

REGULAR SESSION MINUTES

November 8, 2017

A meeting of the Swampscott School Committee was held in room B129 at Swampscott High School commencing at 7:05 p.m. with the following members present: Ms. Amy OConnor, Chairman; Ms. Gargi Cooper, Vice Chair, Ms. Carin Marshall and Ms. Suzanne Wright. Also Present: Ms. Pamela Angelakis, Superintendent of Schools; Ms. Anne Marie Condiike, Director of Curriculum, Instruction and Professional Development; and Student Representative Tenley Seidel. Mr. Ted Delano, Mr. Evan Katz, School Business Administrator and Student Representative Oliver Daniels-Koch were absent.

PUBLIC COMMENT

There was none

COMMUNITY ANNOUNCEMENTS

Ms. Wright said the girls' soccer team won this evening and were now advancing to the North finals. Ms. Wright also stated that she, Ms. Angelakis, Ms. Marshall, Ms. Raymond and Ms. Condiike visited a newly built school in Haverhill as well as one in Milford. Ms. Angelakis stated they gained some great information from the visits. Ms. Wright stated it was great to see ideas for consolidating grade levels and how things have worked and what schools would do differently. There was further discussion on the visits and the work to be done by the K-12 Task Force going forward.

Ms. Cooper said she attended the recent High School open house and stated it was great for kids to hear all of the options. She also thanked Ms. Sanborn at the Middle School for the positive notes she has been giving to students. Ms. Cooper said she has heard from parents that it's been great for their kids to receive them and she thanked Ms. Sanborn for brightening the day of those students.

Ms. Angelakis congratulated Mr. and Mrs. Calichman as they welcomed their third baby, Finn Shields Calichman, who was born yesterday.

Tenley Seidel spoke about the creation of a community service day through her Green Scholars class. She stated it would be the Wednesday morning before the Pep Rally. Ms. Cooper suggested she reach out to the Board of Health for additional resources.

SUPERINTENDENT'S REPORT

Withdrawn Students Report

Ms. Angelakis referred to the report in the Committee packets. She explained the report is generated through the October 1 reporting. She explained that while there were over 100 withdrawn there were similar enrolled as new students so the numbers stay consistent.

October 1 Enrollment and October 1 Report to DESE

Ms. Angelakis referred to the October 1 report information and explained that current enrollment is down from last year. She reviewed the enrollment numbers and stated they would review Mr. Katz's projections for future year's enrollment.

FY19 Budget Schedule

Ms. Angelakis reviewed Mr. Katz's budget schedule outline. She stated the timeline could be adjusted as needed and she would get more detail from Mr. Katz when he returns.

Health and Safety Advisory Committee

Ms. Angelakis explained that in the new contract with the Teachers' Union there was the addition of the Health and Safety Advisory Committee. She stated they recently held a meeting with that Committee and was happy to report the meeting went well and that she was proud of all that the Facilities Department has

accomplished. She also felt the teachers were happy with the information they received. She added meetings would be held in each of the school buildings and the next meeting would be in January.

Retirement Announcement

Ms. Angelakis announced that Mr. Katz had submitted his letter of intent to retire as of June 20, 2018. She wished Mr. Katz a wonderful retirement but added she was sad for the District. She explained she was editing the former job description and hoped to post that position in the next week or so. Ms. OConnor questioned what the hiring process would be and Ms. Angelakis stated she hasn't thought that far ahead. Ms. Cooper wished Mr. Katz well and questioned whether his bookkeeping method could be transferred to the next person. Ms. Angelakis stated it could and hoped to find someone with MUNIS experience to expand upon those capabilities. Ms. OConnor said she was disappointed to see Mr. Katz go but wished him a wonderful retirement.

DIRECTOR OF CURRICULUM

Update on MCAS Parent Forum

Ms. Condikey gave an update on the parent forum on the next generation MCAS test which she held last week. She stated about 20 parents attend and seemed pleased with the information. Ms. Cooper stated it was a nice presentation but was disappointed in the turnout. Ms. Condikey stated her PowerPoint presentation would be posted on-line in the next day or so.

CHAIR REPORT

Tri-Chair Report

Ms. OConnor spoke about the recent Tri-Chair meeting in which the budget timeline was discussed. She stated the preliminary budget was shared and that the Finance Chair was happy to see the work that has been done.

Ms. OConnor stated she had shared an email from a member of the Board of Health. She added she would follow up with Ms. Oxtun later this week.

Ms. OConnor updated on a video which will be created with the help of Mr. Douillette to share the vision of the Superintendent for the District.

Ms. OConnor also stated her and Ms. Cooper along with the Superintendent and her team would be setting up meetings in December with collective bargaining groups to begin that process.

SUBCOMMITTEE REPORTS

Policy Manual Updates - CBI - EBB - vote requested

Ms. Wright stated the 10 policies which were first read last meeting were up for approval.

MOTION:

It was moved by Ms. Marshall and seconded by Ms. Cooper to approve policies CBI, CH, CHA, CHC, DBJ, DD, DGA, DJE, DKC and EBB. The motion was approved 4-0.

Policy Manual Updates - EEAEA - IAHM - first read

Ms. Wright reviewed the next set of policies and explained the proposed changes. There was discussion on policy FF - Naming New Facilities. Ms. Angelakis suggested going with the MASC version or a combination of the existing and the MASC suggestion. Ms. Wright suggested all read the policy and forward any concerns or suggestions.

CONSENT AGENDA

Ms. OConnor read the contents of the Consent Agenda.

There was discussion regarding the Budget Subcommittee minutes as to who submitted them. It was agreed to approve as amended.

MOTION:

It was moved by Ms. Marshall and seconded by Ms. Wright to accept the Consent Agenda with the minutes of the Budget Subcommittee amended. The motion was approved 4-0.

ADJOURNMENT

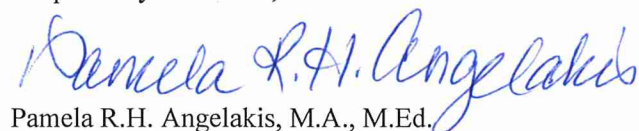
MOTION:

At 8:38 p.m. it was moved by Ms. Marshall and seconded by Ms. Wright to adjourn.

Ms. OConnor stated the next meeting would be November 29th and was a workshop meeting.

VOTE ON MOTION: The motion was approved 4-0.

Respectfully submitted,













Pamela R.H. Angelakis, M.A., M.Ed.
Superintendent of Schools

12/14/17

Date:

/pan

Supporting Documentation:

 Approved 25-Oct-2017 SC Meeting Minutes.pdf	11/9/2017 11:20 AM
 GoogleDocs ALL SC Mtg 8-Nov-2017.pdf	11/6/2017 11:44 AM
 03 - October 1 Report to DESE.pdf	11/6/2017 10:42 AM
 09 - 25-Oct-2017 SC Meeting Minutes.pdf	11/6/2017 10:34 AM
 02 - Withdrawn Students Oct 2017.pdf	11/6/2017 10:21 AM
 04 - Oct 1 Enrollment.pdf	11/6/2017 10:17 AM
 01 - Agenda 8-Nov-2017 School Committee Meeting2.pdf	11/3/2017 1:50 PM
 05 - SC FY19 Budget Timeline .pdf	11/2/2017 7:59 AM
 07 - policy updates 072017 EEAEA-IHAM.pdf	11/1/2017 11:24 AM
 08 - 24-Oct-2017 Budget Subcommittee Meeting Minutes....	11/1/2017 11:15 AM
 06 - policy updates 072017 CBI-EBB.pdf	10/18/2017 3:49 PM