25,000	\$25,000
<b>\$25,000</b>	<b>32</b>	<b>0163001</b>	<b>PERSONNEL SUBTOTAL</b>	<b>\$25,000</b>	<b>\$25,000</b>
\$14,689		0163002 52230	BEACH STICKER PROCESSING & SUP	\$15,000	\$15,000
\$3,000		0163002 52330	LIFEGUARD SUPPLIES	\$3,000	\$3,000
\$7,000		0163002 52500	COMMUNITY EVENTS	\$7,000	\$7,000
\$10,000		0163002 52503	4TH OF JULY	\$10,000	\$10,000
<b>\$34,689</b>	<b>33</b>	<b>0163002</b>	<b>EXPENSE SUBTOTAL</b>	<b>\$35,000</b>	<b>\$35,000</b>
\$59,689			TOTAL RECREATION (GF)	\$60,000	\$60,000
<b>\$739,986</b>			<b>COMMUNITY &amp; ECONOMIC DEVELOPMENT TOTAL</b>	<b>\$755,450</b>	<b>\$755,450</b>
<b><u>PUBLIC SERVICES</u></b>					
<b><u>FACILITIES</u></b>					
\$48,185		0119201 51010	DIRECTOR OF FACILITIES (CONTRACT)*	\$50,962	\$50,962
\$56,745		0119201 51034	CUSTODIANS	\$40,495	\$40,495
\$74,894		0119201 511000	MAINTENANCE SALARIES*	\$53,961	\$53,961
\$500		0119201 51106	LONGEVITY	\$600	\$600
\$600		0119201 51107	SICK INCENTIVE	\$0	\$0
\$10,000		0119201 51020	ASST DIRECTOR OF FACILITIES (STIPEND)	\$10,000	\$10,000
\$21,245		0119201 51130	ADMIN. ASSISTANT (CBA)*	\$29,109	\$29,109
<b>\$212,169</b>	<b>34</b>	<b>0119201</b>	<b>PERSONNEL SUBTOTAL</b>	<b>\$185,127</b>	<b>\$185,127</b>
*Director & Maintenance salaries are 60/40 split with schools; admin assistant is a 50/50 split					
\$60,000		0119202 52026	BUILDING MAINT-TOWN	\$65,000	\$65,000
\$10,000		0119202 52042	CONTRACTED CONSULTING SERVICES	\$10,000	\$10,000
\$135,000		0119202 52191	OUTSIDE SERVICES-TOWN	\$125,000	\$125,000
\$1,000		0119202 52230	OFFICE SUPPLIES/EXPENSES	\$1,000	\$1,000
\$110,000		0119202 52335	OPER EXP ELECTRIC	\$110,000	\$110,000
\$35,000		0119202 52336	OPER EXP FUEL GAS	\$45,000	\$45,000



FY2023 VOTED BUDGET	LINE ITEM NO.	ORG/OBJ	DEPARTMENTAL BUDGETS	TOWN ADMINISTRATOR RECOMMENDED FY2024	FINANCE COMMITTEE RECOMMENDED FY2024
\$700		0119202 52170	MEMBERSHIPS	\$500	\$500
\$1,000		0119202 53003	CONFERENCE/SEMINARS	\$1,000	\$1,000
<b>\$352,700</b>	<b>35</b>	<b>0119202</b>	<b>EXPENSE SUBTOTAL</b>	<b>\$357,500</b>	<b>\$357,500</b>
\$564,869			TOTAL FACILITIES	\$542,627	\$542,627
<b>CEMETERY</b>					
\$33,290		0149101 51010	DIRECTOR (CONTRACT)	\$35,242*	\$35,242*
\$10,000		0149101 51030	OVERTIME (CBA)	\$10,000	\$10,000
\$131,618		0149101 511000	PERSONNEL (CBA)	\$122,498	\$122,498
\$3,238		0149101 51106	LONGEVITY	\$663	\$663
<b>\$178,146</b>	<b>36</b>	<b>0149101</b>	<b>PERSONNEL SUBTOTAL</b>	<b>\$168,403</b>	<b>\$168,403</b>
*25% of Director's Salary					
\$5,545		0149102 52000	BUILDING EXPENSES	\$5,000	\$5,000
\$2,000		0149102 52026	EQUIPMENT MAINTENANCE	\$3,500	\$12,500
\$1,250		0149102 52410	UNIFORMS	\$1,250	\$1,250
\$7,500		0149102 53009	LANDSCAPING	\$10,000	\$10,000
<b>\$16,295</b>	<b>37</b>	<b>0149102</b>	<b>EXPENSE SUBTOTAL</b>	<b>\$19,750</b>	<b>\$28,750</b>
\$194,441			TOTAL CEMETERY	\$188,153	\$197,153
<b>DPW</b>					
\$33,290		0149901 51010	DIRECTOR	\$35,242*	\$35,242*
\$35,000		0149901 51030	OVERTIME (CBA)	\$40,000	\$40,000
\$5,000		0149901 51043	POLICE DETAILS	\$2,000	\$2,000
\$41,040		0149901 51044	PART TIME STAFF (SUMMER)*	\$35,000	\$35,000
\$343,147		0149901 511000	PERSONNEL (CBA)	\$347,925	\$347,925
\$3,388		0149901 51106	LONGEVITY	\$813	\$813
<b>\$460,865</b>	<b>38</b>	<b>0149901</b>	<b>PERSONNEL SUBTOTAL</b>	<b>\$460,980</b>	<b>\$460,980</b>
*25% of Director's Salary; PT Staff 12 weeks starting in May					
\$15,000		0149902 52002	FUEL	\$15,000	\$15,000
\$40,000		0149902 52026	EQUIPMENT MAINTENANCE	\$37,500	\$37,500
\$7,500		0149902 52027	SIGNS	\$6,000	\$6,000
\$2,000		0149902 52031	TOWN VEHICLE MAINTENANCE	\$2,000	\$2,000
\$60,000		0149902 52330	OPER EXP SUPPLIES	\$55,000	\$55,000
\$3,750		0149902 52410	UNIFORMS(CBA)	\$3,750	\$3,750
\$25,000		0149902 52421	HIGHWAY MAINTENANCE	\$25,000	\$25,000
\$10,000		0149902 53001	SHADE TREES	\$10,000	\$10,000
\$10,000		0149902 53005	CONTRACT WORK	\$10,000	\$10,000
\$80,000		0149902 53006	CONTRACT GRASS WORK	\$80,000	\$80,000
\$90,000		0149902 53007	CONTRACT SIDEWALK WORK/PATCHING	\$80,000	\$80,000
\$15,000		0149902 53009	LANDSCAPING	\$15,815	\$15,815
\$2,500		0149902 53010	LEAF DISPOSAL	\$2,500	\$2,500
\$80,000		0149902 53011	CONTRACT-FIELD MAINTENANCE	\$78,885	\$78,885
\$35,000		0149902 53012	DEBRIS REMOVAL	\$32,500	\$32,500
\$5,000		0149902 53013	ELECTRICAL REPAIRS	\$5,000	\$5,000
\$10,000		0149902 53014	WASTE PRODUCT REMOVAL	\$13,126	\$13,126
\$120,000		0149902 53023	STREET LIGHTING	\$121,027	\$121,027
<b>\$610,750</b>	<b>39</b>	<b>0149902</b>	<b>EXPENSE SUBTOTAL</b>	<b>\$593,102</b>	<b>\$593,102</b>
\$1,071,615			TOTAL DPW	\$1,054,082	\$1,054,082
<b>SNOW &amp; ICE</b>					
\$60,000		0149903 51044	SNOW & ICE OT	\$45,000	\$60,000
\$180,000		0149903 52200	SNOW & ICE	\$150,000	\$180,000
<b>\$240,000</b>	<b>40</b>	<b>0149903</b>	<b>EXPENSE SUBTOTAL</b>	<b>\$240,000</b>	<b>\$240,000</b>
\$240,000			TOTAL SNOW & ICE	\$195,000	\$240,000

FY2023 VOTED BUDGET	LINE ITEM NO.	ORG/OBJ	DEPARTMENTAL BUDGETS	TOWN ADMINISTRATOR RECOMMENDED FY2024	FINANCE COMMITTEE RECOMMENDED FY2024
\$2,070,925			<b>PUBLIC SERVICES TOTAL</b>	\$1,979,862	\$2,033,862
			<b><u>PUBLIC SAFETY</u></b>		
			<b>POLICE</b>		
\$140,539		0121001 51010	CHIEF (CONTRACT)	\$145,546	\$145,546
\$0		0121001 5101X	DEPUTY CHIEF *NEW*	\$110,577	\$110,577
\$102,610		0121001 51011	CAPTAINS SALARY & WAGES (CBA)	\$107,993	\$107,993
\$344,909		0121001 51012	LIEUTENANTS SAL. & WAGES (CBA)	\$277,344	\$277,344
\$472,301		0121001 51013	SERGEANTS SALARY & WAGES (CBA)	\$500,723	\$500,723
\$1,270,312		0121001 51014	PATROL OFFICERS (CBA)	\$1,168,290	\$1,168,290
\$60,522		0121001 51015	ADMINISTRATIVE SUPPORT	\$61,652	\$61,652
\$8,000		0121001 51019	MATRONS	\$6,500	\$6,500
\$19,755		0121001 51020	PART-TIME CLERICAL	\$20,057	\$20,057
\$51,194		0121001 51121	ANIMAL CONTROL OFFICER	\$52,501	\$52,501
\$20,000		0121001 51022	INVESTIGATIONS & ID'S (CBA)	\$35,018	\$35,018
\$306,592		0121001 51023	EDUCATIONAL INCENTIVES (CBA)	\$358,180	\$358,180
\$30,000		0121001 51024	ADVANCED MED CERT (CBA)	\$30,576	\$30,576
\$365,000		0121001 51030	OVERTIME/RESERVES & SPEC (CBA)	\$365,000	\$365,000
\$25,000		0121001 51040	FITNESS INCENTIVE(CBA)	\$25,000	\$25,000
\$126,480		0121001 51050	HOLIDAY PAY(CBA)	\$132,744	\$132,744
\$18,068		0121001 51062	OVERTIME 5&2 SCHEDULE (CBA)	\$18,157	\$18,157
\$6,000		0121001 51063	OVERTIME COURT (CBA)	\$0	\$0
\$18,000		0121001 51064	OVERTIME INVESTIGATIONS (CBA)	\$18,000	\$18,000
\$82,000		0121001 51065	OVERTIME TRAINING (CBA)	\$130,000	\$130,000
\$29,000		0121001 51066	BODY WORN CAMERA STIPEND (CBA)	\$30,000	\$30,000
\$4,730		0121001 51100	VACATION BUY BACK/ONE TIME PMTs (CBA)	\$5,500	\$5,500
\$4,000		0121001 51103	OUT-OF-GRADE PAY (CBA)	\$4,000	\$4,000
\$86,190		0121001 51106	LONGEVITY (CBA)	\$88,384	\$88,384
\$0		0121001 51108	LIQUOR LICENSE STIPEND	\$3,000	\$3,000
\$233,777		0121001 51116	SHIFT & COURT DIFFERENTIAL (CBA)	\$243,732	\$243,732
\$23,250		0121001 51119	ACCREDITATION STIPEND (CBA)	\$22,500	\$22,500
<b>\$3,848,229</b>	<b>41</b>	<b>0121001</b>	<b>PERSONNEL SUBTOTAL</b>	<b>\$3,960,973</b>	<b>\$3,960,973</b>
\$5,000		0121004 52000	EXPENSES-BLDG	\$5,000	\$5,000
\$25,000		0121004 52026	EQUIPMENT MAINTENANCE	\$25,000	\$25,000
\$1,500		0121004 52090	TRAVEL IN STATE	\$500	\$500
\$2,500		0121004 52101	EDUCATION INCENTIVES(CBA)	\$2,500	\$2,500
\$11,000		0121004 52150	MOBILE RADIO	\$11,000	\$11,000
\$3,750		0121004 52170	MEMBERSHIPS	\$4,000	\$4,000
\$24,000		0121004 52180	TRAINING	\$20,000	\$20,000
\$1,280		0121004 52070	TESTING & RECRUITING	\$1,280	\$1,280
\$16,500		0121004 52230	POL-OFFICE SUPPLY/EXPENSE	\$16,500	\$16,500
\$28,000		0121004 52410	UNIFORMS	\$31,244	\$31,244
\$11,500		0121004 52412	AMMUNITION/WEAPONS	\$13,950	\$13,950
\$5,500		0121004 53000	NEMLEC DUES	\$5,500	\$5,500
\$25,125		0121004 54800	FUEL	\$31,456	\$31,456
\$3,750		0121004 52335	ACO EXPENSES	\$2,500	\$2,500
\$5,000		0121004 58500	EQUIPMENT	\$0	\$0
<b>\$169,405</b>	<b>42</b>	<b>0121004</b>	<b>EXPENSE SUBTOTAL</b>	<b>\$170,430</b>	<b>\$170,430</b>
\$4,017,634			TOTAL POLICE	\$4,131,403	\$4,131,403
			<b><u>CONSTABLE</u></b>		
\$100		0126001 51010	ELECTED OFFICIALS SALARY & WAGES	\$100	\$100
<b>\$100</b>	<b>43</b>	<b>0126001</b>	<b>PERSONNEL SUBTOTAL</b>	<b>\$100</b>	<b>\$100</b>

FY2023 VOTED BUDGET	LINE ITEM NO.	ORG/OBJ	DEPARTMENTAL BUDGETS	TOWN ADMINISTRATOR RECOMMENDED FY2024	FINANCE COMMITTEE RECOMMENDED FY2024
\$100			TOTAL CONSTABLE	\$100	\$100
			<b><u>HARBORMASTER</u></b>		
\$13,800		0129501 51010	OFFICER'S SALARY	\$13,800	\$13,800
\$6,500		0129501 51067	HARBORMASTER PATROL	\$6,500	\$6,500
<b>\$20,300</b>	<b>44</b>	<b>0129501</b>	<b>PERSONNEL SUBTOTAL</b>	<b>\$20,300</b>	<b>\$20,300</b>
\$3,500		0129502 52026	EQUIPMENT MAINTENANCE	\$2,500	\$2,500
\$749		0129502 52410	UNIFORMS	\$749	\$749
\$500		0129502 54800	FUEL	\$500	\$500
\$1,500		0129502 58500	EQUIPMENT	\$1,500	\$1,500
<b>\$6,249</b>	<b>45</b>	<b>0129502</b>	<b>EXPENSE SUBTOTAL</b>	<b>\$5,249</b>	<b>\$5,249</b>
\$26,549			TOTAL HARBORMASTER	\$25,549	\$25,549
			<b><u>FIRE</u></b>		
\$133,790		0122001 51010	CHIEF(CONTRACT)	\$139,994	\$139,994
\$344,863		0122001 51011	CAPTAINS SALARY & WAGES(CBA)	\$369,582	\$369,582
\$295,206		0122001 51012	LIEUTENANTS SAL. & WAGES(CBA)	\$367,092	\$367,092
\$1,625,661		0122001 51014	FIREFIGHTER'S SAL. & WAGES(CBA)	\$1,516,602	\$1,516,602
\$98,059		0122001 51015	DEPUTY CHIEF (CBA)	\$110,112	\$110,112
\$0		0122001 5101X	ADMINISTRATIVE ASSISTANT *NEW*	\$56,058	\$56,058
\$8,583		0122001 51016	OFFICE CLERK STIPEND (CBA)	\$0	\$0
\$16,000		0122001 51024	TRAINING STIPEND (CBA)	\$16,000	\$16,000
\$41,106		0122001 51025	SICK LEAVE BUY BACK (CBA)	\$30,000	\$30,000
\$5,556		0122001 51026	FIRE INVESTIGATOR STIPEND (CBA)	\$4,504	\$4,504
\$6,944		0122001 51027	MECHANIC STIPEND (CBA)	\$7,505	\$7,505
\$515,000		0122001 51030	OVERTIME(CBA)	\$515,000	\$515,000
\$15,000		0122001 51040	FITNESS INCENTIVE (CBA)	\$15,000	\$15,000
\$118,450		0122001 51050	HOLIDAY PAY (CBA)	\$115,000	\$115,000
\$51,088		0122001 51100	LONGEVITY (CBA)	\$74,000	\$74,000
\$6,000		0122001 51103	OUT-OF-GRADE PAY (CBA)	\$5,000	\$5,000
\$0		0122001 51106	HAZARDOUS MATERIAL STIPEND (CBA)	\$48,000	\$48,000
\$3,000		0122001 51115	EMERGENCY MGMT STIPEND (CBA)	\$1,501	\$1,501
\$116,176		0122001 51116	SHIFT DIFF-NIGHT (CBA)	\$166,080	\$166,080
\$116,176		0122001 51117	WEEK END DIFFERENTIAL (CBA)	\$166,080	\$166,080
\$3,493		0122001 51118	EMS TRAINING COORDINATOR (CBA)	\$3,752	\$3,752
\$3,493		0122001 51119	FIRE TRAINING SUPERVISOR (CBA)	\$3,752	\$3,752
<b>\$3,523,644</b>	<b>46</b>	<b>0122001</b>	<b>PERSONNEL SUBTOTAL</b>	<b>\$3,730,614</b>	<b>\$3,730,614</b>
\$8,000		0122004 52000	EXPENSES-BLDG	\$5,000	\$5,000
\$65,000		0122004 52026	EQUIPMENT MAINTENANCE	\$55,000	\$55,000
\$2,500		0122004 52027	FIRE PREVENTIONS	\$2,500	\$2,500
\$475		0122004 52090	TRAVEL IN STATE	\$475	\$475
\$1,250		0122004 52150	COMMUNICATIONS	\$1,000	\$1,000
\$25,000		0122004 52180	TRAINING/TESTING	\$20,000	\$20,000
\$2,194		0122004 52230	OFFICE SUPPLIES/EXPENSES	\$2,000	\$2,000
\$40,000		0122004 52410	PROTECTIVE CLOTHING	\$35,000	\$35,000
\$2,000		0122004 53003	CONFERENCE/SEMINARS	\$2,000	\$2,000
\$2,000		0122004 54205	FIRE HOSE	\$2,000	\$2,000
\$7,000		0122004 54800	FUEL	\$7,000	\$7,000
\$100,000		0122004 56054	LYNN DISPATCH	\$140,000	\$140,000
<b>\$255,419</b>	<b>47</b>	<b>0122004</b>	<b>EXPENSE SUBTOTAL</b>	<b>\$271,975</b>	<b>\$271,975</b>
\$3,779,063			TOTAL FIRE	\$4,002,589	\$4,002,589
			<b><u>EMERGENCY MANAGEMENT</u></b>		
\$2,195		0129101 51010	DIRECTOR	\$5,000	\$5,000

FY2023 VOTED BUDGET	LINE ITEM NO.	ORG/OBJ	DEPARTMENTAL BUDGETS	TOWN ADMINISTRATOR RECOMMENDED FY2024	FINANCE COMMITTEE RECOMMENDED FY2024
\$2,500		0129102 52000	EXPENSES	\$2,500	\$2,500
<b>\$4,695</b>	<b>48</b>	<b>0129102</b>	<b>EXPENSE SUBTOTAL</b>	<b>\$7,500</b>	<b>\$7,500</b>
\$4,695			TOTAL EMERGENCY MANAGEMENT	\$7,500	\$7,500
<b>\$7,828,041</b>			<b>PUBLIC SAFETY TOTAL</b>	<b>\$8,167,141</b>	<b>\$8,167,141</b>
			<b><u>HUMAN SERVICES</u></b>		
			<b><u>SENIOR CENTER (GENERAL FUND)</u></b>		
\$85,327		0154101 51015	EXECUTIVE DIRECTOR	\$86,635	\$86,635
\$11,820		0154101 51016	ADMINISTRATIVE ASSISTANT	\$10,534	\$10,534
\$55,212		0154101 51026	OUTREACH WORKER	\$56,058	\$56,058
\$56,316		0154101 51121	PROGRAM & VOLUNTEER COORD.	\$57,179	\$57,179
\$22,000		0154101 51027	VAN DRIVERS	\$20,000	\$20,000
<b>\$230,675</b>	<b>49</b>	<b>0154101</b>	<b>PERSONNEL SUBTOTAL</b>	<b>\$230,406</b>	<b>\$230,406</b>
\$2,000		0154103 52026	VEHICLE MAINTENANCE	\$2,000	\$2,000
\$2,000		0154103 52193	GENERAL MAINTENANCE	\$2,000	\$2,000
\$2,250		0154103 52230	OFFICE SUPPLIES/EXPENSES	\$2,250	\$2,250
\$2,200		0154103 52232	JANITORIAL SUPPLIES	\$2,200	\$2,200
\$5,500		0154103 52505	COMMUNITY PROGRAMS	\$5,500	\$5,500
\$15,000		0154103 52507	ADULT CARE SERVICES	\$15,000	\$15,000
\$2,300		0154103 54800	FUEL	\$2,300	\$2,300
\$2,000		0154103 58500	EQUIPMENT	\$2,000	\$2,000
<b>\$33,250</b>	<b>50</b>	<b>0154103</b>	<b>EXPENSE SUBTOTAL</b>	<b>\$33,250</b>	<b>\$33,250</b>
\$263,925			TOTAL SENIOR CENTER	\$263,656	\$263,656
			<b><u>VETERAN'S SERVICES</u></b>		
\$33,200		0154302 52194	VETERAN'S AGENT SERVICES	\$33,200	\$43,200
<b>\$33,200</b>	<b>51</b>	<b>0154302</b>	<b>EXPENSE SUBTOTAL</b>	<b>\$33,200</b>	<b>\$43,200</b>
\$50,000		0154303 53010	ASSISTANCE	\$50,000	\$50,000
<b>\$50,000</b>	<b>52</b>	<b>0154303</b>	<b>EXPENSE SUBTOTAL</b>	<b>\$50,000</b>	<b>\$50,000</b>
\$83,200			TOTAL VETERAN'S SERVICES	\$83,200	\$93,200
			<b><u>LIBRARY (GENERAL FUND)</u></b>		
\$96,540		0161001 51010	DIRECTOR (CONTRACT)	\$103,962	\$103,962
\$67,645		0161001 51011	ASSISTANT DIRECTOR	\$70,190	\$70,190
\$25,861		0161001 51015	SECRETARY/BOOKKEEPER (CBA)	\$28,486	\$28,486
\$60,161		0161001 51045	CHILDREN'S LIBRARIAN(CBA)	\$93,230	\$93,230
\$51,400		0161001 51046	CIRCULATION LIBRARIAN (CBA)	\$164,676	\$164,676
\$64,674		0161001 51047	REFERENCE LIBRARIAN(CBA)	\$103,557	\$103,557
\$55,334		0161001 51049	LIBRARY ASSISTANTS (CBA)	\$0	\$0
\$60,709		0161001 51051	ADULT ASSISTANTS - P/T (CBA)	\$0	\$0
\$35,266		0161001 51052	AV PROCESSORS (CBA)	\$41,420	\$41,420
\$68,838		0161001 51054	LIBRARIAN (CBA)	\$0	\$0
\$4,500		0161001 51100	OTHER COMPENSATION (CBA)	\$2,000	\$2,000
\$5,213		0161001 51106	LONGEVITY (CBA)	\$4,729	\$4,729
\$5,804		0161001 51107	SICK INCENTIVE (CBA)	\$0	\$0
<b>\$601,945</b>	<b>53</b>	<b>0161001</b>	<b>PERSONNEL SUBTOTAL</b>	<b>\$612,250</b>	<b>\$612,250</b>
\$2,500		0161002 52000	BUILDING EXPENSES	\$1,400	\$1,400
\$100		0161002 52090	TRAVEL IN STATE	\$50	\$50
\$2,400		0161002 52105	PROGRAMMING	\$2,000	\$2,000
\$1,000		0161002 52180	TRAINING/TESTING	\$0	\$0
\$77,500		0161002 52191	OUTSIDE SERVICES	\$82,000*	\$82,000*
\$950		0161002 52230	OFFICE SUPPLIES/EXPENSES	\$1,800	\$1,800
\$10,000		0161002 52505	COMMUNITY PROGRAMS	\$7,500	\$7,500

FY2023 VOTED BUDGET	LINE ITEM NO.	ORG/OBJ	DEPARTMENTAL BUDGETS	TOWN ADMINISTRATOR RECOMMENDED FY2024	FINANCE COMMITTEE RECOMMENDED FY2024
\$900		0161002 53022	TELEPHONES (MOST DEPTS.)	\$1,000	\$1,000
<b>\$95,350</b>	<b>54</b>	<b>0161002</b>	<b>EXPENSE SUBTOTAL</b>	<b>\$95,750</b>	<b>\$95,750</b>
		*Increase in Noble contract			
<b>\$1,173,170</b>		<b>HUMAN SERVICES TOTAL</b>		<b>\$1,189,856</b>	<b>\$1,199,856</b>
		<b><u>PUBLIC SCHOOLS</u></b>			
			<b><u>REGIONAL VOC TECH</u></b>		
<b>\$630,472</b>	<b>56</b>	<b>10300</b>	<b>TOTAL REGIONAL VOC TECH</b>	<b>\$661,996</b>	<b>\$510,475</b>
<b>\$30,222,917</b>	<b>57</b>	<b>0199202</b>	<b>TOTAL PUBLIC SCHOOLS</b>	<b>\$31,008,713</b>	<b>\$31,008,713</b>
\$1,607,136			<i>Nahant Tuition Revolving</i>	\$1,647,314	\$1,647,314
\$85,000			<i>Special Education Tuition Revolving</i>	\$85,000	\$85,000
\$31,915,053			TOTAL PUBLIC SCHOOLS (incl Revolving Funds)	\$32,741,027	\$32,741,027
<b>\$32,545,525</b>		<b>SWAMPSCOTT PUBLIC SCHOOLS TOTALS</b>		<b>\$33,403,023</b>	<b>\$33,251,502</b>
			<b><u>DEBT SERVICE</u></b>		
\$4,075,140		0171002 57600	PRINCIPAL	\$3,869,739	\$3,869,739
\$2,772,216		0171002 57610	INTEREST	\$3,195,105	\$3,195,105
\$10,000		0171002 57630	BOND ISSUANCE COSTS	\$5,000	\$5,000
<b>\$6,857,356</b>	<b>58</b>	<b>0171002</b>	<b>EXPENSE SUBTOTAL</b>	<b>\$7,069,844</b>	<b>\$7,069,844</b>
\$6,857,356			TOTAL DEBT SERVICE	\$7,069,844	\$7,069,844
			<b><u>EMPLOYEE BENEFITS</u></b>		
\$505,000		0191402 53028	PAYROLL TAX	\$530,000	\$530,000
\$15,000		0191402 53031	UNEMPLOYMENT	\$15,000	\$15,000
\$115,000		0191402 57010	INJURY POLICE/FIRE	\$110,000	\$110,000
\$290,000		0191402 57011	WORKERS COMP BENEFITS	\$295,800	\$295,800
\$6,807,217		0191402 57050	EMPLOYEE GROUP/HEALTH	\$6,984,205	\$7,311,701
\$5,603,587		0191402 57070	CONTRIB PENSION CONTRIB	\$5,934,124	\$5,934,124
\$13,600		0191402 57080	NON-CONTRIB PENSION CONT	\$13,600	\$13,600
<b>\$13,349,404</b>	<b>59</b>	<b>0191402</b>	<b>EXPENSE SUBTOTAL</b>	<b>\$13,882,729</b>	<b>\$14,210,225</b>
\$13,349,404			TOTAL EMPLOYEE BENEFITS	\$13,882,729	\$14,210,225
			<b><u>STATE CHARGES/ASSESSMENTS</u></b>		
\$24,120		10800 56520	MOSQUITO CONTROL PROJECTS	\$24,602	\$25,278
\$5,788		10800 56530	AIR POLLUTION DISTRICTS	\$5,904	\$6,111
\$8,440		10800 56540	METRO. AREA PLANNING	\$8,609	\$8,783
\$11,700		10800 56545	RMV NON-RENEWAL SURCHARGE	\$11,934	\$10,560
\$348,947		10800 56550	MBTA	\$355,926	\$367,562
\$96,751		10800 56570	School Choice Assessment	\$98,686	\$168,951
\$1,337,028		10800 56580	Charter School Assessment	\$1,363,769	\$1,293,632
\$31,072		10800 56581	PUBLIC LIBRARY OFFSET	\$31,693	\$36,023
<b>\$1,863,846</b>	<b>10800</b>		<b>EXPENSE SUBTOTAL (NOT AN APPROPRIATION)</b>	<b>\$1,901,123</b>	<b>\$1,916,900</b>
\$1,863,846			TOTAL STATE ASSESSMENTS	\$1,901,123	\$1,916,900
<b>\$68,070,854</b>			<b><u>TOTAL GENERAL FUND APPROPRIATIONS</u></b>	<b>\$69,876,998</b>	<b>\$70,153,750</b>

FY2023 VOTED BUDGET	LINE ITEM NO.	ORG/OBJ	DEPARTMENTAL BUDGETS	TOWN ADMINISTRATOR RECOMMENDED FY2024	FINANCE COMMITTEE RECOMMENDED FY2024
<b><u>SEWER ENTERPRISE FUND</u></b>					
\$232,759		90151 5100	PERSONNEL (CBA)	\$243,090	\$243,090
\$33,290		90151 51010	DIRECTOR (CONTRACT)	\$35,242*	\$35,242*
\$53,367		90151 51016	CLERICAL (CBA)	\$59,510	\$59,510
\$10,500		90151 51030	OVERTIME (CBA)	\$10,500	\$10,500
\$23,500		90151 51039	STANDBY (CBA)	\$23,500	\$23,500
\$3,000		90151 51043	POLICE DETAILS	\$2,000	\$2,000
\$1,300		90151 51106	LONGEVITY (CBA)	\$1,638	\$1,638
\$39,000		90151 51150	ENGINEER (CONTRACT)	\$40,000*	\$40,000*
<b>\$396,716</b>	<b>60</b>	<b>90151</b>	<b>PERSONNEL SUBTOTAL</b>	<b>\$415,480</b>	<b>\$415,480</b>
*25% of Director's Salary; 50% of Assistant Engineer's Salary					
\$30,000		90152 52000	FUEL	\$30,000	\$30,000
\$25,328		90152 52026	EQUIPMENT/MAINTENANCE	\$25,000	\$25,000
\$25,000		90152 52042	CONSULTING SERVICES	\$0	\$0
\$211,660		90152 52191	LIFT STATION OPER/MAINT	\$200,000	\$200,000
\$7,000		90152 52241	SEWER BILLS	\$7,000	\$7,000
\$90,677		90152 52335	OPER EXP ELECTRIC	\$80,000	\$80,000
\$2,500		90152 52410	UNIFORMS	\$2,500	\$2,500
\$70,158		90152 52990	EXPENSES	\$65,000	\$65,000
\$50,000		90152 53007	PAVING	\$50,000	\$50,000
\$30,000		90152 53024	SEWER RESERVE FUND	\$30,000	\$30,000
\$1,000,000		90152 58611	LYNN SEWER ASSESSMENT	\$1,000,000	\$1,000,000
<b>\$1,542,322</b>	<b>61</b>	<b>90152</b>	<b>EXPENSE SUBTOTAL</b>	<b>\$1,489,500</b>	<b>\$1,489,500</b>
\$466,013		90159 51100	INDIRECT TOWN SERVICES	\$468,781	\$468,781
\$1,000		90159 52300	ADMINISTRATION FEES/CHRG	\$1,000	\$1,000
\$148,078		90159 57070	PENSION CONTRIBUTION	\$124,008	\$124,008
\$370,400		90159 57600	PRINCIPAL ON BONDS	\$331,167	\$331,167
\$207,242		90159 57610	INTEREST ON BONDS	\$193,749	\$193,749
<b>\$1,192,733</b>	<b>62</b>	<b>90159</b>	<b>EXPENSE SUBTOTAL</b>	<b>\$1,118,705</b>	<b>\$1,118,705</b>
<b><u>\$3,131,771</u></b>			<b><u>TOTAL SEWER ENTERPRISE FUND</u></b>	<b><u>\$3,023,685</u></b>	<b><u>\$3,023,685</u></b>
<b><u>WATER ENTERPRISE FUND</u></b>					
\$211,793		90251 5100	PERSONNEL (CBA)	\$240,877	\$240,877
\$33,290		90251 51010	DIRECTOR (CONTRACT)	\$35,242*	\$35,242*
\$53,367		90251 51016	CLERICAL (CBA)	\$59,510	\$59,510
\$20,000		90251 51030	OVERTIME (CBA)	\$20,000	\$20,000
\$23,500		90251 51039	STANDBY (CBA)	\$23,500	\$23,500
\$5,775		90251 51041	FLUSHING HYDRANTS	\$6,000	\$6,000
\$4,000		90251 51043	POLICE DETAILS	\$2,000	\$2,000
\$3,850		90251 51106	LONGEVITY (CBA)	\$3,588	\$3,588
\$15,600		90251 51119	STIPEND (CBA- LICENSES)	\$17,160	\$17,160
\$39,000		90251 51150	ENGINEER (CONTRACT)	\$40,000*	\$40,000*
<b>\$410,175</b>	<b>63</b>	<b>90251</b>	<b>PERSONNEL SUBTOTAL</b>	<b>\$447,877</b>	<b>\$447,877</b>
*25% of Director's Salary; 50% of Assistant Engineer's Salary					
\$30,000		90252 52000	FUEL	\$30,000	\$30,000
\$25,511		90252 52026	EQUIPMENT/MAINTENANCE	\$25,000	\$25,000
\$7,000		90252 52241	WATER BILLS	\$7,000	\$7,000
\$2,500		90252 52410	UNIFORMS	\$2,500	\$2,500
\$137,304		90252 52990	EXPENSES	\$100,000	\$100,000
\$50,000		90252 53007	PAVING	\$50,000	\$50,000
\$25,000		90252 53024	WATER RESERVE FUND	\$25,000	\$25,000
\$2,652,649		90252 58611	MWRA WATER	\$2,700,000	\$2,608,224
<b>\$2,929,965</b>	<b>64</b>	<b>90252</b>	<b>EXPENSE SUBTOTAL</b>	<b>\$2,939,500</b>	<b>\$2,847,724</b>
\$466,613		90259 51100	INDIRECT TOWN SERVICES	\$469,331	\$469,331



FY2023 VOTED BUDGET	LINE ITEM NO.	ORG/OBJ	DEPARTMENTAL BUDGETS	TOWN ADMINISTRATOR RECOMMENDED FY2024	FINANCE COMMITTEE RECOMMENDED FY2024
\$160,068		90259 57070	PENSION CONTRIBUTION	\$145,410	\$145,410
\$515,000		90259 57600	PRINCIPAL ON BONDS	\$515,000	\$515,000
\$6,844		90259 57610	INTEREST ON BONDS	\$5,250	\$5,250
<b>\$1,148,525</b>	<b>65</b>	<b>90259</b>	<b>EXPENSE SUBTOTAL</b>	<b>\$1,134,991</b>	<b>\$1,134,991</b>
<b><u>\$4,488,665</u></b>			<b><u>TOTAL WATER ENTERPRISE FUND</u></b>	<b><u>\$4,522,368</u></b>	<b><u>\$4,430,592</u></b>
			<b><u>PEG ENTERPRISE FUND</u></b>		
\$39,050		90351 51044	ASSISTANT PRODUCER	\$39,831	\$39,831
\$27,050		90351 51119	PEG COORDINATOR STIPEND	\$27,591	\$27,591
\$32,333		90351 51122	VIDEO INTERNS	\$36,790	\$36,790
<b>\$98,433</b>	<b>66</b>	<b>90351</b>	<b>PERSONNEL SUBTOTAL</b>	<b>\$104,212</b>	<b>\$104,212</b>
\$43,472		90352 52025	NEW EQUIPMENT	\$28,500	\$28,500
\$16,500		90352 52026	EQUIPMENT MAINTENANCE	\$17,100	\$17,100
\$10,345		90352 52170	DUES/SUBSCRIPTIONS	\$10,950	\$10,950
\$3,250		90352 52180	TRAINING	\$4,450	\$4,450
\$5,550		90352 52230	GENERAL SUPPLIES	\$5,015	\$5,015
\$203,706		90358 52000	SMALL CAPITAL & OTHER EXPENSES	\$0	\$0
\$12,750		90359 51100	INDIRECT TOWN SERVICES	\$14,770	\$14,770
<b>\$295,572</b>	<b>67</b>	<b>90358</b>	<b>EXPENSE SUBTOTAL</b>	<b>\$80,785</b>	<b>\$80,785</b>
<b><u>\$394,005</u></b>			<b><u>TOTALPEG</u></b>	<b><u>\$184,997</u></b>	<b><u>\$184,997</u></b>
			<b><u>SOLID WASTE ENTERPRISE FUND</u></b>		
\$8,640		90451 51030	DPW OVERTIME (CBA)	\$8,500	\$8,500
<b>\$8,640</b>	<b>68</b>	<b>90451</b>	<b>PERSONNEL SUBTOTAL</b>	<b>\$8,500</b>	<b>\$8,500</b>
\$1,464,000		90451 52000	SOLID WASTE & RECYCLING CONTRACT	\$1,504,082	\$1,504,082
\$12,000		90451 52420	YARD WASTE	\$12,000	\$12,000
\$10,500		90451 52423	WASTE ZERO	\$10,500	\$10,500
\$2,500		90451 52424	REPLACEMENT CARTS & PARTS	\$500	\$500
\$500		90451 52425	MATTRESS RECYCLING	\$500	\$500
\$4,032		90451 52426	COMPOSTING	\$4,992	\$4,992
\$2,500		90451 52427	SOLID WASTE ADVISORY EXPENSE	\$2,500	\$2,500
\$1,500		90451 52428	EXPENSES & MAILINGS	\$1,500	\$1,500
\$0		90451 52429	HAZARDOUS MATERIAL DROPOFF	\$5,000	\$5,000
\$17,778		90451 51100	INDIRECT TOWN SERVICES	\$0	\$0
<b>\$1,515,310</b>	<b>69</b>	<b>90451</b>	<b>EXPENSE SUBTOTAL</b>	<b>\$1,541,574</b>	<b>\$1,541,574</b>
<b><u>\$1,523,950</u></b>			<b><u>TOTALSOLID WASTE</u></b>	<b><u>\$1,550,074</u></b>	<b><u>\$1,550,074</u></b>
<b><u>\$9,538,391</u></b>			<b><u>ENTERPRISE FUNDS TOTALS</u></b>	<b><u>\$9,281,125</u></b>	<b><u>\$9,189,349</u></b>
<b><u>\$77,609,245</u></b>			<b><u>TOTAL APPROPRIATIONS (GF &amp; EF)</u></b>	<b><u>\$79,158,123</u></b>	<b><u>\$79,343,099</u></b>

#### ARTICLE 4 ESTABLISH A SPECIAL EDUCATION RESERVE FUND

To see if the Town will vote to accept the provisions of G.L. c.40, §13E, authorizing the School Department to establish a reserve fund to be utilized in upcoming fiscal years to pay without further appropriation, for unanticipated or unbudgeted costs of special education out of district tuition or transportation, such funds to be distributed only after a majority vote of the School Committee and the Select Board; and further, to transfer \$310,000 from Free Cash to said reserve fund; or take any action in relation thereto.

#### Sponsored by the ...

The Select Board recommends...

The Finance Committee recommends

*Comment: This article seeks to establish a reserve fund which authorizes the School Department to expend such funds held in the Fund for unanticipated or unbudgeted costs of Special Education. The intent is to transfer 100% of Medicaid reimbursement receipts to the Fund. By statute, any interest or income that accrues will be remain in the Fund.*

favorable action on this Article.

The School Committee recommends...

**ARTICLE 5** ESTABLISH A SPECIAL PURPOSE STABILIZATION FUND — OPIOID SETTLEMENT PAYMENTS

To see if the Town will vote, pursuant to the provisions of G.L. c.40, §5B, to create a new special purpose stabilization fund, to be known as the Opioid Settlement Stabilization Fund, which may be expended for all of the purposes allowed by law, including those outlined in applicable opioid-litigation settlement documents, a document prepared by the Substance Abuse Bureau of the Commonwealth's Office of Health and Human Services Department, found at <https://www.mass.gov/doc/massachusetts-abatement-terms/download> entitled "Abatement Strategies", and consistent with any state guidelines or regulations further clarifying allowable uses of opioid litigation settlement funds; and further, to adopt the last paragraph of said §5B and dedicate to such fund, without further appropriation, 100% of the opioid litigation settlement funds received by the Town, or take any action relative thereto.

*Comment: This article seeks to establish a special purpose stabilization fund related to settlement payments received from the opioid settlement, which can only be expended for purposes of abating the impacts of the opioid epidemic in accordance with the terms of the settlement agreement and state guidelines.*

**Sponsored by the ...**

The Select Board recommends...

The Finance Committee recommends favorable action on this Article.

**ARTICLE 6** APPROVE TRANSFER OF WATER ENTERPRISE FUND RETAINED EARNINGS

To see if the Town will vote to transfer from the Retained Earnings of the Water Enterprise Fund to the account of Current Revenue the sum of \$28,000 to be used and applied by the Select Board to mitigate increases in the water rate, or take any action relative thereto.

*Comment: Surplus revenue is money not set aside for any special purpose. It results from the difference between estimates and actual receipts of water user fees and other revenues plus unexpended funds from the Water Department's budget. This is normally surplus revenue available for Town Meeting to be used to reduce rates for the coming year.*

**Sponsored by the Town Administrator**

The Select Board recommends...

The Finance Committee recommends favorable action on this Article.

**ARTICLE 7** APPROVE TRANSFER OF SEWER ENTERPRISE FUND RETAINED EARNINGS

To see if the Town will vote to transfer from the Retained Earnings of the Sewer Enterprise Fund to the account of Current Revenue the sum of \$43,000 to be used and applied by the Select Board to mitigate increases in the sewer rate, or take any action relative thereto.

*Comment: Surplus revenue is money not set aside for any special purpose. It results from the difference between estimates and actual receipts of sewer user fees and other revenues plus unexpended funds from the Sewer Department's budget. This is normally surplus revenue available for Town Meeting to be used to reduce rates for the coming year.*

**Sponsored by the Town Administrator**

The Select Board recommends...

The Finance Committee recommends favorable action on this Article.



**ARTICLE 8**      *APPROPRIATION FROM TRANSPORTATION INFRASTRUCTURE FUND*

To see if the Town will vote to appropriate the sum of \$6,722.00 received in the Transportation Infrastructure Fund, a receipt reserved for appropriation account, for expenses associated with the impact of transportation network services on municipal roads, bridges, and other transportation infrastructure, including any incidental or related costs, or take any action relative thereto.

*Comment: This allows spending funds that are received from the Mass. Dept. of Public Utilities that are collected from ride-share services (Uber, Lyft). The number of rides from the previous calendar year that originated within each city or town are charged a per-ride assessment of \$0.20. Money is then distributed to cities and towns from the Commonwealth Transportation Infrastructure Fund, which is a special revenue fund earmarked for use by cities and towns "to address the impact of transportation network services on municipal roads, bridges and other transportation infrastructure or any other public purpose substantially related to the operation of transportation network services" in the Town.*

**Sponsored by the  
Town Administrator**

The Select Board  
recommends...

The Finance  
Committee  
recommends  
favorable action on  
this Article.

**ARTICLE 9**      *ACQUISITION OF LAND: 12-24 PINE STREET*

To see if the Town will vote to authorize the Select Board to acquire, by purchase, gift or eminent domain, a fee simple interest in property located at 12-24 Pine Street, Swampscott, being Assessor's Tax Map 3-4-0, containing 0.360 acres, more or less, and described in a deed recorded with the Essex South District Registry of Deeds in Book 40542, Page 4, together with any improvements thereto, for general municipal purposes and for purposes of conveyance; and, further, to authorize the Select Board to enter into all agreements and execute any and all instruments on behalf of the Town as may be necessary or appropriate to effectuate said acquisition, or take any action relative thereto.

*Comment: The intent of the article is to allow the Town to acquire the property in order to provide a need in the community while further support redevelopment in this prime neighborhood.*

**Sponsored by the  
Select Board**

The Finance  
Committee  
recommends...

**ARTICLE 10**      *DISPOSITION OF LAND: 12-24 PINE STREET*

To see if the Town will vote to authorize the Select Board to convey a parcel of land containing 0.360 acres, more or less, and all improvements thereon, located at 12-24 Pine Street, identified as Assessor's Tax Map 3-4-0, and described in a deed recorded with the Essex South District Registry of Deeds in Book 40542, Page 4, for affordable housing and such other purposes as the Select Board shall determine, and on such terms and conditions as the Select Board shall deem appropriate; and to authorize the Select Board to enter into all agreements and take any and all actions as may be necessary or convenient to accomplish the foregoing purposes, or take any action relative thereto.

*Comment: This article directs the Select Board to utilize the acquired property at 12-24 Pine Street to seek and lead redevelopment of the property in order to provide for affordable housing.*

**Sponsored by the  
Select Board**

The Finance  
Committee  
recommends...

**ARTICLE 11**      *DISPOSITION OF LAND: HADLEY ELEMENTARY SCHOOL*

To see if the Town will vote to authorize the Select Board to convey a parcel of land containing 1.386 acres, more or less, and all improvements thereon, located at 20 Redington Street, identified as Assessor's Tax Map 2-27-0, and described in a deed recorded with the Essex South District Registry of Deeds in Book 2084, Page 334, for such purposes as the Select Board shall determine, and on such terms and conditions as the Select Board shall deem appropriate; and to authorize the Select Board to enter into all agreements and take any actions as necessary or convenient to accomplish the foregoing purposes, or take any action relative thereto.

*Comment: The purpose of this article is to grant the Select Board the ability to seek redevelopment plans for the Hadley Elementary School prior to its closure. This timing is important as it will help to reduce the amount of time between closure of the school and start of any construction work on its redevelopment.*

**Sponsored by the  
Select Board**

The Finance  
Committee  
recommends...

**ARTICLE 12**      *EXTENSION OF RIGHT TO LEASE: HAWTHORNE-BY-THE-SEA*

To see if the Town will vote to extend the right of the Select Board, as previously granted by the vote under Article 1 of the June 14, 2022 Special Town Meeting, to lease all or a portion of the Town-owned property located at 149-169 Humphrey Street, identified as Assessor's Tax Map 2-185-0 and 2-189-0, and described in a deed recorded with the Essex South District Registry of Deeds in Book 41343, page 220 through \_\_\_\_, for such purpose as the Select Board shall determine, and on such terms and conditions as the Select Board shall deem appropriate; and to authorize the Select Board to enter into all agreements and take any and all actions as may be necessary or convenient to accomplish the foregoing purposes, or take any action relative thereto.

*Comment: The June 14, 2022 Special Town Meeting vote that authorized the purchase of the Hawthorne Restaurant limited the Select Board to leasing of the property until December 31, 2023. The Select Board seeks the ability to extend that lease period in order to reduce the amount of time between closure of the restaurant and start of any construction work for the property's redevelopment.*

**Sponsored by the  
Select Board**

The Finance  
Committee  
recommends...

**ARTICLE 13**      *AMEND GENERAL BYLAWS: REVOLVING FUNDS*

To see if the Town will vote to amend the Town of Swampscott General Bylaws Article XXI, Section 2 to establish the annual spending limit for the Council on Aging Revolving Fund in accordance with G.L. Chapter 44, §53E 1/2, with such updated expenditure limit, to be applicable for each fiscal year until such time as Town Meeting votes, prior to July 1 in any year, to increase the same for the ensuing fiscal year; provided, however, that at the request of the entity authorized to expend such funds, the Select Board, with the approval of the Finance Committee, may increase such limit, for that fiscal year only, all set forth in the below table, or take any action relative thereto.

*Comment: The intent of this article is to increase the spending limit for the Town's Council on Aging Revolving Fund. The COA offers increased programming which necessitates this increase.*

**Sponsored by the  
Town Administrator**

The Select Board  
recommends...

The Finance  
Committee  
recommends  
favorable action on  
this Article.

PROGRAM OR PURPOSE	FISCAL YEAR SPENDING LIMIT
COUNCIL ON AGING	<del>\$30,000</del> 75,000

**ARTICLE 14**      *APPROPRIATION FOR CHAPTER 90 ROADWAY IMPROVEMENTS*

To see if the Town will vote to accept and appropriate the sum of \$300,000 or such other amount as is made available, to repair, construct or reconstruct streets, together with all necessary work incidental thereto, including engineering, in conjunction with the Commonwealth of Massachusetts, under General Laws Chapter 90 or otherwise; and to transfer for this purpose any unexpended balance of appropriations voted for this purpose at prior Town Meetings, or take any action relative thereto.

*Comment: The purpose of this article is to appropriate monies approved by the Legislature for highway and traffic safety projects as approved by the Massachusetts Department of Transportation. Refer to Appendix A for the complete Capital Improvement Committee report and Project No. 6 for this matter.*

**Sponsored by the  
Town Administrator**

The Select Board  
recommends...

The Finance  
Committee  
recommends...

**ARTICLE 15**      *APPROPRIATION FOR RECOMMENDED CAPITAL PROJECTS*

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow the necessary funds to pay costs of various capital projects, including, as applicable, equipping of capital items to be acquired, and all incidental and related costs for capital projects, all as described in the chart below.

Each numbered item will be considered a separate appropriation; with the budgeted amount to be spent only for the stated purpose; or take any action relative thereto.

(Project Nos. refer to Appendix A; CIC Changes highlighted in green)

*Comment: The above projects were recommended for funding in FY2024 by the Capital Improvement Committee (CIC). Refer to Appendix A for the complete CIC report.*

**Sponsored by the  
Capital Improvements  
Committee**

This Article requires a  
2/3 vote for  
borrowing.

The Select Board  
recommends...

The Finance  
Committee  
recommends...

PROJ. NO.	DEPARTMENT	PROJECT TITLE	ADMINISTRATOR RECOMMENDED	CIC RECOMMENDED	FINANCE COMMITTEE RECOMMENDED	FUNDING SOURCE

**ARTICLE 16**      *AMEND GENERAL BYLAWS: ADOPTION OF SECTION FOR TOWN CLERK MINISTERIAL CHANGES*

To see if the Town will vote to amend the Town of Swampscott General Bylaws Article I by inserting a new Section 7 authorizing the Town Clerk to make ministerial clerical corrections to the Bylaws, as follows:

*Section 7. Town Clerk Ministerial Changes.*  
The Town Clerk shall be authorized to assign to Bylaws adopted or amended by Town Meeting appropriate numbers or letters to Bylaw sections, subsections, paragraphs and subparagraphs where none are specifically approved by Town Meeting; and if

**Sponsored by the  
Town Administrator**

The Select Board  
recommends...

such numbering or lettering is approved by Town Meeting, to make non-substantive editorial revisions to the same to ensure consistent and appropriate sequencing and numbering; and to make non-substantive editorial revisions to references regarding such numbering or lettering as contained within the Bylaws to ensure accuracy and conformity, where all such editorial revisions shall be identified with a footnote which describes the revision and the reason therefor.

, or take any action relative thereto.

*Comment: Approval of this article will allow the Town Clerk to make ministerial, non-substantive edits and corrections to the Town's General Bylaws.*

**ARTICLE 17** AMEND GENERAL BYLAWS: EARTH REMOVAL

To see if the Town will vote to amend the Town of Swampscott General Bylaws Article XIII, Earth Removal, as set forth in Appendix B, or take any action relative thereto.

*Comment: The proposed amendments provide added clarity to the bylaw while also expanding the Earth Removal Advisory Committee's membership, allowing for a public hearing when needed, and enabling the ability to limit the number of blasting events for non-quarry permits.*

**Sponsored by the  
Earth Removal  
Advisory Committee**

The Select Board  
recommends...

**ARTICLE 18** AMEND GENERAL BYLAWS: PROHIBIT FEEDING WILD ANIMALS

To see if the Town will vote to amend the Town of Swampscott General Bylaws by adding a new Article XXVIII, Feeding Wild Animals, as set forth in Appendix C, or take any action relative thereto.

*Comment: This bylaw is proposed to help limit the habitualization of wild animals within the community. Human feeding of wild animals encourages those wild animals to frequent and then settle within the area. This has a wider impact on the animal network as it can then exacerbate conflicts with wild animals such as coyotes.*

**Sponsored by the  
Town Administrator**

The Select Board  
recommends...

**ARTICLE 19** AMEND GENERAL BYLAWS: GAS-POWERED LEAF BLOWERS

To see if the Town will vote to amend the Town of Swampscott General Bylaws by adding a new Article XXIX, Gas-Powered Leaf Blowers, as follows:

**ARTICLE XXIX Gas-Powered Leaf Blowers**

*Section 1. Gas-Powered Leaf Blowers Prohibited at Certain Times*

Use of gas-powered leaf blowers shall be prohibited in the Town of Swampscott from Memorial Day to Labor Day of each year. Such leaf blowers shall be permitted during the remainder of the year, subject to any rules or regulations adopted by the Select Board governing said use.

**Sponsored by the  
Town Administrator**

The Select Board  
recommends...

## Section 2. Exceptions

The Select Board or its delegee may allow the use of gas-powered leaf blowers in any situation that is deemed, in the Board or its delegee's sole discretion, to be an emergency.

, or take any action relative thereto.

*Comment: This proposed amendment would limit the timeframe when gas-powered leaf blowers may be used within the community. The proposed language mimics the bylaw language currently in place in Marblehead which was approved at their 2022 Annual Town Meeting.*

### **ARTICLE 20** AMEND GENERAL BYLAWS: AMENDMENT TO PLASTIC STRAW AND STIRRER PROHIBITION BYLAW TO INCLUDE PLASTIC TAKEOUT CONTAINERS

To see if the Town will vote to amend the Town of Swampscott General Bylaws Article XXV, Single Use Plastic Beverage Straw and Stirrer Reduction in Business Establishments, to include a prohibition on single use plastic takeout containers in food establishments, by deleting the language shown in strikethrough and inserting the language shown in bold, as shown in Appendix D, or take any other action relative thereto.

*Comment: The proposed amendment would revise the existing bylaw to also restrict the use of plastic takeout containers.*

#### **Sponsored by the Town Administrator**

The Select Board  
recommends...

### **ARTICLE 21** AMEND ZONING BY-LAW: ACCESSORY DWELLING UNITS

To see if the Town will vote to amend the Swampscott Zoning By-Law Section "5.11.0.0. Accessory Apartments" as set forth in Appendix E, or take any action relative thereto.

*Comment: The Zoning Bylaws currently permit interior accessory dwelling units (referred to as "accessory apartments" in the current bylaw). This proposal updates the phrasing to the current standard of "accessory dwelling unit" while also permitting detached accessory dwelling units by right. Accessory dwelling units provide for wider housing options that can be more affordable.*

#### **Sponsored by the Planning Board**

This Article requires a  
2/3 vote.

The Select Board  
recommends...

### **ARTICLE 22** AMEND ZONING BY-LAW: SITE PLAN SPECIAL PERMIT

To see if the Town will vote to amend the Swampscott Zoning By-Law Sections 5.2.2.1. and 5.4.3.0. pertaining to site plan special permit granting authority as set forth in Appendix F, or take any action relative thereto.

*Comment: The Planning Board is requesting that it become the site plan special permit granting authority in all cases. Currently the Planning Board is the special permit granting authority only if petitioner is requesting a site plan special permit. For instances that also include any other special permits or variances, the site plan special permit granting authority shifts to the ZBA. By maintaining site plan special permit granting authority under the Planning*

#### **Sponsored by the Planning Board**

This Article requires a  
2/3 vote.

The Select Board  
recommends...

Board, it will ensure ease-of-understanding for applicants while also consistency of decisions in cases of site plan special permits.

**ARTICLE 23** AMEND ZONING BY-LAW: HADLEY SCHOOL OVERLAY DISTRICT

To see if the Town will vote to amend the Swampscott Zoning By-Law and Zoning Map to add and establish a new Overlay District, being the Hadley School Overlay District, as set forth in Appendices G and H and to re-number the Table of Contents and Zoning By-law accordingly, or take any action relative thereto.

*Comment: The bylaw will allow for the creation of a special zoning district on the Hadley property with explicit allowances and restrictions.*

**Sponsored by the ...**

This Article requires a 2/3 vote.

The Select Board recommends...

**ARTICLE 24** AMEND ZONING BY-LAW: VINNIN SQUARE REZONING

To see if the Town will vote to amend the Swampscott Zoning By-law and Zoning Map to (i) rezone the following parcels of land that are currently zoned in the Business B-3 District to be zoned in the Business B-4 District, as established by the Zoning By-law Section 2.1.0.0.: parcels 17-9E, 17-9F, 17-10A, and 17-10B, and (ii) to amend the Swampscott Zoning By-law as set forth in Appendix I, or (iii) take any action relative thereto.

*Comment: This proposed article updates and expands the B4 zone to allow any redevelopment in this zone to include multi-family mixed use buildings by right, subject to Design Guidelines established for the zone. The purpose of the proposed amendment reflects the Town's goal of complying with section 3A of the Zoning Act (MGL Ch40A Section 3A) by May 2024, which is anticipated to overlay sections of Vinnin Square. Proactive rezoning of the B4 will provide the opportunity for redevelopment that has the potential to replace portions of a single-story, single-building mall and create a walkable, mixed-use neighborhood. This could help to meet the town's housing needs, bolster municipal tax revenues, provide improved conditions and opportunities for existing businesses and local entrepreneurs, improve community character, and enhance sustainability – all without the environmental destruction and expense that goes along with development of natural areas.*

**Sponsored by the Planning Board**

This Article requires a 2/3 vote.

The Select Board recommends...

**ARTICLE 25** AMEND ZONING BY-LAW AND ZONING MAP: REZONE CERTAIN PARCELS FROM A-2 TO A-4

To see if the Town will vote to amend the Swampscott Zoning By-law and Zoning Map to rezone the following parcels of land that are currently zoned in the Residence A-2 District to be zoned in the Resident A-4 District, as established by the Zoning By-Law Section 2.1.0.0.: parcels 6-1, 6-1B, 6-1C, 6-1D, 6-1E, 6-2, 6-3, 6-4, 6-4A, 6-5, 6-6, 6-7, and 6-8 all as shown in Appendix J, or take any action relative thereto.

*Comment: This zoning map update will rezone properties currently zoned as A-2 to the A-4 zoning district. The surrounding area to this small block is currently zoned A-4. Approval of this zoning change will bring these properties into the same zoning district as the adjacent area while also bringing most of the properties into use-conformance.*

**Sponsored by the Planning Board**

This Article requires a 2/3 vote.

The Select Board recommends...

**ARTICLE 26** GRANT OF EASEMENT TO NATIONAL GRID AT 10 WHITMAN ROAD (NEW ELEMENTARY SCHOOL)

To see if the Town will vote to authorize the Select Board to grant to Massachusetts Electric Company, also known as National Grid, on such terms and conditions as the Select Board deems appropriate, a permanent utility easement on a portion or portions of the Town-owned property located at the easterly side of Whitman Road and the southwesterly side of Orchard Road and described in an Order of Taking recorded with the Essex South District Registry of Deeds in Book 2792, Page 419, which portion or portions are approximately shown on the sketch entitled "National Grid – 10 Whitman Rd Easement, dated September 16, 2022, on file with the Town Clerk, or take any action relative thereto.

*Comment: This easement is necessary as part of the construction of the new elementary school for the town.*

**Sponsored by the  
Town Administrator**

The Select Board  
recommends...

The Finance  
Committee  
recommends...

**ARTICLE 27** ACCEPTANCE OF G.L. CHAPTER 41 SECTION 110A: SATURDAY AS LEGAL HOLIDAY

To see if the Town will vote to accept the provisions of G.L. c.41, §110A, which provides that any public office in Town may remain closed on any or all Saturdays as may be determined from time to time, and as a result, the provisions of G.L. c.4, §9 apply in the case of such closing of any such office on any Saturday to the same extent as if such Saturday were a legal holiday, or take any action relative thereto.

*Comment: Adoption of this provision will allow polling to be closed on Saturdays.*

**Sponsored by the  
Town Administrator**

The Select Board  
recommends...

The Finance  
Committee  
recommends...

**ARTICLE 28** APPROVAL OF CLIMATE ACTION & RESILIENCE PLAN

To see if the Town will vote to authorize the Select Board to adopt a Climate Action & Resilience Plan substantially in the form included in Appendix K, which was developed by the Swampscott Climate Action Plan Committee, that establishes a framework to mitigate and protect against the impacts of Climate Change, including but not limited to goals and actions to achieve net zero emissions by 2050, or take any action relative thereto.

*Comment: The 2022 ATM approved the Climate Action Resolution which established goals to achieve zero-carbon energy. Based on the resolution, the Select Board appointed a Climate Action Plan Committee with the charge of creating a new guidance plan that helps make the community stronger, healthier, and more resilient while reducing our contribution to climate change.*

**Sponsored by the  
Climate Action Plan  
Committee**

The Select Board  
recommends...

**ARTICLE 29** CITIZENS' PETITIONED ARTICLE FOR RESOLUTION IN SUPPORT OF CHANGING THE STATE FLAG & SEAL OF MASSACHUSETTS

To see if the Town will vote to...Appendix L.

**Citizens' Petition  
sponsored by Aaron  
Berdofe**

The Select Board  
recommends...



## APPENDIX A

### Capital Improvement Committee Report

[COMING]

## APPENDIX B

### Proposed General Bylaw Amendments: Earth Removal

All proposed language changes outlined below with new language in red and removed language in red with a strike-through.

## ARTICLE XIII

### EARTH REMOVAL

#### SECTION 1. DEFINITIONS

(a) For the purposes of this by-law, "Earth Removal" shall include the removal ~~off-site~~ of any form of soil, including without limitation, sod, loam, peat, humus, clay, sand, stone, gravel, rock, and ledge ~~from its natural location, by any means, including but not limited to, stripping, excavating, mining or blasting and whether or not such soil is moved from the lot to another location on the same lot or off the lot by truck, conveyance or any other means.~~

#### SECTION 3. EARTH REMOVAL PROCEDURE

(a) Permit Required - The removal of more than ~~600~~ 400 cubic yards of earth ~~as defined in Section 1 herein from any parcel of land~~ shall, except as herein provided, be allowed only in accordance with a written permit issued by the Board. The Board may grant a permit for such removal and for structures accessory thereto in accordance with the procedure set forth herein. Any permit granted hereunder shall lapse within six (6) months if substantial use has not sooner commenced, except for good cause shown to the Board. No permit for removal shall be granted unless the Board finds that such removal (subject to the conditions imposed by the permit) will not be contrary to the best interests of the Town; and no removal operations subsequently undertaken under such permit shall continue if contrary to such interests. Removal of earth material shall be considered contrary to the best interest of the Town if it will:

1. Be injurious or dangerous to the public health or safety;
2. Produce noise, vibration, dust or other effects in amounts which are unreasonable, detrimental or otherwise interfere with the normal use of adjacent property or otherwise creates a nuisance;
3. Have a material adverse effect on the health, safety or overall quality of life for the inhabitants of the Town;
4. Have an adverse effect on natural resources, including but not limited to, the recharge of the water table or condition of the groundwater, surface water, or wetlands; or otherwise results in noncompliance with applicable federal, state, or local environmental laws or regulations, including the Massachusetts Wetlands Protection Act;  
or
5. Cause excessive traffic congestion or damage to roadways.

(b) Application for Permit - Any person, ~~as defined in the Town of Swampscott General Bylaw, intending to engage in earth removal, as defined in Section 1 herein, is by law wishing to remove~~ which is estimated to involve the removal of more than ~~600~~ 400 cubic yards of soil shall file a formal application with the Board, which application shall include the following specific information and supporting ~~earth from a property shall file a formal application with the Board, which application shall include the following specific information and sup- porting~~ documentation:

## SECTION 9. GENERAL ADMINISTRATION

(c) Upon the petition of the owner, permit holder, abutters, or upon its own initiative, the Board may hold a new hearing and reissue or modify the permit, subject to any conditions not in conflict with this by-law. ~~Any modification to a permit, if determined to be material change by the Board, may also require a new public hearing.~~

## SECTION 13. COMPLIANCE WITH OTHER RULES AND REGULATIONS

Notwithstanding any ~~of the foregoing rules and regulations~~ provision of this by-law or any rules and regulations adopted pursuant to Section 14, the applicant shall comply with all other applicable federal, state, and local laws, regulations, rules and guidelines, including the Massachusetts Wetlands Protection Act.

## SECTION 14. EARTH REMOVAL ADVISORY COMMITTEE

The Earth Removal Advisory Committee (hereinafter referred to as the "Committee") shall be established as follows and have the following powers and duties.

(a) The Committee shall consist of five (5) voting members, all residents of the town. One (1) member shall be chosen annually by the Board of Health. One (1) member shall be chosen annually by, and from, the Planning Board to serve a one-year term. One (1) member shall be chosen by, and from, the Conservation Commission to serve a one-year term. ~~Three (3) Two (2) members shall be appointed by the Board initially for one, two, and three year terms, respectively, and as their terms expire, their successors shall be appointed for a terms of three-year terms.~~ The terms of the members appointed by the Board shall begin and end at the Annual Town Meeting nearest to the date of their appointment and the third anniversary thereof, respectively. Any member may be appointed to succeed him- or herself. An excavation engineer ~~and a representative of the Fire Department may~~ shall be appointed as a non-voting member ~~(town residency not required).~~ ~~Two (2) alternate voting members shall be appointed by the Board for terms of three (3) years, or take any action related thereto.~~

## SECTION 16. BLASTING PERMIT

No blasting shall be allowed unless permitted, ~~with conditions imposed,~~ by the Fire Chief and otherwise in conformance with federal, state, and local law.

## APPENDIX C

### Proposed General Bylaw Amendment: Feeding Wild Animals

#### Article XXVIII

##### Wildlife Feeding

###### SECTION 1. PURPOSE.

The intent of this Bylaw is to protect the health, safety, and welfare of the community and its wildlife by prohibiting the feeding of wild animals and waterfowl on public and private property in the Town. The feeding of wild animals and waterfowl has been found to increase the potential for damage to public parks and private property, creates a danger to humans when they become sources of food to opportunistic wild animals or waterfowl, elevates the potential for the spread of diseases in people and companion animals, and can endanger water quality and drinking water supplies. In addition, it is the intent of this Bylaw to protect the welfare of the waterfowl and wild animals themselves. Wildlife studies have shown that feeding waterfowl and other wild animals can interrupt their normal migration patterns, can make them more aggressive in demanding food, may cause nutritional problems, expose them to danger by eliminating their natural fear of predators, and promote the spread of diseases and disease-carrying parasites.

###### SECTION 2. DEFINITIONS.

“Designated enforcement authority” shall mean the Swampscott Animal Control Officer, Police Officers, and Agents of the Board of Health.

“Feed or feeding” shall mean the act of ground feeding, placing, exposing, depositing, distributing, or scattering, directly or indirectly, of any grain, shelled, shucked, or unshucked corn, seeds, wheat, bread or bakery products, salt, meat or parts, fish or parts, honey, molasses, or any other feed or nutritive substances, in any manner or form, so as to constitute for such wildlife a lure, attraction, or enticement to, on, or over any such areas where such feed items have been place, exposed, deposited, distributed, or scattered.

“Person” shall mean any individual, resident, occupant, company, firm, corporation, nonprofit organization, or other business organization.

“Wildlife” shall mean any undomesticated and unrestrained animal or fowl, including but not limited to, bears, coyotes, foxes, raccoons, skunks, rodents, and other animals or fowl (including seagulls and geese) causing public safety threats or nuisances.

###### SECTION 3. PROHIBITED ACTIVITY.

No person shall knowingly feed any wildlife at any place within the Town of Swampscott. Whenever the Swampscott Animal Control Officer or any other designated enforcement authority becomes aware that wildlife has been found feeding on any substance, as defined above, and the person or landowner committing the act has been notified of the occurrence of feeding by any person authorized to enforce this Bylaw, and wildlife is thereafter found to be fed or feeding on any such substance after any act or omission by such person or landowner, such feeding shall be prima facie evidence that the feeding was with the knowledge or consent of the person or landowner. Specifically, the failure of the person to respond to a notification of the occurrence of feeding, and the failure to remove or contain the source of feed in such as manner as to make it inaccessible to wildlife within 48-hours, may be construed as evidence that the wildlife feeding was done with the knowledge or consent of the landowner and was intentional.

Feed that is deposited by natural vegetation or found solely as a result of normal agricultural or gardening practices, as well as standing crops planted and left standing as wildlife food plots that may be used by wild animals, is not considered feeding for the purpose of these regulations and is allowed.

#### SECTION 4. EXCEPTIONS.

(a) Nothing in this Bylaw shall be construed to limit the feeding of domesticated waterfowl, as defined by the Division of Fisheries and Wildlife, by a farmer as defined in G.L. c.128, §1A on property owned or leased by him or her, or the feeding of waterfowl or any other birds by propagators licensed under G.L. c.131, §23 when such waterfowl or other birds are confined in such a manner as may be required pursuant to said Section 23 and any rules and regulations issued under authority thereof; or the feeding by any person or his or her agents, invitees, or licensees of any animal lawfully kept as a pet by such person.

(b) Any person that is duly licensed by the Commonwealth of Massachusetts or entitled under law to possess wildlife of any kind.

(c) Any action that is officially sanctioned by the Commonwealth of Massachusetts that would require feeding, baiting, or luring of wildlife (i.e., capturing and tagging wildlife for scientific projects and study).

(d) Any person that is engaged in lawful agricultural pursuits, including but not limited to growing crops, crop-bearing plants, or raising livestock.

(e) This section shall not be interpreted so as to prohibit bird feeders. If a bird feeder is determined to be the cause of a public safety threat or nuisance, however, the bird feeder(s) and seed debris will be required to be removed within 48 hours upon receipt of written notice by a designated enforcement authority.

(f) This Section shall not be interpreted so as to prohibit the feeding of pets, provided that if food intended for pets is determined to be the source of wildlife or waterfowl feed or feeding, the landowner or person responsible for the premises will be required to take steps to render such pet food inaccessible to wildlife, including the requirement that the pet food be removed. If any wildlife gains access to pet food, the condition allowing access must be corrected or the pet food removed within 48 hours upon receipt of written notice by a designated enforcement authority.

(g) This section shall not be interpreted so as to prohibit the storage of refuse, food product, pet food, or other material or nutritive substance on any premises in a manner which does not constitute a lure, attraction, or enticement of wildlife on property within the Town of Swampscott, provided that if such storage is determined to be the source of a wildlife feeding problem, the landowner or person responsible for the premises will be required to take steps to render such storage area inaccessible to wildlife and the area near the storage be kept free from such debris. If any wildlife gains access to a storage area, the condition allowing access must be corrected or the stored material removed within 48 hours upon receipt of written notice by a designated enforcement authority.

#### SECTION 5. ENFORCEMENT AND PENALTIES.

Any violation of this section may be enforced by any designated enforcement authority through non-criminal disposition, pursuant to G.L. c. 40, § 21D and Article XII of the Town of Swampscott's General Bylaws, in accordance with the following schedule of fines:

First offense:	Warning
Second offense:	\$50.00
Third offense:	\$100.00
Each subsequent offense:	\$300.00

## APPENDIX D

### Proposed General Bylaw Amendment: Plastic Takeout Containers

All proposed language changes outlined below with new language in red and removed language in red with a strike-through.

#### Article XXV

#### Single Use Plastic ~~Beverage Straw and Stirrer~~ Reduction in Business and Food Service Establishments

##### SECTION 1. PURPOSE AND INTENT.

This bylaw is enacted for the purpose of ~~eliminating~~ reducing the distribution of single use plastic straws, ~~and~~ stirrers and takeout containers by all Business Establishments and Food Establishments in the Town of Swampscott. The production and use of single use plastic takeout containers, straws and stirrers ~~have~~ has significant impacts on the environment, including, but not limited to: contributing to pollution of the land environment; creating a burden to solid waste collection and recycling facilities; entering storm drains that lead to waterways leading to the ocean causing the potential death of marine animals through ingestion; and requiring the use of millions of barrels of crude oil nationally for their manufacture.

##### SECTION 2. DEFINITIONS

“Business Establishment” means the following businesses: a retail store; supermarket; general department store; bar, tavern, lounge; restaurant and take-out restaurant, serving liquid, slurry, frozen, semi-frozen, or other forms of beverages to the public for consumption, not including nursing homes or nursing care or assisted living facilities or doctors or nurses or Emergency Medical Technicians providing straws to patients.

~~“Town Sponsored Event” means any event organized or sponsored by the Town of Swampscott or any department of the Town of Swampscott.~~

“Disposable Food Service Containers” means single-use disposable products for serving or transporting prepared, ready-to-consume food. These includes plates, bowls, trays, and hinged or lidded containers.

“Food Establishment” means an operation that stores, prepares, packages, serves, vends, or otherwise provides food for human consumption, as further defined in 105 CMR 590.002. Any establishment requiring a permit to operate in accordance with the State Food Code, 105 CMR 590.000, et. seq., shall be considered a Food Establishment for purposes of this Bylaw.

“Plastic” is defined as any type of plastic resin, which may contain recycled material, and may be sold as recyclable, biodegradable, or compostable. The material is commonly categorized in terms of #1, #2, #3, #4, #5, #6, #7; plastic as referenced includes all categories.

“Plastic Beverage Straw” means a tube made predominantly of plastic derived from either petroleum or a biologically based polymer, such as corn or other plant sources, for transferring a beverage from its container to the mouth of the drinker. “Plastic Beverage Straw” includes compostable and biodegradable petroleum or biologically based polymer straws, but does not include straws that are made from non-plastic materials, such as, but not limited to, paper, sugar cane, and bamboo.

“Plastic Stirrer” means a device that is used to mix beverages, intended for only one-time use, and made predominantly of plastic derived from either petroleum or a biologically based polymer, such as corn or other plant source. “Plastic Stirrer” includes compostable and biodegradable petroleum or biologically based polymer stirrers, but does not include stirrers that are made from non-plastic materials, such as, but not limited to, paper, sugar cane, and bamboo.

“Prepared Food” means any food or beverage prepared on the Food Establishment’s premises, using any cooking or food preparation technique. This does not include any raw uncooked meat, fish, or eggs unless provided for consumption without further food preparation.

“Town Facility” means any building, structure, land, or park owned or operated by the Town of Swampscott, its agents, and departments.

“Town Facility Users” means all persons, societies, associations, organizations, or special event promoters who require a permission to use a Town Facility. Town Facility Users also includes concession contracts with the Town, Town-managed concessions, Town-sponsored events, and food services provided at the Town’s expense.

### SECTION 3. USE REGULATIONS

#### I. Plastic Beverage Straws and Plastic Stirrers

A. ~~Effective September 1, 2019 January 1, 2020,~~ Plastic Beverage Straws and Plastic Stirrers shall not be used or dispensed or sold in conjunction with the serving by Business Establishments or ~~at any Town Sponsored Event Facility Users~~ of liquid, slurry, frozen, semi-frozen, or other forms of beverages to the public for consumption. ~~The Town of Swampscott shall accept from Business Establishments any stock remaining after that date for disposal free of charge through January 30, 2020, at the DPW.~~

B. Nothing in this Bylaw prohibits the sale of Plastic ~~Beverage~~ Straws by supermarkets and general department stores in packages not in conjunction with the service of liquid, slurry, frozen, semi frozen, or other forms of beverages to the public for consumption.

C. Nothing in this Bylaw prohibits customers from using their own straws of any material for personal use in any Business Establishment.

#### II. Disposable Food Service Containers

A. Food Establishments shall not dispense or sell Prepared Food to customers in Disposable Food Service Containers made from Plastic.

B. Town Facility Users shall not dispense or sell Prepared Food to customers in Disposable Food Service Containers made from Plastic.

C. Nothing in this Bylaw prohibits the sale of Disposable Food Service Containers made from Plastic by supermarkets and general department stores in packages not in conjunction with the sale of Prepared Food to the public for consumption.

D. Nothing in this Bylaw prohibits customers from using their own containers of any material for personal use in any Food Establishment.

E. This subsection shall be effective as of January 1, 2024. The Town shall accept from Food Establishments any stock remaining after that date for disposal free of charge through January 30, 2024, at the DPW.

### SECTION 4. ENFORCEMENT

A. This Bylaw may be enforced by any agents of the Board of Health. This Bylaw may be enforced through any lawful means in law or in equity, including, but not limited to, non-criminal disposition pursuant to G.L. c.40, §21D and Article

XII of the Town's General Bylaws. If non-criminal disposition is elected, then any Business Establishment **or Food Establishment** which violates any provision of this ~~regulation~~ **Bylaw** shall be subject to the following penalties:

First Offense:	Written warning
2nd Offense:	\$50 fine
3rd Offense:	\$100 fine
4th and Subsequent Offenses:	\$300 fine

Subsequent offenses shall be determined as offenses occurring within two years of the date of the first noticed offense. Each day or portion thereof shall constitute a separate offense. If more than one, each condition violated shall constitute a separate offense.

#### SECTION 5. SEVERABILITY

If any provision of this Bylaw is declared invalid, or unenforceable, the other provisions shall not be affected thereby.



## APPENDIX E

### Proposed Zoning By-law Amendment: Accessory Dwelling Units

All proposed language changes outlined below with new language in red and removed language in red with a strike-through.

#### 5.11.0.0. Accessory ~~Apartment~~ Dwelling Units

The provisions of this Section 5.11.0.0. outline the considerations and requirements for approval of ~~Accessory Apartments ("AA")~~ Accessory Dwelling Units (ADUs). The intent and purpose of this Section 5.11.0.0. is as follows:

- 5.11.0.1. Provide for flexibility within the existing zoning By-Law to afford an opportunity to accommodate additional living arrangements, ~~both familial and non-familial~~;
- 5.11.0.2. ~~A-p~~Plan for changing demographics and economic climate;
- 5.11.0.3. Increase ~~supply of affordable housing~~ diversity of housing options while respecting the residential character and scale of existing neighborhoods;
- 5.11.0.4. Provide a subsidized or non-subsidized form of housing that is generally less costly to produce and more affordable than similar units in multifamily buildings;
- 5.11.0.45. Provide housing options for extended family and households with disabled persons, and homeowners seeking to age in place;
- 5.11.0.6. Permit the owner of an existing or a proposed detached dwelling to construct one additional dwelling unit; and
- 5.11.0.57. Ensure compliance of new and existing ~~AA's~~ ADUs with building, safety, fire code standards and zoning provisions.

#### 5.11.1.0. Definitions

- 5.11.1.1. ~~Accessory Apartment or AA: an area contained within an owner-occupied single-family dwelling unit that maintains internal access and circulation to the dwelling unit, restricted to not more than two (2) bedrooms and no more than three (3) occupants, consisting of provisions for bathing, cooking and sleeping. The inclusion of an AA within a single-family dwelling unit does not create a two-family dwelling. Furthermore, internal walls and doors, for purposes of privacy, and additional means of access / egress are not precluded. The AA shall be ancillary / subordinate in size, location and function to the dwelling unit. An AA shall only be permitted within a single-family dwelling and not within a detached accessory building.~~ Accessory Dwelling Unit or ADU: a self-contained housing unit, inclusive of sleeping, cooking and sanitary facilities on the same lot as a principal dwelling, subject to otherwise applicable dimensional and parking requirements, that: (i) maintains a separate entrance, either directly from the outside or through an entry hall or corridor shared with the principal dwelling, sufficient to meet the requirements of the state building code for safe egress and (ii) is not larger in floor area than ½ the floor area of the principal dwelling or 900 square feet, whichever is smaller.

- 5.11.2.0. *Applicability / Eligibility* ~~The Board of Appeals may issue a special permit to allow an AA in a single-family home or for an expansion of an existing lawfully existing AA.~~ Subject to compliance with the requirements of Section 5.11.0.0., an ADU shall be permitted within a single-family dwelling, and within a detached accessory

structure, as of right. All relevant provisions of this Zoning Bylaw shall apply to ADUs and lots on which they are located, except as otherwise specified in Section 5.11.0.0.

**5.11.3.0. Design Standards for Accessory ~~Apartment~~ Dwelling Units**

**5.11.3.1.** Only one (1) ~~AA~~-ADU may be ~~created~~located per lot.

**5.11.3.2.** All new entrances shall be located on the side or rear of the structure, if proposed.

~~**5.11.3.3.** The AA-ADU shall not have more than three (3) occupants.~~

**5.11.3.43.** The ~~AA~~-ADU shall not have separate or independent utilities, such as water, sewer and electricity, from the dwelling unit. The ADU is further not permitted neither an additional trash nor recycling receptacle.

**5.11.3.54.** ~~An AA shall not exceed eight hundred (800) sq. ft.~~ An ADU shall not exceed ½ the floor area of the principal dwelling or 900 square feet, whichever is smaller.

~~**5.11.3.6.** The owner(s) of the residence in which the AA is created must continue to occupy either the primary dwelling unit or the AA as their primary residence, except for bona fide temporary absences.~~

~~**5.11.3.7.** The Board of Appeals shall have the discretion to review and require additional on-site parking. All parking requirements for the AA shall be provided on the property within existing designated parking areas.~~

**5.11.3.5.** Any newly-constructed, changed, or altered accessory structure proposed to be used for an ADU shall have a maximum height one and one-half (1.5) stories and fifteen (15) feet.

**5.11.3.6.** The ADU shall not house more than three (3) occupants at any given time.

**5.11.3.7.** Preexisting detached structures eligible for conversion to an ADU may be demolished and reconstructed within the existing footprint, in accordance with Section 2.2.7.2. of the Zoning Bylaw.

**5.11.3.8.** In addition to the minimum parking required for the principal dwelling, the ADU shall have one (1) dedicated off-street parking space. All parking requirements for the ADU shall be provided on the lot within existing designated parking areas.

~~**5.11.4.0. Use Restriction** To ensure continued compliance with owner occupancy and other By-Law requirements by current as well as by any subsequent owners, AA's permitted under this By-Law shall be subject to a Use Restriction, to be recorded in the Essex Registry of Deeds. The Use Restriction, to be provided by the Inspector of Buildings, shall be the only form acceptable and shall include the following:~~

- ~~a. Notice that the existence of the AA is predicated upon occupancy by the owner, to whom the permit has been issued;~~
- ~~b. Notification to a buyer of the AA By-Law~~
- ~~c. Upon sale of the property, the new owner shall be required to file an application for a new special permit to maintain the AA;~~
- ~~d. Within thirty (30) days of receipt of a letter from the Inspector of Buildings determining a violation, a special permit shall be sought for the continuation of the AA. Failure to apply for the Special permit within thirty (30) days shall result in the AA being discontinued and the special permit shall automatically lapse and be null and void;~~

- ~~e. Require that current and future property owners notify the Inspector of Buildings in the event the AA has been or will voluntarily be discontinued; and~~
- ~~f. The dwelling unit remains a single family dwelling unit and the AA cannot be used except in accordance with the requirements of this By-Law and any conditions set forth in the applicable special permit.~~

**5.11.75.0. Criteria for Approval** The Zoning Board of Appeals may be required to grant a special permit or finding to ensure that the accessory structure containing the ADU complies with the dimensional requirements set forth in Section 2.2.7.0 and Section 2.3.6.0. ~~for an AA based upon making the findings set forth in Section 5.3.2.0. and upon determining that the proposed AA otherwise complies with the requirements of this By-Law.~~ In order to provide adequate dwelling units for disabled and handicapped individuals, the Board of Appeals will allow reasonable deviation from the stated conditions where necessary to install features that facilitate access and mobility for disabled persons in addition to any requirements in accordance with the Mass. State Building Code and as exempt pursuant M.G.L. Chapter 40A, Section 3.

**5.11.56.0. Procedural Requirements** The Zoning Board of Appeals shall hold a public hearing, in accordance with M.G.L Chapter 40A, Section 9, ~~where the construction of the ADU requires any additional dimensional relief in the form of a special permit or finding. Should a special permit or finding be granted, the property owner, prior to the issuance of any building permit, shall record a copy of the special permit or finding with the Southern Essex Registry of Deeds and duly submit evidence of recording to the Building Commissioner. for AA's allowed by special permit. Prior to the issuance of a building permit, the property owner shall file a copy of the executed use restriction required pursuant to Section 5.11.4.0. above, and submit to the Inspector of Buildings evidence that it has been recorded in the Essex Registry of Deeds.~~

**5.11.67.0. Application Requirements** Prior to a building permit being issued for an AA-ADU, the applicant shall provide the following to the ~~Inspector of Buildings~~ Building Commissioner:

- a. A completed application and filing fee as required.
- b. Adequate information to determine compliance with the provisions set forth herein. This shall include, but not be limited to, a site plan, interior floor plans and building elevations.
- c. A copy of the recorded, relevant special permit or finding granted by the Zoning Board of Appeals, if any. ~~Use Restriction in accordance with Section 5.11.4.0. above~~

**5.11.8.0. Monitoring, Inspections & Enforcement** The following methods are available to ensure continued compliance with these regulations as set forth:

- ~~1. In accordance with Section 5.11.4.0.(c), upon the sale of the property, the new owner shall be required to file a new application with the Inspector of Buildings. Upon filing, the Inspector of Buildings shall conduct an inspection of the AA for purposes of verifying compliance.~~
- ~~2. The Inspector of Buildings shall keep a cumulative list of all lawfully existing AAs in the Town of Swampscott and shall conduct annual inspections of each such AA to confirm its compliance with the requirements of this By-Law, the applicable special permit and all applicable legal requirements. The Inspector of Buildings shall impose a inspection fee to be paid annually by each owner of an AA, provided, however, (i) such fee shall in no event be less than \$100.00, (ii) such fee shall be due and payable on or before February 1st of each year, and (iii) failure of an owner of an AA to pay such fee within thirty (30) days of the date required shall be deemed a violation of this By-Law and a violation of the applicable special permit. If a complaint is filed with the Inspector of Buildings with regard to an unauthorized AA, the Inspector of Buildings shall inspect the AA for purposes of determining whether there is a violation. If a violation exists, the owner shall apply to the Board of Appeals, within thirty (30) days from the receipt of~~

~~letter from the Inspector of Buildings for a special permit for the continuation of the AA. Failure to apply for the special permit within thirty (30) days shall result in the AA being discontinued.~~

**5.11.98.0 Pre-Existing ADUs-AA's.** AA's-ADUs that were in existence prior to January 1, 2007 may be continued regardless of whether it complies with the Design Standards set forth in Section 5.11.3.0. ~~and without the requirement of a Special Permit as set forth in Section 5.11.2.0~~ above, provided that the following conditions are fulfilled:

1. Said **AA ADU** was in existence prior to January 1, 2007 and has been occupied for at least six (6) months since January 1, 2007 (The owners shall have the burden of proof to demonstrate such by furnishing evidence the existence of said **ADU AA**); and
2. Provided that an application to the **Building Commissioner** ~~Inspector of Buildings~~ is submitted within 90 days from the date of approval of these regulations by the Attorney General, together with a non-refundable application fee in the amount of \$350.00.; ~~and~~
3. ~~Provided that the applicant otherwise complies with the requirements set forth in Section 5.11.4.0. and 5.11.8.0.~~

The owner of any AA that was in existence prior to January 1, 2007 that does not comply with the requirements of this Section 5.11.98.0. shall not be entitled to the protections of this Section 5.11.98.0. and must within 90 days from the date of approval of ~~these regulations~~ **this Bylaw Section** by the Attorney General comply with enforcement regulations set forth by the Building Department. ~~either (i) immediately vacate and discontinue the use of such AA, or (ii) apply to the Board of Appeals for a Special Permit pursuant to Sections 2.2.3.0. and 5.11.2.0. of this By Law and the AA will be subject to all of the requirements of Section 5.11.0.0. of this By Law.~~

## APPENDIX F

### Proposed Zoning By-law Amendment: Site Plan Special Permit

All proposed language changes outlined below with new language in red and removed language in red with a strike-through.

**5.2.2.1.** The Board of Appeals shall have the power to hear and decide applications for special permits, including, without limitation, dimensional special permits, ~~site plan special permits~~ and any other special permits permitted under this By-Law. Unless otherwise specified herein, the Board of Appeals shall serve as the special permit granting authority, to act in all matters in accordance with the provisions of this By-Law. The Planning Board shall have the power to hear and decide applications for site plan special permits ~~where it serves and shall serve~~ as the Site Plan Special Permit Granting Authority pursuant to Section 5.4.3.0. below.

**5.4.3.0.** *Procedures.* ~~In order to streamline the permitting process, the special permit granting authority for the purposes of site plan special permits under this Section 5.4.0.0. (the "Site Plan Special Permit Granting Authority") shall be (i) the Board of Appeals if the project or development requiring the site plan special permit also requires one (1) or more additional special permits or variances from the Board of Appeals, or (ii) the Planning Board in all other cases. In the case where a project or development requires a site plan special permit and one (1) or more additional special permits or variances, the applicant shall submit a single application for all such special permits or variances to the Board of Appeals. Notwithstanding the foregoing, any application for a Site Plan Special Permit filed with the Board of Appeals shall be automatically transferred to the Planning Board, and the Planning Board shall become the Site Plan Special Permit Granting Authority and the Board of Appeals shall take no further action with regard to an application for a Site Plan Special Permit, in either of the following circumstances: (a) the application pending before the Board of Appeals is amended so as to no longer require any other special permits or variances (except for a Site Plan Special Permit), or (b) all of the applicant's requests for other special permits or variances (except for the Site Plan Special Permit) are denied by the Board of Appeals. The Special Permit Granting Authority for the purposes of site plan special permits under this Section 5.4.0.0. shall be the Planning Board in all cases, whether the project or development requires only the site plan special permit and no additional special permits or variances, or if the project or development requiring the site plan special permit also requires one (1) or more additional special permits or variances from the Board of Appeals.~~

~~Applicants for site plan special permits~~In the case where a project or development requires a site plan special permit but no additional special permits or variances, the applicant shall submit six (6) copies of the site plan to the Planning Board. Seven (7) copies are required to be filed with the Planning Board if the project entails the demolition, in whole or in part, of any building structures which are seventy-five (75) years or older, two (2) copies of the site plan review materials with the application to the Town Clerk, one (1) copy of the site plan to the Town Planner, and within three (3) days thereafter shall also submit a copy of the site plan materials to the Board of Health, Inspector of Buildings, Town Engineer, Fire Department and Conservation Commission for their advisory review and written recommendations and/or comments.

~~if it is the Site Plan Special Permit Granting Authority for review,~~ In the case where a project or development requires a site plan special permit and one (1) or more additional special permits or

variances, the applicant shall submit six (6) copies of the site plan to the Planning Board, seven (7) if the project entails the demolition, in whole or in part, of any building structures which are seventy-five (75) years or older, nine (9) copies of the site plan to the Board of Appeals ~~if it is the Site Plan Special Permit Granting Authority~~, two (2) copies of the site plan review materials with the application to the Town Clerk, ~~one (1) copy of the site plan to the Town Planner~~, and within three (3) days thereafter shall also submit a copy of the site plan materials to the Board of Health, Inspector of Buildings, Town Engineer, Fire Department, ~~and Conservation Commission~~ ~~and, if the Planning Board is not the Site Plan Special Permit Granting Authority, the Planning Board~~, for each of their advisory review and written recommendations and/or comments.

~~Where the Board of Appeals is the Site Plan Special Permit Granting Authority, the Site Plan Special Permit Granting Authority shall not take final action on any Site Plan Special Permit until the earlier of (i) thirty five (35) days after filing of the Site Plan Special Permit application with the Site Plan Special Permit Granting Authority, and (ii) receipt by the Site Plan Special Permit Granting Authority of written reports from the Board of Health, Inspector of Buildings, Town Engineer, Fire Department, Conservation Commission and, if the Planning Board is not the Site Plan Special Permit Granting Authority, the Planning Board. Where the Planning Board is the Site Plan Special Permit Granting Authority,~~ The Site Plan Special Permit Granting Authority shall not take final action on any Site Plan Special Permit until the earlier of (i) twenty (20) days after filing of the Site Plan Special Permit application with the Site Plan Special Permit Granting Authority, and (ii) receipt by the Site Plan Special Permit Granting Authority of written reports from the Board of Health, Inspector of Buildings, Town Engineer, Fire Department, and Conservation Commission. The Site Plan Special Permit Granting Authority shall review the site plan and approve it in accordance with the requirements and procedures otherwise applicable to special permits under G.L. c.40A and this By-Law, except as otherwise expressly provided in this Section 5.4.0.0. No deviation from an approved site plan shall be permitted without modification thereof which has received approval from the Site Plan Special Permit Granting Authority.

## APPENDIX G

### Proposed Zoning By-law Amendment: Hadley School Overlay District

All proposed language changes outlined below with new language in red.

1. Amend the Table of Contents of the Zoning By-law to add after Section 4.10.0.0. the following:

- 4.11.0.0. Hadley School Overlay District**
  - 4.11.1.0. Purpose**
  - 4.11.2.0. Overlay District and Boundaries**
  - 4.11.3.0. Permitted Principal and Accessory Uses**
  - 4.11.4.0. Dimensional Regulations**
  - 4.11.5.0. Parking**
  - 4.11.6.0. Reuse of Existing Building**

2. Amend the Zoning By-law Section 2.1.2.0. “Establishment of Overlay Districts” to add the following:

- 2.1.2.8. Hadley School Overlay District**

3. Amend the Zoning By-law and Official Zoning Map as referenced in Section 2.1.3.0. to add the new Hadley School Overlay District as applying to Swampscott Assessor’s Map 2, Parcel 27, as shown on the plan included in Appendix G.

4. Amend the Zoning By-law to add after Section 4.10.0.0. a new section 4.11.0.0. as follows:

- 4.11.0.0. Regulations Pertaining to the Hadley School Overlay District**

- 4.11.1.0. Purpose**

To allow for the redevelopment and preservation of the existing Hadley School building on the property, to create needed hotel accommodations and promote economic development in the town, and to avoid waste and blight.

- 4.11.2.0. Overlay District and Boundaries**

The Hadley School Overlay District is superimposed over the underlying zoning district as set forth in this Zoning By-law and as designated on the Zoning Map and shall comprise of the property shown on the Town’s Assessor’s Map as Map 2, Lot 27. Within the Hadley School Overlay District, the requirements of the underlying zoning district and Zoning By-law generally continue to apply, subject to and with the benefit of the additional provisions of Section 4.11.0.0. To the extent there is a conflict between the requirements of the Zoning By-law and this Section, this Section 4.11.0.0 shall control.

- 4.11.3.0. Permitted Principal and Accessory Uses**

The existing Hadley School Building may be redeveloped, as of right, for use as a Hotel with up to 60 rooms, as defined in Section 5.13.3.0, subject to compliance with this Section 4.11.0.0 and following site plan approval from the Planning Board pursuant to Section 5.4.0.0.

Except as specifically set forth herein to the contrary, the requirements of Section 5.13.0.0 shall apply to the Hadley School Overlay District. Ancillary facilities and services and amenities as referenced in Sections 5.13.3.4 and 5.13.3.5 are allowed as of right, subject to site plan approval, in the Hadley School Overlay District.

There shall be no limitations on the hours of operations of any restaurant or bar operating from the Hotel and any such establishment may provide both or either of indoor and outdoor seating as of right. Alcohol sales are allowed subject to the requirements of the ABCC and local liquor licensing requirements.

**4.11.4.0. Dimensional Regulations**

Minimum open space	15%
Minimum front and side yard setbacks	20 feet
Minimum rear yard setback	The existing building shall not be altered so as to be any closer to the rear lot line as exists on the effective date of this Section.
Minimum frontage	350 feet
Height	The existing building shall not be altered so as to be any higher than the height as exists on the effective date of this Section.

**4.11.5.0. Parking**

There shall be a minimum of 0.3 parking spaces for each room in the Hotel. Additional parking beyond the minimum required may be provided on the Lot and made available for public use. A parking structure not to exceed fifteen (15) feet in height may be constructed.

**4.11.6.0. Reuse and Preservation of Existing Building**

Any project permitted under this Section 4.11.0.0 shall reuse and preserve the existing Hadley School Building. Alterations shall be permitted as of right so long as those alterations comply with applicable dimensional regulations and \_\_\_\_\_.



## **APPENDIX H**

Proposed Zoning Map Amendment: Hadley School Overlay District

## APPENDIX I

### Proposed Zoning By-law Amendment: Vinnin Square Rezoning

All proposed language changes outlined below with new language in red and removed language in red with a strike-through.

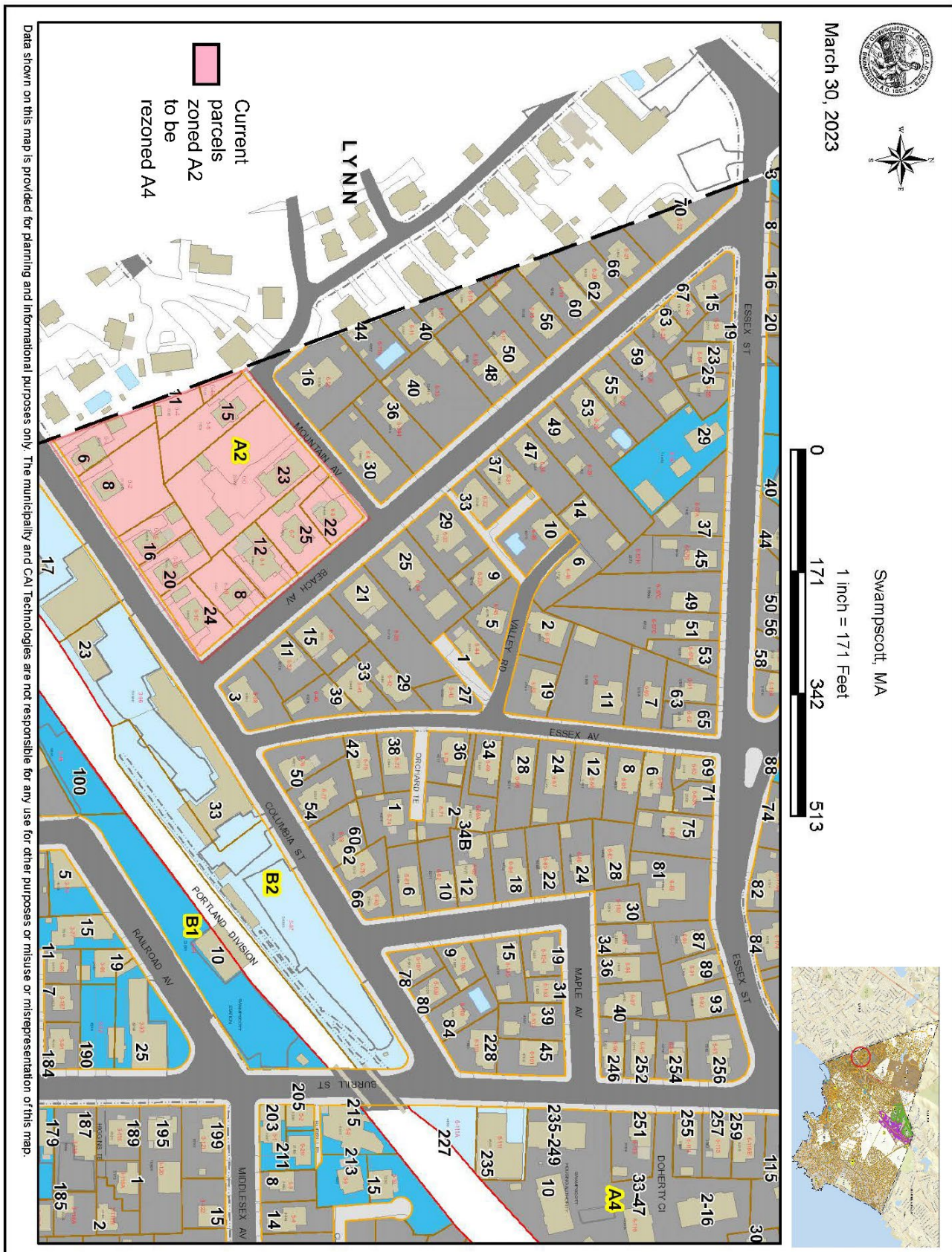
1. Amend the Table of Contents of the Zoning By-law to add after the proposed Section 4.11.0.0. (Appendix G of this Town Warrant) the following:

**4.12.0.0. Regulations Pertaining to Multi-Family Buildings containing more than 8 dwelling units in the B-4 District**

- 4.12.1.0. *Purposes***
- 4.12.2.0. *Scope and Authority***
- 4.12.3.0. *Definitions***
- 4.12.4.0. *Dimensional Regulations***
- 4.12.5.0. *Parking***
- 4.12.6.0. *Reuse of Existing Building***

2. Amend the Zonin

## Proposed Zoning By-law and Zoning Map Amendment: A2 to A4



## APPENDIX K

### Climate Action & Resilience Plan

[coming]

## APPENDIX L

### Resolution in Support of Changing the State Flag & Seal of Massachusetts

**Whereas** the history of the Commonwealth of Massachusetts is replete with instances of conflict between the European Colonists and the Native Nations of the region, who first extended the hand of friendship to the Colonists on their shores in 1620, and helped them to survive starvation during the settlers' first winters on their land;

**Whereas** members of the Native Nations for whom the Commonwealth of Massachusetts is named were ambushed and killed by Myles Standish, first commander of the Plymouth Colony, at Wessagusett (now Weymouth) in April of 1623, barely two years after the Pilgrims arrived;

**Whereas** the Colonial broadsword held by a white hand above the head of the Indigenous person on the Massachusetts Flag and Seal is modeled after Myles Standish's own broadsword, borrowed for that purpose from the Pilgrim Hall in Plymouth by the illustrator Edmund Garrett in 1884;

**Whereas** the belt binding the Native's cloak on the Flag and Seal is modeled after a belt worn by Metacomet, known to the English as King Philip, who was among the Indigenous leaders that resorted to a mutually destructive war in 1675-76 in defense of Native lands against Colonial encroachment;

**Whereas** the proportions of the body of the Indigenous person on the Flag and Seal were taken from the skeleton of an Indigenous person unearthed in Winthrop, the bow modeled after a bow taken from an Indigenous man shot and killed by a colonist in Sudbury in 1665, and the facial features taken from a photograph of an Ojibwe chief from Great Falls, Montana, considered by the illustrator to be a "fine specimen of an Indian," though not from Massachusetts;

**Whereas** the history of relations between Massachusetts since Colonial times and the Native Nations who continue to live within its borders includes the forced internment of thousands of so-called "praying Indians" on Deer Island, in Boston Harbor, where they died by the hundreds of exposure in the winter of 1675, the enslavement of Indigenous people in Boston, Bermuda, and the Caribbean Islands, the offering of 40 pounds sterling as bounty for the scalps of Indigenous men, women and children in Massachusetts beginning in 1686, increased to 100 pounds sterling for the scalps of Indigenous adult males by 1722, half that amount for Indigenous women and children;

**Whereas** Indigenous people were legally prohibited from even stepping foot into Boston from 1675 until 2004, when that Colonial law was finally repealed;

**Whereas** the 400<sup>th</sup> anniversary of the landing of the Colonists at Plymouth Plantation, which gave rise to the long chain of genocidal wars and deliberate government policies of cultural destruction against Native Nations of this continent, occurred in the year 2020, affording every citizen of the Commonwealth a chance to reflect upon this history and come to an appreciation of the need for better relations between the descendants of the Colonial immigrants and the Native Nations of the Commonwealth;

**Whereas** the land area now known as the Town of Swampscott, shares a rich Native history with modern tribal Nations such as the Massachusett, the Abenaki, the Penacook and the Mi'kmaq, who inhabited this area long before the first colonial settlers arrived in 1628;

Now, therefore, **BE IT RESOLVED** that the Town of Swampscott hereby adopts this resolution in support of the work of the Special Commission on the Official Seal and Motto of the Commonwealth, established by a Resolve of the General Court in 2021 and appointed by the Governor to recommend changes to the current flag and seal of Massachusetts, and **in support of a new flag and seal for the Commonwealth** that may better reflect our aspirations for harmonious and respectful relations between all people who now call Massachusetts home. The town clerk shall forward a copy of this resolution to Sen. Brendan Crighton and Rep. Jennifer Armini, with the request that they support the work of the aforementioned Special Commission and advocate for a new flag and seal for the Commonwealth.

## APPENDIX M

### Definition of Financial Terms Commonly Used at Town Meetings

**Appropriation** – An authorization by the Town Meeting to make expenditures and incur liabilities for specific purposes. An appropriation is usually limited in amount and as to the time when it may be expended.

**Assessed Valuation** – A valuation set upon real estate or other property by the Assessors as a basis for levying taxes.

**Available Funds** – See free cash.

**Bond** – A written promise to pay a specified sum of money by a fixed date, and carrying with it interest payments at a fixed rate, paid periodically. A Note is similar, but issued for a shorter period.

**Cherry Sheet** – A State form which shows an estimate of all of the State and County charges and reimbursements to the Town.

**Debt and Interest** – The amount of money necessary annually to pay the interest and the principal on the Town's outstanding debt. Also known as "Debt Service."

**Fiscal Year** – The budget period used by the Town running from July 1 of one year to June 30 of the next year. At the end of this period, the Town closes its books in order to determine its financial condition and the results of its operation.

**Free Cash** – The amount of money left after all prior years' uncollected taxes have been deducted from surplus revenue. This amount may be used as available funds by vote of the Town Meeting.

**Overlay** – The amount, up to 5% of the tax levy, raised by the Assessors in excess of appropriations and other charges to cover abatements and exemptions.

**Overlay Reserve** – Unused amount of the overlay for previous years, which the Town may transfer to Surplus Revenue after all abatements for such fiscal year are settled.

**Receipts** – The cash, which is actually received by the Town.

**Reserve Fund** – A fund voted by the Annual Town Meeting and controlled by the Finance Committee for extraordinary and unforeseen expenditures incurred by Town departments during the year.

**Stabilization Fund** – Special Reserve Fund that can be used by a 2/3 vote of the Town Meeting.

**Surplus Revenue** – The amount by which cash, accounts receivable and other assets exceed the liabilities and reserves. Used in calculating free cash.

**Transfer** – The movement of funds from one account to another. Transfers between accounts (other than the Reserve Fund) can be made only by vote of the Town Meeting.

**Unexpended Balance** – That portion of an appropriation or account not yet expended. Any such balances left at the end of the fiscal year are generally used as Surplus Revenue in calculating Free Cash.



# APPENDIX N

## Table of Motions

Reprinted from **Town Meeting Time**, by Johnson, Trustman and Wadsworth.

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### TABLE OF BASIC POINTS OF MOTION

Rank		Second Required	Debatable	Amendable	Vote Required	May Reconsider	May Interrupt
<b>PRIVILEGED MOTIONS</b>							
1	Dissolve or adjourn sine die	Yes	No	No	Maj.	No	No
2	Adjourn to fix time or recess	Yes	Yes	Yes	Maj.	No	No
3	Point of no quorum	No	No	No	None	No	No
4	Fix the time to (or at) which to adjourn	Yes	Yes	Yes	Maj.	Yes	No
5	Question of privilege	No	No	No	None	No	Yes
<b>SUBSIDIARY MOTIONS</b>							
6	Lay on the table	Yes	No	No	2/3	Yes	No
7	The previous question	Yes	No	No	2/3	No	No
8	Limit or extend debate	Yes	No	No	2/3	Yes	No
9	Postpone to a time certain	Yes	Yes	Yes	Maj.	Yes	No
10	Commit or refer	Yes	Yes	Yes	Maj.	Yes	No
11	Amend (or substitute)	Yes	Yes	Yes	Maj.	Yes	No
12	Postpone indefinitely	Yes	Yes	No	Maj.	Yes	No
<b>INCIDENTAL MOTIONS</b>							
*	Point of order	No	No	No	None	No	Yes
*	Appeal	Yes	Yes	No	Maj.	Yes	No
*	Division of a question	Yes	Yes	Yes	Maj.	No	No
*	Separate consideration	Yes	Yes	Yes	Maj.	No	No
*	Fix the method of voting	Yes	Yes	Yes	Maj.	Yes	No
*	Nominations to committees	No	No	No	Plur.	No	No
*	Withdraw or modify a motion	No	No	No	Maj.	No	No
*	Suspension of rules	Yes	No	No	2/3***	No	No
<b>MAIN MOTIONS</b>							
None	Main Motion	Yes	Yes	Yes	Var.	Yes	No
**	Reconsider or rescind	Yes	**	No	Maj.	No	No
None	Take from the table	Yes	No	No	Maj.	No	No
None	Advance an article	Yes	Yes	Yes	Maj.	Yes	No

\* Same rank as motion out of which they arise.

\*\* Same rank and debatable to same extent as motion being reconsidered.

\*\*\* Unanimous if rule protects minorities; out of order if rule protects absentees.

(Originally reprinted by permission of Richard B. Johnson.)

## NOTES



**TOWN OF SWAMPSCOTT  
MASSACHUSETTS  
2023 – 2024**

<b><u>SELECT BOARD</u></b>	<b><u>TERM EXPIRES</u></b>
L. Neal Duffy, Chair	2023
David Grishman, Vice Chair	2023
MaryEllen Fletcher	2025
Catherine Phelan	2025
Peter Spellios	2024

**PROFESSIONAL STAFF**

Sean Fitzgerald, Town Administrator  
S. Peter Kane, Assistant Town Administrator (Administration)  
Gino Cresta, Assistant Town Administrator (Operations)  
Amy Sarro, Director of Finance & Administration  
Patrick Luddy, Treasurer/Collector  
Dianne Marchese, Administrative Assistant

<b><u>FINANCE COMMITTEE</u></b>	<b><u>TERM EXPIRES</u></b>
Eric Hartmann, Chair – At Large	2023
Matthew Kirschner, Vice Chair – Precinct 2	2024
Joan Hilario – Precinct 1	2024
Naomi Dreeben – Precinct 3	2025
Cinder McNerney – Precinct 4	2023
Erik Schneider – Precinct 5	2025
Suraj Krishnamurthi – Precinct 6	2023
Adrian Rodriguez – At Large	2024
Sunit Shah – At Large	2025



# TOWN OF SWAMPSCOTT

## POLICE DEPARTMENT

531 HUMPHREY STREET SWAMPSCOTT, MA 01907



### ONE DAY LIQUOR LICENSE

#### APPLICANT INFORMATION

Name: Teresa Sirignano  
Business (if applicable): d/b/a Cafe Avellino  
Applicant Address: 242 Humphrey Street  
Swampscott, MA  
Name of Server: Teresa Sirignano  
Tips Certification #: [REDACTED]

#### PROCESSING INFORMATION

License Type: Wines & Malt  
Payment Rec'd: Yes ☒ No ☐ N/A ☐  
Liability Insurance: Yes ☒ No ☐ N/A ☐  
Pending: \_\_\_\_\_

#### GENERAL INFORMATION

Arts Resources for the Town of Swampscott d/b/a Reach Arts located at 89 Burrill Street is requesting (2) one-day  
liquor license permits for concert events held on 4/28 and 5/19 from 6:00PM to 10:00PM and (1) one-day  
liquor license permit for an art show held on 5/6 from 4:00PM to 9:00PM.

#### STAFF COMMENT

There are approximately 60-75 people expected to attend each event. The applicant and caterer are aware of the ABCC  
rules and regulations.

#### ABCC INFORMATION

For a One Day Special Permit you must contact the Local Licensing Authority of the city or town the event is held in. The Local Licensing Authorities may issue special licenses for the sale of wines and/or malt beverages to any enterprise however, special licenses for the sale of all alcoholic beverages may be issued to non-profit organizations only. The license is to be utilized for a single day.

The Local Licensing Authorities cannot grant special licenses to:

- a. any person for more than a total of 30 days per calendar year,
- b. to any person that has an on-premises license application pending before it,
- c. any premises that has an alcoholic beverages license.

Chief Ruben Quesada, Police Department

Sean Fitzgerald, Town Administrator

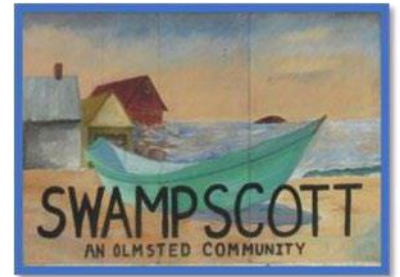


# Town of Swampscott

Office of the

**Town Administrator**

**Elihu Thomson Administrative Building  
22 Monument Avenue Swampscott, MA 01907**



**Sean R. Fitzgerald**

**Tel: (781) 596-8850**

Swampscott Select Board  
Town Administration Building  
22 Monument Avenue  
Swampscott, MA 01907

## **RE: APRIL 19<sup>th</sup> REPORT TO THE SELECT BOARD**

Dear Select Board:

I am pleased to be able to offer the following report on programs and initiatives that are on-going in the Town of Swampscott, as well as some updates on a variety of things that have happened since my last report.

### **FY 24 BUDGET/CIP**

I attended a joint meeting of the Finance and CIC committees on Monday night. The CIC and Fin Comm have worked hard over the last few months to dial into the justification and merit of every line item and requests. Last night, the Finance Committee voted on the full budget as presented last night. We did share that if we receive additional funds from state aid that we are seeking to restore some of the funds for community programs and the committee was in support of that.

As for the Warrant, the FC voted to recommend articles 2, 3, 4, 5, 6, 7, 8, and 13. As for Capital, the FC voted to recommend all of the projects that CIC recommended EXCEPT for the Auditorium upgrades, cemetery fill, Town Hall basement design, and the \$100K for Town Capital Needs. They are seeking additional information on these and will take up the vote on Tuesday. (CIC has a meeting Tuesday as well to vote on the four outstanding projects: Town-wide traffic, middle school media improvements, firearms upgrades, and lift station upgrades).

The FC has a meeting scheduled for Tuesday 04/18 and discussed adding a contingency meeting for Thursday 04/20 just in case they are unable to tackle everything this Tuesday.

### **SCHOOLS**

Over the last 4 weeks, I have met with the Superintendent to discuss the financial challenges facing the Town and the SPS. Attached is a presentation from the SPS to provide context for the financial challenges and a joint memo I have been working on with Superintendent Angelakis. We will finalize on Tuesday but we hope to discuss this with the SB and School Committee next week.

### **PROPOSED ZONING CHANGES**

Accessory Dwelling Units (Section 5.11.0.0.) - The Zoning Bylaws currently permit interior accessory dwelling units (referred to as "accessory apartments" in the current bylaw). This proposal updates the phrasing to the current standard of "accessory dwelling unit" while also permitting detached accessory dwelling units by right. ADUs provide for wider housing options that additionally provide flexibility for elders looking to age in place and are generally more affordable than units of similar size in multi-unit buildings. The process to create an ADU would become by-right, and no longer subject to a special permit by the Zoning Board of Appeals, thus lowering the cost burden and expanding accessibility.

- Site Plan Special Permit (Section 5.2.2.1 and 5.4.3.0.) - The Planning Board is requesting that it become the site plan special permit granting authority in all cases. Currently the Planning Board is the granting authority only if petitioner is requesting a site plan special permit, without any additional relief (i.e. dimensional, parking, etc). For instances that also include any other special permits or variances, the site plan special permit granting authority shifts to the ZBA. By maintaining site plan special permit granting authority under the Planning Board, it will ensure ease-of-understanding for applicants while also consistency of decisions in cases of site plan special permits.

- Hadley Elementary School - The bylaw will allow for the creation of a special zoning district on the Hadley property with explicit allowances and restrictions. Creation of a new district will allow for increased opportunity of site development beyond what the current A2 and Humphrey Street Overlay Zoning allow.
- Vinnin Square - Currently, the site of the Swampscott Mall is split between zones B3 and B4. The bylaw will look to rezone the entire parcel as a B4 district to allow for greater development density.
- Zoning Map Amendment - This zoning map update will rezone properties currently zoned as A-2 to the A-4 zoning district. The surrounding area to this small block is currently zoned A-4. Approval of this zoning change will bring these properties into the same zoning district as the adjacent area while also bringing most of the properties into use-conformance.

## **SISTER COMMUNITY**

This past week, Chief Quesada and Chief Archer joined me with a meeting with Puerto Rican Mayor Juan Carlos Padilla from Coamo, PR. Swampscott resident Reggie Pagan is from Coamo & has helped us establish a sister community with Cuomo, PR. Elena Berube from Resident Services assisted with translating too.

## **BUILDING**

Steve Cummings reported that the new school foundation is being installed this week and he has received minimal complaints from the neighbors. The Elm Place project is kicking off in May or June, as he has had an inquiry about a permit. As of April – the Building Department has issued 460 building permits since 1/1 and it is a busy time of year. Schools are redesigning some rooms, renumbering & relabeling and will get up to date floor plans to PD & FD.

## **FIRE**

I met with Chief Archer to discuss some personnel matters with the SFD. As a reminder 130 applicants signed up to take the Fire Department test last week and 85 showed up. We are still waiting for results.

## **POLICE**

I met with Chief Quesada to discuss the recent Sergeant exam process. Six officers took the exam and 4 passed—the next part of the process is an assessment center. As a reminder, 65 individuals applied to be a Police officer as part of the last testing process. Only 38 passed and of this group, 13 took PT test, and only 9 passed. The make up PT test was this past Saturday. Every individual who did not go to the first test has been contacted. 10 have committed to take the makeup test.

The SPD is working with the Schools and retooling emergency preparedness plan. The PD received a new UTV thanks to \$30K grant submitted by Sgt. Jay Locke.

## **RECREATION**

One last reminder: Swampscott's 2<sup>nd</sup> annual Earth Day Spring Yard Sale which will be held from 8:00 – Noon.

The Annual Earth Day event is Saturday, April 29<sup>th</sup> due to school vacation week ending on Earth Day. The Boy & Girl Scouts will be holding a clean up on Archer St. There will also be vendors, activities and a bicycle sale to benefit the Rail Trail.

Save the date – Tuesday, May 23<sup>rd</sup>, 6:00 PM – for a fundraiser to benefit the Annual July 3<sup>rd</sup> fireworks. Details will be announced shortly.

## **HAWTHORNE**

The next public meeting to discuss possible future uses of the Hawthorne is Wednesday, April 26<sup>th</sup>, 6:00 PM, in the HS cafeteria. Our last event had over 400 residents and participants and we are eager to share some of the ideas and development potential of this iconic sight.

Please mark your calendars as this is another great way to share some ideas on the future use of this property.

## **HEALTH**

The Diaper Drive is ongoing through the month. Drop off boxes are located at Town Hall and the Library.

Information regarding the Town's new Nalaxone (Narcan) Distribution Program is on the Health Department's website. If a resident is in need of Narcan to have on hand, please sign up by calling the number provided. All requests are anonymous – the Health Dept. does not ask for name or address but will provide education and directions as to when they can pick up their Narcan.

<https://www.swampscottma.gov/health/pages/narcan-distribution-program>

## **DPW**

I met with Gino Cresta a few times this past week and DPW is busy cleaning up the cemetery and setting gravestones. They have installed pit meters – seasonal, residents are charged \$150/year for lawn water wells. Swampscott extraordinaire John McLaughlin has completed the annual Spring planting and staff have been working on little league diamonds. There were a few major water main breaks on Walker Road and Paradise Road—these will have some significant costs. The DPW will be working on sidewalk repairs near Philips Park. We have also put jersey barriers across Philips Parks so people who didn't pay to store their boats can't move their boats without paying the Town.

Some great news: The Massachusetts Department of Environmental Protection's (MassDEP) Drinking Water Program has awarded the Town of Swampscott's Water Department for its outstanding performance in 2022. Your system has achieved one of the top scores in the Consecutive System Category of the 2023 Public Water Systems Awards Program. MassDEP realizes that it is no easy task to keep up with the ever-evolving federal and state drinking water regulations.

The award reads that Swampscott's DPW compliance efforts have not gone unnoticed as have your efforts to go above and beyond compliance. MassDEP encourages you to continue this level of excellence in carrying out your work of protecting and supplying safe and fit water to our citizens. The awards ceremony is on May 11, 2023, at the Massachusetts State House.

## **SENIOR CENTER**

I have met with Heidi Whear this week to discuss dementia training for all Town staff. There will be an age-friendly conference on May 6th. Encouraging caregivers to attend whether caring for an older person or younger person. Heidi shared a wonderful story about a wellness call they received in the winter. A Swampscott senior wouldn't let staff in from the COA (Sabrina, Police & Fire), as he was known to GLSS for protective services. He is now engaged in shopping with the Senior Center & Meals & Wheels. Big tribute to all for all Town staff working together to help one of our seniors in need.

## **LIBRARY**

I met with Jonathan Nichols and the new website for the Library redesign is progressing. It's currently in design phase. They anticipate launching late May/early June. They are planning the Lou Gallo lilac plant dedication on May 8th, 10:00 AM. The Library will promote it, send flyers, post on social media.

Library Self-checkout should be fully up & running within 2 weeks. We have launched a book box subscription service called BeSpoke. There are 36 people signed up. Rokus will be launched in May. Starting with 6 devices for a pilot program. Planning for summer reading, reviving the adult summer reading program after a decade off.

The Library has submitted a grant for a Maker's Space. (Have to do a \$9K match for a \$30K grant). A community forum is planned for the Strategic Plan for the Library (due in Oct) - Wed, 4/19, & Wed, 5/3, 6:30 PM. The Library is holding these community forums to engage the public in helping to form future programming and usage of the library. Jonathan is working with Max & Trustees for outside renovations. Trustees funded electrical upgrades in basement. Library Friends had a 3/31 fundraiser Comedy show. They had a packed house – sold out. It cleared \$3-\$4K for the Friends.

## **COMMUNITY DEVELOPMENT**

I met Marzie Galazka a few times and worked on a memo for the 5 zoning changes proposed for Town Meeting. We discussed that the contractor for the School requested to work this Monday and as it is a holiday, we have authorized the work. We held a meeting to review a draft of the presentation for the redevelopment of Hawthorne meeting and discussed planning for the public meeting on 4/26. We discussed the concerns presented by a few Philips Beach neighbors and we are scheduling a public meeting for the beginning of May.

## **VETERANS**

I spoke with Mike Sweeney, Swampscott's Veteran's Agent and markers will be placed on Town Hall lawn on Friday, May 26th for the annual Field of Heroes. Veterans' graves will be flagged on Wednesday, May 17th from 4-7PM (rain date is Thursday) and the annual Memorial Day ceremony is at 10:00 with a collation to follow at the VFW Post 1240, 8 Pine St. The 3rd Annual Flag Retirement Ceremony is Saturday, June 10th at dusk (rain date is June 11th).

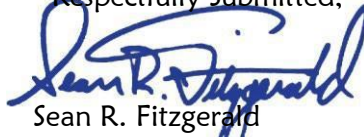
## **AFFORDABLE HOUSING**

I have continued to meet every Thursday with Select Board member David Grishman and members of the Housing Authority Board of Trustees to discuss how we can collaborate with them to build more public housing and affordable housing. Members of the Affordable Housing Trust, Adam Stein from Winn have all been part of these discussions.

## **FIRST AMENDMENT AUDITS**

These "First Amendment Audits" have occurred at Lynn and Peabody City Halls as recently as last week and I just wanted the Board to be aware if these occur at Swampscott. (We did have one last September and I interceded but failed to make the cut to YOUTUBE.)

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Sean R. Fitzgerald". The signature is stylized with a large, looping initial "S" and "F".

Sean R. Fitzgerald  
Town Administrator