

REGULAR SESSION MINUTES

October 25, 2017

A meeting of the Swampscott School Committee was held in room B208 at Swampscott High School commencing at 7:03 p.m. with the following members present: Ms. Amy OConnor, Chairman; Ms. Carin Marshall and Ms. Suzanne Wright. Also Present: Ms. Pamela Angelakis, Superintendent of Schools; Ms. Anne Marie Condikey, Director of Curriculum, Instruction and Professional Development; Mr. Evan Katz, School Business Administrator and Student Representative Oliver Daniels-Koch. Mr. Ted Delano, Ms. Gargi Cooper and Student Representative Tenley Seidel were absent.

PUBLIC COMMENT

There was none

COMMUNITY ANNOUNCEMENTS

Oliver Daniels reminded all of the High School play this week, Thursday and Friday at 7:00 p.m at the High School.

SUPERINTENDENT'S REPORT

Superintendent's Goals

Ms. OConnor stated that Ms. Cooper was absent but had forwarded some comments via email. Ms. Angelakis explained that the goals were drafted at the School Committee retreat. Ms. Angelakis shared Ms. Cooper's comments. There was lengthy discussion regarding the Professional Practice goal - Learning Walkthroughs and whether Ms. Angelakis' goal should focus on one school or grade level of schools, i.e. elementary or high school. Ms. Wright agreed that the goal as stated was too broad and her recommendation would be to narrow it down. Ms. Angelakis stated she would reword the goal to reflect a deeper reflection versus the broad way it is worded currently.

Ms. Angelakis referred to the Technology Plan goal and the first action item which would be an analysis of what each classroom needs and why it is needed. Ms. Wright stated she would also like to hear about anticipated needs.

Ms. Angelakis referred to Goal 4. She stated she would be looking at some key courses which would help retain student's interest when they otherwise might not be coming to school. Ms. OConnor suggested looking at other schools close to us for their programs. Ms. Angelakis stated that would be part of the research into programming. Ms. OConnor also stated she would be curious to know how many kids were applying to Essex Tech and how many were and were not accepted. Ms. Angelakis added a survey of students and parents would be created as part of research.

Ms. Angelakis also spoke about Goal 5 and there was discussion on the reporting of the School Councils before the School Committee. It was agreed they would present mid-cycle reports. Ms. Angelakis stated she could make the corrections and forward to the Committee by email. Ms. OConnor stated the Committee could approve the Goals with the suggested changes.

MOTION:

It was moved by Ms. Marshall and seconded by Ms. Wright to approve the Superintendent Goals with suggested changes the Superintendent has noted.
The motion was approved 3-0.

SCHOOL BUSINESS ADMINISTRATOR

FY 18 Update Transfers - vote requested

Ms. OConnor explained the Committee of the whole met yesterday to discuss the transfers. Mr. Katz explained the purpose of the transfers and explained that the transfers would not change the bottom line budget but would just reallocate funds amongst the line items. Ms. Wright thanked Mr. Katz for the

information and stated the Committee of the whole makes transfers much easier to understand and appreciates how clear and accurate the budget is.

MOTION: It was moved by Ms. Marshall and seconded by Ms. Wright that the School Committee approve the updated FY18 School budget titled "Fall Transfers" and dated October 25, 2017 with a total budget of \$30,397,923 including revolving funds and grants and a town appropriation of \$28,197,500.

Ms. OConnor stated it was the same final number as voted in March.

VOTE ON MOTION: The motion was approved 3-0.

FY19 Update

Mr. Katz referred to the document which is the first look at the FY19 budget. He explained this was the starting point for District discussions with the Board of Selectmen. Mr. Katz reviewed the FY19 preliminary planning as well as reduced revenue numbers and increased expense figures. Mr. Katz referred the Committee to the category breakdowns and stated the District could possibly be looking at the need of an additional \$1,442,636 to roll the budget forward based on his assumptions. Ms. OConnor questioned how much of a percentage increase that was over this year's budget. Mr. Katz stated it was approximately a 5.1% increase from the town. Ms. Marshall added that was to keep level service with no additions. Ms. Angelakis reminded all that this was a good outline of a very preliminary budget and that lots of work still needed to be done. There was discussion on having the next Committee of the whole meeting and Ms. OConnor stated she might have more information after the next TriChair meeting.

CHAIR REPORT

Updates

Ms. OConnor stated the next Tri-Chair meeting was scheduled and that the budget calendar is on the agenda.

Ms. OConnor stated she had lunch with Mr. Delano and is happy to report he is doing better and would benefit from all of the Committee reaching out to him.

SUBCOMMITTEE REPORTS

Concussion Policy - vote requested

Ms. Angelakis referred to a sheet in the Committee packets which outlined the changes to the policy. Ms. OConnor questioned how the policy was shared with parents and wondered if the District needed to be more proactive. Ms. Angelakis felt there wasn't more the District needed to do as it was in the Handbook as well as referred to by Ms. Farley at parent meetings.

MOTION: It was moved by Ms. Wright and seconded by Ms. Marshall to approve the Concussion Policy. The motion was approved 3-0.

Policy Manual Updates - CBI - EBB - first read

Ms. Wright stated as with the last set of policies many were housekeeping matters. She reviewed the changes in red to each of the policies. Regarding policy DD, Ms. Angelakis stated she would follow up on the note listed at the bottom. Ms. Wright stated she would check on the town charter on a few of the policy references. Ms. Wright stated the next group would be added to the agenda for first read.

CONSENT AGENDA

Ms. OConnor read the contents of the Consent Agenda.

MOTION:

It was moved by Ms. Marshall and seconded by Ms. Wright to accept the Consent Agenda. The motion was approved 3-0.

ADJOURNMENT

MOTION:

At 8:27 p.m. it was moved by Ms. Marshall and seconded by Ms. Wright to adjourn. The motion was approved 3-0.

Respectfully submitted,

Pamela R.H. Angelakis

Pamela R.H. Angelakis, M.A., M.Ed.
Superintendent of Schools

11/9/17

Date:

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