

## **REGULAR SESSION MINUTES**

May 9, 2018

A meeting of the Swampscott School Committee was held in Room B129 at Swampscott High School commencing at 7:02 p.m. with the following members present: Gargi Cooper, Vice Chair, Mr. Ted Delano and Ms. Carin Marshall. Also Present: Ms. Pamela Angelakis, Superintendent of Schools; Ms. Anne Marie Condike, Director of Curriculum, Instruction and Professional Development, Mr. Evan Katz, School Business Administrator and Student Representatives Tenley Seidel and Oliver Daniels-Koch. Ms. Amy OConnor, Chair and Ms. Suzanne Wright were absent.

### **PUBLIC COMMENT**

Ms. Cooper reminded all of the guidelines for public comment. Kevin Farren, 46 Lewis Road, came forward to speak about the elementary reassignment process. He stated his family received a reassignment from Stanley to Hadley and spoke about their concerns. He stated they met with Ms. Condike and asked all to consider all reassignment cases and their effect on students. He stated he didn't feel the reassignment works to create a combined school which the District is seeking.

### **FOR THE LOVE OF LEARNING**

#### **Hurricanes - Hadley - J. O'Brien/D. Ardon**

Ms. Cooper introduced Ms. Ardon to present the "For the Love of Learning" segment. Ms. Ardon spoke about a book written by 4th grade students Clark Hubeny, Ned Jefferies and Phineas Jakious. The boys came forward to present their book. Ms. Angelakis commended them for their outstanding work and Ms. Cooper commented on their great public speaking as well.

### **COMMUNITY ANNOUNCEMENTS**

Mr. Delano congratulated all the students who will be graduating soon.

Tenley Seidel said students were taking AP tests this week.

Ms. Cooper recognized Alexis Rundstadler and Colleen Hitchcock for their recent work with the Swampscott Bio-Blitz.

### **SUPERINTENDENT'S REPORT**

#### **Recognition of Student Representatives**

Ms. Angelakis recognized Oliver Daniels-Koch and Tenley Seidel for their work as Student Representatives to the School Committee. She thanked them both for their input and participation in the meetings and presented them with a certificate and gift from the Committee.

#### **Draft Special Ed Reserve Fund Article Wording - not adopting**

Ms. Angelakis stated the Committee had put the wording together and at this time the District is withdrawing the article and the Committee would need to vote to not adopt the article.

#### **MOTION:**

It was moved by Mr. Delano and seconded by Ms. Marshall to not adopt the wording of the Special Education Reserve Fund Article. The motion was approved 3-0.

#### **Enrollment of Non-Resident Teacher's Student(s)**

Ms. Angelakis reviewed the proposed enrollments and stated those students entering Kindergarten would not be notified until August 15th if they would be enrolled. Mr. Delano questioned how that would affect

the reassignments and Ms. Angelakis stated it wouldn't as those students weren't part of the reassignment.

#### **Community Service Update**

Ms. Angelakis referred to the annual update in the Committee's packets and stated it was nice to see all of the community service that goes on throughout the District.

#### **Director of Facilities Update**

Ms. Angelakis stated the joint Facilities Director had given his notice and left the District on April 13th. She stated they were working with the Town Administrator to schedule a meeting to review the job description and look at the prior Task Force to reconvene and start that search.

#### **High School Update**

Ms. Angelakis announced that Mr. Robert Murphy would not be returning as Principal at Swampscott High. She reviewed a timeline for advertising that position and stated Mr. Larry Murphy would stay on as Interim and that their hope was to fill the position for September of 2019. She spoke about the difficulties of advertising the position at this time and anticipated hiring a search firm which would give a broader reach for candidates.

#### **Stanley Principal Timeline**

Ms. Angelakis referred to the timeline and stated the position had been reposted in the hopes of bringing stronger candidates. She stated she would update the Committee as further developments occur.

#### **District Crisis Team**

Ms. Angelakis gave an update of the last District Crisis Team meeting. She explained the topic of Narcan had been discussed and the School Nurses would be creating a policy and as soon as it was signed off on they would be moving forward with supplying the schools as well as training staff. Ms. Cooper spoke about the differences in Narcan as well as the process of getting it ordered. Ms. Angelakis further updated on changes in building safeguards which they are looking to put in place by next school year. She stated the Team hoped to meet again in August.

#### **SCHOOL BUSINESS ADMINISTRATOR**

##### **FY18 Update**

Mr. Katz referred to the one page document as well as the MUNIS backup documents and stated this was his third year providing updates and the budget is in the best situation for this time of the year. He stated he was confident with the numbers and using the MUNIS system has helped with projecting.

##### **18-19 School Business Administrator Plan**

Ms. Angelakis gave an update to the search for a new Business Manager. She explained the plan going forward after receiving only a few candidates who were licensed School Business Administrators. She explained that Mr. Katz has agreed to work on a limited capacity next year while a search for a replacement is conducted. She further explained that Joanne van der Burg would be working alongside Mr. Katz. Mr. Katz gave some background on the work that he has done with Ms. van der Burg in preparation for the transition. He stated he felt confident that Ms. van der Burg is right for the position. Ms. Angelakis stated she also felt secure with the process and added that Ms. van der Burg was pursuing obtaining her SBA license. Mr. Katz reviewed an outline of which job duties he would handle and felt the district was in a good place to make the transition. Ms. Marshall added she was comfortable with Ms. van der Burg's abilities but questioned who would be doing her current responsibilities. Ms. Angelakis stated things were moving between Administrative Assistants and that Ms. van der Burg will review duties to be delegated further. Ms. Cooper questioned whether Ms. van der Burg was interested in moving into that position and Ms. Angelakis stated this shared job will help her decide.

### **CHAIR REPORT**

#### **Proposed dates of SC Meetings for 18-19SY**

Ms. Marshall suggested holding the dates over to the next meeting with members absent. Ms. Angelakis agreed it shouldn't be accepted without a full Committee.

#### **Election of Chair & Vice Chair - vote requested**

Ms. Cooper stated she had spoken with Ms. OConnor who expressed interest in remaining as Chair. There was discussion on holding the vote and discussion around graduation and Town meeting. Mr. Delano stated he had no opposition to voting versus holding off in light of no oppositions. Ms. Angelakis mentioned due to graduation and the diplomas the chair and Vice Chair should be voted.

#### **MOTION:**

It was moved by Ms. Marshall and seconded by Mr. Delano to elect Amy OConnor as Chair and Gargi Cooper as Vice Chair of the School Committee for the next school year. The motion was approved 3-0.

#### **Appointment of Subcommittees & Liaisons**

It was agreed to put the appointments over to the next meeting.

#### **CONSENT AGENDA**

Ms. OConnor read the contents of the Consent Agenda, items A-C.

#### **MOTION:**

It was moved by Ms. Marshall and seconded by Mr. Delano to accept the Consent Agenda. The motion was approved 3-0.

#### **ADJOURNMENT**

#### **MOTION:**

At 8:17 p.m. it was moved by Ms. Marshall and seconded by Mr. Delano to adjourn. The motion passed unanimously.

Respectfully submitted,



Pamela R.H. Angelakis, M.A., M.Ed.  
Superintendent of Schools  
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Date: