

## REGULAR SESSION MINUTES

May 10, 2017

A meeting of the Swampscott School Committee was held in room B129 at Swampscott High School commencing at 7:04 p.m. with the following members present: Ms. Carin Marshall, Chairman, Ms. Amy OConnor, Mr. Ted Delano, Ms. Suzanne Wright and Ms. Gargi Cooper. Also Present: Ms. Pamela Angelakis, Superintendent of Schools and Mr. Evan Katz, School Business Administrator, Anne Marie Condikey, Director of Curriculum and Student Representatives Tenley Seidel and Gabby LaRiviere.

### **PUBLIC COMMENT**

There was none

### **COMMUNITY ANNOUNCEMENTS**

Tenley Seidel said that AP tests end on Friday and that next week is MCAS testing.

Ms. Cooper commented that while MCAS is completed for some students she found it sad that her 3<sup>rd</sup> grade child had five days of MCAS testing. She compared the experiences of her older child where there wasn't much said about MCAS to the prepping and anxiety leading up to testing with her younger child. She acknowledged, as Mr. Andrade had, that it is a lot of testing and hopes they can work on doing something about it in the future. Ms. OConnor said she couldn't agree more with Ms. Cooper's statements.

Ms. Wright recognized Teacher Appreciation Week and thanked all of her children's teachers for all of the great experiences they have had over the years. She stated she helped with her last teacher luncheon which has been a nice way to say thank you to the teachers.

Mr. Delano congratulated the juniors and Mr. Murphy on the recent prom. He also congratulated all the sports programs that are going on. He also reminded all of the Cops for Cancer event for Nathan DeRoche on Friday at 6:30 at the Little League Field and hoped all would come to show their support.

### **CONSENT AGENDA**

Ms. Marshall read the contents of the Consent Agenda.

### **MOTION:**

It was moved by Ms. OConnor and seconded by Ms. Wright to accept Consent Agenda.

Ms. Cooper questioned the next steps for the Athletic Dept. update. Ms. Angelakis stated she would encourage the Committee to invite Ms. Farley to an upcoming workshop meeting for further follow up. Ms. Cooper also questioned the timeline for final Superintendent Evaluations. There was discussion on getting the information submitted and it was agreed Ms. Angelakis would submit the information to the Committee before the first June meeting with the intention of the committing presenting and discussion their submissions at the public meeting on June 28<sup>th</sup>.

### **VOTE ON MOTION:**

The motion passed unanimously

### **SUPERINTENDENTS REPORT**

#### **NEC Capital Fund Establishment – vote requested.**

Ms. Angelakis referred to a document in the packets pertaining to the Northshore Education Consortium which the District is a member and Ms. Angelakis is the Chair of the Board. She explained the Consortium is looking to have each School Committee member approve a plan for a creation of a Capital Fund. She explained the outline proposed for the fund and stated the plan was presented at the April Board meeting. She explained that they were just looking for each member District's support and the money is already a part of the Consortium budget. Ms. Cooper questioned the amount of time Ms. Angelakis spends as Chair and the benefit to her or the District for that time. Ms. Angelakis stated she attends one meeting a month and spends time the week before the meeting with

their Executive Director. She added that the connections with the other 18 members Districts, as well as learning about the Consortiums services are very beneficial.

**MOTION:**

It was moved by Ms. OConnor and seconded by Mr. Delano to approve the Capital Plan of the Northshore Education Consortium and the establishment of a Board Designated Capital Fund for Northshore Education Consortium. The motion passed unanimously.

Ms. Angelakis announced the Senior Showcase would be in the Atrium on Wednesday May 24<sup>th</sup>.

Ms. Angelakis also spoke about the wonderful job done by the Tech Team on the recent computerized MCAS testing. She read an email she received from Cathy Kalpin commending the Tech Team and the Administration for all for their work.

**SCHOOL BUSINESS ADMINSTRATOR**

**FY17 Budget Update**

Mr. Katz reviewed the update and stated the budget gap was decreasing and spoke about the projections for Special Education as well as help received from Town Hall with salary obligations. Mr. Katz explained the budget gap is approximately \$312,000 but also referred to the \$275,000 held in reserves for Special Education. He reviewed with the Committee the update including teacher stipends, substitutes and unpaid bills. There was discussion on when the town would release the reserve funds. Ms. Angelakis understood discussions would go through June. Mr. Katz explained they would collaborate with the Board of Selectmen and Finance Committee and that although books close June 30 transactions could be recorded after, but as of June 30<sup>th</sup>. Mr. Delano questioned retirements. Ms. Angelakis stated there were 11 with two going into the fall. Mr. Katz also reviewed energy use, food service accounts and athletics. He stated they were in good shape with these accounts as well. Mr. Delano stated he felt they should get the word out about user fees as soon as possible as he had received questions from parents who were confused about the fees. Ms. Cooper stated it will be helpful having Ms. Farley at the workshop meeting to discuss the tiered system going forward.

**DIRECTOR OF CURRICULUM**

**METCO Director Update**

Ms. Condikey updated the Committee on the METCO Director position. She stated they had received approximately 18 candidates and interviewed five. She stated she was pleased to say that one candidate rose to the top and outshined all of the candidates. She announced that they had hired Latoya Ogunbona as the new METCO Director. She stated that Ms. Ogunbona is currently the Academic Support Specialist and reviewed her qualifications and background for the committee. Ms. Angelakis added that the PCO Board was also invited to be a part of the process as well. Ms. Wright questioned whether there was a need now to hire a new Academic Support Professional. Ms. Angelakis said yes and they would work toward that with the help of Ms. Ogunbona. Ms. Wright added that she would love to be involved with the program and would offer to be a liaison to Ms. Ogunbona and the board if she needs ideas or support.

**Hadley Principal Search Update**

Ms. Condikey updated on the Hadley Principal search. She stated they had 22 educators apply with 8 invited to interview. She gave the Committee a timeline of the process and thanked those involved on the interview committee. She announced that three candidates had moved forward to the finalist level. She stated she was not prepared to announce their names as the candidates would need to notify their Districts. She reviewed the next steps of the process and stated that she was very happy with the caliber of the finalists. Ms. Cooper questioned if there would be any overlap with the new principal and Mrs. Phelan before she leaves. Ms. Condikey stated it would make sense to have overlap and transition. Ms. Cooper also questioned if there would be mentoring. Ms. Angelakis stated every Administrator position receives a mentor. Mr. Wright thanked Ms. Condikey of the professionalism of the search and the timeline.

## **CHAIR UPDATE**

### **Tri-Chair Report**

Ms. Marshall updated on the recent Tri-Chair meeting. She explained the recent job hires for Ronald Mendes and Gino Cresta acting as assistant Town Administrators. Ms. Wright questioned if there would be any change to the Facilities Manager and whom he would report. Ms. Angelakis stated there would be no change at this time. Ms. Marshall also spoke about the MUNIS software and the town looking into additional modules within the program. Ms. Cooper questioned citizen transparency and Ms. Marshall said that still needed to be explored. Ms. Marshall spoke about the Town Meeting presentation and Ms. Angelakis stated her presentation would touch on new buildings as well as other District information. Ms. Marshall also stated the town had set aside \$90,000 toward the early retirement incentive. Ms. Angelakis added that the District was looking into joining with Salem for procurement. Ms. Cooper questioned whether the DOR report would ever be revisited for other consolidation. Ms. Marshall stated it was discussed prior to beginning the budget season and would be looked at again after Town Meeting. Ms. Cooper questioned whether there were any additional K12 Task Force meetings and Ms. Angelakis said there were none scheduled and it would pick up again during the summer.

### **Recognition of Student Representatives**

Ms. Marshall thanked both of the student representatives for their involvement with the Committee and for bringing valuable points to the discussion. She also wished them the best of luck in the future. Tenley Seidel stated she would be returning next year to the Committee and that Oliver Daniels would be joining her. Gabby LaRiviere stated she would be attending St. Michael's College in Vermont in the fall.

### **Rail Trail Discussion**

Ms. Marshall stated this item was added to the agenda because the majority of the Committee wished to discuss it and while it's not a school project they have received questions from the community. Ms. Wright stated it was something she was a proponent of and would like to see. She also stated she felt it was important as a School Committee member to endorse the rail trail as a safe route to school. She added that she spoke with Marblehead about the use of their trail and while numbers weren't kept on students utilizing the trail it was definitely being used for back and forth to schools. Ms. Wright added she felt it was important to give the Committee's support to a town initiative as it benefits the students as well as the whole town. She acknowledged it wasn't on the agenda for vote but felt the Committee could resolve to support Article 18 at Town Meeting. Ms. O'Connor agreed and stated she felt it was a very important initiative that wasn't just about green space but also safety. She added that as part of the Master Plan identifying the rail trail was a priority and should be considered. Ms. Marshall agreed and commented that the trail will connect schools as well. She also added it was important to show support for the project. Mr. Delano stated he was for the project but had concerns as to some of the parcels but agreed that safety for school children was paramount. There was further discussion and Ms. Wright added it would be great for Town Meeting members to know that we have discussed the issue and support it.

Ms. Marshall stated they would be skipping agenda items E and F and they would be discussed at the workshop meeting.

### **Proposed 17-18 SY School Committee Meeting Dates**

Ms. Marshall stated the proposed dates were within the Committee packets. Mr. Delano questioned any conflict with the Selectmen's meetings. Ms. Angelakis stated they did not. Ms. O'Connor questioned November and December and it was agreed to add November 29<sup>th</sup> and leave December with one meeting. Ms. Wright also suggested discussing agenda items to plan for more structured workshop meetings.

Mr. Delano reminded all that June 4<sup>th</sup> is graduation inside.

**ADJOURNMENT**

**MOTION:**

At 8:43 p.m. it was moved by Ms. OConnor and seconded by Ms. Cooper to adjourn. The motion was approved 4-0.

Respectfully submitted,

*Pamela R.H. Angelakis*

Pamela R.H. Angelakis, M.A., M.Ed.  
Superintendent of Schools

*6/15/17*

Date:

/pan

Supporting Documents:

 Approved 12-Apr-2017 Executive Session Me...	5/11/2017 1:06 PM
 Approved NEC Cap Fund Establ.pdf	5/11/2017 1:06 PM
 Approved 26-Apr-2017 SC Meeting Minutes....	5/11/2017 11:23 AM
 Updated Agenda 10-May-2017 School Com...	5/10/2017 8:39 AM
 2017-2018 Subcommittees blank for reappoi...	5/8/2017 11:39 AM
 NEC Cap Fund Establ.pdf	5/8/2017 11:36 AM
 17-18 School Committee Proposed Meeting ...	5/8/2017 11:26 AM
 Hadley Principal Search Process 2017 - SC.pdf	5/8/2017 10:48 AM
 26-Apr-2017 SC Meeting Minutes.pdf	5/8/2017 10:45 AM
 12-Apr-2017 Executive Session Meeting Minu...	5/8/2017 10:44 AM
 Budget-Food Serv, Energy & Athletics.pdf	5/8/2017 10:27 AM
 FY17 Projection - May 5.pdf	5/8/2017 8:52 AM