

## **REGULAR SESSION MINUTES**

December 13, 2017

A meeting of the Swampscott School Committee was held in room B129 at Swampscott High School commencing at 7:02 p.m. with the following members present: Ms. Amy OConnor, Chairman; Ms. Gargi Cooper, Vice Chair, Mr. Ted Delano, Ms. Carin Marshall and Ms. Suzanne Wright. Also Present: Ms. Pamela Angelakis, Superintendent of Schools; Ms. Anne Marie Condike, Director of Curriculum, Instruction and Professional Development; and Mr. Evan Katz, School Business Administrator. Student Representatives Tenley Seidel and Oliver Daniels-Koch were absent.

### **PUBLIC COMMENT**

There was none

### **COMMUNITY ANNOUNCEMENTS**

Mr. Delano stated that while he has been absent due to illness and he would like to thank everyone for all of their support. He also announced that the Swampscott Police would be hosting the holiday parade on Saturday.

Ms. Cooper questioned whether the "For the Love of Learning" piece could begin again or have students back for the Mission Statement and Pledge. Ms. Angelakis stated she would look into that. Ms. Wright agreed it would be great to highlight the positive things going on in the District. Ms. OConnor stated it could be added as an agenda item after Community Announcements.

### **SUPERINTENDENT'S REPORT**

#### **Certificate of Academic Excellence - T. Seidel**

Ms. Angelakis stated due to Tenley's absence the award would be rescheduled to February.

#### **NEC Articles of Agreement Amendment - vote requested**

Ms. Angelakis explained the purpose of the amendment was to expand membership of NEC by adding Ipswich into its member districts. She stated that 2/3rd's of the member School Committees would need to agree to add the new member. Ms. OConnor questioned why they wouldn't approve this. Ms. Angelakis stated the Board of Superintendents have already recommended approval and there wasn't any reason this Committee shouldn't approve it. She added it did not change anything for our District.

#### **MOTION:**

It was moved by Ms. Wright and seconded by Mr. Delano to vote to approve adding Ipswich as a member District with the Northshore Education Consortium. The motion was approved unanimously.

### **MSBA report**

Ms. Angelakis requested to add the item to the agenda and gave an update on the MSBA project and explained that we are one of 15 Districts approved in the Eligibility Period. She read a portion of the memo which the District received and explained the next steps in the process, and explained one of the next steps would be to go before Town meeting for vote to move into a feasibility study. She added this was all great news and that she was looking to moving the District forward. Ms. OConnor added that she felt this time the project is more connected to the Town versus just the School Department. Ms. Wright credited Ms. Angelakis for her work in addition to the Task Force and Leadership Team and her dedication to the educational vision of the District. Ms. Cooper questioned the timeline of the project leading to a new building. Ms. Angelakis stated she hadn't looked that far ahead and hoped to provide that information at a later date.

## **SCHOOL BUSINESS ADMINISTRATOR**

### **FY18 Budget Update**

Mr. Katz reviewed the document which the Committee of the Whole received at last week's meeting. He added the report had been reviewed with Town Hall and areas had been corrected. He further reviewed Special Education, Facilities Management, Technology and utilities. Mr. Katz also explained the Middle School teacher salary line needed to be looked at further. He stated further monthly updates would be provided going forward.

### **FY19 Budget**

Mr. Katz reviewed the categories within the FY19 budget and explained the District could need approximately \$1.4 million to roll the budget forward. Ms. Angelakis said she realized that a \$1.4 million increase would not be realistic for an operating budget and also not sustainable over time. She added the Leadership Team would meet to discuss some creative ideas which wouldn't negatively impact the education the District is providing its students. Ms. Wright said it was encouraging to be discussing these issues now and looking at creative ideas. Mr. Delano questioned the contract negotiations and Ms. Angelakis stated that the contracts for Custodians, ESP's and Administrative Assistants expire in June of 2019. There was discussion regarding timeline of budget discussions.

Ms. OConnor questioned the telephone upgrades and Mr. Akim came forward to explain the problems with the current phone system and how the updates are needed at this time. Ms. Angelakis stated it was short money to fix what is a safety issue at some of the schools and will save money overall on the monthly costs.

## **DIRECTOR OF CURRICULUM**

### **MCAS Update**

Ms. Condikey gave some history and overview of the spring 2017 MCAS tests which students took. She also explained that the 2018 test would be a combination of PARCC and the next generation MCAS and was designed with college and career readiness in mind. She further reviewed the change to achievement levels which are more in line with national assessments. Ms. Condikey explained she had met with all building administrators as well as content leaders to discuss results. Ms. Condikey stated trend and patterns cannot be established due to the new test models. She did give comparisons with state levels as well as strengths of students. Ms. Condikey reviewed the next steps which included looking at open response questions and encouraging students to answer all parts to strengthen their responses as well as making sure material is taught in time for testing. Ms. Wright questioned how that is measured and Ms. Condikey stated it was through unit tests, the evaluation system as well as walkthroughs by principals. There was discussion around sample test questions. Ms. OConnor stated she was surprised by the complexity of the questions. Ms. Condikey stated that was the reason for sharing questions and that the bar is being raised on what kids are being asked to do. Ms. Condikey also reviewed the technology component from last year's test and thanked the Tech Team for all of their work training students and teachers. Ms. Angelakis thanked Ms. Condikey for her presentation.

## **CHAIR REPORT**

### **TriChair Meeting**

Ms. OConnor gave an update to the recent Tri-Chair meeting. She stated budgeting was discussed and commented on a 30 year plan which Mr. Fitzgerald was working on.

### **Updates**

Ms. Cooper updated on upcoming meetings. There was discussion on rescheduling the athletic workshop meeting. Ms. Angelakis stated she would discuss scheduling with Mrs. Caron as well as scheduling a mid-cycle review.

## **SUBCOMMITTEE REPORTS**

### **Policy Manual Updates - EEAEA -- IHAM - vote requested**

Ms. Wright reviewed the comments and questions to the 10 policies reviewed at the last meeting as well as the suggested changes. Ms. Wright reviewed the policy for naming new facilities and Ms. Angelakis stated she would recommend the MASC policy. Ms. OConnor agreed. Ms. Wright suggested the Committee vote to accept with the recommended changes.

**MOTION:** It was moved by Ms. Marshall and seconded by Mr. Delano to approve policies EEAEA, FA, FF, FFA, GBA, GBEA, GBED, GCF, GCJ, GDO, GDQD, IC/ICA, ID, IGB, IHA, IHAI, IHAM. The motion was approved unanimously.

### **Policy Manual Update - GBGE - Domestic Violence Leave Policy - first read**

Ms. Wright explained that the addition of the sentence on the first page was approved by legal counsel. Mr. Delano addressed the issue of confidentiality on a protective order and Ms. Marshall stated she would discuss with legal counsel. The policy was on the agenda for first read.

### **Policy Manual Updates - IHB-JICG - first read**

Ms. Wright reviewed the next set of policies and explained the proposed changes. There was discussion regarding "school communication" through personal phones. Ms. Angelakis stated she would like Ms. Farley's opinion on the issue in regards to sports. Ms. Wright stated she would inquire of Mr. Gilbert on what other Districts were doing. There was discussion on policy IJOA and funding for indigent students. Ms. Wright stated she would get more information on that. There was also discussion on policy JEB and Ms. Angelakis requested the date be changed to September 1. Ms. Wright requested any comments be forwarded to her.

## **CONSENT AGENDA**

Ms. OConnor read the contents of the Consent Agenda.

**MOTION:** It was moved by Mr. Delano and seconded by Ms. Marshall to accept the Consent Agenda. The motion was approved unanimously.

**ADJOURNMENT**

**MOTION:** At 9:12 p.m. it was moved by Ms. Marshall and seconded by Ms. Wright to adjourn. The motion was approved unanimously.

Respectfully submitted,















*Pamela R.H. Angelakis*

Pamela R.H. Angelakis, M.A., M.Ed.  
Superintendent of Schools

*1/11/18*  
Date:

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Supporting documentation:

 Approved NEC Articles of Agreement Amendment – vote r...	12/14/2017 3:27 PM
 Approved 8-Nov-2017 SC Meeting Minutes.pdf	12/14/2017 1:25 PM
 FINAL DRAFT EEAEA-IHAM 121317.docx	12/14/2017 9:48 AM
 06 - MCAS SC Presentation_FINAL12.13.17.pdf	12/11/2017 1:22 PM
 08 - Policy GBGE-Domestic Violence Leave Policy Update.pdf	12/11/2017 1:20 PM
 01 - Agenda 13-Dec-2017 School Committee Meeting.pdf	12/11/2017 1:18 PM
 09 - policy updates 072017 IHB-JICG.pdf	12/11/2017 1:18 PM
 04 - FY18 YTD.pdf	12/11/2017 9:58 AM
 03 - FY18 Budget YTD Revised.pdf	12/11/2017 9:49 AM
 05 - FY19 Planning SC Dec. 13.pdf	12/11/2017 9:47 AM
 02 - NEC Articles of Agreement Amendment – vote request...	12/7/2017 10:31 AM
 10 - 8-Nov-2017 SC Meeting Minutes.pdf	11/27/2017 3:19 PM
 11 - Field Trip - IRC - SWalsh-MMastone.pdf	11/27/2017 10:02 A...
 07 - policy updates 072017 EEAEA-IHAM.pdf	11/1/2017 11:24 AM