

Regular Session Meetings

October 10, 2018

A meeting of the Swampscott School Committee was held in Room B129 at Swampscott High School commencing at 7:00 p.m. with the following members present: Ms. Amy O'Connor, Chair, Ms. Gargi Cooper, Ms. Suzanne Wright, and Ms. Caron Marshall. Also Present: Ms. Pamela Angelakis, Superintendent of Schools, Ms. Martha Raymond, Director of Student Services and student representative Joseph Varghese. Mr. Ted Delano, Ms. Anne Marie Condikey, Director of Curriculum, Instruction and Professional Development, Ms. Joanne van der Burg, School Finance & Budget Analyst and Isaac Green were absent.

Public Comment

There was none.

Community Announcements

Ms. Cooper attended the H.S. PTF meeting. She enjoyed Mr. Murphy's presentation on the leadership positions.

Mr. Joseph Varghese noted the upcoming freshman elections. They are busy spreading the word on voter registration deadline.

Superintendent's Report

Ms. Angelakis' report will be posted on Superintendent's Page under the Swampscott Public School's web page.

Ms. Angelakis requested to move the School Business Administrator appointment from New Business to the Superintendent Report.

Ms. Angelakis shared an update on the Stanley School academic tutor expected to be in place 10/1. Unfortunately, the applicants with an education background were not a good fit. The team is in agreement to continue the search. Ms. Angelakis emphasized that the classroom with 26 students has an ESP. Ms. Cooper questioned whether there is concern with finding a candidate. Ms. Angelakis plans to use additional job sites to broaden the search.

Ms. Angelakis commended the High School on being named a 2018 National Blue Ribbon School in the category of Exemplary Achievement Gap Closing. Ms. O'Connor applauded the teams for their work. Ms. Angelakis, Mr. Kohut and Ms. Mackey will travel to D.C. for a 2-day workshop and receive the award on 11/7.

Ms. Angelakis provided an update from the 10/1 District Crisis Team fall meeting. The school crisis plans have been updated and shared with the town agencies. Although, the state requires the medical response plan to be updated every 3 years the district updates the plan annually. Ms. O'Connor asked if the district crisis plans involved a communication aspect. Ms. Angelakis stated that they have a preliminary plan for communications.

There was a discussion on creating a NARCAN protocol. Ms. Cooper inquired if there were any incidents in the district. Ms. Angelakis noted it was beneficial to get ahead of the situation. Ms. Marshall questioned the protocol development process. Ms. Angelakis explained that the District Lead Nurse would write the protocol which would require sign off by Dr. D'Souza (District Physician).

Ms. Angelakis presented the Professional Development (P.D.) Workshop Brochure-Celebrating Our Differences. This is the first time that all staff is included in a P.D. day (11/6/18). An invitation to attend the keynote speaker Chad Hymas was extended to the School Committee members.

An update was provided on the interim Hadley School Principal. Ms. Angelakis envisions an overlap between the interim principal and Ms. Bebachick.

School Business Administrator Recommendation for Appointment-vote requested.

Ms. Angelakis provided the rational and state requirement to have a School Business Administrator (SBA). Ms. Angelakis introduced and recommended Ms. Martha Sybert for the SBA position. Ms. Sybert spoke to the committee and responded to questions. Ms. Angelakis, Ms. Marshall, Ms. Raymond. Mr. Katz & Ms. DeLillo were on the hiring committee. Ms. Marshall mentioned how impressed she was with Ms. Sybert's resume, interview, and experience in various sized districts. Ms. Wright inquired about MUNIS experience, and support for the new SBA. Ms. Angelakis replied that Mr. Katz will stay on as a mentor.

Motion: Ms. O'Connor motioned to approve the Superintendent's recommendation to appoint Ms. Martha Sybert as the new School Business Administrator. It was moved by Ms. Cooper and seconded by Ms. Wright.

Vote on Motion: The motion passed 4-0.

Ms. O'Connor motioned to take a 5-minute recess to sign the SBA contract. It was moved by Ms. Marshall and seconded by Ms. Cooper to recess.

After the recess, Ms. Angelakis provided an update on the 10/1 enrollment numbers provided to the state. The withdrawn and new enrollment numbers indicate enrollment remains flat.

New Business

- A. School Improvement Plans- The presentation included Superintendent goals, individual school goals, Need Assessment Survey results and preliminary MCAS analysis.

Mr. Kohut & Mr. Murphy shared the High School Improvement Plan. Their three goals are: improving school climate, align Curriculum and Instruction and use data to inform decision making, and improve collaboration and communication. Ms. Wright appreciated the goals aligned with the district but noted that it was also important to gain school council input. Mr. Murphy noted that they plan to gain input from stakeholders. Ms. O'Connor expressed that documentation and presentations like this affirm purpose and ties to communication. Ms. Cooper inquired about methods to engage students that would not typically participate. Mr. Murphy discussed utilizing teachers and other students as resources.

Mr. Calchman & Ms. Sanborn shared the Middle School Improvement Plan and Needs Assessment Survey Results. Their four goals are: provide increased emotional & social support to

all M.S. learners, administration will work to improve the culture of inclusivity for all students, improving horizontal & vertical alignment of curriculum, and new student transition planning. Ms. Cooper mentioned communication and alignment of team curriculum. Mr. Calichman stated that although lessons may be different on teams they follow the same curriculum. Ms. Wright suggested more specific goals to measure success. Mr. Calichman mentioned the use of google forms to track numbers.

Ms. Longin noted that Stanley School has a new School Council and a new PTF president. The team felt the previous plan developed was no longer reflective of the school community. Ms. Longin hopes to have the Stanley Improvement Plan by end of school year.

Ms. Hunt shared the Clarke School Improvement Plan and Needs Assessment Survey Results. The three goals are: to improve the quality and caliber of communication with staff and families regarding the areas of the social and emotional well-being of their student(s) as well as academic progress, create a learning environment that is welcoming, caring and supportive of the overall social-emotional well-being of our students, families and staff, and create a school-wide instructional model in which the schools demonstrate proficiency in subject matter. She noted the School Council remains the same as last year.

Ms. Bebhick shared the Hadley School Improvement Plan. The four goals are: to continue to foster a positive school climate, curriculum implementation, using a variety of data points to address students' academic & social-emotional needs, and increase communication with parents/guardians about teaching and learning. She will discuss the Needs Assessment Survey Results after sharing it with the School Council. Ms. Cooper inquired whether interventions would drive the need for tutors. Ms. Angelakis noted that it drives the budget and staffing district wide. Ms. O'Connor asked if the school council team was consistent. Ms. Bebhick mentioned shifting when they started last year but people remained on the team.

Ms. Raymond shared the Pre-school Improvement Plan and the Needs Assessment Survey. The goal is to create a strategic alliance between the Integrated Preschool program and parents, caregivers/guardians.

Subcommittee Reports

The policy was tabled until a cleaned-up version of the policy is ready.

- A. Policy EEAA- Walkers and Riders-Vote Requested

Motion: NA

Vote on Motion: NA

Consent Agenda

Ms. O'Connor read the purpose of the consent agenda and the items on the agenda.

- A. Regular Session Minutes-September 12, 2018 & September 26, 2018
- B. Executive Session Minutes-September 12, 2018
- C. Field Trip Quebec - M. Albert
- D. Field Trip Canobie Lake Class of 2021 - T. Byrne/E. Grocki
- E. Warrant # 19-13 & 19-14

Motion: Ms. O'Connor motioned to accept the Consent Agenda items. It was moved by Ms. Cooper and seconded by Ms. Marshall.

Vote on Motion: The motion passed 4 to 0.


Next meeting to be held on October 24, 2018

Adjournment

Motion: At 10:04 p.m. it was motioned by Ms. O'Connor to adjourn. It was moved by Ms. Cooper and seconded by Ms. Marshall.

Vote on Motion: The motion passed 4-0.














Respectfully submitted,


Pamela R.H. Angelakis, M.A., M.Ed.
Superintendent of Schools

10/24/18
Date:

/dmm

Supporting Documentation:

 01 - Agenda 10-Oct-2018 School Commi...	10/4/2018 12:29 PM	Adobe Acrobat D...	615 KB
 03 - October 1 Enrollment.pdf	10/2/2018 11:32 AM	Adobe Acrobat D...	330 KB
 04 - October 1 Report to DESE.pdf	10/2/2018 11:31 AM	Adobe Acrobat D...	404 KB
 05 - Withdrawn Students Report.pdf	10/2/2018 11:32 AM	Adobe Acrobat D...	22 KB
 06 - New Student Enrollment Oct 2018.pdf	10/5/2018 8:10 AM	Adobe Acrobat D...	53 KB
 07 - School Improvement Plans 2018-201...	10/10/2018 1:20 PM	Adobe Acrobat D...	1,250 KB
 08 - 2019-2021 M Sybert SBA Contract up...	10/2/2018 12:45 PM	Adobe Acrobat D...	135 KB
 09 - Policy EEAA Walkers and Riders.pdf	9/6/2018 2:54 PM	Adobe Acrobat D...	676 KB
 10 - 12-Sept-2018 SC Minutes.pdf	9/24/2018 1:02 PM	Adobe Acrobat D...	329 KB
 11 - 26-Sept-2018 SC Minutes.pdf	10/2/2018 12:16 PM	Adobe Acrobat D...	325 KB
 12 - 12-Sept-2018 Exec Session Meeting ...	9/24/2018 12:33 PM	Adobe Acrobat D...	459 KB
 13 - Field Trip-Quebec-Albert.pdf	9/25/2018 10:53 AM	Adobe Acrobat D...	3,393 KB
 14 - Field Trip-Canobie Lake Class of 202...	10/2/2018 12:06 PM	Adobe Acrobat D...	230 KB